KASSON CITY COUNCIL REGULAR MEETING MINUTES
June 12, 2013

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 12th day of June, 2013 at 6:00 p.m.

THE FOLLOWING MEMBERS WERE PRESENT: Tjosaas, Coleman, Eggler, Hopkins and Nelson
THE FOLLOWING MEMBERS WERE ABSENT: none

THE FOLLOWING WERE ALSO PRESENT: City Administrator Lenth, Admin Assist Weigel, Finance Director Zaworski, Community Dev Director Martin, City Engineer Neil Britton, Library Director Art Tiff, Officer Jesse Kasel, Fire Chief Joe Fitch, Deputy Fire Chief CJ Seljan, Earlene King, Kathy O'Malley, Bruce Prescher, Mike Heppelman, Jerry Geise, Jason Eagle, Gretta Becay and Randy Carlsen. Mayor Tjosaas presided over the meeting.

COUNCIL

Agenda: Motion by Nelson and second by Coleman, with all voting aye, to approve the June 12, 2013 agenda with the following amendments:

Add: E.4 KM Dog Park
G.4 Splittstoesser Building Permit
K.1 Fire Department Resignation
K.2 Fire Department Approve Officer Selection

Consent Agenda: Motion by Nelson and second by Hopkins to approve the June 12, 2013 consent items. Ayes: Tjosaas, Coleman, Eggler, Hopkins and Nelson. Nays: None.

1. **Minutes**: Approved the May 22, 2013 regular meeting minutes as submitted
2. **Claims**: Approved all claims processed after the May 22, 2013 regular meeting, as audited for payment in the amount of $822,687.10
3. **Acknowledgement of Committee and Meeting Minutes:** Acknowledged the following committee/meeting minutes for:
   a. Planning & Zoning – May 13, 2013
   b. EDA – February 5, 2013
   c. EDA – March 19, 2013
   d. EDA – April 2, 2013
   e. EDA – May 14, 2013
4. **Approve Temporary Liquor License for Kasson Fire Department Benefit Relief Association – August 10-11, 2012**

PUBLIC FORUM

1. **Kathy O'Malley:** Ms. O'Malley informed the council that there are still interested parties in reusing the old elementary school property.
2. **Mike Heppelman:** Mr. Heppelman shared his concern with the dust control in regards to the 16th Street area.
3. **Jason Eagle; Dodge Center Ambulance:** Asked council to consider giving free Aquatic Center family passes to Dodge Center Ambulance volunteers (Kasson residents). Dodge Center currently does this.
4. **Bruce Prescher:** Bruce wanted to thank the council members who individually took time to meet with KARE members in civil conversation regarding the Old Elementary School.

5. **Jerry Giese:** Mr. Giese stated that he believed the flag pole from the Old Elementary School was given to KARE. Administrator Lenth corrected him stating that in April 2007, Mike Marti purchased the flag pole at auction for $40.00.

