

MINUTES OF PLANNING COMMISSION MEETING

October 8, 2012

Pursuant to due call and notice thereof, a regular Planning Commission meeting was held at City Hall on the 8th day of October, 2012 at 6:30 PM

THE FOLLOWING MEMBERS WERE PRESENT: Dean, Eggler, Sannes, Ferris, Rischette and Borgstrom. Mayor Tjosaas sat in for Nelson.

THE FOLLOWING WERE ABSENT: Nelson

THE FOLLOWING WERE ALSO PRESENT: Community Development Director Mike Martin, Deputy Clerk Linda Rappe, Dick Swenke

CALL TO ORDER: Vice-Chairman Dean called the meeting to order at 6:30 PM.

MINUTES OF PREVIOUS PLANNING COMMISSION MEETINGS: Borgstrom made a motion to approve the minutes from March 12, 2012, Sannes seconded. All Ayes.

PUBLIC HEARING OPENED – FOR SWENKE MINOR SUBDIVISION – PLANNED UNIT DEVELOPMENT: Community Development Director Martin gave background on this request from Dick Swenke to convert his building into three separate parcels. A certificate of survey was presented for two parcels on the street level and the top of both buildings would be one parcel. Martin stated that there is nothing in our current zoning ordinance that specifically deals with this type of situation. There was no one in attendance for this meeting.

PUBLIC HEARING CLOSED. Commissioner Borgstrom asked about the utilities and where they run within the building. Swenke stated that all utilities run up the front of the building and this would have to be addressed within the covenants of ownership as it will be with the roof. The stairwell would be common space. Commissioner Eggler asked if the upstairs portion was two separate buildings as the downstairs is. Swenke stated the entire top floor would be its own parcel. Borgstrom questioned the hearing processes for this building. Martin stated that the minor subdivision will be done at this meeting to make the three separate parcels and then next month we can have the conditional use permit hearing for the planned unit development. Commissioner Borgstrom requested that the planning commission see the covenants prior to approval.

MOTION: Motion to approve the minor subdivision request for Blocks 17 and 18 of Original Plat made by Sannes, second by Borgstrom. All Ayes.

DISCUSSION OF NOVEMBER MEETING DATES: It was stated by staff that November's meeting date would fall on the Veterans Day holiday. It was agreed by Commissioners that the November Planning Commission meeting be moved to Tuesday, November 13, 2012 at 6:30.

PARKLAND DISCUSSION: The parkland dedication portion of the subdivision ordinance was discussed by the Planning Commission.

ADJOURN: Since the agenda had been met the meeting was adjourned at 7:35

Respectfully submitted,

Linda Rappe, Deputy Clerk