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**KASSON CITY COUNCIL REGULAR MEETING MINUTES
February 12, 2020**

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 12th day of February, 2020 at 6:00 P.M.

THE FOLLOWING MEMBERS WERE PRESENT: Burton, Egger, Ferris and McKern

THE FOLLOWING MEMBERS WERE ABSENT: Zelinske

THE FOLLOWING WERE ALSO PRESENT: City Administrator Tim Ibisch, City Clerk Rappe, City Attorney Melanie Leth, City Engineer Theobald, Finance Director Zaworski, Alex Nuehring

PLEDGE OF ALLIEGANCE

COUNCIL

APPROVE AGENDA

Remove the Planning Commission minutes from consent A.2.d.3

Motion to Approve the Amended Agenda made by Councilperson Egger, second by Councilperson Ferris with All Voting Aye.

CONSENT AGENDA

Minutes from January 22, 2020

Claims processed after the January 22, 2020 regular meeting, as audited for payment in the amount of \$421,857.23

Resolution Accepting Donation to the Parks Department

Resolution #2.1-20

Resolution Accepting Donation for the Park and Recreation Department

(on file)

Acknowledge Committee Minutes

Library Board 1-22-20

Park Board Minutes 1-22-20

Evaluations:

Steve Howarth

Ice Arena Mgr

At Top of Scale

Charlie Bradford

Public Works Director

Inc Grade 16 Step 6 \$46.70 eff 1-14-20

Conferences:

Dave Vosen

MRWA Annual Conf

St Cloud Mar 3-5

Dan Trapp

MRWA Annual Conf

St. Cloud Mar 3-5

Nathan Bleess MPCA Annual WW Oper Conf

Brooklyn Park Mar 25-27

Amy Johnson MCFOA Clerks Institute

St. Cloud May 4-8 \$145

Resolution Accepting Donation to the Kasson Fire Department

Resolution #2.2-20

City Council Meeting Minutes February 12, 2020
*Resolution Accepting Donation for the Kasson Fire Department
(on file)*

Motion to Approve the Consent Agenda made by Councilperson Burton, second by Councilperson Ferris with All Voting Aye.

VISITORS TO THE COUNCIL

MAYOR'S REPORT

Board and Commission Appointments – Liza Larsen would like to continue on Park Board.

Motion by Councilperson Burton to appoint Liza Larsen to the Park Board, second by Councilperson Egler with All Voting Aye.

There was a recalculation at the State and Kasson will receive an extra \$3, 295 from LGA, this will go into the stabilization fund.

Public Works walked Masten Creek and identified some spots where they will work with the landowners.

Congratulations to Dan Trapp was awarded the Class A Operator of the year for Southeast MN and Nate Bless was awarded the Maintenance Award for Southeast MN

Reminded the Council of their Planning Session Saturday morning at the Public Works Building.

PUBLIC FORUM

PUBLIC HEARING

COMMITTEE REPORT

SEMLM Resolution and Letter – Councilperson Egler reported on the SEMLM meeting and the resolution to support the Rochester Airport Reconstruction. **Motion to Approve the Resolution made by Councilperson Ferris, second by Councilperson Burton with All Voting Aye.**

Resolution #2.3-20

***Resolution In Support of the Rochester Airport Bonding Request
(on file)***

Park Board

Hire KAC Manager, Supervisor and Head Lifeguard – **Motion to Approve Hiring Josh Mitchell as Manager, Abby Tjosaas, Jared Johnson, Grace Worden, Christine Farnberg and Madelyn Larsen as Supervisors and Destiny Anderson and Brody Hegge as Head Lifeguards, made by Mayor McKern, second by Councilperson Egler with All Voting Aye.**

Set KAC Wages for 2020 – **Motion to Approve the 2020 KAC wages for concession workers/crossing guards \$10, lifeguards \$10.75, WSI's \$11.75, Supervisor \$13.50, and Manager \$18.24 made by Councilperson Ferris, second by Councilperson Burton with All Voting Aye.**

EDA Memo

Performance Review – Administrator Ibisch stated that one of his priorities this year to make sure that this contract is being used most effectively.

