

KASSON CITY COUNCIL REGULAR MEETING MINUTES
September 9, 2015

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 9th day of September, 2015 at 6:00 P.M.

THE FOLLOWING MEMBERS WERE PRESENT: Buck, Egger, Johnson, Borgstrom and Coleman.

THE FOLLOWING MEMBERS WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: Admin Assistant Weigel, City Engineer Brandon Theobald, Finance Director Nancy Zaworski, Economic Development Director Mike Martin, Library Director Art Tiff, Chris McKern, Jerry Berg and Annie Harris.

Mayor Johnson called the meeting to order at 6 P.M.

COUNCIL

Agenda:

No changes

Consent Agenda:

- a. **Minutes:** Approved the August 26, 2015 regular meeting minutes.
- b. **Claims:** Approved all claims paid after the August 26, 2015 regular meeting, as audited for payment in the amount of \$105,261.00

c. **Conferences/Schools**

Josh Hanson MN Toward Zero Deaths Conf St. Cloud, MN Sept 28-30

d. **Minutes:**

- 1. Park Board Minutes 8.18.15 Draft
- 2. Library Board Regular Meeting 6.16.15
- 3. Library Board Special Meeting 7.8.15
- 4. Library Board Regular Meeting 7.14.15
- 5. Library Board Special Meeting 7.24.15
- 6. Library Board Regular Meeting 8.11.15

- e. **Approve Ordinance 856** – Changing All References from Clerk Administrator to City Administrator in the Kasson City Code of Ordinances and specific changes

Ordinance #856

An Ordinance Changing all References from Clerk Administrator to City Administrator in the Kasson Code of Ordinances.

Motion by Coleman and second by Borgstrom, with all voting Aye, to approve the consent agenda.

VISITORS TO THE COUNCIL

PUBLIC FORUM

Chris McKern – 523 21st Place NE – Mr. McKern stated that he sent a follow-up email last Friday about the questions he had at the August 26 meeting and did get a couple of responses from Mayor Johnson. Mr. McKern asked Councilman Borgstrom if he was planning on answering the questions that were directed towards him. Councilman Borgstrom stated that he is planning on answering those questions.

Jerry Berg – 506 5th Ave NW – Mr. Berg stated that the City has renegotiated the SRO position with the school to a 65/35 split and while that may save some money in the City budget it doesn't do anything for the taxpayer. Mr. Berg also stated that at the School Board Meeting the renegotiation included the SRO to spend more time at the school. Mr. Berg is hoping this isn't overtime. Mr. Berg wants the City to stop funding the SRO. Mr. Berg has three properties in the County and the township tax in Mantorville is \$151 on a \$144K house. Canisteo Township tax is \$166 on a \$166K house and in the City of Kasson the tax is \$1040 on a \$152K house. The discrepancy a few years ago was \$500 and some of those increases are the Aquatic Center, Park System, the Library and the Hockey Arena, these are things that are shared by the County residents but paid by the residents of Kasson.

PUBLIC HEARING

Community Development Director Martin stated that Gibbs Partners have not been able to get the information together to hold a meaningful public hearing and suggested that this be hearing be recessed until September 23 at 6:00 pm.

Mayor asked for discussion and there were no comments.

COMMITTEE REPORTS

Library Board/Building Committee Updates - Art Tiff, Library Director stated that he had five things to discuss with the Council. September 2 they held a public meeting about the construction of the new Library at the Presbyterian Church for the citizens of Kasson. Director Tiff passed out a summary on the Library building budget. The original budget was \$1,365,785.39 and in May the Council approved \$85,000 from the stabilization fund and would like to have that money now to help them stay within their budget. Director Tiff stated that Division 16 (electrical) was budgeted at \$134,722.50 the bid that came in was \$210,000 but they don't need \$10,000 of that bid. Director Tiff is asking for approval of the \$210,000 bid.

Motion to Approve the Bid for Division 16 (electrical) for Kasson Public Library made by Coleman, second by Egglar with all voting Aye.

Director Tiff stated he didn't want to bring this up until the approval of the bid, now that since the bid has been accepted he thinks he can still negotiate with the contractor to reduce costs further. Director Tiff stated the estimates for masonry and concrete are coming in low.

Motion to Approve the \$85,000 Transfer from the Stabilization Fund to the Library Building Fund made by Borgstrom, second by Buck with all voting Aye.

Councilperson Buck reminded Director Tiff to ask for truck traffic to stay on 1st St NW. Director Tiff stated that the site superintendent will talk to all trucks coming to tell them to stay on 1st St NW off of 8th Ave NW.

