

KASSON CITY COUNCIL REGULAR MEETING MINUTES
August 25, 2010

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 25th day of August, 2010 at 6:00 p.m.

THE FOLLOWING MEMBERS WERE PRESENT: Coleman, Marti, Nelson, Tjosaas, Torkelson.

THE FOLLOWING MEMBERS WERE ABSENT: None.

THE FOLLOWING WERE ALSO PRESENT: City Administrator Lenth, Admin Assist Benfield, Community Dev Director Martin, Library Director Adams, Neil Britton, Lori Hopkins, Earlene King, Russ Hilsman, Randy Carlsen.

Mayor Tjosaas presided over the meeting.

COUNCIL

Agenda: Motion by Nelson and second by Coleman, with all voting aye, to approve the August 25, 2010 agenda with the following amendments:

Add: H.3. Library Building Committee
 H.4. Leave of Absence – Fire Department Member

Consent Agenda: Motion by Marti and second by Coleman to approve the August 25, 2010 consent items. Ayes: Coleman, Marti, Nelson, Tjosaas, Torkelson. Nays: None.

1. **Minutes:** Approved the August 11, 2010 regular meeting minutes as submitted.

2. **Claims:** Approved all claims paid after the August 11, 2010 regular meeting, as audited for payment in the amount of \$739,318.83.

3. **Conferences/Training:** Acknowledged the following employee training/conference attendance for:

a.	B. Fjerstad	Mn WARN Annual Mtg	9/1	St. Cloud
b.	J. Hanson/J. Reding	Highway Drug Interdiction	9/1-2	Rochester
c.	M. Ness	2010 Tree Inspector Certification	9/9	Rochester
d.	J. Hanson	Toward Zero Deaths Conference	10/25-26	St. Paul
e.	J. Reding	Mentoring/Coaching for Law Enforce Mgrs	12/7-8	Marshall

4. **SEMCAC 2011 Energy Assistance Program Agreement:** Approved the SEMCAC 2011 Energy Assistance Program Agreement. It was noted that last year \$22,000 in assistance was given to residents in the City of Kasson.

5. **Salvation Army HeatShare Program Agreement:** Approved the Salvation Army HeatShare program agreement effective October 1, 2010 – September 30, 2011.

COMMITTEE REPORTS

1. **Park Board**

- a. **Ice Arena Fee Schedule – 2010/2011**: Motion by Nelson and second by Torkelson, with all voting aye, to approve the Dodge County Ice Arena Fee Schedule for 2010/2011.

2. **Planning Commission**

- a. **Bigelow Conditional Use Permit**: Faye Bigelow submitted a Conditional Use Permit request to allow a church to use an existing building at 205 South Mantorville Avenue. The Planning Commission held a public hearing regarding the conditional use permit on August 9, 2010. In accordance with the City of Kasson Municipal Code, a church is allowed on this property as a conditional use. No negative comments were received and no conditions were noted in recommending approval of the permit by the Planning Commission.
1. **Resolution Approving Bigelow CUP Request**: Motion by Coleman and second by Marti to adopt the resolution approving the Bigelow Conditional Use Permit request. Ayes: Coleman, Marti, Nelson, Tjosaas, Torkelson. Nays: None.

**Resolution #8.1-10
Resolution Approving Bigelow CUP Request
(on file)**

- b. **Resolution Approving Hilsman Zoning Change Request**: Russ Hilsman submitted an application requesting that the property at 1200 West Main Street be re-zoned from C-2 to R-C. The Planning Commission held a public hearing on August 9, 2010. The Planning Commission finds no reason why this change would be detrimental to the orderly development of the City. The findings of fact are attached to the resolution. Motion by Torkelson and second by Nelson to adopt the resolution approving Hilsman zoning change request. Ayes: Coleman, Marti, Nelson, Tjosaas, Torkelson. Nays: None.

**Resolution #8.2-10
Resolution Approving Hilsman Zoning Change Request
(on file)**

OLD BUSINESS

1. **Old Fire Station Rental**: Because they do not have the manpower or the ability to rent the building on their own, the K-M Wrestling Association has decided not to rent the old fire station. For now, the priority will be to get the Fire Department equipment out of that building and move the overhead tank-fill pipes to their current facility. The plan is to mothball the building and limit utility service pending an alternate use.
2. **Resolution Approving a Power Purchase Agreement through CMMPA with Iberdrola Wind**: This resolution states that the City of Kasson “shall enter into agreement with CMMPA and Iberdrola Wind to purchase 1.6 MW of renewable wind energy for a period of 15 years.” The State requires that the City purchase a percentage of renewable wind energy; this will help satisfy that requirement. Motion by Torkelson and second by Marti to adopt the

resolution approving a power purchase agreement through CMMPA with Iberdrola Wind.
Ayes: Coleman, Marti, Nelson, Tjosaas, Torkelson. Nays: None.

Resolution #8.3-10
Resolution Approving a Power Purchase Agreement through CMMPA
With Iberdrola Wind
(on file)

MAYOR'S REPORT

1. **Park Board Appointment – Terry Meyers:** Mayor Tjosaas appointed Terry Meyers to the Park Board, replacing Mary Ann Billeter whose term expires 12-31-11.
2. **Preliminary Budget/Levy Discussion Announcement:** Mayor Tjosaas stated that there will be discussion and adoption of the proposed preliminary budget/levy at the September 8, 2010 council meeting. In order to reach the goal for the preliminary budget of a 6% overall increase in the operating portion of the levy, \$157,000 needs to come off the proposed budget. To reach an overall levy increase of 5%, \$225,000 must be cut.
3. **Library Building Committee:** Mayor Tjosaas met with KARE representatives regarding any interest they might have in the City's earlier proposal to KARE in June for reuse of the Old School Building. They are still weighing the options. The mayor also met with a member of the Library Board and the Library Director to discuss how to move forward. Since planning takes a long time, the decision was made to move ahead by forming a library building committee to plan for reuse or a long-term sustainable option for the library. The Library Board will begin gathering a list of potential members for a library building committee.
4. **Leave of Absence – Fire Department Member:** Motion by Marti and second by Coleman, with all voting aye, to approve the request from Fire Department member Dwayne Osterhout for a one-year leave of absence effective August 31, 2010.

ENGINEER'S REPORT

1. **Progress Report:** Neil Britton, WSN, presented a report on current projects within the City.
2. **Approve Bid for Blaine's 12th Subdivision – Phase 3:** Motion by Nelson and second by Marti, with all voting aye, to approve the low bid of \$112,683.50 from SL Contracting for work on Blaine's 12th Subdivision – Phase 3. Construction is tentatively scheduled to begin September 13th with final completion in 2011.

CORRESPONDENCE: The following correspondence was acknowledged:

1. Thank You from the Chair of the Ambassador Program

ADJOURN: The meeting was adjourned at 6:33 p.m.

ATTEST:

Randy D. Lenth, City Administrator

Tim Tjosaas, Mayor