

KASSON CITY COUNCIL REGULAR MEETING MINUTES
April 14, 2010

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 14th day of April, 2010 at 6:00 p.m.

THE FOLLOWING MEMBERS WERE PRESENT: Coleman, Marti, Nelson, Tjosaas, Torkelson.

THE FOLLOWING MEMBERS WERE ABSENT: None.

THE FOLLOWING WERE ALSO PRESENT: City Administrator Lenth, Admin Assist Benfield, Community Dev Director Martin, Neil Britton, Jerry Berg, Jerry Roney, Diane O'Brien-Berge, Neal Huemoeller, Sherry Threinen, Cindi Colvin, Amber Converse, James Rase, Melanie & Chris Bersano, Randy Carlsen.

Mayor Tjosaas presided over the meeting.

COUNCIL

Agenda: Motion by Nelson and second by Coleman, with all voting aye, to approve the April 14, 2010 agenda with the following amendment:

Add: A.2.h. Venture Metals CIP

Consent Agenda: Motion by Torkelson and second by Nelson, to approve the April 14, 2010 consent items. Ayes: Coleman, Marti, Nelson, Tjosaas, Torkelson. Nays: None.

1. **Minutes:** Approved the March 24, 2010 regular meeting minutes as submitted.

2. **Claims:** Approved all claims paid after the March 24, 2010 regular meeting, as audited for payment in the amount of \$260,817.54.

3. **Acknowledgement of Committee and Meeting Minutes:** Acknowledged the following committee and meeting minutes for:
 - a. Park Board - 3/23/10
 - b. EDA - 4/06/10

4. **Conferences/Training:** Acknowledged the following employee training/conference attendance for:
 - a. R. Lenth MCMA 5/5-7 Nisswa
 - b. L. Rappe GIS/ArcView Trng 5/12-14 Mankato
 - c. J. Peck Crisis/Hostage Negotiation 8/2-6 Johnston, IA
 - d. J. Peck Crisis/Hostage Negotiation School Env 8/9-11 Johnston, IA

5. **Utility Billing Write-Offs:** Approved utility billing write-offs as recommended by Utility Billing Specialist Deb Flock, including residential write-offs in the amount of \$95.70 and the Kasson Speedway Operations, which has gone out of business, in the amount of \$3,849.50.

6. **Venture Metals CIP:** Approved a CIP rebate for Venture Metals in the amount of \$5,772.91.

PUBLIC FORUM: Diane O'Brien-Berge, representing KARE, informed the council that Penny Eisenbeis and others would be painting the wood coverings for the windows at the Old Elementary School this Saturday, April 17th and Saturday, April 24th. All participants will be required to sign waivers. O'Brien-Berge also reported that KARE is working on a grant, which is in collaboration with Lowe's, for the purpose of mothballing the Old Elementary School. The deadline for submission of the grant is April 30th. O'Brien-Berge inquired about more parking for her Main Street building and the Kasson Dollar and Video Store since parking spaces were eliminated at the corner of Main Street and 2nd Avenue. The council said the request would be taken under advisement.

PUBLIC HEARING

1. **Vacation of a Portion of 10th Avenue NE:** Mayor Tjosaas opened the public hearing on the vacation of a portion of 10th Avenue NE at 6:10 p.m. There is a 120' right-of-way for 10th Avenue NE and it has been determined that 80 feet is sufficient for a street. The area affected is between 19th Street NE and 22nd Street NE. The proposal would allow the western forty feet of the undeveloped street to be deeded to the adjoining property owners. All of these property owners have signed Petition and Waiver Agreements. Comments from the public included Jerry Berg who does not like to see government give up property and feels it is a mistake. Affected property owner, Neal Huemoeller, noted that a lot of work has been done by these homeowners as far as the cleanup/maintenance of this right-of-way and asked that the vacation be approved. No written comments were received. The hearing was closed at 6:13 p.m. Council members noted that there is plenty of room for a future street and, in this instance, it makes sense to vacate the forty feet.
 - a. **Resolution Ordering Vacation of a Portion of 10th Avenue NE:** Motion by Coleman and second by Marti to adopt the resolution ordering the vacation of a portion of 10th Avenue NE. Ayes: Coleman, Marti, Nelson, Tjosaas, Torkelson. Nays: None.

**Resolution #4.1-10
Resolution Ordering Vacation of a Portion of 10th Avenue NE
(on file)**

MAYOR'S REPORT

1. **2nd Annual "Pick up our Community" Event:** Mayor Tjosaas reminded everyone that the 2nd Annual "Pick up our Community" event is scheduled for Saturday, April 24th from 8:00 until Noon. Volunteers will meet at North Park. The rain date is Saturday, May 1st.

CLERK-ADMINISTRATOR'S REPORT

1. **Approve Audit Program:** The City will partner with Minnesota Energy Resources to conduct residential energy audits. A standard audit costs \$220. The City will pay \$80 which will be paid from the CIP (the 2.8% electric charge) and MER will pay \$100. Cost to the homeowner is \$40. Motion by Torkelson and second by Nelson, with all voting aye, to approve the audit program in partnership with Minnesota Energy Resources and G. A. Ernst & Associates, Inc.
2. **CMPA – Approve Termination of the A15 Block and Move to NSP 55:** An electric cost analysis was completed for the City of Kasson comparing the NSP A15 to the NSP55. It is recommended that the City terminate the A15 program and move to the NSP55 because of

lower wholesale costs. Motion by Marti and second by Coleman, with all voting aye, to approve the termination of the A15 block and move to the NSP55.

3. **Training in the Old Elementary School:** Administrator Lenth reported that the RCTC Law Enforcement will again be training in the Old Elementary School. Specific dates are unknown at this time.

ENGINEER'S REPORT

1. **Ice Arena Parking Lot:** City Engineer Neil Britton handed out maps of proposed options for the Ice Arena parking lot. Discussion included placement of the driveways, the horse arena space and skateboarding area. Also discussed was the placement of a sewer line from the Ice Arena office. The current proposed options for the Ice Arena parking lot will be presented to the Fair Board and the County Commissioners at their next scheduled meetings.

CORRESPONDENCE: The following correspondence was reviewed:

1. SEMLM Membership Meeting, April 29, 2010 in Austin
2. 2010 LMC Annual Conference and Marketplace, June 23-25 in St. Cloud

ADJOURN: The meeting was adjourned at 6:53 p.m.

ATTEST:

Randy D. Lenth, City Administrator

Tim Tjosaas, Mayor