

KASSON PARK BOARD MINUTES (draft)
MAY 21, 2012

Pursuant to due call and notice thereof, a Kasson Park Board meeting was duly held at Kasson City Hall on the 21st day of May 2012 at 8:00 A.M.

THE FOLLOWING MEMBERS WERE PRESENT: Greg Kuball, Roger Franke, Becky Diekman and Liza Larsen

THE FOLLOWING WERE ABSENT: Mike Marti, Terry Meyers and Joe Fitch

ALSO PRESENT: City Administrator Randy Lenth, Parks and Recreation Supervisor Ron Unger and Secretary Jan Naig

I. Call to Order: The meeting was called to order at 8:10 A.M. by Chairperson Kuball.

II. Approval of minutes: Motion by Diekman and second by Larsen, with all voting Aye, to approve the April 2012 minutes.

III. New Business:

A. Hire additional 2012 swimming pool employees. There have been some additional applicants for the lifeguard position since the April meeting. Unger has talked to some of the candidates for the cashier/crossing guard position and has a recommendation to hire.

Motion by Diekman and second by Larsen, with all voting Aye, to recommend hiring the following people at the wages listed for the 2012 summer:

Returning lifeguard – Ben Peters - \$9.00/hour

1st year lifeguard – Jacob Buchl, Nick Dripps and Sarah Underwood - \$8.50/hour (subject to completion of the Red Cross lifeguard training and certification)

Cashier/crossing guards – Melissa DeBus, Samantha Stauffer and Breanne Barrett - \$7.75/hour

Marissa Dufault and Katelyn Goodman may be taking the W.S.I. training in Rochester. Their wage will increase subject to successful completion of the course.

B. Veterans Memorial Park gazebo. The gazebo needs to be moved before construction of the aquatic center. The gazebo was built in 1996. The City purchased the materials (approximately \$6,900.00) and five men donated their time to build the structure. The local bid to move the structure was nearly \$12,000.00. This nearly equals the cost to build a new structure. Progressive Building Movers Inc. has given a bid of approximately \$6,000.00 to move the gazebo. There will also be another \$1,000.00 to change the railings.

Motion by Diekman and second by Larsen, with all voting Aye, to recommend using Progressive Movers Inc. to transfer the gazebo to a new location in Veterans Memorial Park.

C. Veterans Memorial Park concession stand. The MN Department of Health inspected the concession stand on May 18th. The building passed inspection so an application and fee needs to be submitted to MDH for the Seasonal Permanent Food Stand permit.

Jerry Boyd has decided that the insurance costs and other fees will make it prohibitive for him to operate the Veterans Memorial Park concession stand. Dodge County Youth Hockey Association has been contacted to see if they will run the concession stand under an arrangement similar to the way they operate the concession stand at the arena. They could then hire Jerry Boyd to run the stand for their organization. A percentage of the profits will go back into the parkland account. Unger will continue to pursue this arrangement.

There was also discussion about setting up separate fees for groups that want to use the concession stands for tournaments. Unger has discussed this with the representative from the MDH. The groups will need to apply for a separate Special Events Permit to sell food. A rider can be added to their homeowners policy to cover their liability. They are limited to selling the foods that are permitted under the Food Stand Permit. Motion by Diekman and second by Larsen, with all voting Aye, to require a damage deposit check of \$250.00 and a rental fee of \$25.00 per day for use of the concession stand. Naig will make up the necessary forms.

D. Boulevard tree stumps. There are 20-25 stumps to remove in the City. Unger will require the contractor that is hired to do this work to complete the job by August 31st. Motion by Larsen and second by Diekman, with all voting Aye, to recommend that Bret Johnson Tree Services be hired to do stump removal in the City in 2012.

IV. Old Business:

A. Aquatic Center Committee meeting update. USAquatics has set up a timeline for the project. Unger will bring copies to the June meeting. The Pool Committee has selected the design and color scheme for the new aquatic center. A pre-bid meeting will be set in late June for local contractors who are interested in bidding the project. The pool will close around August 15th so that demolition can begin on August 20th. USAquatics plans to start construction of the new pool on September 4th. The target date for opening in 2013 is June 8th.

Thatcher Pools will buy back any equipment (heaters, filters and pumps) and chemicals that can be re-used.

B. Update on D.C.Y.H.A. request. After last month's Park Board meeting Meyers met with Jeff Kraus. Kraus had not met with other members of the D.C.Y.H.A. Board before coming before the Park Board. Meyers obtained copies of the Association's financials and the organization is in good shape. No changes to the fees will be made at this time. Meyers gave Kraus some ideas on ways the organization can generate more revenue.

C. Swimming pool update. The baby pool will not open this summer because the drains will not meet code. Unger will meet with the pool staff on May 23rd to go over the rules and expectations for staff. The mandatory safety training will be on June 7th. The pool is scheduled to open on June 4th.

D. City Park – Blaines 12th subdivision. The pre-construction meeting for the subdivision was held last week. The City Council has approved the bids for the development of Blaines 12th Phase IV subdivision which included plans for the park. The City cannot bond for a park without a vote. Lenth gave the Park Board the go ahead to start doing the tiling and prep work for the park. He will let Unger know when to stop because the funds are no longer available.

E. Arbor Day observance. The K-M Lions Club purchased five trees to plant in Lions Park. Rather than having a special tree planting at the Public Works Building in May, Unger used the Lions Club tree planting for the Arbor Day promotion. The Lions International has chosen tree planting as an organizational promotion to build communities by planting trees. The local club plans to purchase around five trees each year to plant in Kasson and Mantorville as a project.

F. NE Park. A neighborhood meeting will be set up with the residents off of 19th Street NE to get their input on a park in Northeast. It is time to work up a master plan for the park and to get a tentative design on paper. Mike Martin and Ron Unger will set up an evening meeting with the residents sometime in June. Unger will find out if there is still money in the boulevard tree fund to possibly start planting some trees in this park area.

V. Correspondence: None

VI. Adjourn: Motion by Diekman and second by Larsen, with all voting Aye, to adjourn the meeting at 9:04 A.M.

Chairperson

Secretary