OLD BUSINESS

Preliminary Budget – Finance Director Zaworski stated that she didn't receive any changes and is asking to approve a preliminary budget and a preliminary resolution that is required by the State. Finance Director Zaworski stated that she transferred the numbers from the Preliminary Levy to the Resolution. The levy can always be decreased from the 12.4% by December when the final levy must be set. Finance Director Zaworski stated that according to State Statute in December the Council is required to take public comment on the budget, it is their choice if they want to take comment tonight. Mayor Johnson asked if anyone wanted to comment.

Annie Harris – 1308 4th St NW – stated that her taxes are \$6 shy of \$5300 a year. The realtor told them that their taxes would be around \$3600. Ms. Harris asked the Council to please watch the spending. Councilperson Egger stated that the School District just passed a levy for over \$40 million that just hit us this year.

Motion to Pass Preliminary Budget made by Coleman, second by Borgstrom with all voting Aye.

Motion to approve the Resolution for the Preliminary Tax Levy for 2015 Collectible in 2016 made by Egger, second by Coleman with all voting Aye.

Resolution #9.1-15

Resolution Approving Preliminary 2015 Tax Levy Collectible in 2016

(on file)

Backflow Preventers – Economic Development Director Martin stated that this has been mentioned in the City newsletter and on the City's website. Martin stated that we have received inquiries from four homeowners that may be interested in this program. Martin is asking if it is the Council's wishes to implement this program of the City paying for this and then assessing the homeowners through the petition and waiver process. Loose estimates on this process are between \$2,000 and \$3,000. Mayor Johnson stated that he thinks we should pursue this.

Jerry Berg asked if the City is on the hook if the backflow preventer does not work? The Council stated that it would be on the contractor.

NEW BUSINESS

Mighty Ducks Grant Resolution – Finance Director Zaworski stated that the Ice Arena needs maintenance in the dehumidification, air quality and heating areas. This is a matching funds grant and the resolution is asking for \$100,000 in the grant for this project. This is merely the application for the grant. This is in the preliminary budget that was just passed. **Motion to Approve the Resolution made by Borgstrom, second by Coleman with all voting Aye.**

Resolution #9.2-15

Resolution Approving Mighty Ducks Grant Application

(on file)

Insurance Request for Proposal – Finance Director Zaworski stated that the City stays with the League of MN Cities for insurance but the Agent of Record is what changes. **Motion to Approve Request for RFP for Insurance Agent of Record made by Egger, second by Buck with all voting Aye.**

Animal Ordinance and Amend Fee Schedule adding Dangerous Dog License – Finance Director Zaworski stated that we do not have a dangerous dog ordinance at the moment but this is pre-emptive.

This does not have to be done tonight and we can put this on a future agenda. Mayor stated he would like it on a future meeting date.

MAYOR'S REPORT

Mayor reported that the EDA has had an offer on the Folkestad building and they have counter offered.

Mayor Johnson addressed Mr. Berg about the SRO funding. Mayor feels that they have gotten somewhere on this and will keep working on negotiations.

The Mayor stated that he will be gone from September 13 - 22

ADMINISTRATOR'S REPORT

ENGINEER'S REPORT

City Engineer Theobald stated that Bigelow Voigt 7th had a pre-con meeting for the seven lots on the corner at the intersection of Parkview and 12th St NW. There is no action needed by the Council at this time.

The resolutions are revising the Municipal State Aid System so that we can get some funding for Commerce Dr. **Motion by Egger, second by Coleman with all voting Aye to Approve the Resolution Revoking a MSAS Street.**

#9.3-15

A Resolution Revoking a Municipal State Aid Street within the City of Kasson

(on file)

Motion by Borgstrom, second by Egger with all voting Aye to Approve the Resolution Designating MSAS Streets Within the City of Kasson

#9.4-15

A Resolution Designating Municipal State Aid Streets Within the City of Kasson

(on file)

The Professional Services Agreement states WHKS' fees of \$108,000 for the Commerce Dr project from start to finish and to have the project partially funded by the MSAS system.

Motion to Accept the Professional Services Agreement with WHKS made by Borgstrom, second by Coleman with all voting Aye.

PERSONNEL

Search Committee Update – The City had interviews scheduled for tomorrow night and someone questioned whether this should be open to the public. We did our research and the meeting needed to be posted and open. The interviews will be rescheduled.

CORRESPONDENCE

The following correspondence was reviewed;

1. Dodge County Extension Committee Report
2. Dodge County Summit
3. Southern MN Initiative Foundation Meeting October 8
4. New LMC Executive Director

ADJOURN: The meeting was adjourned at 6:46 p.m.

ATTEST:

Linda Rappe, City Clerk

Steve Johnson, Mayor