COMMITTEE REPORTS

1. **Streets Committee – 16th Street Dust Control**: Community Development Director Martin is asking that Council approve a written policy for dust control applications for all streets, including 16th Street to County Road 15. The Streets Committee was not able to reach a consensus, except that a consistent written policy is requested at the May 22, 2013 meeting and the issue was tabled. Council Members Coleman and Hopkins felt that the council should stick to its original resolution dated July 27, 2011; Resolution Establishing a Dust Control Policy #7.6-11 stating "the City of Kasson will provide dust control chemicals up to 500 feet of the street adjoining each residence along unpaved city streets once each year in a manner and according to a schedule established by the Kasson Public Works Department. This dust control will be provided at no expense to the property owner." Resolution 7.6-11 also states that this policy will remain in effect only for the years 2011 and 2012. Council Members Eggler and Nelson feel that we own the road, we should maintain the road at least 100 feet before and 100 feet after driveways, treating 16th Street as all other gravel roads in the city. Council Member Eggler made the motion to apply a chloride application for all of 16th Street for 2013, as it is still part of the construction project. Starting in 2014 City of Kasson will treat 16th street as any other gravel road in the city is treated. Council Member Nelson made the second for the motion. Upon a vote being taken, the following members voted in favor thereof: Tjosaas, Nelson and Eggler. Those against the same: Hopkins, Coleman.
2. **Library Building Committee – FEMA Grant Review/Update:** Council Member Hopkins updated the council that KPL Architect Selection Committee held four interviews and have chosen Leland A. Gray Architect. Council Member Hopkins made the motion to approve using architectural firm Leland A. Gray Architect for the safe shelter/public library. Council Member Coleman made the second for the motion. Upon a vote being taken, the following members voted in favor thereof: Tjosaas, Coleman, Eggler, Hopkins and Nelson. Those against the same: none. The final draft of the Community Dome Safe Room/Public Library grant application is ready to be sent to State of Minnesota FEMA for approval. Council Member Hopkins made a motion to approve the final draft of the grant application. Council Member Nelson made the second for the motion. Upon a vote being taken, the following members voted in favor thereof: Tjosaas, Coleman, Eggler, Hopkins and Nelson. Those against the same: none.
3. **Planning & Zoning; Greenway Feed and Grain Conditional Use Permit**: The Planning and Zoning Commission is asking for approval to grant a conditional use permit for the construction of an additional grain storage facility. A condition of the permit is the installation of bituminous surface on all parking and driving lanes. Motion to approve the stated conditional use permit was made by Council Member Nelson and duly seconded by Council Member Coleman. Upon a vote being taken, the following members voted in favor thereof: Tjosaas, Coleman, Eggler, Hopkins and Nelson. Those against same: none
4. **Park Board; KM Dog Park**: It has been suggested by the Park Board that Kasson and Mantorville join forces regarding a dog park. Kasson Park Board is looking to give a one-time donation of $5,000 to Mantorville to get the park up and running. There may be small annual maintenance expenses. The Park Board approved this at their meeting on June 11, 2013 and is asking for Council

approval. Motion to the approve the Park Boards recommendation of making a $5,000 donation to the KM Dog Park in Mantorville was made by Council Member Nelson and duly seconded by Council Member Hopkins. Upon a vote being taken, the following members voted in favor thereof: Tjosaas, Coleman, Eggler, Hopkins and Nelson. Those against same: none

NEW BUSINESS

1. **Rochester Sales Tax Public Hearing Notice**: There will be a public hearing on June 17, 2013 in the City Council Chambers of the Government Center, Rochester. No discussion was had.
2. **Sale of Surplus Property:** Administrator Lenth asked Council to approve the donation of the carriage house from the Folkestad property along with up to $10,000 for moving expenses and renovation to the Dodge County Historical Society. The motion for the donation was made by Council Member Nelson and duly seconded by Council Member Eggler. Upon a vote being taken, the following members voted in favor thereof: Tjosaas, Coleman, Eggler, Hopkins and Nelson. Those against same: none. Administrator Lenth also asked to advertise for the sale of an old ladder truck and communication radios from the Fire Department. Motion to approve the advertisement made by Council Member Hopkins and duly seconded by Council Member Eggler. Upon a vote being taken, the following members voted in favor thereof: Tjosaas, Coleman, Eggler, Hopkins and Nelson. Those against same: none.
3. **Approve combining of parcels**: Dodge County is asking that the three parcels of land at the Folkestad property be joined into one. Motion to approve combining parcel 24.100.2250, 24.100.2570 and 24.100.2500 into one parcel was made by Council Member Hopkins duly seconded by Council Member Coleman. Upon a vote being taken, the following members voted in favor thereof: Tjosaas, Coleman, Eggler, Hopkins and Nelson. Those against same: none.
4. **Splittstoesser Building Permit**: David Splittstoesser is requesting a right of way at 206 Main Street West to build stairs up to the east side of his building located at 208 Main Street West. It was decided by Council that Community Development Director Martin needs to look into this request further.

