

MINUTES OF KASSON ECONOMIC DEVELOPMENT AUTHORITY MEETING

Tuesday, February 5th, 2019

Pursuant to do call and notice thereof, a regular meeting of the Kasson EDA was held City Hall this 5th Day of February, 2019 at 12:00 noon.

The following members were present: Mayor Chris McKern, Michael Peterson, Dan Eggler, Tom Monson, Janice Borgstrom-Durst, and Liza Larsen.

Absent: Richard Wegner

The following staff members were present: Theresa Coleman, City Administrator and Stephanie Lawson, EDA Coordinator

CALL TO ORDER: EDA President Eggler called the meeting to order at 12:00 p.m.

MINUTES OF THE PREVIOUS MEETING: Eggler asked if any additions or corrections were needed for the minutes from last month's regular meeting. Motion to Approve the Minutes as submitted was made by Monson, second by Borgstrom-Durst. Unanimously approved.

COORDINATOR'S REPORT:

a) Minnesota Main Street & Blandin Follow-Up:

a. Minnesota Main Street – Network Community Program: Lawson notified the board that she had reached out to the Preservation Alliance of Minnesota after January's meeting after the board requested additional information. Lawson noted that the Alliance indicated the time commitment, which was a concern, is minimal and largely dependent on how much time the community wants to commit. Further noting that the only obligations are completing two program activities and the annual reporting requirements.

b. Blandin Foundation: Lawson updated the board on her discussions with a contact at the Blandin Foundation based on the interest in rehabbing the center pod of the 1918 school building as previously presented at January's meeting; noting that Blandin grants don't focus on infrastructure projects. Blandin did note however, that if there is a leadership cohort that would like to utilize their funding for such project that they could chose to do so (this also goes for the youth leadership).

b) SCDP Grant Application: Lawson notified the board that the SCDP pre-application came back as 'Marginally Competitive' and because of this the decision was made to proceed with the final application, omitting the request for commercial funding as the greater need was in owner occupied residential. Lawson reassured the group that commercial projects would still receive funding as reallocated MIF funds would still be able to be utilized for these projects.

c) **Other:** None

ELECTION OF OFFICERS: Chairman Egger opened the floor for nominations for EDA Chair. Egger nominated himself for reappointment. With no other discussion a motion was made by Mayor McKern to reappoint Egger as Chair, second by Borgstrom-Durst. Unanimously approved.

The floor was opened for nominations for Vice Chair. Peterson nominated himself for reappointment. With no other discussion a motion was made by Mayor McKern to reappoint Peterson as Vice Chair, second by Monson. Unanimously approved.

Appointment of Treasurer and Secretary will be discussed at the March meeting after further research is done on how the nominations have worked in previous years.

2019 PRIORITIES: Lawson requested board input on 2019 Priorities. Beyond working through the recently adopted comprehensive plan and long-term capital planning ideas the board felt that the following were also important to focus on:

- Policy & Procedure Manual Updates
- Program Promotion
- Project Maximization
- Housing

KASSON CONNECTIONS AGENDA: Lawson asked the board for their thoughts on potential Konnections agenda topics. Mayor McKern recommended that we ask attendees what other assistance may be beneficial to them.

OTHER BUSINESS: None

ITEMS FOR FEBRUARY EDA AGENDA: Appointment of Secretary, Housing Study Summary on Eastern Submarket

ADJOURNED: Motion to adjourn was made by Peterson, second by Larsen. Unanimously approved. Meeting adjourned at 12:20 pm.

Next Meeting will be held on Tuesday, March 5th, 2019 at Kasson City Hall.

Minutes Submitted By: _____
Stephanie Lawson, EDA Coordinator

Attested By: _____
Linda Rappe, City Clerk