

KASSON CITY COUNCIL REGULAR MEETING MINUTES
June 10, 2015

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 10th day of June, 2015 at 6:00 PM.

THE FOLLOWING MEMBERS WERE PRESENT: Borgstrom, Buck, Coleman, Egger and Johnson.

THE FOLLOWING MEMBERS WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: City Clerk Rappe, Community Dev Director Martin, Finance Director Zaworski, City Engineer Brandon Theobald, Georgianne Musolf, Ron Eidem

Mayor Johnson called meeting to order at 6 PM.

COUNCIL

Agenda:

Add: G.2 Prairie Meadows

Motion by Borgstrom and second by Coleman, with all voting Aye, to approve the amended June 10, 2015 agenda.

Consent Agenda:

Motion by Buck and second by Coleman to approve the June 10, 2015 consent agenda with all voting Aye.

- a. **Minutes:** Approved the May 27, 2015 regular meeting minutes.
- b. **Claims:** Approved all claims paid after the May 27, 2015 regular meeting, as audited for payment in the amount of \$123,988.37
- c. **Acknowledgement of Committee and Meeting Minutes:**
Park Board DRAFT – May 19, 2015
Library Board – May 20, 2015 –
 - Increase Kelly Bell and Melanie Bersano from PT to FT with full benefits – eff. 5-25-15
 - Promote Patricia Shafer-Gottschalk to Circulation Technician from grade 5 Step 3 \$17.26 to Grade 6, Step 2 \$18.47 effective 5-25-15
- d. Resolution Approving Street Closings for Sesquicentennial Activity
Resolution #6.1-15
Resolution Approving Street Closings for Sesquicentennial Activity
(on file)
- e. Resolution for Gambling Permit at Daniel's – DC Youth Hockey
Resolution #6.2-15
Resolution Approving the Premises Permit for Dodge County Youth Hockey Association Charitable Gambling at Daniel's

- f. Water Tower Committee Appointment – Barb Pike (replaces Ron Unger)
- g. **Acknowledge Evaluations:**
 - 1. Burt Fjerstad – Public Works Director – at top of scale – no increase
 - 2. Steve Howarth – Ice Arena Manager – at top of scale – no increase

VISITORS TO THE COUNCIL - Lorraine Spading – 10½ Abbey Lane NW: Mrs. Spading informed the Council that they have been working on the lawn and landscaping at the Old Elementary School and Water tower. There have been a couple of break-ins at the school through a ground floor window but those have now been secured. They have an electrician coming in to fix some plugins and lights. They have also been in touch with Cohen-Esrey and they have submitted their application for affordable housing.

PUBLIC FORUM

PUBLIC HEARING

COMMITTEE REPORTS

OLD BUSINESS

NEW BUSINESS

Rochester Water Reclamation Plant Request: This is a request for approval in case they should be taking any kind of waste from our area such as grease from a restaurant, etc. WWTP Supervisor Bradford didn't have a problem with this. **Motion to approve the Rochester Water Reclamation Plant receiving waste water, septic tank waste or grease interceptor waste from Kasson made by Egger, second by Coleman with all voting Aye.**

Prairie Meadows: Mayor Johnson received a call from the maintenance person at Prairie Meadows about a water retention pond behind Prairie Meadows. A dirt pile was left when Abbey Lane was put in and they would like the dirt removed to prevent the water from standing and creating a nuisance with mosquitos. Councilperson Buck stated that this goes along the road that goes to the City's well house. Community Development Director Martin was instructed by Council to talk to Don Marti and Phil Johnson who own the land that the dirt pile is on to see what can be done. Ron Eidem stated the walking path that goes between Prairie Meadows and Nursery Group and the sidewalk is all broken where it connects to the road near the park. Ron Eidem also wanted to know when the sidewalk in front of Prairie Meadows to the North on either side of 5th Ave NW will be finished. Martin stated that we only require the sidewalk to be put in when the lot is developed which is why the sidewalk on the west side of 5th Ave NW stops and starts. Councilperson Buck wants the sidewalk on the east side of 5th Ave NW to be finished and would like Martin to see if this can be accomplished.

MAYOR'S REPORT –

The Mayor stated the Sesquicentennial celebration is getting underway and informed everyone of some special events starting tomorrow.

The Mayor stated that the City Administrator search is still on but they are taking their time to get it right and congratulated Finance Director Zaworski and the office staff on doing a great job.

The Mayor congratulated the KM Girls Softball Team on winning the State Championship for the second year in a row.

The Mayor was disappointed that the softball team did not have an escort back into town after winning the championship because the Fire Chief denied the request. The Mayor would like the Council's support to put into place a policy that the Fire trucks always give a team going to state an escort out of town and to have a championship team get an escort back into town. Georgianne Musolf wanted to know how we can enforce this? Finance Director Zaworski stated that she has talked to the Fire Chief and there is an agreement between Mantorville Fire Department, Kasson Fire Department and the coaches for a process of escorting the teams in or out of town. Councilperson Borgstrom wanted to know if there is an Ordinance. Zaworski stated that this is a policy and we can make a motion to create a policy.

Motion to have the Fire trucks always give a team going to state an escort out of town and to have a championship team get an escort back into town made by Coleman, second by Borgstrom with all voting Aye.

ADMINISTRATOR'S REPORT

ENGINEER'S REPORT

Alley Improvements – Between 3rd Ave and 2nd - City Engineer Theobald referred to the memo in the packet discussing the alley to the south of Erdman's and would like to know how do we want to proceed on fixing it. After the last meeting Egger, Buck and Theobald met to look at the alley and discuss the best option, they requested to bring this back to council and have them make the decision. There are two proposals: a reclaim and pave and that will cost around \$30K or a full reconstruction at \$52.2K. Mayor Johnson stated that he and Councilperson Buck are going to go and talk to the Street Supervisor and the Public Works Director and discuss options. Mayor Johnson stated, there is a good chance that we can do it ourselves and we are trying to save as much as we can and be as cost efficient as possible. Engineer Theobald stated that the staff and he are working on putting together a project for the \$100K they have from the stabilization fund and they should all sit down and see how all of these projects will fit together since we have multiple people with multiple opinions and how do we sort these out and go the direction the Council wants to go. Councilperson Egger suggested that City Engineer Theobald be invited out to the public works meeting when Mayor Johnson and Councilperson Buck go. Councilperson Buck thinks that we are throwing the money away if we just reclaim the alley. Engineer Theobald suggested going through a comprehensive review on the streets in Kasson and prioritize.

Mayor Johnson stated that a main issue in an alley is leaving the snow up against the walls and the snow needs to be completely removed.

PERSONNEL

1. Job Description Change – City Administrator – Finance Director Zaworski stated that the changes in the job description and the changes in the Ordinance are changing the title from Clerk-Administrator to City Administrator.

Motion to Change the references from Clerk-Administrator to City Administrator made by Buck, second by Borgstrom with all voting Aye.

Motion to change the references from Clerk Administrator to City Administrator in the City of Kasson Code of Ordinances made by Egger, second by Coleman with all voting Aye.

CORRESPONDENCE:

PUBLIC FORUM – Councilperson Borgstrom asked if there could be an “Other” heading for discussion like other committees have. Community Development Director Martin stated that this is easier to do at a committee level because the Council is a business meeting and there is an opportunity to add to the agenda at the beginning of the meeting.

ADJOURN: The meeting was adjourned at 6:45 p.m.

ATTEST:

Linda Rappe, City Clerk

Steve Johnson, Mayor