

COMMITTEE REPORTS

1. **Admin Committee:** The Admin Committee met with the American Legion Post #333 regarding their licensing options. The Legion has decided to go with the “open” liquor license versus a “club” license. It was the Admin Committee’s recommendation to decrease the intoxicating, on-sale liquor license fee to \$1,000.00.
 - a. **Approve Liquor License Fees:** Motion by Marti and second by Coleman, with all voting aye, to approve decreasing the intoxicating, on-sale liquor license fee to \$1,000.00.

OLD BUSINESS

1. **Approve Safe & Sober Joint Powers Mutual Aid Agreement:** Motion by Coleman and second by Marti, with all voting aye, to approve the Safe & Sober Joint Powers Mutual Aid Agreement between the Dodge County Sheriff’s Office, the Kasson Police Department and the West Concord Police Department.
2. **Ice Arena Parking Area Plan:** A map of the proposed plans for the Ice Arena parking area was presented. The preliminary plan includes an outdoor ice rink which would become a skate park in the summer. The underground drainage system will likely go in this spring with the bituminous down in late fall. It was suggested that concrete be included as an alternate in the bid process. WSN will bring bid documents to the council at a later date.
3. **Resolution Calling a Public Hearing Regarding Tax Abatement in Connection with Murphy Auto Body Project:** Motion by Torkelson and second by Coleman to adopt the resolution calling a public hearing on March 24, 2010 at 6:00 p.m. in the council chambers regarding tax abatement in connection with the Murphy Auto Body project. Ayes: Coleman, Marti, Tjosaas, Torkelson. Nays: None.

**Resolution #2.1-10
Resolution Calling a Public Hearing Regarding Tax Abatement in Connection
With Murphy Auto Body Project
(on file)**

NEW BUSINESS

1. **Approve New Polling Place:** This resolution approves the Kasson-Mantorville High School North Gymnasium as the new polling place for residents of the city. The current polling place at 19 East Main Street does not have adequate parking and limited handicap accessibility. In exchange for the School District allowing use of their facility, the City of Kasson will provide election services for school district elections at no cost to the School District. Motion by Coleman and second by Marti to adopt the resolution approving a new polling location. Ayes: Coleman, Marti, Tjosaas, Torkelson. Nays: None.

**Resolution #2.2-10
Resolution Approving a New Polling Location
(on file)**

MAYOR’S REPORT

1. **Strategic Planning Session – February 13, 2010:** Mayor Tjosaas reminded council members of the strategic planning session on Saturday, February 13th at the American Legion

from 9:00-Noon and to think about what projects they would like to see accomplished in the future.

PERSONNEL

1. **Approve Out-of-State Training – IIMC – Reno, NV:** Motion by Torkelson and second by Coleman, with all voting aye, to approve out-of-state travel and expenditure for Deputy Clerk Linda Rappe to attend the International Institute for Municipal Clerks in Reno, Nevada, May 23-27, 2010. Registration amount of \$500 was won in the regional drawing and Rappe will pay for her travel. The hotel room and meals will be the City’s cost and should be less than \$800.
2. **Approve Employment Policy Handbook:** Updates to the Employment Policy Handbook included policies on Communications and Administrative Leave. Motion by Coleman and second by Torkelson, with all voting aye, to approve the Employment Policy Handbook.

CORRESPONDENCE: The following correspondence was reviewed:

1. **Letter from Cubmaster Tom Trihey:** Mayor Tjosaas shared a letter from Cubmaster Tom Trihey expressing appreciation after the presentation of proclamations to the scouts at the last council meeting.

ADJOURN: The meeting was adjourned at 6:40 p.m.

ATTEST:

Randy D. Lenth, City Administrator

Tim Tjosaas, Mayor