

KASSON CITY COUNCIL REGULAR MEETING MINUTES
August 13, 2014

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 13rd day of August, 2014 at 6:00 p.m.

THE FOLLOWING MEMBERS WERE PRESENT: Coleman, Egger, Hopkins, Worden and Nelson.

THE FOLLOWING MEMBERS WERE ABSENT: None.

THE FOLLOWING WERE ALSO PRESENT: City Administrator Lenth, City Clerk Rappe, Community Dev Director Martin, Finance Director Zaworski, City Engineer Neil Britton, Library Director Art Tiff, Randy Carlson, Patricia Shaffer-Gottschalk, Fire Chief Fitch, and Judy Ruport. Mayor Nelson presided over the meeting.

COUNCIL

Agenda: *Motion by Egger and second by Coleman, with all voting aye, to approve the August 13, 2014 agenda with the following amendments:*

Add:	F.1	Add Levy Dates for December
	H.1	Habitat for Humanity City Build days
	H.2	Festival in the Park Update

Consent Agenda: *Motion by Hopkins and second by Worden to approve the August 13, 2014 consent items. Ayes: Coleman, Egger, Hopkins, Nelson and Worden. Nays: None.*

- a. **Minutes:** Approved the July 23, 2014 regular meeting minutes as submitted.
- b. **Claims:** Approved all claims paid after the July 23, 2014 regular meeting, as audited for payment in the amount of \$940,502.73.
- c. **Acknowledgement of Committee and Meeting Minutes:** Acknowledged the following committee and meeting minutes for:
 - 1. EDA - 6/3/14
 - 2. Park Board – Draft -7/15/14
- d. **Annual Evaluations:**
- e. **Conferences/Training:**
- f. **Pay Estimates/Change Orders:**

Pay Estimate Swenke Ims Contracting Est #7 3rd Ave SW & Park and Ride \$48, 702.43

VISITORS TO THE COUNCIL

- 1. Patricia Shaffer-Gottschalk – Summer Reading Program Summary; Pat updated the Council on the outcomes of a successful summer reading program. Children from 1-17

years old could sign up. They had the first ever teen program with 27 teenagers involved. Total logged reading hours were 4150. The Library came in under budget thanks to community donations.

PUBLIC FORUM - Judy Ruport – 403 3rd Ave SE, Ms. Ruport stated that one of the Shopko construction workers told her she was going to get flooded. She also stated that FEMA had sent her a letter telling her she needed flood insurance. Ms. Ruport asked if the City was requiring Shopko to get flood insurance. Mayor Nelson stated that the City doesn't require anyone to get flood insurance as that is a personal option. Ms. Ruport also wanted to know if we had gone out to measure the building because it looked larger than 36K square feet to her.

PUBLIC HEARING - None

COMMITTEE REPORTS

1. **Library Building Committee** – Library Director Tiff wanted the Council to know that Will Lambert's name had been left off of the capital campaign.

OLD BUSINESS

1. Finance Director Zaworski asked that the date for the Final Budget/Levy be at the December 10 City Council meeting with December 17 being the continuation date. *Motion by Egger, second by Coleman to set December 10 as the Final Budget/Levy date and to make December 17 the continuation date and move the December 24 regularly scheduled Council meeting to December 17, 2014. All Ayes.*

NEW BUSINESS

MAYOR'S REPORT

1. Mayor Nelson stated that the City build for the Habitat for Humanity house will be August 23. People can sign up from 9-12:30 or 12-4. Employees could also volunteer on August 19 or 21.
2. Festival Update – Mayor Nelson received an email from Chris McKern thanking the city workers who helped clean up on Monday. Mayor Nelson also asked Mr. McKern if the Festival would incorporate the City's 150 Anniversary next year into the Festival Activities.

ADMINISTRATOR'S REPORT

1. Administrator Lenth informed the Council that there was a preconstruction meeting for Lions Park that morning and the trail will be started next week. The plans for seeding and the planning of the 18 hole Frisbee Golf Course will happen during the winter.
2. Administrator Lenth informed the Council that the electric territory swap with People's Cooperative for Windsor Court will happen next week. After that is completed we will start hooking up the WWTP to the City's services.

ENGINEER'S REPORT

PERSONNEL

1. Move Jarrod Nelson from Grade 10, Step 4 to grade 10, Step 7 \$27.63 per hour. Administrator Lenth informed the Council that Apprentice Lineworker Jarrod Nelson should have his 8000 hours in shortly to qualify for his Journeyman status. Lance Diederich should have his Journeyman status in October.

Motion by Worden, second by Egger with all voting Aye to move Jarrod Nelson to Grade 10 step 7 when he qualifies for the Journeyman status.

CORRESPONDENCE: No Correspondence.

ADJOURN: The meeting was adjourned at 6:20 p.m.

ATTEST:

Linda Rappe, City Clerk

Matt Nelson, Mayor