

**KASSON CITY COUNCIL REGULAR MEETING MINUTES  
November 10, 2010**

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 10<sup>th</sup> day of November, 2010 at 6:00 p.m.

**THE FOLLOWING MEMBERS WERE PRESENT:** Coleman, Marti, Nelson, Tjosaas, Torkelson.

**THE FOLLOWING MEMBERS WERE ABSENT:** None.

**THE FOLLOWING WERE ALSO PRESENT:** City Administrator Lenth, Admin Assist Benfield, Community Dev Director Martin, Finance Director Zaworski, Library Director Adams, Neil Britton, Earlene King, Lori Hopkins, Diane O'Brien-Berge, Randy Carlsen.

Mayor Tjosaas presided over the meeting.

**COUNCIL**

**Agenda:** Motion by Torkelson and second by Coleman, with all voting aye, to approve the November 10, 2010 agenda with the following amendments:

Move:	K.2. to K.3.	IBEW Negotiations Update (Closed Session)
Add:	H.1.	Joint Venture Update
	H.2.	Ice Arena/Fair Board
	K.2.	Fire Chief Resignation

**Consent Agenda:** Motion by Nelson and second by Marti to approve the November 10, 2010 consent items. Ayes: Coleman, Marti, Nelson, Tjosaas. Nays: None. Abstain: Torkelson. (Abstention applies only to Claims portion of the Consent Agenda due to submission of claim from Stone by Stone Plus, LLC)

1. **Minutes:** Approved the October 27, 2010 regular meeting minutes as submitted.
2. **Claims:** Approved all claims paid after the October 27, 2010 regular meeting, as audited for payment in the amount of \$145,317.05.
3. **Acknowledgement of Committee and Meeting Minutes:** Acknowledged the following committee and meeting minutes for:
  - a. Park Board - 10/19/10
4. **Pay Estimates:** Approved the following pay estimates for:

a.	Rochester Sand & Gravel	Ice Arena Parking Lot	Est #4	\$ 3,900.35
b.	S L Contracting	Blaine's 12 <sup>th</sup> , Ph 3	Est #2	\$70,299.05
5. **Resolution Certifying Delinquent Claims to the County Auditor:** As part of the consent agenda, the resolution certifying delinquent claims to the County Auditor was adopted. Ayes: Coleman, Marti, Nelson, Tjosaas, Torkelson. Nays: None.

**Resolution #11.1-10**  
**Resolution Certifying Delinquent Claims to the County Auditor**  
**(on file)**

6. **Resolution Authorizing TIF Fund Transfers**: As part of the consent agenda, the resolution authorizing TIF Fund transfers was adopted. This resolution authorizes the Finance Director to transfer money from ten Tax Increment Funds to the General Fund to reimburse the time spent on TIF administration. Ayes: Coleman, Marti, Nelson, Tjosaas, Torkelson. Nays: None.

**Resolution #11.2-10**  
**Resolution Authorizing TIF Fund Transfers**  
**(on file)**

7. **Snow Removal Proposal for 2010-2011**: Accepted the snow removal proposal from Swenke Co., Inc for 2010-2011.
8. **2011 LMCIT Liability Coverage – Approve Not to Waive Monetary Limits on the Municipal Tort Liability**: Approved Not to Waive monetary limits on the municipal tort liability.

**PUBLIC FORUM**: Diane O’Brien-Berge had two subjects. 1) asked if the City would be dumping snow on the Old Elementary School property this winter. She was told other options are being considered. 2) informed council members that one day she observed three City employees emptying the trash container outside her business.

**NEW BUSINESS**

1. **Approve Revised 2010 Library Budget**: The Library Board has proposed a revised 2010 budget for the library. Motion by Torkelson and second by Coleman, with all voting aye, to approve the recommended revised 2010 Library Budget.
2. **Decertification of TIF District 1-11 Tri Star Mfg and TIF District 1-13 Gadiant/Daniels**: Final TIF payments have been made to TIF District No. 11 and TIF District No. 1-13 and both can now be decertified.
- a. **Resolution Approving the Decertification of Tax Increment Financing District No. 11 of the City of Kasson**: Motion by Nelson and second by Marti to adopt the resolution approving the decertification of Tax Increment District No. 11 of the City of Kasson. Ayes: Coleman, Marti, Nelson, Tjosaas, Torkelson. Nays: None.

**Resolution #11.3-10**  
**Resolution Approving the Decertification of Tax Increment Financing District**  
**No. 11 of the City of Kasson**  
**(on file)**

- b. **Resolution Approving the Decertification of Tax Increment Financing District No. 13 of the City of Kasson**: Motion by Marti and second by Coleman to adopt the resolution approving the decertification of Tax Increment District No. 13 of the City of Kasson. Ayes: Coleman, Marti, Nelson, Tjosaas, Torkelson. Nays: None.

**Resolution #11.4-10**  
**Resolution Approving the Decertification of Tax Increment Financing District**  
**No. 13 of the City of Kasson**  
**(on file)**

**MAYOR'S REPORT**

1. **Joint Venture Update:** At a meeting with the school district and the cities of Mantorville and Kasson the decision was made to purchase an 80' aerator/seeder for \$13,000 which will be shared by all entities. The group is also looking at purchasing fencing and bleachers for Dennison Park, as well as a back stop for the ball field at Veterans Memorial Park.
2. **Ice Arena/Fair Board:** City representatives advised the Fair Board that they were interested in keeping ice year-round and wanted to discuss alternatives for vendor booths during Fair week. The Fair Board agreed to find other locations for Fair vendors so that hockey and other ice events could be held in the ice arena during the Fair on a trial basis.

**ENGINEER'S REPORT**

1. **Progress Report:** Neil Britton, WSN, handed out a status report on current projects within the City.

**PERSONNEL**

1. **Reduction in Force – Library Staff:** Due to budget constraints, scheduled hours for Mary Kramer, Circulation Technician, will be reduced to 30 hours per week effective October 25, 2010. Motion by Marti and second by Nelson, with all voting aye, to approve the reduction in force for Library staff.
2. **Fire Chief Resignation:** Motion by Marti and second by Coleman, with all voting aye, to accept the resignation of Fire Chief Bruce Musolf effective December 31, 2010.
3. **IBEW Negotiations Update (Closed Session):** The meeting was closed at 6:22 p.m. for the purpose of an update on the IBEW Union negotiations. The meeting was re-opened at 6:44 p.m. **Outcome:** IBEW members had been offered an incentive to retire early in order to avoid a reduction in force or a layoff. Two offers were received for early retirement; however, the proposals were excessive in cost to the City. Motion by Coleman and second by Marti, with all voting aye, to reject both early retirement proposals and authorize a Reduction-in-Force for one full-time position effective January 1, 2011.

**CORRESPONDENCE:** The following correspondence was reviewed:

1. 2009 Dodge Co. Ice Arena Audit

**ADJOURN:** The meeting was adjourned at 6:45 p.m.

**ATTEST:**

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Randy D. Lenth, City Administrator

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Tim Tjosaas, Mayor