

**KASSON CITY COUNCIL REGULAR MEETING MINUTES  
May 12, 2010**

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 12<sup>th</sup> day of May, 2010 at 6:00 p.m.

**THE FOLLOWING MEMBERS WERE PRESENT:** Coleman, Marti, Nelson, Tjosaas, Torkelson.

**THE FOLLOWING MEMBERS WERE ABSENT:** None.

**THE FOLLOWING WERE ALSO PRESENT:** City Administrator Lenth, Admin Assist Benfield, Community Dev Director Martin, Neil Britton, Jerry Berg, Diane O'Brien-Berge, Lorraine Hopkins, Tom Ferris, Sue Joachim, Randy Carlsen.

Mayor Tjosaas presided over the meeting.

**COUNCIL**

**Agenda:** Motion by Torkelson and second by Nelson, with all voting aye, to approve the May 12, 2010 agenda with the following amendments:

Add:	A.2.e.1.	C. Coleman	LMC Annual Conf	6/23-25	St. Cloud
	I.1.		Academy Training – May 17-20 in OES		
	L.2.		2010 Clean Up Stats		

**Consent Agenda:** Motion by Marti and second by Coleman to approve the May 12, 2010 consent items. Ayes: Coleman, Marti, Nelson, Tjosaas, Torkelson. Nays: None.

1. **Minutes:** Approved the April 28, 2010 regular meeting minutes as submitted.
2. **Claims:** Approved all claims paid after the April 28, 2010 regular meeting, as audited for payment in the amount of \$155,012.92.
3. **Acknowledgment of Committee and Meeting Minutes:** Acknowledged the following committee and meeting minutes for:
  - a. Park Board - 4/29/10
4. **Conferences/Training:** Acknowledged the following employee training/conference attendance for:
  - a. M. Martin/C. Coleman LMC Annual Conference 6/23-25 St. Cloud
5. **Arbor Day Proclamation – May 12, 2010:** Mayor Tjosaas proclaimed May 12, 2010 as Arbor Day in the City of Kasson.
6. **Approve CIP Rebate for Kasson Speed Wash:** Approved a CIP rebate for the Kasson Speed Wash in the amount of \$375.10.
7. **Approve CIP Rebate for McKern Financial:** Approved a CIP rebate for McKern Financial in the amount of \$522.00.

8. **Approve Revised CIP Rebate for Venture Metals:** Approved a revised CIP rebate for Venture Metals in the amount of \$5,922.91.

**PUBLIC FORUM**

1. **Diane O'Brien-Berge:** Diane O'Brien-Berge asked if there was a charge to the police academy for using the Old Elementary School for training. She was informed there was not.

**VISITORS TO THE COUNCIL**

1. **Tom Ferris – Results of Citizens Task Force Survey:** Tom Ferris presented a summary of the results of the Citizens Task Force survey regarding the renovation and reuse of the former Kasson Public School on 3<sup>rd</sup> Avenue NW. There were 581 responses to the survey. Ferris noted that there were no controls in place that prevented persons from completing the survey more than one time; however, the task force did not feel there were attempts at fraud. 339 (58.35%) of respondents supported renovation/reuse of the school; 242 (41.65%) were not in favor of renovation. There were several suggestions for renovation/reuse including a library, community center, shopping/dining, arts center, auditorium, government offices, etc. Ideas from those who do not support renovation and reuse included many of the above suggestions. A library had the most support from both groups. Mayor Tjosaas thanked the task force for their time and work on the survey.

**COMMITTEE REPORTS**

1. **Park Board**
  - a. **Approve Hiring of Park and Rec Summer Employees:** Motion by Marti and second by Coleman, with all voting aye, to approve the hiring of Park and Rec summer employees as outlined in the Park Board minutes:

Karine Kvam	Assistant Manager, WSI
Maggie Eisenbeis	Assistant Manager, WSI
Sam Buchl	Head Lifeguard, LGI, WSI
Casey Heinle	WSI
Alaina Pappas	Lifeguard
Katie Thompson	Lifeguard
Laney Lewis	Lifeguard
Tara Rasmussen	Lifeguard
Bryton Overton	Lifeguard
Justin Glowa	Lifeguard
Amanda Schroeder	Lifeguard
Jake Manitz	Lifeguard
Derrick Austinson	Lifeguard
Mati Winkels	Lifeguard
Eden Tieman	Lifeguard
Shane McWhirter	Crossing guard/Cashier
Kayla Shurson	Crossing guard/Cashier
Alisha Birgin	Crossing guard/Cashier
Lindsey Madden	Crossing guard/Cashier
Taylor Rendler	Crossing guard/Cashier
Mariah Knutson	Crossing guard/Cashier

*Kyle Glowa	Lifeguard
*Schafer Knoepke	Lifeguard
*Marissa Dufault	Lifeguard
*Sam Rappe	Lifeguard
*Isaac Hoehn	Lifeguard

\*Subject to successful completion of the Lifeguard Training Course.

### **OLD BUSINESS**

1. **Approve Ice Arena Parking Area Master Plan:** It was noted that an amendment to the agreement will state that the City will manage the outdoor skating rink/skateboard park. Best Value Contracting will be used for the parking lot project. The project schedule includes advertising May 19<sup>th</sup>, opening bids June 10<sup>th</sup>, with interviews following and approval of bids at the June 23, 2010 council meeting. Motion by Nelson and second by Torkelson, with all voting aye, to approve the Ice Arena parking lot plan, skateboard park, outdoor ice rink and new driveway at the County Fairgrounds.

### **MAYOR'S REPORT**

1. **"Pick up our Community" Event:** Mayor Tjosaas reported that the "Pick up our Community" event was held Saturday, May 1<sup>st</sup> and lasted two hours. To help alleviate litter on the trails, garbage cans will be placed along the trail.
2. **Library Board Appointment:** Mayor Tjosaas appointed Susan Joachim to the Library Board for a three-year term.

### **CLERK-ADMINISTRATOR'S REPORT**

1. **Academy Training – May 17-20 in OES:** Administrator Lenth informed the council that RCTC police trainees will be training in the Old Elementary School building May 17-20. Training could go until 11:00 p.m.; however, the noise level is to be kept to a minimum after 9:30 p.m.

### **ENGINEER'S REPORT**

1. **Progress Report:** Neil Britton, WSN, handed out the progress report for May. As part of the wastewater flow monitoring, smoke testing will begin June 1<sup>st</sup> starting from 13<sup>th</sup> Avenue NW east to Mantorville Avenue.

### **CORRESPONDENCE:** The following correspondence was reviewed:

1. 2010 Southeast Minnesota Toward Zero Deaths Workshop – 5/20, Rochester
2. 2010 Clean Up Stats

**ADJOURN:** The meeting was adjourned at 6:41 p.m.

**ATTEST:**

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Randy D. Lenth, City Administrator

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Tim Tjosaas, Mayor