

KASSON PARK BOARD MINUTES SEPTEMBER 17, 2013

Pursuant to due call and notice thereof, a meeting of the Kasson Park Board was duly held at the Kasson Public Works Building on the 17th day of September 2013 at 6:00 P.M.

THE FOLLOWING PARK BOARD MEMBERS WERE PRESENT: Terry Meyers, Roger Franke, Chuck Coleman, Greg Kuball and Liza Larsen

THE FOLLOWING WERE ABSENT: Joe Fitch and Jason Moritz

ALSO PRESENT: Parks and Recreation Supervisor Ron Unger, Secretary Jan Naig, Kurt Albrecht and City Administrator Randy Lenth

I. Call to Order: The meeting was called to order at 6:00 P.M. by Kuball.

II. Approve minutes: Motion by Larsen and second by Franke, with all voting Aye, to approve the August 2013 Park Board Minutes.

III. New Business:

A. Weekend shelter use – trash accumulation. Unger has received complaints from people who have paid to use the shelters on weekends. The condition of the facilities and the garbage disposal is not always up to standard when there are several events scheduled in the same shelter over a weekend. There was some discussion about using some of the part-time summer help to maintain the shelters. No action on this was taken.

The Board decided to start with a directive on the shelter reservation form that asks the renters to pick up after their parties and to dispose of the trash in the park dumpster if the trash bags are filled. A sign may need to be placed in the shelters reminding patrons to leave the facilities in good condition.

B. Accident in Veterans Memorial Park. An 11 year old child was hurt while playing on the swings in Veterans Park. A picnic table had been pulled under the swings and he caught a foot which caused him to fall and chip a vertebra in his neck. The mother was concerned because when she came back later that evening, the table was back under the swing set. Park employees do move the tables when they find them in the playground areas, but they cannot continually monitor the situation. The two ways to eliminate the situation are to secure the tables so that they cannot be moved or to remove the swing set; the Board did not want to take this action. There was also discussion about having more police presence in the parks to talk to the youth when their actions may be harmful.

Kuball reported that someone brought a broken swing from Lions Park to Hardware Hank. Unger stated that the swing set will be removed with the development of Lions Park.

IV. Old Business:

A. Movies in the Park wrap up. Kurt Albrecht talked about the four movie nights that were hosted in July and August. The crowds stayed fairly consistent. The Board discussed changing the night if we try this again in 2014. It got quite late for families and working people on Wednesday evenings.

Albrecht agreed to keep his price for showing the movies at \$200.00 for 2014. The Board will set Friday as the movie night next year. He will try to find a less expensive company to provide the movies. The Board will try to set the schedule earlier next year so that there is more opportunity to get the word out to the public. We will also look into sponsorships from businesses to help defray the cost.

B. Veterans Memorial Park concessions stand operation. The City paid to license the Veterans Park concession stand and provided the workers this summer. Dodge County Youth Hockey has the food handler permits and they kept the product stocked. Unger asked to Board to come up with a plan for operating/staffing the stand in 2014. No action was taken at this time.

C. Lions Park update. Lenth reported that the development along Mantorville Avenue is still on track and the project is still moving forward. Martin is close to making the deal on the land swap for the new park land.

One of the things the Park Board should consider when developing the new park is a walking/bike path to the park.

D. Aquatic Center programs discussion. Now that the first year at the Aquatic Center is complete, it is time to think about 2013 and determine what should be done going forward. Some of the areas that may need changes are: hours, staffing, fitness/aerobics classes, tiny tots program, concession stand operation and fees. Unger will put an item for discussion on the agenda each month going forward so that everything is in place by February 2014.

The Aquatic Center staff received letters indicating there will be interviews for all positions in 2014. Applications are due by November 30th and interviews will be scheduled over holiday break. Job descriptions will be written for each position.

E. Other. Kuball asked about the electronic sign on Mantorville Avenue. He does not feel it represents the City well. The messages are very difficult to read during the day and he thinks the City should have the sign company check on the quality.

V. Correspondence: None

VI. Adjourn: Motion by Meyers and second by Larsen, with all voting Aye, to adjourn the meeting at 7:35 P.M.

Chairperson

Secretary

The October meeting will be on October 29th due to scheduling conflicts.