

MINUTES OF KASSON ECONOMIC DEVELOPMENT AUTHORITY MEETING

Tuesday, April 2nd, 2019

Pursuant to do call and notice thereof, a regular meeting of the Kasson EDA was held City Hall this 2nd Day of April, 2019 at 12:00 noon.

The following members were present: Mayor Chris McKern, Dan Egger, Tom Monson, Janice Borgstrom-Durst, Liza Larsen, and Richard Wegner.

Absent: Michael Peterson

The following staff members were present: Stephanie Lawson, EDA Coordinator

CALL TO ORDER: EDA President Egger called the meeting to order at 12:00 p.m.

MINUTES OF THE PREVIOUS MEETING: Egger asked if any additions or corrections were needed for the minutes from last month's regular meeting. Motion to Approve the Minutes as submitted was made by McKern, second by Wegner. Unanimously approved.

QUARTERLY FINANCIAL REPORT: Lawson provided the board with a brief financial update noting that all loans are current and that there haven't been any expenditures out of the ordinary. Motion to Approve the Financials as presented was made by Monson, second by Borgstrom-Durst. Unanimously approved.

COORDINATOR'S REPORT:

- a) **DNR Local Trail Connections Grant:** Lawson notified the board that the DNR Local Trail Connections Grant that she had authored with the assistance of Administrator Coleman and City Engineer Theobald had been submitted. Award announcements are anticipated to be made between the months of June and July 2019.
- b) **City Logo:** Lawson noted that further discussion on the need for a City Logo had been had after the March EDA meeting; stating that during the Council Workshop it was determined that a new logo is not on the priority list at this time. Though the logo discussion has been put on hold, Lawson shared with the board that the Chamber is interested in and sees need for community branding. They will be pursuing this concept further by utilizing the vision set forth in the comprehensive plan.
- c) **Other:** None

RAEDI PRESENTATION – RYAN NOLANDER, PRESIDENT: President Ryan Nolander discussed the mission, values, programming, and events that emphasize RAEDI's regional approach and their desire and intent to partner and collaborate. In his presentation, Ryan also noted the City/EDAs ability have a 'seat at the table' by becoming a member of RAEDI through their Community Membership program that has an annual fee of \$2,900.

DOWNTOWN LOTS: Lawson presented an opportunity for the City/EDA to activate the two city owned lots on main street. Lawson's concept was to make the space receivable, allowing organizations around town the opportunity to host events, further attracting people to the downtown area.

Monson expressed interest in the concept and notes his willingness to be a part of further discussion.

Assembly of a committee will be discussed at the May meeting.

ABATEMENT PROJECT: Lawson provided information on a potential abatement project that the City is pursuing for Bigelow-Voigt Land Development, LLC with the assistance of Mike Bubany at David Drown Associates. Lawson noted that this abatement would assist in the completion of unaccounted for soil corrections; further noting that if these corrections aren't able to be funded the project will not be able to be completed.

KASSON CONNECTIONS AGENDA: Lawson asked the board for their thoughts on potential Konnections agenda topics, further noting her intent to discuss the Chamber's community branding initiative and providing and update on Shopko. The board felt as though Lawson's proposed agenda was adequate and had no further additions.

OTHER BUSINESS:

- a) **Easter Egg Hunt:** Monson shared that the Chamber is looking for volunteers to assist with the Easter Egg Hunt on Saturday, April 6.
- b) **CEDA Annual Meeting:** Lawson notified the board that the CEDA Annual Meeting had scheduled for May 16th at the Round Barn Farm between Lake City and Red Wing. Registration information will be provided to the board in a follow up email.
- c) **CEDA Transition:** Lawson shared with the board that her final day with CEDA will be April 12 and that management is in the final stages of the hiring process. Once her successor is identified, Lawson will provide contact information.

ITEMS FOR MAY EDA AGENDA:

ADJOURNED: Motion to adjourn was made by Borgstrom-Durst, second by Larsen. Unanimously approved. Meeting adjourned at 12:50 pm.

Next Meeting will be held on Tuesday, May 7th, 2019 at Kasson City Hall.

Minutes Submitted By: _____
Stephanie Lawson, EDA Coordinator