

MINUTES OF PLANNING COMMISSION MEETING  
February 10, 2020

Pursuant to due call and notice thereof, a regular Planning Commission meeting was held at City Hall on the 10th day of February, 2020 at 6:30 PM

**THE FOLLOWING MEMBERS WERE PRESENT:** Commissioner Ferris, Commissioner Thompson, Commissioner Zelinske, Commissioner Torkelson, Commissioner Tinsley, Commissioner Fitch and Commissioner Burton.

**THE FOLLOWING WERE ABSENT:** None

**THE FOLLOWING WERE ALSO PRESENT:** City Administrator Tim Ibisch, City Clerk Rappe, Jerry Berg and Tim O'Morro

**CALL TO ORDER AT 6:30PM**

**MINUTES OF THE PREVIOUS MEETING JANUARY 13, 2020** – Chairman Ferris would like Mr. Borgstrom's comment regarding Domino's not being in compliance with their CUP be in the minutes. Commissioner Tinsley referred to page 4 and would like the sentence to state "generally" in agreement in his comments. Commissioner Burton had several changes and made a Motion to Table the Approval of the Minutes to the Next Meeting, second by Commissioner Thompson with All Voting Aye.

**ELECTION OF CHAIRMAN** – Chairman Ferris stated that he is willing to continue as Chair. Commissioner Thompson nominated Ferris to continue as Chair, second by Commissioner Torkelson with All Voting Aye.

**DISCUSSION ON KWIK TRIP CONDITIONAL USE PERMIT** – Administrator Ibisch stated that this is informational and asked that there will be a public hearing at the March meeting, it was order by the Commission. Mr. Ibisch stated that he will be bringing requests like this to Planning Commission for comments and for their reviewal. The City Engineer's comments were included with the packet. A positive is they are reducing the impervious surface by approx. a half an acre. This will require a conditional use permit since it is not contiguous with the primary use. They will remove existing water and capping sanitary sewer service. We would also look to see the installation of a crosswalk.

Commissioner Zelinske – Is there a holding tank at the car wash? Chairman Ferris – do we need to make sure it is screened? Commissioner Thompson stated that there are trucks parking there already around the vacant store.

Commissioner Burton would like clarification on what impervious surface is going away and if there will be new blacktop. He also suggested getting the County Engineer to weigh in on crosswalk and signage and if there are changes to the entrance and exits.

The Commissioners agreed that the East drive would be the preferred one for the crosswalk.

**DISCUSSION ON POSSIBLE MEADOW LODGE APTS REZONE** – Clerk Rappe explained that this came to light when the apartment building asked for an expansion for their parking lot. The two apartment buildings are in different zoning districts and cannot find where it has ever been rezoned. This is a cleanup for the map staff would like to know how the Planning Commissioners would like to handle this. The Planning Commission was in agreement to fix this administratively by redrawing the lines if that is possible.

**DISCUSSION ON THOMPSON ADDITION REVISION** – Removed from Agenda

**OTHER** – Administrator Ibisch would like to get the new zoning code completed this year, the question is when should we start using the new standards vs the old standards. The Commissioners feel that January 1, 2021 is a good date to start fresh. Administrator Ibisch updated the commission on the Blaines and Bigelow Voigt subdivisions and where they are.

Adjourn 7:00PM

Respectfully Submitted,

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Linda Rappe, City Clerk