

**KASSON CITY COUNCIL REGULAR MEETING MINUTES  
July 9, 2014**

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 9<sup>th</sup> day of July, 2014 at 6:00 p.m.

**THE FOLLOWING MEMBERS WERE PRESENT:** Coleman, Egger, Hopkins, Nelson, Worden.

**THE FOLLOWING MEMBERS WERE ABSENT:** None.

**THE FOLLOWING WERE ALSO PRESENT:** City Administrator Lenth, City Clerk Rappe, Community Dev Director Martin, Finance Director Zaworski, City Engineer Neil Britton, Library Director Art Tiff, Gretta Becay, Earlene King, Tony Paulson and Randy Carlsen. Mayor Nelson presided over the meeting.

**COUNCIL**

**Agenda:** Motion by Worden and second by Egger, with all voting aye, to approve the July 9, 2014 agenda with the following amendments:

Add:            B.2.    Tony Paulson

**Consent Agenda:** Motion by Coleman and second by Egger to approve the July 9, 2014 consent items. Ayes: Coleman, Egger, Hopkins, Nelson and Worden. Nays: None.

- a.     **Minutes:** Approved the June 25, 2014 regular meeting minutes as submitted.
  
- b.     **Claims:** Approved all claims paid after the June 25, 2014 regular meeting, as audited for payment in the amount of \$323,531.84.
  
- c.     **Acknowledgement of Committee and Meeting Minutes:** Acknowledged the following committee and meeting minutes for:
  1.     Park Board                - 6/17/14
  2.     Library Board              - 5/13/14
  
- d.     **Annual Evaluations:**
  
- e.     **Conferences/Training:** Acknowledged the following employee training/conference attendance for:
  
- f.     **Pay Estimates/Change Orders:**
  
- g.     **Resolution Certifying Delinquent Claims to County Auditor:** As part of the consent agenda, the resolution certifying delinquent claims to the County Auditor was adopted. Ayes: Coleman, Egger, Hopkins, Nelson, Worden. Nays: None.

**Resolution #7.1-14  
Resolution Certifying Delinquent Claims to County Auditor  
(on file)**

- h. **Approve Fireworks Permit for Festival in the Park – 8/9/14:** Approved the fireworks permit for a fireworks display on August 9, 2014 as part of the Kasson Festival in the Park.
- i. **Festival in the Park Resolutions:** As part of the consent agenda, the following Festival in the Park resolutions were adopted. Ayes: Coleman, Eggler, Hopkins, Nelson, Worden.  
Nays: None.

**Resolution #7.2-14**  
**Resolution Waiving Park Hours for Festival in the Park, A Special Event**  
**(on file)**

- j. **Resolution #7.3-14**  
**Resolution Appointing Festival in the Park Volunteers**  
**(on file)**

- k. **Resolution #7.4-14**  
**Resolution Approving Street Closings for Festival in the Park Activities**  
**(on file)**

- l. **Resolution Appointing Election Judges 2014 Primary and General Elections:** As part of the consent agenda, the resolution appointing election judges for the 2014 primary and general elections was adopted. Ayes: Coleman, Eggler, Hopkins, Nelson, Worden. Nays: None.

**Resolution #7.5-14**  
**Resolution Appointing Election Judges 2014 Primary and General Elections**  
**(on file)**

**VISITORS TO THE COUNCIL**

Chris McKern – Festival in the Park Update – Mr. McKern stated that the festival is one month from today. Mr. McKern thanked the City for their support, the City is exclusive sponsor of concert in the park – Home Free. The Festival is getting quite a bit of attention from outside the community because of this concert. The concert will be on 7<sup>th</sup> street NW, there will be seating on the street, the electrical capacity is sufficient and it is handicap accessible. Chris is talking to neighbors personally about the concert and so far no one has a problem. Sponsorships for the festival are up with this being the 25<sup>th</sup> anniversary. Fundraising is up and the parade participation is up. Vendors have also increased this year. They have tripled the budget for the fireworks show after the concert. Coleman suggested putting some posters up at the pool since we have a lot of visitors there.

Tony Paulson – purchased 301 W Main St and wants to demo out part of it but cannot get insurance to continue with demolition. Community Development Director Martin explained that Mr. Paulson has everything in place except insurance, there is nothing that requires them to have insurance but we were asking him to have insurance. They are doing this on their own and there is no liability for the city but Mr. Paulson is having trouble getting insured since it is adjoined to another building. This will be the fourth project this year to improve Main Street. Martin and Paulson just want to make sure that the Council is aware of the situation.

