

MINUTES OF PLANNING COMMISSION MEETING

November 14, 2011

Pursuant to due call and notice thereof, a regular Planning Commission meeting was held at City Hall on the 14th day of November, 2011 at 6:30 PM

THE FOLLOWING MEMBERS WERE PRESENT: Nelson, Dean, Sannes, Ferris, Rischette and Borgstrom.

THE FOLLOWING WERE ABSENT: Egger

THE FOLLOWING WERE ALSO PRESENT: Community Development Director Mike Martin, Deputy Clerk Linda Rappe

SWEARING IN OF NEW PLANNING COMMISSIONER: Deputy Clerk Rappe swore in newly appointed planning commissioner Jason Rischette.

CALL TO ORDER: Chairman Nelson called the meeting to order at 6:30 PM.

MINUTES OF PREVIOUS PLANNING COMMISSION MEETINGS: Sannes made a motion to approve the minutes from October 10, 2011, Dean seconded. All Ayes.

WELCOME AND INTRODUCTIONS: Chairman Nelson introduced new planning Commissioner Jason Rischette. Rischette gave a background on himself.

PUBLIC HEARING OPENED FOR CONDITIONAL USE PERMIT: Chairman Nelson opened the public hearing for a Conditional Use Permit requested by Carol Malecha to rent her building at 103 2nd Ave SW to William Smith to operate a used car dealership. There were no comments written or verbal received by administration regarding this hearing. Community Development Director Martin gave background on the request and stated that this is a permitted conditional use in the Commercial district. William Smith spoke on behalf of the dealership stating that there would be no changes to the lot, they would have approximately 10 cars for sale at a time and any detailing would be done in the shop. Smith also stated that they would not be doing repairs on vehicles. The police and public works have already put signs on the street in front of the building to keep commuters from using those spots to park.

PUBLIC HEARING CLOSED.

MOTION TO RECOMMEND APPROVAL: Motion to adopt the resolution included in the packets recommending approval with no conditions made by Sannes, seconded by Ferris. All Ayes.

UPDATE ON ON-LINE TRAINING: Martin questioned the Commissioners to see who besides Egger had finished the online training. Rischette stated that he had finished. Martin updated Borgstrom about the on-line training and Borgstrom indicated that he too would like to take it. Two other Commissioners stated that they have started but not completed the training.

OTHER BUSINESS: Deputy Clerk Rappe stated that two Commissioners terms were expiring at the end of December, Borgstrom and Sannes. Both indicated that they would like to stay on the Planning Commission for another term.

Martin stated that the December planning Commission meeting will probably be cancelled unless something comes in before next Tuesday. Borgstrom and Ferris stated that they would be out of town if the meeting was held on December 12.

ADJOURN: Since the agenda had been met the meeting was adjourned at 6:45

Respectfully submitted,

Linda Rappe, Deputy Clerk