CLERK-ADMINISTRATOR REPORT

1. **Old Elementary School:**

   a. Update: The city is planning to move forward with the demolition pending additional lawsuits asking for restraining orders. The building was again inspected on Thursday, June 6th and showed the South roof and wall continuing to deteriorate significantly. One rafter has failed and the weight of the roof appears to be problematic for the integrity of the structure. An engineering inspection has been requested to determine if the street needs to be barricaded to protect the public from possible collapse. Seven feet of water was found in the back basement and two feet of water in the first basement. Black mold and mildew is present throughout the lower levels of the building. Rodents and birds are present and new areas of plaster are falling from the ceilings.

   b. Approve removal of the flag pole by Mike Marti: The flag pole was purchased at auction on April 12, 2007 for $40.00 by Mike Marti. The City Council and Mr. Marti agreed to suspend the sale pending final disposition of the school building. Motion to approve payment and removal of the flag pole by Mike Marti was made by Council Member Nelson and duly seconded by Council Member Coleman. Upon a vote being taken, the following members voted in favor thereof: Tjosaas, Coleman, Eggler, Hopkins and Nelson. Those against same: none.
2. **Aquatic Center:** The Aquatic Center will not be open on Friday, June 14th as stated in the media. Currently looking at the project on a day to day basis.

ENGINEER'S REPORT

1. **Approve Resolution Revoking Municipal State Aid Streets 6.1-13:** The motion for the stated resolution was made by Council Member Hopkins and duly seconded by Council Member Eggler. Upon a vote being taken, the following members voted in favor thereof: Tjosaas, Coleman, Eggler, Hopkins and Nelson. Those against same: none
2. **Approve Resolution Establishing Municipal State Aid Highways 6.2-13:** The motion for the stated resolution was made by Council Member Hopkins and duly seconded by Council Member Eggler. Upon a vote being taken, the following members voted in favor thereof: Tjosaas, Coleman, Eggler, Hopkins and Nelson. Those against same: none
3. Neil Britton, WSN, reported on the following projects: *Old Elementary School*: There has been another temporary restraining order placed preventing the demolition of the building. *2013 Bigelow Resurfacing and Rehabilitation Project*: Preconstruction meeting was held on June 11, 2013. Following the meeting WSN walked the project area with the contractor and marked out the repair areas that need to be completed prior to paving. Work is expected to get underway within the next couple of weeks. *3rd Ave SW, 1st St and Park & Ride*: Preconstruction meeting was held last week and plan to start construction of the park and ride portion of the project within the next couple of days. *4th Street SE and Commerce Drive*: In the council packets are two resolutions and a map for the MSAS system revisions. After the resolutions are approved they will be forwarded to State Aid for final approval. *7th Street NW*: Crews were in to complete the repair work on the project and are ready for the final lift of pavement. There was some curb and sidewalk that was damaged on 7th Street by the aquatic center contractors while they were pouring the concrete deck and that has since been repaired. The pavers are expected to be in next week to place the pavement. *16th Street NE:* Construction Meeting was held on June 10, 2013 to go over warranty work that needs to be completed prior to the final lift being placed. *Aquatic Center:* Concrete crews are working on the front entrance, grading crews are prepping the area around the pool for sod which is scheduled to be placed on Friday. *Alleys*: No update *Kasson/Mantorville Waste Water Treatment:* No Update.

PERSONNEL

1. **Fire Department Training Officer Resignation:** The motion accepting the resignation of Jason Campbell, as Training Officer was made by Council Member Nelson and duly seconded by Council Member Hopkins. Upon a vote being taken, the following members voted in favor thereof: Tjosaas, Coleman, Eggler, Hopkins and Nelson. Those against same: none. It was noted that Jason is staying on the Fire Department as a firefighter.
2. **Fire Department; Approve Officer Selection:** The motion accepting the recommendation from the Kasson Fire Department to promote Nick Fitch, Firefighter to Training Officer was made by Council Member Nelson and duly seconded by Council Member Eggler. Upon a vote being taken, the following members voted in favor thereof: Tjosaas, Coleman, Eggler, Hopkins and Nelson. Those against same: none.

ADJOURN: The meeting was adjourned at 7:03 p.m.

ATTEST:

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Randy D. Lenth, City Administrator Tim Tjosaas, Mayor