

KASSON CITY COUNCIL REGULAR MEETING MINUTES
August 10, 2016

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 10th day of August, 2016 at 6:00 P.M.

THE FOLLOWING MEMBERS WERE PRESENT: Buck, Egger, Johnson and Coleman.

THE FOLLOWING MEMBERS WERE ABSENT: Borgstrom

THE FOLLOWING WERE ALSO PRESENT: City Administrator Theresa Coleman, City Clerk Linda Rappe, City Engineer Brandon Theobald, City Attorney Melanie Leth, Finance Director Nancy Zaworski, Community Development Director Mike Martin, Melisa Ferris, Sally Coleman, Hannah Bates, Everett Paulson, Chris and Candy McKern, Nick and Danielle Fitch, Chris and Laura Seljan, Stevie Ersland, John Talcott, Barb Meyer, Judy Ruport, Fred and Lorraine Spading, Jan Naig, Doug and Deb Robinson, Jason Farnsworth, Shannon Peters, Jason Halvorson, and Jerry Dallman

Mayor Johnson called the meeting to order at 6:00 P.M.

PLEDGE OF ALLEGIANCE

AGENDA:

Remove E.1 Library Building Report

Motion to Approve the Amended Agenda made by Councilperson Egger, seconded by Councilperson Coleman with all voting Aye.

CONSENT AGENDA:

July 27, 2016 Regular Meeting Minutes

Claims processed after the July 27, 2016 regular meeting, as audited for payment in the amount of \$233,371.52

Acknowledgement of Committee and Meeting Minutes –

Library Board – March 8, 2016
Library Board – April 12, 2016
Library Board – May 10, 2016
Library Board – June 14, 2016
Park Board – July 19, 2016 - DRAFT

| | | | | |
|----------------------------------|-----------------------------|----------|---------------|----------|
| Conferences - Mike Martin | Statewide Preservation Conf | Hastings | \$0 | 9/7-9 |
| Theresa Coleman | Statewide Preservation Conf | Hastings | approx. \$275 | 9/7-9 |
| Nick Fitch | Type 4 Refresher MPCA | Mankato | \$200 | 10/26-27 |

Library Pay Requests:

| | | | |
|--------------------------------|-------------|-----------------|--------------------|
| Custom Construction and Design | Division #1 | Application #12 | \$7,023.37 (Final) |
| Superior Contractors | Division #4 | Application #3 | \$2,796.60 |

August 10, 2016 Kasson City Council Regular Meeting Minutes

| | | | |
|----------------------|--------------|----------------|------------|
| BDS –Interior | Division #8 | Application #3 | \$6,607.60 |
| BDS-Exterior | Division #8 | Application #2 | \$9,744.57 |
| Superior Contractors | Division #9 | Application #4 | \$4,361.85 |
| Superior Mechanical | Division #15 | Application #8 | \$4,716.75 |
| Nietz | Division #16 | Application #6 | \$4,750.00 |

Blaine’s 12th Phase 5 Pay Requests:

| | | |
|--------------------------|------------|-------------|
| Elcore Construction, Inc | Request #2 | \$33,727.85 |
|--------------------------|------------|-------------|

Motion to Approve the Consent Agenda with a change to the attendees from July 27 Minutes from Ron Carlson to Roger Carlson, made by Councilperson Coleman and second by Councilperson Buck. All Ayes.

VISITORS TO THE COUNCIL

PUBLIC FORUM

John Talcott – 306 5th Ave NE – At the end of this month there will be a brand new state of the art library and emergency shelter. A library is at the top of the list for him of what communities offer. On behalf of himself and his family he wants to thank the Council and past Councils for their support and everything they have done for the community.

PUBLIC HEARING

COMMITTEE REPORTS

Planning & Zoning

Caribou Enterprises Variance – Community Development Director Mike Martin stated that on August 1st the Planning Commission held a public hearing for a request for a variance by Gerald Dallman, Caribou Enterprises, on behalf of Domino’s Pizza to allow them to build a new walk-in cooler that would come within 5 feet of the property line. The building itself is already a permitted non-conforming use. Martin stated that there is simply not room to manage the required 30 foot setback. The Planning Commission felt that the negative impact could be mitigated and they recommend that the variance be approved and the compressor would have to be located within the setback and located in an enclosure that is at least 2 feet taller than the compressor itself. Councilperson Coleman asked Jason Farnsworth, a close neighbor to Domino’s, if this is alright with him since it butts up to his property. Mr. Farnsworth stated that if the conditions are met he is ok with this variance. **Motion to Approve the Variance made by Councilperson Coleman, second by Councilperson Buck with all voting Aye.**

Resolution #8.1-16

***Resolution Approving a Variance at 501 South Mantorville Ave
(on file)***

Street Parking – Councilperson Coleman stated that the committee met twice and made some changes to the street parking ordinance. In Section 70.24 we felt that it would be better to have the Police Department notified instead of the City Administrator because they are the enforcement of this ordinance. Councilperson Coleman stated that the Police have been notified of this change and are ok with it. Councilperson Coleman also stated that another change is that there is now 24 hours to load or unload campers and RVs. Councilperson Coleman stated that this will continue to be complaint driven.

Motion to Approve the Ordinance revisions made by Councilperson Egler, second by Councilperson Coleman with all voting Aye.

Ordinance #860

An Ordinance Amending Section 70.24 and Section 70.25 of the City of Kasson Code of Ordinances

OLD BUSINESS

NEW BUSINESS

WWTP Reimbursement Resolution – Finance Director Zaworski stated that this is an administrative task that we take care of with our larger projects. This is adopted as a safeguard and a declaration of our intent to reimburse ourselves for expenditures made prior to the date of financing. Finance Director Zaworski stated that with legislature not acting on certain issues we are in a holding pattern for financing at MN Public Facilities Authority. **Motion to Adopt the Resolution made by Councilperson Buck, second by Councilperson Egler with all voting Aye.**

Resolution #8.2-16

**Resolution Establishing Procedures Relating to Compliance with Reimbursement Bond Regulations Under the Internal Revenue Code
(on file)**

Budget and Levy Dates – Finance Director Zaworski noted that the State requires us to report to the County, for Levy notification purposes, the December Levy discussion date and an additional date if necessary. Director Zaworski suggested December 14, 2016 as the date of Levy Discussion and Approving the Final 2017 Budget and Approving the Levy Resolution. December 21, 2016 will be set as the backup date if needed after the December 14 discussion. This would also change the second Council meeting in December to December 21, 2016. **Motion to Adopt the suggested dates for Budget and Levy and changing the second City Council meeting in December to December 21, 2016, made by Councilperson Egler, second by Councilperson Coleman with all voting Aye.**

MAYOR'S REPORT

The Mayor congratulated Fred Spading on being the Festival in the Park Honored Veteran.

ADMINISTRATOR'S REPORT

ENGINEER'S REPORT

ATTORNEY'S REPORT

CORRESPONDENCE

Police Department Statistics – July 2016

ADJOURN: The meeting was adjourned at 6:17 pm

ATTEST:

Linda Rappe, City Clerk

Steve Johnson, Mayor