

KASSON CITY COUNCIL REGULAR MEETING MINUTES
June 13, 2012

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 13th day of June, 2012 at 6:00 p.m.

THE FOLLOWING MEMBERS WERE PRESENT: Hopkins, Nelson, Tjosaas, Torkelson, Marti.

THE FOLLOWING MEMBERS WERE ABSENT: none

THE FOLLOWING WERE ALSO PRESENT: City Administrator Lenth, Admin Assist Weigel, Community Dev Director Martin, Finance Director Zaworski, City Engineer Neil Britton, Gretta Becay.

Mayor Tjosaas presided over the meeting.

COUNCIL

Agenda: Motion by Marti and second by Torkelson, with all voting aye, to approve the June 13, 2012 agenda with the following amendments:

Add: E.1. Sanitary Sewer Outfall Line-Zumbro Valley Golf Course seeding

Consent Agenda: Motion by Nelson and second by Hopkins to approve the June 13, 2012 consent items. Ayes: Tjosaas, Nelson, Hopkins, Torkelson, Marti. Nays: None.

1. **Minutes:** Approved the May 23, 2012 regular meeting minutes as submitted.
Approved the June 6, 2012 special meeting minutes as submitted
2. **Claims:** Approved all claims processed after the May 23, 2012 regular meeting, as audited for payment in the amount of \$305,941.68
3. **Pay Estimates:**
 1. Blitz Construction Blaine's 12th Phase 4 Est #1 \$459,912.15
 2. Swenke Company North Park Sanitary Sewer Est #2 \$13,497.60
 3. Swenke Company Sanitary Sewer Outfall Line Est #5 \$44,353.78
4. **American Legion Gambling Donation:** Festival in the Park \$250.00
5. **Delinquent Claims Resolution:** Council to approve the following resolution
RESOLUTION #6.3-12
RESOLUTION CERTIFYING DELINQUENT CLAIMS TO THE COUNTY AUDITOR
(on file)

PUBLIC FORUM

1. City of Kasson resident expressed concern in regards to stop signs being removed. Discussion was had between Mayor Tjosaas, City Administrator Lenth and citizen behind the reasoning the stop signs have been removed. This project will continue to be closely monitored by the city. The public was also reminded to keep pedestrian and bicycle safety top of mind as well. The police will continue to be more visible to remind motorists to slow down and educate community of pedestrian and bicycle safety.

VISITORS TO THE COUNCIL

1. **Kyle Haemig – CMMPA Engineer:** Kyle updated the City Council regarding opportunities for additional power purchase agreements.
2. **Mike Bubany – David Drown Associates, Inc:** Mike Bubany presented the options for the start of the debt financing process for two of the components of the 16th Street Project.

COMMITTEE REPORTS

1. **Zumbro Valley Golf Course Sod vs Seed:** The seeding at the golf course failed to provide proper cover after the Outfall Line was constructed. The golf course suggested that sod needed to be placed instead of seeding. The cost of sod would be approximately \$15,000. An agreement was reached for the City of Kasson and the Outfall Line Contractor to be released from responsibility for replacement of the grounds to its' original condition and the City shall pay \$7,000 to the golf course to seed, water and maintain the site. Motion by Nelson and second by Marti, with all voting aye, to approve the payment of \$7,000 to Zumbro Valley Golf Course in exchange for release of liability for the seeding.

OLD BUSINESS

1. **Street Reconstruction and Utility Revenue Bonds Resolution:** Mike Bubany presented the options for the start of the debt financing process for two of the components of the 16th Street Project. Motion by Torkelson and second by Marti, with all voting aye, to approve

RESOLUTION # 6.1-12

PROVIDING FOR THE COMPETITIVE NEGOTIATED SALE OF \$1,430,000 GENERAL OBLIGATION STREET RECONSTRUCTION & UTILITY REVENUE BONDS, SERIES 2012A

(on file)

2. **Removal/Change of City Stop and Yield Signs at Residential Intersections:** Council discussed the removal of stop signs at several intersections throughout town. It was discussed that increased community education was needed for motorists, pedestrians and bicyclists on traffic patterns and the correct sides of street to be used along with the increased use of sidewalks. Motion by Marti and second by Hopkins to adopt the following resolution. Ayes: Tjosaas, Nelson, Hopkins, Torkelson, Marti. Nays: None.

RESOLUTION #6.2-12

RESOLUTION APPROVING THE REMOVAL/CHANGE OF CITY STOP AND YIELD SIGNS AT RESIDENTIAL INTERSECTIONS

(on file)

3. **Installation of New Sidewalks:** Council discussed the need for additional placement of sidewalks along 7th Street NE and 7th Street NW from Mantorville Avenue. This project will take place after the DOT ADA project is completed in August to provide a safer pedestrian crossing. Motion by Hopkins and second by Nelson to adopt the following resolution. Ayes: Tjosaas, Nelson, Hopkins, Torkelson, Marti. Nays: None.

RESOLUTION #6.4-12

**A RESOLUTION REGARDING THE INSTALLATION OF NEW SIDEWALKS
WITHIN THE CITY OF KASSON**

(on file)

NEW BUSINESS

1. **Capital Grants Project:** Minnesota Business Development Capital Project Grant Program has a Request for Proposals with Funding provided by the 2012 Bonding Bill Appropriation. City staff is asking for approval of the Council to submit two separate proposals.

a. Folkestad Property/Commerce Drive: This project has two parts to be accomplished simultaneously. One part is the purchase of an existing building in downtown Kasson and converting it to an incubator building to house start-up enterprises. In addition, the City will purchase 12.5 acres of land in southeast Kasson and install the infrastructure to create a full-service industrial park. The City would then market the two projects as a process that allows a firm to start in the incubator and “graduate” to the industrial park. Motion by Nelson and second by Tjosaas to adopt the following resolution. Ayes: Hopkins, Torkelson, Nelson and Tjosaas. Nays: Marti

b. Kasson Wastewater Treatment Facilities: This project proposes to design and install a new final clarifier to the existing Kasson WWTP to allow for new connections to the system. Over the last five years the average wet weather flow has averaged 1,400,000 gallons per day. This flow is 400,000 gallons per day over the design wet weather flow of 970,000 gallons per day. The addition of a third final clarifier will be needed to handle the peak hydraulic loading and provide for additional flows related to future sanitary sewer expansions. Motion by Hopkins and second by Torkelson to adopt the following resolution. Ayes: Tjosaas, Nelson, Marti, Hopkins and Torkelson. Nays: none.

MAYOR’S REPORT

1. **16th St Bridge Project Update:** Groundbreaking will be held on June 18, 2012 at 5:00 p.m. at the public works building with a neighborhood meeting at approx. 6:30 to follow.

CLERK ADMINISTRATOR’S REPORT

1. The City Administrator asked for feedback from Council members on receiving their packets electronically. City staff will continue to provide more services electronically with the intention to fund electronic media in 2013.

ENGINEER’S REPORT

1. Neil Britton, WSN, reported that the **Blaine’s 12th Subdivision – Phase IV:** started May 30th. 80% of the water main, 1/3 of the sewer line and 7 sewer and water services are in. 50% of the clearing, 740’ of silt fence and 600 C.Y. of common excavation has been completed. One manhole and four hydrants have been installed. **Sanitary Sewer Outfall Line:** Swenke Construction is working on completing the punch list items.

CORRESPONDENCE: The following correspondence was reviewed:

1. Letter from Clint Patterson regarding turning the old school into senior housing

ADJOURN: The meeting was adjourned at 7:35 p.m.

ATTEST:

Randy D. Lenth, City Administrator

Tim Tjosaas, Mayor