

KASSON CITY COUNCIL REGULAR MEETING MINUTES

November 14, 2012

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 14th day of November, 2012 at 6:00 p.m.

THE FOLLOWING MEMBERS WERE PRESENT: Tjosaas, Torkelson, Nelson and Hopkins
Marti arrived at 6:13pm

THE FOLLOWING MEMBERS WERE ABSENT: none

THE FOLLOWING WERE ALSO PRESENT: City Administrator Lenth, Admin Assist Weigel, Finance Director Zaworski, Community Dev Director Martin, Deputy Clerk Rappe, City Engineer Craig Britton, Randy Carlsen, Chuck Coleman, Dan Egglar and Kathy O'Malley
Mayor Tjosaas presided over the meeting.

COUNCIL

Agenda: Motion by Hopkins and second by Nelson, with all voting aye, to approve the November 14, 2012 agenda with the following amendments:

Add: H.1 Park Board Appointment – Jason Moritz

Consent Agenda: Motion by Nelson and second by Torkelson to approve the November 14, 2012 consent items. Ayes: Tjosaas, Nelson, Hopkins and Torkelson. Nays: None.

1. **Minutes:** Approved the October 24, 2012 regular meeting minutes as submitted
2. **Claims:** Approved all claims processed after the October 24, 2012 regular meeting, as audited for payment in the amount of \$412,628.08
3. **Acknowledgement of Committee and Meeting Minutes:** Acknowledged the following committee/meeting minutes for: Planning Commission – October 8, 2012
4. **Conference/Training**
5. **Pay Estimates:**

1. Bob Braaten Const	Pool Demo	Est #1	\$45,823.25
2. Bob Braaten Const	Aquatic Center	Est #1	\$68,780.00
3. MOHS Construction	Aquatic Center	Est #1	\$80,001.40
4. Superior Mechanical	Aquatic Center	Est #1	\$13,181.25
5. Neuman Pools	Aquatic Center	Est #1	\$238,393.00
6. Minnowa Const	16 th St NE Bridge	Est #7	\$446,165.60
7. Hesselton Const	7 th St NW	Est #1	\$187,306.94

COMMITTEE REPORTS

1. **Planning & Zoning Resolution for electronic city sign conditional use permit:** Motion by Hopkins and second by Torkelson with Tjosaas, Nelson, Hopkins and Torkelson voting aye and none voting nay to approve the Resolution for Electronic Sign Conditional Use Permit #2012-2.

- 2. **Park Board Minutes – October 17 – Approve 2013 Aquatic Center Admission Fee’s:** Motion by Torkelson and second by Nelson with Tjosaas, Nelson, Hopkins and Torkelson voting aye and none voting nay to approve the 2013 Aquatic Center Admission Fee’s as follows:

Daily Fee \$4.00

Family Passes:

Resident (1 to 4 people) \$130.00

Non-resident (1 to 4 people) \$150.00

Each additional person \$10.00

Single Passes:

Resident \$70.00

Non-resident \$80.00

NEW BUSINESS

- 1. **Canvas Election Results:** Deputy Clerk Rappe presented the council with the canvased election results for the November 6, 2012 General Election.
- 2. **Approve Ordinance Relating to Criminal History Background for Applicants for City Employment and City Licenses:** Motion by Hopkins and second by Nelson with Tjosaas, Nelson, Hopkins, Marti and Torkelson voting aye and none voting nay to approve Ordinance 846: ORDINANCE RELATING TO CRIMINAL HISTORY BACKGROUND FOR APPLICANTS FOR CITY EMPLOYMENT AND CITY LICENSES

MAYOR’S REPORT

- 1. **Park Board Appointment – Jason Moritz:** Mayor Tjosaas appointed Jason Moritz to the Park Board starting in December 2012.

CLERK-ADMINISTRATOR REPORT

- 1. Administrator Lenth reported that the Safety Risk & Assessment Team met at the Aquatic Center building site on November 13, 2012. There were a few minor infractions found which were brought to the attention of the project managers of Hesselton Construction, Signature Aquatics and City Engineer.

ENGINEER’S REPORT

- 1. Craig Britton, WSN, reported on the 16th Street NE Reconstruction Bridge Project and the 7th Street Construction Project.

PERSONNEL:

- 1. **Approve Nick Fitch for Full Time Street Department Employee:** Motion by Nelson and second by Torkelson with Tjosaas, Nelson, Hopkins, Marti and Torkelson voting aye and none voting nay to approve Nick Fitch for a full time position with the Street Department starting December 3, 2012.

ADJOURN: The meeting was adjourned at 6:24 p.m.

ATTEST:

Randy D. Lenth, City Administrator

Tim Tjosaas, Mayor