CEDA Contract - Motion to Approve the CEDA Contract made by Councilperson Egger, second by Councilperson Burton with All Voting Aye.

2019 Review

OLD BUSINESS

NEW BUSINESS

2014B Bond Refunding Possibility – Finance Director Zaworski stated that in 2014 the Shopko property and the EDA incubator building were in one TIF and one bond. The amount for the Shopko building was \$585K and the incubator was \$1.1M, this is also a redevelopment TIF that runs to 2042.

Motion to Move Forward with Refunding made by Mayor McKern, second by Councilperson Egger with All Voting Aye.

Utility Work Order – Administrator Ibisch stated that he is looking for some feedback, on the work order wanting to know if the Council is comfortable with the current work order asking for a social security number so that the City can utilize revenue recapture on unpaid accounts. The Council indicated they were comfortable with that. Ibisch also referred to Utility Billing Specialist Sullivan’s memo regarding tagging SEMCAC customers for overdue bills.

ADMINISTRATORS REPORT

Administrator’s Report – Administrator Ibisch highlighted sections of his report.

Mr. Ibisch requested to attend the Legislative Conference on March 19. **Motion by Mayor McKern, second by Councilperson Egger, with All Voting Aye to Approve the Conference Request.**

Library Board meeting last night – they would like to hire an entry level Library Aide. And this would provide some cost savings. There was discussion of reclassifying Grade 4 of the pay scale. **Motion to Hire a Library Aide made by Councilperson Ferris, second by Councilperson Burton with All Voting Aye.**

Councilperson Burton stated that he and Councilperson Zelinske attended the elected official’s conference. Burton stated that it was very good leadership conference and there were many things that were applicable to here and his personal work. He will have an update at the work session on Saturday.

ENGINEER’S REPORT

I/I Reduction Plan - Sanitary Sewer CCTV

This would be televising all of the sewer lines in the City at a cost of \$290,000 that is budgeted.

Motion to Approve the Resolution Approving Plans and Advertisement for Bids made by Mayor McKern, second by Councilperson Ferris with All Voting Aye.

Plans and Specifications

*Resolution #2.4-20
Resolution Approving Plans and Specifications and Advertisement for Bids
(on file)*

I/I Reduction Plan - Sump Pump and Lateral Inspections – This is to inspect all private sump pumps to see if they are connected to the sanitary sewer. There are some revisions to the ordinance that Engineer Theobald is suggesting to get it up to date.

Revisions to City Ordinance 53 – Motion to Call Public Hearing on February 26th. **Motion to Call a Public Hearing on February 26, made by Councilperson Burton, second by Councilperson Egger with All Voting Aye.**

TH 57 Reconstruction

Memo - update on roundabouts at Main and CSAH 34. – Engineer Theobald referred to his memo addressing the concerns the Council had with a mini roundabout at Main St and Highway 57. There is a public meeting from MnDOT at Daniels on Tuesday February 18 from 9-11:30AM. The Council concurs with the recommendation and directed staff to continue pursuing roundabouts with MnDOT.

PERSONNEL

Memos from Police Chief for two PT Officer Hires – **Motion to Approve the Hiring of Part Time Police Officers Kenneth Douglas and Chris Purdue made by Mayor McKern, second by Councilperson Ferris with All Voting Aye.**

ATTORNEY

Data Practices Policy – **Motion to Adopt the Policy made by Councilperson Egger, second by Councilperson Ferris with All Voting Aye.**

CORRESPONDENCE

Correspondence was reviewed. With a special Congratulations going to Sergeant Josh Hanson in the Police Department for an Award for Outstanding Leadership as the Southeast MN Regional Coordinator for the Hwy 14 Speed Enforcement Project and Border-to-Border Saturations and an Award for Outstanding Seat Belt Enforcement during a Toward Zero Deaths grant-funded shift.

ADJOURN 7:00PM

Motion to Adjourn made by Councilperson Ferris, second by Councilperson Burton with all voting Aye to Adjourn.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor