

**KASSON CITY COUNCIL REGULAR MEETING MINUTES**  
**June 23, 2010**

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 23<sup>rd</sup> day of June, 2010 at 6:00 p.m.

**THE FOLLOWING MEMBERS WERE PRESENT:** Marti, Nelson, Tjosaas, Torkelson.

**THE FOLLOWING MEMBERS WERE ABSENT:** Coleman.

**THE FOLLOWING WERE ALSO PRESENT:** City Administrator Lenth, Admin Assist Benfield, W/W Supervisor Carl Skime, Neil Britton, Jerry Berg, Olivia Torkelson, Margaret Lien, Lorraine & Fred Spading, Karen McClamroch, Virginia & Gerald Giese, Melanie Leth, Jon Tollefson, Don Ness, Diane O'Brien-Berge, Randy Carlsen.

Mayor Tjosaas presided over the meeting.

**COUNCIL**

**Agenda:** Motion by Marti and second by Nelson, with all voting aye, to approve the June 23, 2010 agenda with the following amendments:

- Add: E.1. Park Board
- E.1.a. Removal of Bike Jumps in Lions Park
- G.2. Sewage Treatment at the Dodge County Fairgrounds
- G.3. COPS Grant

**Consent Agenda:** Motion by Nelson and second by Torkelson to approve the June 23, 2010 consent items. Ayes: Marti, Nelson, Tjosaas, Torkelson. Nays: None.

1. **Minutes:** Approved the June 9, 2010 regular meeting minutes as submitted.
2. **Claims:** Approved all claims paid after the June 9, 2010 regular meeting, as audited for payment in the amount of \$445,328.81.
3. **Acknowledgement of Committee and Meeting Minutes:** Acknowledged the following committee and meeting minutes for:
  - a. Library Board - 05/11/10
4. **Pay Estimates:** Approved the following pay estimate for:

a.	Swenke Co.	Blaine's 11 <sup>th</sup> , Ph 3	Partial	\$34,792.02
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**COMMITTEE REPORTS**

1. **Park Board**
  - a. **Removal of Skate Jumps in Lions Park:** The Park Board has discussed the removal of the bike jumps in Lions Park. There have been incidents of vandalism, including property damage, and abuse of the jumps. Council members were in agreement with the Park Board to remove the jumps. The area would be leveled and seeded back to lawn.

**OLD BUSINESS**

1. **Approve Ice Arena Parking Lot Bid:** Best Value Contracting was used in approving the bid for the Ice Arena parking lot. Four interviews were conducted and Rochester Sand & Gravel was ranked #1. Best Value Contract was approved by the Dodge County Commissioners. The City and the County will each contribute \$120,000 in 2011 for completion of the project. Motion by Nelson and second by Torkelson, with all voting aye, to approve Rochester Sand & Gravel as the Best Value Contract for the Ice Arena parking lot.

**NEW BUSINESS**

1. **An Ordinance Increasing Surcharge on Flat Fee Building Permits:** The State is increasing the surcharge on all flat fee building permits from fifty cents to five dollars beginning July 1, 2010. The City of Kasson will add this increase to all flat fee building permits including the plumbing, mechanical, siding, windows, mobile home installation and re-roofing/shingling permits effective July 1, 2010. Motion by Marti and second by Nelson to adopt an ordinance increasing the surcharge on flat fee building permits. Ayes: Marti, Nelson, Tjosaas, Torkelson. Nays: None.

**Ordinance No. 840**

**An Ordinance Increasing Surcharge on Flat Fee Building Permits  
(on file)**

2. **Sewage Treatment at the Dodge County Fairgrounds:** Dodge County has proposed that all sewage from the Dodge County Fairgrounds be piped in to the City of Kasson sewer system. A portion of the existing sewage treatment system does not meet current standards. The septic tank system incurs costs such as the annual sewage tank pumping fee and maintenance and repair and the Fair Board could save approximately \$4,000 to \$5,000 per year by not having the existing sewage tank pumping fee. It was also recommended that the old septic tank be removed from the fairgrounds. The City has offered to waive the sewer connection fee of \$2,250. Council Member Marti suggested that Dodge County work with the City on getting a hard surface on 16th Street NE to County Road 15 in exchange for the City waiving the connection fee. Motion by Marti and second by Torkelson, with all voting aye, to waive the City's sewer connection fee of \$2,250 for the Dodge County Fairgrounds.
3. **COPS (Community Oriented Policing Services) Grant:** School Resource Officer Jason Peck is submitting an application for a COPS grant. This is a Federal grant for \$67,580.00 and is not a matching grant. The money would be used to improve the surveillance system at the Kasson-Mantorville High School and also for the installation of Raptorware, a visitor tracking system with the ability to do background checks, which could alert school personnel to potential criminals, sex offenders or suspicious visitors. Motion by Torkelson and second by Marti, with all voting aye, to approve the submission of the COPS grant, with more research to be done regarding any possible ongoing fees.

**MAYOR'S REPORT**

1. **Response to KARE Memo:** Mayor Tjosaas stated that he will be getting a response out to KARE regarding their memo addressing the City's resolution and proposal for a public-private partnership agreement.

**ENGINEER'S REPORT**

1. **Storm and Sanitary Sewer Report:** Neil Britton, WSN, and Water/Wastewater Supervisor Carl Skime presented a summary of the infiltration/inflow and smoke testing of the sanitary sewer system. An example of inflow included the broken manhole at the NW lift station site where the inflow was estimated to be 500,000 gallons/day. This manhole has been repaired. Smoke testing has been done on West Main Street from 13<sup>th</sup> Avenue NW to Mantorville Avenue, in Windsor Court and the South Fork subdivision. The findings included manholes in need of repair, roof drains connected to the sanitary sewer and sewer lines that need to be capped. Skime reported that the City is pumping 400,000 gallons of water per day at the wells. The flow at the wastewater treatment plant is 800,000 gallons per day; the goal is to try to get that amount down to 500,000 gallons per day. WSN and the water department will begin smoke testing in the southwest quarter of the City on Tuesday, June 29<sup>th</sup>. The following week they will continue the smoke testing on Mantorville Avenue and 1<sup>st</sup> and 2<sup>nd</sup> Avenues NE and NW. Because of vandalism to the manhole castings in the Bigelow Voigt 7<sup>th</sup> subdivision, that area will also be tested. The water department is continually monitoring and repairing manholes throughout the City.
2. **Progress Report:** Britton handed out the progress report of on-going projects within the City.

**CORRESPONDENCE:** The following correspondence was noted:

1. **Memo from Dodge County:** Dodge County is looking at promoting organic collections from businesses to go to the compost area at the landfill. In its preliminary stage, the County is soliciting any initial feedback.

**ADJOURN:** The meeting was adjourned at 6:40 p.m.

**ATTEST:**

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Randy D. Lenth, City Administrator

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Tim Tjosaas, Mayor