

## **KASSON PARK BOARD MINUTES MAY 17, 2016**

Pursuant to due call and notice thereof, a meeting of the Kasson Park Board was duly held at Kasson City Hall on the 17<sup>th</sup> day of May at 6:00 P.M.

**THE FOLLOWING PARK BOARD MEMBERS WERE PRESENT:** Liza Larsen, Greg Kuball, Jason Farnsworth, Chuck Coleman, Terry Meyers and Roger Franke

**THE FOLLOWING WERE ABSENT:** Janet Sinning

**ALSO PRESENT:** Parks & Rec Supervisor Ron Unger and Deputy Clerk Jan Naig

**I. Call to Order:** The meeting was called to order at 6:00 P.M. by Chairperson Larsen.

**II. Approve minutes:** Motion by Kuball and second by Franke, with all voting Aye, to approve the minutes of the April 2016 Kasson Park Board Meeting.

**III. New Business:**

**A. Kasson Aquatic Center.** Unger reported on the work that has been done at the Aquatic Center to prepare for the opening on May 28<sup>th</sup>. Unger expressed his appreciation for the work Kris Anderson, Corey Carstensen and Jan Naig have done to prepare for the opening of the Aquatic Center. Supervisors Kailyn Wigham and Brianna Knutson have been a great help both preparing the facility for opening and helping Naig to get the memberships and registrations entered into the computer system.

Since the April meeting, there have been some changes in the staffing at the Aquatic Center. Maia Determan will not be working at the Aquatic Center this summer. This left an opening for a Supervisor and Unger has moved Brianna Knutson to a Supervisor. Grant Smith, Jonas Eisenbeis, Ariana Delzer and Kollin Johnson will not be working at the Aquatic Center. Christine Schultz, W.S.I., and lifeguards Thomas Hamlin and Morgan Verburg have applied to work for the 2016 season. Motion by Kuball and second by Coleman, with all voting Aye, to change Brianna Knutson to a Supervisor at an hourly wage of \$12.75; to hire Christine Schultz, W.S.I., at an hourly wage of \$10.75; and to hire lifeguards Thomas Hamlin and Morgan Verburg at the hourly wage of \$9.75.

K-M Community Ed worked with Unger to set up some Wednesday morning Water Aerobics Classes at the Aquatic Center. Anytime Fitness will also be teaching some classes Monday and Friday mornings and Thursday evenings.

**B. Park projects.** Unger listed the projects that are on the schedule for 2016:

- Construct new west shelter in Veterans Memorial Park
- Build the playground modular in Kasson Meadows Subdivision park
- Construct batting cage between North 1 and North 2 ball fields
- Remove the bleachers and fencing at West Park
- Move the shed at West Park to Veterans Memorial Park
- Install signage and flagpole at Lions Park
- Design and construct the 9-hole disc golf course in Lions Park
- Build players benches in the dugouts at the Northeast Park ball field

**C. Summer KMBA & KMGSA programs.** The Girls Softball Association members have been in contact with Unger about their programs and fields needs since March. The KMBA just notified Unger of their field needs today after he had made some phone calls to find out their plans for the summer. The K-M School's baseball field was removed as part of the construction project. Now that the school does not have the baseball field, there is a desperate need for baseball fields in the Kasson-Mantorville area. There is only one varsity baseball field in Kasson and Mantorville.

#### **IV. Old Business:**

**A. Boulevard tree program update.** Forty-seven trees were planted on May 11<sup>th</sup>. Forty-one were boulevard trees, 2 were replacement trees and 4 were planted in the cemetery. Unger has received notice from the MN Department of Agriculture that a license is needed to do a tree planting program. The fee will be based on the number of trees that are sold. The City will then be given a Nursery Stock Dealers Certificate. Unger reminded the Board that we also pay a fee to be on the Tree Care Registry with the State.

**B. Batting cage-Veterans Memorial Park.** At the Joint Ventures meeting with the City of Kasson, City of Mantorville and K-M Schools in April \$4,600.00 was designated for construction of the batting cage in Veterans Memorial Park. This should cover the cost of the poles, netting and sleeves. They have also designated funds for a roller for the fields in the amount of \$1,365.00. They also designated \$13,000.00 to the City of Mantorville for dugouts at Mantor Field.

**C. Arena update.** Meyers is still in communication with the K-M Schools to see if the Middle School Physical Education classes would have an interest in using the arena for some classes. He needs to work with the person in charge of curriculum that does the scheduling for the schools.

Coleman talked about the April Arena Committee meeting. The Dodge County Commissioners have approved their portion of the funds for the grant. The contractor has found a way to retrofit the air exchanger. The Committee is still working on the ceiling and dehumidification plans. They are also looking into the purchase of a new electric Zamboni. All of the changes will be a good use of the grant funds.

**D. Lions Park signage.** Unger met with Lions members Terry Meyers and Mark Packard to talk about the signage for Lions Park. The Lions are working with McNeilus Steel on a 5' x 6' sign similar to what Abel Sign designed for the Co. Rd. 34 entrance. It will be placed in the City's R.O.W. so it is visible to Highway 14. The Lions have agreed to a donation of \$1,000.00 for the signage for Lions Park. They asked that the Club be given some recognition for their donation at the time the sign is dedicated. Unger expressed his appreciation to the Lions for all they do for the Kasson Parks.

**E. West shelter-Veterans Park.** The old shelter is gone. Greg Nelson found out from the Mayor that the shelter was going to be destroyed. He was able to cut the posts and haul the structure away. The electric service was disconnected by Coy Borgstrom. This saved our cost of demolition and the dumpster fee. The building permit application for the new shelter has been submitted. Materials should arrive in mid-June. This should give city crews time for the base prep work.

**F. "Just Pick It Up" campaign follow up.** Coleman reported there was a wonderful turnout for the citywide clean up. About 25 people turned out to help pick up the City. Twelve bags of trash were collected. Overall, the Parks were free of trash and debris; most of the debris was collected along streets. They concentrated on an area of trees near the Middle School trail, along the road near Kwik Trip and along the Sunset Trail. Coleman expressed his appreciation for all who turned out to help with the project.

**G. Stump grinding.** The new stump grinder is fabulous. Crews were able to grind out 48 stumps in three weeks. Several homeowners expressed their appreciation for having the work done so early in the season. The City staff also appreciated being able to take care of the stumps before their other summer projects began.

**H. Movies in the Park.** All of the movies have been scheduled. June 24-JLH SACC and Empower You Wellness will sponsor "The Goonies", July 8-the K-M Lions Club will sponsor "Happy Feet", July 29-Liza Larsen will sponsor "The Apple Dumpling Gang" and August 12-Festival in the Park movie is "Yogi Bear". Kurt Albrecht has a new screen with back projection for showing the movies. Bob the Bugman will be contacted about spraying if needed.

**I. Cemetery update.** Unger reported that he has contacted Gibbs Lawn Care about spraying the parks and cemetery. The City is looking into a new fence for the cemetery. The old fence will be sold by bids or at a citywide sale. The City may begin platting a new area on the south so that people will be able to purchase individual plots in the future. A row of trees will be planted along the south border.

New signage regarding planting trees and bushes and cemetery rules will be posted. City crews will be more diligent in the enforcement of the rules for the ease of maintenance of the cemetery.

**V. Correspondence:** None.

**VI. Adjourn:**

Motion by Franke and second by Farnsworth, with all voting Aye, to adjourn the meeting at 7:09 P.M.

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Deputy Clerk

The next scheduled meeting will be on Tuesday, June 21<sup>st</sup> at 6:00 P.M.