

KASSON PARK BOARD MINUTES NOVEMBER 20, 2012

Pursuant to due call and notice thereof, a Kasson Park Board meeting was duly held at the Kasson Public Works Building on the 20th day of November 2012 at 6:00 P.M.

THE FOLLOWING MEMBERS WERE PRESENT: Mike Marti, Liza Larsen, Greg Kuball and Roger Franke

THE FOLLOWING WERE ABSENT: Joe Fitch and Terry Meyers

ALSO PRESENT: Parks and Recreation Supervisor Ron Unger and Secretary Jan Naig

I. Call to Order: The meeting was called to order at 6:15 P.M. by Chairperson Kuball.

II. Approval of October 2012 minutes: Motion by Larsen and second by Marti, with all voting Aye, to approve the October minutes.

III. New Business:

A. Tree City USA. Unger has started putting together the application for Tree City USA. This will be the 33rd year that the City has participated in the program. Applications are due December 31st.

B. Adult basketball league supervisor for 2013. Joe Fitch is willing to be the adult basketball league supervisor again in 2013. The league starts play the first week in January and runs through mid-March. For the time commitment and responsibilities required of the position, Unger recommended that the Board consider a wage increase for this position. Motion by Marti and second by Franke, with all voting Aye, to hire Joe Fitch as the adult basketball league supervisor for 2013 at a rate of \$40.00 per night.

Fitch sent a list of recommendations that will help the league operate more efficiently.

- A time clock should be purchased to keep the games running on time.
- Unger will work with Community Ed to make sure that the gym is available when the games are to start. There have been issues with start times when other groups are still using the facilities and extend their events into the game start times. He will also find out about the availability of the South Gym.
- The basketball league should be scheduled to have the gym at least one half to one hour before game time to allow for time to clean the gym, sweep the floor and set the time clock.

Motion by Marti and second by Franke, with all voting Aye, to purchase a time clock for the adult basketball league.

C. 2012 Swimming Pool Final Report. Unger went through the Kasson Pool Final Report – 2012 that was submitted by Maggie Eisenbeis.

Unger noted that City Administrator Lenth is working on a job description for the manager position for the aquatic center.

D. Park Department employment opening. Lester Meyer has submitted his retirement notice after 38 years at the City. There will be an opening for a Parks/Public Works Maintenance Worker. This employee will be required to obtain a Tree Inspector License and Certified Pool Operator License.

E. New Park Board appointee. Jason Moritz has been appointed by Mayor Tjosaas to fill the vacancy on the Park Board. He will be sworn in at the December Park Board meeting.

Unger recognized Diekman for her service on the Park Board. He especially appreciated her work with the Arbor Day and boulevard tree programs. Unger and other members of the Board also expressed their appreciation to Marti for his commitment to the Park Board and for work he has done on the City Council on behalf of the Parks Department.

IV. Old Business

A. Park projects update. Unger gave a brief update on the projects in the various city parks.

- Shakopee lime has been delivered for the ball fields in Veterans, West and Northeast Parks
- the retaining wall by No. 1 ball field has been set; the railing is not yet done
- the surveillance cameras in Veterans Memorial Park have been relocated
- the grass in Northeast Park has been over-seeded
- wood chips have been delivered to West Park
- the ball fields, football field and soccer fields will be aerated

B. Aquatic Center update & meeting date. The Aquatic Center Committee met after our last meeting and made their choices for the play features. Their next meeting is tentatively set for Thursday, November 29 at 6:30 P.M. at City Hall. They will be working on a letter that will be sent to the public.

V. Correspondence

VI. Adjourn: Motion by Larsen and second by Franke, with all voting Aye, to adjourn the meeting at 7:20 P.M.

Chairperson

Secretary

The next meeting will be on Tuesday, December 18th at 7:15 P.M. The December and January meetings will be at 7:15 P.M. In February the meeting time will go back to 6:00 P.M.