**PUBLIC FORUM**

**PUBLIC HEARING**

**COMMITTEE REPORTS**

1. **Library Building Committee** – Library Director, Art Tiff – passed out statistics from the first 6 months of the year. The Library had 169 new patrons so far this year. The current building is rated for 38 people and they had 54 in there on Friday. Circulation totals are only actual books being checked out of the library. Chair of the Building Committee, Earlene King – showed a diagram and layout of the proposed new library. This is only the first phase and there is a lot of details to be worked out in the 2<sup>nd</sup> phase. These are phases of planning only.
2. **Resolution approving Kasson-Mantorville Wastewater Treatment Agreement** – City Administrator Lenth informed the Council of the change in part of the agreement of funds from Mantorville. Page 11 4.01 Amend to show \$250K will be paid now and the balance of \$159,500 will be paid by January 15, 2015. The \$409,500 is total first half payment and the second half will be paid when they actually connect to our plant and that will be the fall of 2015. City Engineer, Neil Britton stated that if they get more hookups then 364 the future connections go to Mantorville. Mantorville will have their own maintenance crew to maintain their collection system, force main and pumps to the Kasson Treatment Plant. Motion by Hopkins, second by Coleman to Approve the Resolution Entering into an Agreement with the City of Mantorville. Ayes: Coleman, Egglar, Hopkins, Nelson, Worden. Nays: None

**Resolution #7.6-14**

**Resolution Authorizing the City of Kasson to Enter into an Agreement with the City of Mantorville to Permit the City of Kasson to Treat Wastewater from the City of Mantorville  
(on file)**

**OLD BUSINESS**

1. **Resolution Approving MRA Gambling Permit for Events by Saker:** City Clerk Rappe explained that the Gambling Control Board did not like the contingency that was in the resolution from the June 25 meeting. Rappe stated that the background check has come back with no issues. Motion by Egglar and second by Hopkins, with all voting aye, to approve the resolution approving MRA's gambling permit.

**Resolution #7.7-14**

**Resolution Approving Mantorville Restoration Association pull tabs at Events by Saker  
(on file)**

2. Resolution conveying forfeited parcel back to the State of Minnesota: Finance Director Zaworski informed the council that the county is wrapping up the transfer of the forfeited parcel in the Oppidan project area. When forfeited property is available to cities, it can be transferred to cities easily if used for park purposes. In this case the use will be for commercial purposes and we need to insert one step for all of the processing paperwork.

**Resolution #7.8-14**

**Resolution Conveying Forfeited Parcel Back to the State of Minnesota  
(on file)**

**NEW BUSINESS**

1. **Ordinance Establishing Salaries for Mayor and Council:** Mayor Nelson stated that the Mayor and Council Salaries have not been increased since 2008 and changing the meetings per month to a total in six months not to exceed 36 is an improvement over the current limit of 6 meetings per month.

Motion made by Hopkins, second by Worden with all voting Aye.

**Ordinance #852**

**An Ordinance Establishing the Salaries of the Mayor and Council Members  
(on file)**

2. **Place of new Stop signs:** Administrator Lenth stated that he has conferred with the Street Committee, Police Chief and the Public Works Director about the recommendation to put a 4-way stop on the corner of 2<sup>nd</sup> Ave and 4 St SW and to replace the yield sign on 1<sup>st</sup> Ave SW entering 4<sup>th</sup> St SW with a stop sign. Motion to approve these changes made by Eggler, seconded by Hopkins with all voting Aye.

**MAYOR'S REPORT**

**CLERK-ADMINISTRATOR'S REPORT**

1. **VCI Settlement Agreement/Final Payment:** Administrator Lenth stated that VCI has agreed to a settlement to the contract for renovation of the Folkestad Building. Motion to approve the settlement agreement made by Hopkins, second by Eggler with all voting Aye.

**ENGINEER'S REPORT**

1. **Progress Report:** Neil Britton, WSN, informed the Council that patches around town are finished. The final lift on 2<sup>nd</sup> St and 3<sup>rd</sup> Ave SW has been done and they will keep checking on the grass in the boulevards. Monica did a walkthrough on the Folkestad building and there are a few punch list items left but final payment should be ready soon. Community Development Director Martin asked about a prospective development between Mantorville and Kasson and if there would be a problem hooking up to the sewer. Britton stated that they could hook to the force main with no problems.

**CORRESPONDENCE:** The following correspondence was reviewed:

1. **SEMLM Summer Meeting:** Anyone interested in attending please let City Clerk Rappe know. The meeting will be in Winona July 29.

**ADJOURN:** The meeting was adjourned at 6:47 p.m.

**ATTEST:**

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Linda Rappe, City Clerk

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Matt Nelson, Mayor