

KASSON CITY COUNCIL REGULAR MEETING MINUTES

July 11, 2012

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 11th day of July, 2012 at 6:02 p.m.

THE FOLLOWING MEMBERS WERE PRESENT: Marti, Hopkins, Torkelson and Nelson

THE FOLLOWING MEMBERS WERE ABSENT: Tjosaas

THE FOLLOWING WERE ALSO PRESENT: City Administrator Lenth, Admin Assist Weigel, Community Dev Director Martin, Finance Director Zaworski, City Engineer Neil Britton, and Randy Carlsen.

Acting Mayor Nelson presided over the meeting.

COUNCIL

Agenda: Motion by Marti and second by Hopkins, with all voting aye, to approve the July 11, 2012 agenda with the following amendments:

Add: A.2.c.1 Library Board – 05/8/12, 6/12/12 and 6/26/12
 A.2.e.2 Todd Kispert Upper Midwest Metering Assoc. 8/8 -10
 Breezy Point, MN
 L.3 May – 2012 Cash and Investment Summary
Replace: G.3 Replace with new Resolution reformatted and student judges
 added

Consent Agenda: Motion by Hopkins and second by Marti to approve the July 11, 2012 consent items. Ayes: Nelson, Hopkins, Marti and Torkelson. Nays: None.

1. **Minutes:** Approved the June 27, 2012 regular meeting minutes as submitted.
2. **Claims:** Approved all claims processed after the June 27, 2012 regular meeting, as audited for payment in the amount of \$275,656.58
3. **Acknowledgement of Committee and Meeting Minutes:** Acknowledged the following committee/meeting minutes for:
 - a. Library Board – 5/8/12, 6/12/12 and 6/26/12
4. **Conference/Training**
 1. Jason Peck MN DARE Officers Summer Conf. 8/13 - 15 Elk River, MN
 2. Todd Kispert Upper Midwest Metering Assoc. 8/8-10 Breezy Point, MN
5. **Pay Estimates:**
 1. Blitz Construction Blaine's 12th Phase 4 Est #2 \$106,542.40

6. **Approve Fireworks Application:** Festival in the Park – August 11, 2012
7. **Delinquent Claims Resolution:** Council to approve the following resolution
RESOLUTION #7.1-12
RESOLUTION CERTIFYING DELINQUENT CLAIMS TO THE COUNTY AUDITOR
(on file)

PUBLIC FORUM

OLD BUSINESS

1. **Resolution Authorizing the Issuance and Sale of General Obligation Street Reconstruction and Utility Revenue Bonds, Series 2012 A:** This resolution was recommended by Mike Bubany of David Drown and Associates per the bid held on July 11, 2012 for revenue bonds. Motion by Torkelson and second by Hopkins to adopt the following resolution. Ayes: Hopkins, Marti, Nelson and Torkelson. Nays: none
RESOLUTION # 7.2-12
RESOLUTION PROVIDING FOR THE ISSUANCE AND SALE OF \$1,430,000 GENERAL OBLIGATION STREET RECONSTRUCTION AND UTILITY REVENUE BONDS, SERIES 2012A, PLEDGING FOR THE SECURITY THEREOF NET REVENUES AND LEVYING A TAX FOR THE PAYMENT THEREOF

NEW BUSINESS

1. **Approve Resolution Appointing Festival in the Park Volunteers:** Motion by Marti and second by Torkelson to adopt the following resolution. Ayes: Hopkins, Marti, Nelson and Torkelson. Nays: none
RESOLUTION #7.3-12
RESOLUTION APPOINTING FESTIVAL IN THE PARK VOLUNTEERS
2. **Approve Resolution Waiving Park Hours for Festival in the Park, a special event:** Motion by Hopkins and second by Marti to adopt the following resolution. Ayes: Hopkins, Marti, Nelson and Torkelson. Nays: none
RESOLUTION #7.4-12
RESOLUTION WAIVING PARK HOURS FOR FESTIVAL IN THE PARK, A SPECIAL EVENT
3. **Approve Resolution Appointing Election Judges for 2012 Primary and General Elections:** Motion by Torkelson and second by Marti to adopt the following resolution. Ayes: Hopkins, Marti, Nelson and Torkelson. Nays: none
RESOLUTION #7.5-12
RESOLUTION APPOINTING ELECTION JUDGES 2012 PRIMARY AND GENERAL ELECTIONS
4. **Approve Resolution Approving Street Closing for Festival in the Park Activities:** Motion by Marti and second by Torkelson to adopt the following resolution. Ayes: Hopkins, Marti, Nelson and Torkelson. Nays: none
RESOLUTION #7.6-12
RESOLUTION APPROVING STREET CLOSINGS FOR FESTIVAL IN THE PARK ACTIVITIES

5. **Recommendation and Approval of Amendment to Joint Powers Agreement with Bureau of Criminal Apprehension:** This amendment was recommended by City Administrator Lenth to be up to date on electronic criminal apprehension compliance. Motion by Torkelson and second by Marti to adopt the proposed amendment. Ayes: Hopkins, Marti, Nelson and Torkelson. Nays: none

6. **Recommendation and Approval of Ordinance amending Chapter 90.24 of the Kasson Code of Ordinance:** Recommended by City Administrator Lenth to approve amendment to the Rabies Vaccination Ordinance. The city has been requested by local veterinarians to amend the vaccination ordinance in response to the three year duration of rabies vaccines. Motion by Hopkins and second by Marti to adopt the following resolution. Ayes: Hopkins, Marti, Nelson and Torkelson. Nays: none

MAYOR'S REPORT

1. See memo provided by Mayor Tjosaas regarding August 8, 2012 meeting

ENGINEER'S REPORT

1. Neil Britton, WSN, reported that the **Blaine's 12th Subdivision – Phase IV:** Storm sewer, water main and sanitary sewer are complete. **Sanitary Sewer Outfall Line:** Swenke Construction has completed the punch list items and everything has been addressed. Final quantities have been requested. **16th Street & Bridge Reconstruction:** The project started July 9th. The detour is in place. Contract activities include tree removal and utility relocation. The contractor will start moving dirt from the east side to the west side of the bridge. Weekly meetings have been on Fridays at 1:00 p.m. Meeting for week of July 9th will be on Thursday, July 12th at 5:00 p.m. and the first monthly meeting will be held on Monday July 23rd at 5:00 p.m.

CORRESPONDENCE: The following correspondence was reviewed:

1. **2012 League of Minnesota Cities Legislators Distinction Memo:** No discussion held

2. **SEMLM General Membership Meeting; July 31, 2012 in Mantorville:** All council members were encouraged to attend this since it is being held in neighboring city.

3. **May 2012 Cash and Investment Summary:** No discussion held.

ADJOURN: The meeting was adjourned at 6:22 p.m.

ATTEST:

Randy D. Lenth, City Administrator

Matt Nelson, Acting Mayor