

MINUTES OF KASSON ECONOMIC DEVELOPMENT AUTHORITY MEETING

Tuesday, January 8th, 2019

Pursuant to do call and notice thereof, a regular meeting of the Kasson EDA was held City Hall this 8th Day of January, 2019 at 12:00 noon.

The following members were present: Michael Peterson, Dan Egger, Tom Monson, Janice Borgstrom-Durst, and Liza Larsen.

Absent: Mayor Chris McKern and Richard Wegner

The following staff members were present: Stephanie Lawson, EDA Coordinator

CALL TO ORDER: EDA President Egger called the meeting to order at 12:00 p.m.

MINUTES OF THE PREVIOUS MEETING: Egger asked if any additions or corrections were needed for the minutes from last month's regular meeting. Motion to Approve the Minutes as submitted was made by Borgstrom-Durst, second by Larsen. Unanimously approved.

QUARTERLY FINANCIAL REPORT: Following a brief review of the quarterly financial report, Egger asked if there were any questions or comments with regards to the report. Lawson noted that all EDA loans were current and MIF Funds were successfully returned to the State.

COORDINATOR'S REPORT:

- a) **Community Roadside Landscape Partnership Program:** Lawson updated the board on the current status of the Community Roadside Landscape Partnership Program application noting that the City's request for participation was accepted and a kick-off meeting is being scheduled.
- b) **State Revolving Loan Funds:** Lawson noted that the \$5,250.00 in MIF funds were successfully returned to the State following council approval.
- c) **Other:**
 - a. **Dodge County Housing Study:** Monson requested an update on the Dodge County Housing Study. Lawson notified the board that she anticipates receipt of the draft report from Maxfield within the next week (by January 18th).

MINNESOTA MAIN STREET – NETWORK COMMUNITY PROGRAM: Lawson presented an opportunity to apply to be a part of the Preservation Alliance of Minnesota's Minnesota Network Communities Program. This program would offer many of the same resources to communities that might not have the capacity to meet the Designated Program requirements. After discussion the board requested additional information on the program requirements and expectations. Lawson is to follow up with the board via email once more information is obtained.

CITY LOGO: Lawson presented a city logo concept that her CEDA team member had been working on for a design course that she was taking. This comes after previous discussions in 2018 about community branding. The logo presented encompassed community highlights including the historic water tower, green space (tree city), downtown business and residential with a strong focus on inclusion.

After review and discussion board members provided recommendations on how to modify and improve. Lawson will take these recommendations back to her CEDA team member and work to make adjustments. Once adjustments are made the revised logo will be presented.

OTHER BUSINESS:

- a) **Blandin Foundation – Janice:** Borgstrom-Durst recommended that the board pursue applying for a grant through the Blandin Foundation in an effort to get more individuals involved in leadership roles to increase community involvement; with the specific project being renovation of the center pod of the 1918 school building to create a community meeting space.

Lawson stated her concern as to whether or not that project would fall within one of Blandin’s focus areas as it does not focus specifically on rural community leadership improvements.

Monson noted that he is also interested in learning more on Blandin’s thoughts on youth leadership development. Lawson will do further research on eligible projects and report back to the board.

ITEMS FOR FEBRUARY EDA AGENDA: Election of Officers and 2019 Priorities.

ADJOURNED: Motion to adjourn was made by Monson, second by Larsen. Unanimously approved. Meeting adjourned at 12:50 pm.

Next Meeting will be held on Tuesday, February 5th, 2019 at Kasson City Hall.

Minutes Submitted By: _____
Stephanie Lawson, EDA Director

Attested By: _____
Linda Rappe, City Clerk