

KASSON CITY COUNCIL REGULAR MEETING MINUTES

May 23, 2012

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 23rd day of May, 2012 at 6:00 p.m.

THE FOLLOWING MEMBERS WERE PRESENT: Hopkins, Tjosaas, Torkelson, Marti.

THE FOLLOWING MEMBERS WERE ABSENT: Nelson

THE FOLLOWING WERE ALSO PRESENT: City Administrator Lenth, Admin Assist Benfield, Admin Assist Weigel, Community Dev Director Martin, Finance Director Zaworski, Neil Britton Randy Carlsen.

Mayor Tjosaas presided over the meeting.

COUNCIL

Agenda: Motion by Torkelson and second by Marti, with all voting aye, to approve the May 23, 2012 agenda with the following amendment:

Add: G.1. Joint meeting with Planning Commission and EDA – June 11, 2012

Consent Agenda: Motion by Marti and second by Hopkins to approve the May 23, 2012 consent items. Ayes: Hopkins, Marti, Tjosaas, Torkelson. Nays: None

1. **Minutes:** Approved the May 9, 2012 regular meeting minutes as submitted.
2. **Claims:** Approved all claims processed after the May 9, 2012 regular meeting, as audited for payment in the amount of \$512,108.23
3. **Acknowledgment of Committee and Meeting Minutes**
 - a. Library Board – 04/10/12
4. **Conferences/Training:** Acknowledged the following employee training/conference attendee for:

a.	J.Ulve WW Treatment Technology	6/12-14	No. Mankato
b.	J. Peck Carbine Armorer Trng	6/26-27	Albert Lea
5. **Approve Grass & Weeds Removal Bid:** Approved bid from Bzoskie Professional Lawn Care for grass and weeds removal
6. **Approve City Hall Summer Hours:** Approved summer hours for City Hall from Memorial Day to Labor Day Monday through Thursday 8-5 and 8 – Noon on Fridays

COMMITTEE REPORTS

Park Board

- a. **Gazebo**: Progressive Movers Inc. submitted an estimate to move the gazebo in Veterans Memorial Park for a cost of \$6,500 and to have the project completed before Festival in the Park.

NEW BUSINESS

1. **Joint meeting with Planning Commission and EDA – June 11, 2012**: Joint meeting with Planning Commission and EDA and City Council was scheduled for 6:30 at City Hall. Agenda will include a presentation by the City of Rochester regarding sales tax and discussion of new message sign. The City is still looking for a theme/design for the signage.

ENGINEER'S REPORT

1. Neil Britton of WSN reported that the 16th Street pre-bid meeting was held with five contractors in attendance. Britton also discussed the 1st Street NE storm water project that they will straighten the ditch and add storm sewer drain at 4th Avenue with an outlet at the creek.

PERSONNEL

1. **Approve the hiring of Krista Weigel as Administrative Program Assistant**: Motion by Torkelson and second by Hopkins , with all voting aye, to approve the hiring of Krista Weigel as Administrative Program Assistant.

CORRESPONDENCE: The following correspondence was reviewed:

1. 2012 City Clean Up Results
2. Cash and Investment Summary – April, 2012

ADJOURN: The meeting was adjourned at 6:12 p.m.

ATTEST:

Randy D. Lenth, City Administrator

Tim Tjosaas, Mayor