

## Kasson Public Library Board Minutes

March 13, 2012

The Kasson Public Library Board of Trustees met Tuesday, March 13, 2012 at 6:00 PM in the library.

**Present:** Lorraine Hopkins, Earlene King, Lois Gardner, Chuck Colman and Director Bonnie Adams.

**Absent:** Sue Joachim

**Visitors:** John Talcott, Friends of the Library president

**Call to Order:** Chairperson Hopkins called the meeting to order at 6:05 PM

**Petitions to the Chair:** none

**Amendments to the Agenda:** Gardner made the motion to accept the agenda as submitted. Second by Coleman. All ayes.

**Minutes of the February 14, 2012 regular meeting:** Motion by Gardner to approve February meeting minutes as submitted. Second by Coleman. All ayes.

**Financial Reports/Approval of Payables:**

King made the motion to approve the payables as submitted. Second by Gardner. All ayes.

**Monthly Reports:**

Checkouts for February totaled 6,107 items (Full reports on file)

**Director's Report:**

Director Adams discussed with the Board the vandalism that occurred to the new KPL book drop box. A police report was filed and the drop box was moved to Gordy's Body Shop for structural repairs and repainting. A preliminary discussion was held with the city administrator and police chief regarding a security camera connected to the police department. Library assistant, Michael Riedel, will be offering bi-monthly classes for technology devices such as e-readers, smartphones etc.

**Committee Reports: Building committee:**

King reported that the research of the 3 potential library sites had progressed to the point that two sites were eliminated. The third site continues to be researched. King reported she had been researching alternative designs for the library. King presented the Board with literature regarding a monolithic dome design. A monolithic dome design's construction costs are less. The design itself is more energy efficient with an average 50% savings on energy use than a typical design of the same square footage. Savings on insurance costs are substantial because a monolithic domes' structure is considered indestructible by FEMA. FEMA has grants available for communities and school districts to build emergency disaster shelters. These shelters can serve another purpose, such as a library, to be eligible for the FEMA grants. The consensus of the Board was to continue researching the monolithic dome design for a larger library.

**City Council Representative Report – Lori Hopkins**

Hopkins reported that the referendum for the new aquatic center will be April 3rd.

**Friends of the Library:**

John Talcott, president of the Friends of the Library, reported that the Doug Ohman Hot Reads presentation was rescheduled for April 16<sup>th</sup> at 7:00 PM in the library. The Friends now have a new brochure with thanks going to Director Adams for her generous assistance. The Friends will have a booth at the Dodge County Home and Business Expo March 31<sup>st</sup>.

**Old Business:**

*Library Trustee Handbook* – Hopkins and Director Adams had an updated Kasson Employment Policy Handbook available for each board member to include with the Trustee Handbook. King had contacted the Department of Education's State Library Agency for an updated Trustee Handbook. The Trustee Handbook has not been updated since 1997-98. An updated version is not available.

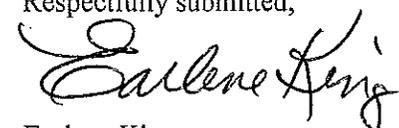
**New Business:**

*Vandalism & Security Camera(s)* – (Covered in Director's Report).

**General Discussion:** The City will be contacted regarding a portable recording system for library board and City committee use.

**Adjourn:** Chairperson Hopkins adjourned the meeting at 7:15 PM.

Respectfully submitted,



Earlene King