

KASSON CITY COUNCIL MEETING

Wednesday, May 13 2020

6:00 PM

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 13th day of May, 2020 at 6:00 PM.

THE FOLLOWING MEMBERS WERE PRESENT: Burton, Egger, Ferris and McKern

THE FOLLOWING MEMBERS WERE ABSENT: Zelinske

THE FOLLOWING WERE ALSO PRESENT: City Administrator Tim Ibsch, City Clerk Linda Rappe and Finance Director Nancy Zaworski, City Attorney Melanie Leth, City Engineer Brandon Theobald, David Dubbels and Karen Jorgenson

Approve agenda

Add: I.4 Utility Billing Question

Motion to Approve the Amended Agenda made by Councilperson Egger, second by Councilperson Burton with All Voting Aye.

Consent Agenda

Minutes from April 22, 2020

Minutes from April 29 City Council Special Meeting

Claims processed after the April 22, 2020 regular meeting, as audited for payment in the amount of \$256,544.11

EDA Loans

Gadient Hospitality

Daisy Mae Consignments

Acknowledge Committee Minutes

May Fire Department Meeting Minutes

April Fire Department Meeting Minutes

Evaluations:

Paul Lindgren	Police Officer	Grade 10 Step 6	\$31.13	Eff 4-11-20
Mark Rappe	PT Parks	Grade 4 Step 2	\$18.25	Eff 4-17-20
Dave Vosen	W/WW Supervisor	At top of Grade 13	\$39.38	

Motion to Approve the Consent Agenda made by Councilperson Burton, second by Councilperson Ferris with All Voting Aye.

VISITORS TO THE COUNCIL

Smith, Shafer and Associates – 2019 Audit Review

Jason Boynton of Smith, Shafer and Associates gave the Council an overview of the audit and the audit opinion.

MAYOR'S REPORT

Accept 2019 Audit - Motion to Accept the 2019 Audit made by Mayor McKern, second by Councilperson Ferris with All Voting Aye.

Update- Governor Walz will be modifying the stay at home order and loosening up some business opening as of Monday, May 18. Bars and Restaurants will have to produce a plan for social distancing to be able to open at a reduced occupancy on June 1.

The Park Board planted a couple trees at the East Ball Diamond. The City of Kasson has been a Tree City for 40 years.

PUBLIC FORUM

PUBLIC HEARING

COMMITTEE REPORT

Blaine's 14th Preliminary Plat – Motion to Approve the Resolution for the Preliminary Plat made by Councilperson Burton, second by Councilperson Egger with All Voting Aye.

Resolution #5.1-20

*Resolution Approving The Preliminary Plat for the Property at PID No. 240340700, KNOWN AS Blaine's 14th Addition
(on file)*

Blaine's 14th Development Agreement – FYI this will come back at Final Plat

Blaine's 14th Environmental Corridor and Trail Easement – FYI, this will come back at Final Plat

Blaine's 14th Promissory Note – FYI, this will come back at Final Plat

Blaine's 14th Mortgage – FYI, this will come back at Final Plat

OLD BUSINESS

Bulk Water – pool filling –We need to know how much we are pumping. The city has asked customers to put in a second meter to use bulk water rate for pool filling. If the fire department is filling pools the water should be metered from where ever they are getting it from and then charged accordingly.

Summer Electric Rates – Finance Director Zaworski addressed this with a spreadsheet showing savings with the summer rates. Council would rather see this savings in the budget process to lower the next budget.

Disconnects for June and Penalties for June – if people have a payment plan in place and they are abiding by it they will not be disconnected. Starting June 1 we will be back to normal charging late fees and shut offs .

Cable Franchise Agreement - Mary Ehmke, CEO of KM Telecom sent back an updated agreement, Administrator Ibisch would like to know if the council has any questions on this. If you are comfortable with it we can move forward. **Motion to Approve the Cable Franchise Agreement with KM Telecom made by Councilperson Ferris, second by Councilperson Burton with All Voting Aye.**

NEW BUSINESS

Sidewalk Issue – The Public Works Director would like clarification for old areas where we are replacing sections of sidewalks. The Council stated that if it was 4 foot then it will stay at 4 foot and new subdivisions will be all 5 ft. wide.

The second question is; for people who own a bare or empty lot. The council believes that people who own a lot adjacent to their own that they are using as an extension of their lot or have combined to their lot should have sidewalks. The Council will give them a year to put a sidewalk in.

ADMINISTRATORS REPORT

HR Furloughs and layoff League Memo – Administrator Ibisch stated that this is only informational for now and if LGA is cut we may need to look at this. We are looking at possible scenarios.

Administrators Report – no questions

Financial Concerns for Kasson's Budget – informational

Billing questions – a local business has demand charges and typically those are use charges and they are asking for assistance since they have been closed. Mayor McKern stated that this could be case by case as requested and let Administrator Ibisch work with them at the administrative level.

Administrator Ibisch and Finance Director have allowed the Police Department the square credit card reader to be used at the Police Department

Councilperson Ferris gave a report on the Library Board meeting last night.

ENGINEER'S REPORT

Status update on Hwy 57 Project – They are setting up a website and have alternative ways to have people give suggestions. Engineer Theobald is still pushing MnDOT to take on more of the costs of the roundabouts. They are talking about how to mitigate traffic jamming up the roundabout. The intention is still to start this project in 2021.

16th St NE - Professional Services Agreement – The fees in the agreement are for through 2023. This is for the roundabout at 16th St and Highway 57 and to extend 16th St to the west to County 8. Engineer Theobald had a chart of phases this project would entail. Mayor McKern would like to see the phase 1 roundabout for sure and as much of phase 2 as we can do. **Motion to Approve the Professional Services Agreement made by Councilperson Egger, second by Councilperson Burton with All Voting Aye.**

PERSONNEL

Accept Police Chief Retirement Letter – **Motion to Accept his Retirement Letter made by Councilperson Ferris, second by Councilperson Egger with All Voting Aye.** The Council Thanked Chief Berghuis for 32 years of service and wished him the best.

ATTORNEY

Approve Final Union Contracts – **Motion to Approve the MNPEA, Patrol and Essential Employees, made by Councilperson Burton, second by Councilperson Ferris with All Voting Aye.**

Motion to approve MNPEA – Admin, Library and Liquor Store Employees, made by Councilperson Ferris, second by Councilperson Egger with All Voting Aye.

Motion to approve IBEW Local 949 Contract made by Councilperson Egger, second by Councilperson Burton with All Voting Aye.

CORRESPONDENCE

Correspondence was reviewed

ADJOURN 7:09PM

Motion to Adjourn made by Councilperson Egger, second by Councilperson Ferris with all voting Aye to Adjourn.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor