

KASSON CITY COUNCIL REGULAR MEETING MINUTES

June 11, 2014

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 11th day of June, 2014 at 6:00 p.m.

The following members were present: Nelson, Coleman, Egger, Hopkins and Worden

The following members were absent: None

The following were also present: City Administrator Lenth, City Clerk Rappe, Finance Director Zaworski, Community Dev Director Martin, City Engineer Neil Britton, Library Director Art Tiff, Earlene King, Gretta Becay, Randy Carlsen, Judy Ruport and John Talcott

Mayor Nelson presided over the meeting

A. COUNCIL:

1. Agenda: Motion by Hopkins and second by Egger with all voting aye, to approve the June 11, 2014 agenda with the following amendments:

Add: H.2 – Habitat Build

Remove: K.1 – Randy Lenth Evaluation

2. Consent Agenda: Motion by Worden and second by Coleman to approve the June 11, 2014 consent items. Ayes: Nelson, Coleman, Egger, Hopkins and Worden. Nays: None.

a. **Minutes:** Approved the following regular meeting minutes as submitted

1. May 28, 2014 City Council Minutes

b. **Claims:** Approved all claims processed after the May 28, 2014 regular meeting, as audited for payment in the amount of \$368,946.47

c. **Acknowledgement of Committee and Meeting Minutes:**

d. **Annual Evaluations:**

e. **Conferences/Training**

f. **Pay Estimates:**

1. Mohs Contracting Estimate #3 Phase 2 Folkestad Bldg \$124,074.00

g. **Approve Temporary Liquor License** for Kasson Am Legion – August 8, 2014

B. VISITORS TO THE COUNCIL:

C. PUBLIC FORUM:

1. Judy Ruport – 403 3rd Ave SW: Ms. Ruport heard that the DNR put a stop to the retention ponds? Community Development Director Martin stated that there is nothing different from the original plans. Ms. Ruport also wanted to state on behalf of the southwest residents that they were never against

Shopko coming in, they just didn't want it in the park and they will not be at the groundbreaking tomorrow.

2. John Talcott – 306 5th Ave NE: Mr. Talcott wanted to thank the council in advance for the decision to build a new library.

D. PUBLIC HEARINGS: NONE

E. COMMITTEE REPORTS:

1. PLANNING COMMISSION:

a. Resolution for a Conditional Use Permit for an Electronic Sign at Hardware Hank – Hardware Hank applied for a Conditional Use Permit for an electronic sign on their property on S Mantorville Ave. The findings of fact are attached to the resolution and the Planning Commission held a public hearing on June 9 and recommended approval of the CUP with the conditions that a timer be on the sign that turns it off between 11PM and 6AM.

Motion to approve the Conditional Use Permit for an electronic sign at Hardware Hank made by Egger, second by Hopkins, All Ayes. RESOLUTION #6.2-14 ON FILE.

b. Resolution for a Conditional Use Permit for the Construction of a Community Building - A public hearing was held at the Planning Commission meeting on June 9. The Planning Commission recommended put 3 conditions on this: the playground equipment must stay, the city engineer must approve and review the ground water drainage plan and finally the Planning Commission must approve the site development plan prior to the issuance of a building permit. **Motion to approve the conditional use permit for the Construction of a Community Building made by Hopkins, second by Coleman with all voting Aye. RESOLUTION #6.3-14 ON FILE**

c. Resolution for Kasson Meadows 6th Final Plat – Public hearing was held by the planning commission on June 9. The configuration has not changed since the preliminary plat. The deficiencies have been satisfied and the concern about the final lift will be addressed with the Development Agreement. **Motion to approve the resolution for Final Plat of Kasson Meadows 6th made by Egger, second by Worden with all voting aye. RESOLUTION #6.4-14 ON FILE.**

d. Approve Kasson Meadows Development Agreement. - Planning Commission approved this development agreement at their meeting on June 9. This developer is allowed to sell 7 lots and then the wear course must be put in and if he does not then the City will cease to issue building permits. **Motion to Approve the Development Agreement made by Coleman, Second by Hopkins. All Ayes.**

F. OLD BUSINESS:

G. NEW BUSINESS:

H. MAYOR'S REPORT:

1. Public Forum Policy: Mayor Nelson stated guidelines that will be used for the public forum starting at the June 25 City Council meeting.

- May not be used to continue discussion on an agenda item that already had been held as a public hearing.
- This section is limited to 15 minutes and each speaker is limited to 4 minutes.
- Speakers not heard will be first to present at the next Council meeting.
- Speakers will only be recognized once.
- Matters under negotiation, litigation or related to personnel will not be discussed.
- Questions posed by a speaker will generally be responded to in writing.
- Speakers will be required to state their name and their address for the record.

2. Habitat for Humanity Community Build Invitation: Mayor Nelson stated that he received a notice from Habitat that they would like to have a community build day on August 9. It was pointed out that August 9 is during the Festival in the Park weekend so Mayor Nelson is going to see if we can get a different date.

I. CLERK-ADMINISTRATOR'S REPORT:

1. Cancel the Old Elementary School Demolition Contract with Fitzgerald Excavating: Administrator Lenth stated since we have sold the school we need to cancel this contract. City will reimburse Fitzgerald for their Bond costs. **Motion by Egger, second by Worden to cancel the contract for demolition of the OES with Fitzgerald Excavating.** All Ayes.

J. ENGINEER'S REPORT:

1. Neil Britton, WSN reported the status on the projects in progress.

K. PERSONNEL:

L. Correspondence: All Correspondence was reviewed.

M. ADJOURN:

1. The meeting was adjourned at 6:38 p.m.

ATTEST:

Linda Rappe, City Clerk

Matt Nelson, Mayor