

KASSON CITY COUNCIL REGULAR MEETING AGENDA

Wednesday, July 22, 2020

6:00 PM

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 8th day of July, 2020 at 6:00 PM.

THE FOLLOWING MEMBERS WERE PRESENT: Burton, Egger, Ferris, McKern and Zelinske

THE FOLLOWING MEMBERS WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: City Administrator Tim Ibisch, City Clerk Linda Rappe and Finance Director Nancy Zaworski, City Attorney Melanie Leth, City Engineer Brandon Theobald, Police Chief Josh Hanson, Fire Chief Joe Fitch and David Dubbels

APPROVE AGENDA

Add: I.2 Credit Cards

Remove: Minutes a.2.a

Add: F.2 Park Board update

Add: Mayor Report - flags on city poles and developers not mowing their lots

Motion to Approve the Amended Agenda made by Councilperson Ferris, second by Councilperson Burton with All Voting Aye

CONSENT AGENDA

Claims processed after the July 8, 2020 regular meeting, as audited for payment in the amount of \$1,295,140.09

Resolution Certifying Delinquent Claims to the County Auditor

Resolution #7.3-20

***Resolution Certifying Delinquent Claims to the County Auditor
(on file)***

Acknowledge Committee Minutes

- i. Planning Commission – Draft – July 13, 2020
- ii. Library Board – June 9, 2020
- iii. Fire Department Meeting – July 6, 2020

Resolution Appoint Election Judges for the 2020 Primary and General Elections

Resolution #7.4-20

***Resolution Appointing Elections Judges for the 2020 Primary and General Elections
(on file)***

Resolution Writing off Delinquent Accounts Past Statute of Limitations

Resolution #7.5-20

***Resolution Writing Off Delinquent Accounts Past Statute of Limitations
(on file)***

Pay Request #4	16 th St NE Imp.	Carl Bolander & Sons	\$65,586.92
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Pay Request #3	CCTV Insp of San Sewer	Hydro-Klean	\$32,938.63
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Councilperson Zelinske asked if the pay request for 16th St is final, Administrator Ibisch stated it is not.

Motion to Approve made by Councilperson Egger, second by Councilperson Zelinske with All voting Aye.

VISITORS TO THE COUNCIL

MAYOR'S REPORT

Developers need to mow their empty lots. Administrator Ibisch stated that he is calling developers on lots that need mowing and he has been sending about two letters a day on long grasses.

Flags on City poles – a homeowner was notified and took a political flag down but since other people had flags on city poles he put his back up. Mayor stated that it has to be consistent and all flags need to come down. McKern Administrator Ibisch stated that people will be asked first and then a letter will be sent and then we will remove it, this will apply to signs as well as flags on City property.

The Administrator's evaluation is in front of the council and will put it in the next packet. Personnel Committee is recommending Ibisch be retained.

The Mayor announced that the Governor announced a mask mandate for the state of MN and the City has their own policies for City property and City buildings and is not going to be the mask police and police can get involved if the person will not leave a business or wear a mask, this starts Saturday.

PUBLIC FORUM

PUBLIC HEARING

COMMITTEE REPORT

EDA Report – Administrator Ibisch stated that the EDA is working on strategic planning. A list of businesses that are registered through the State in the City of Kasson was included.

Park Board Update – Councilperson Egger thanked Jason Farnsworth for his service on the Park Board, he has resigned so there is an opening.

OLD BUSINESS

Natural Gas Franchise Fee – Administrator Ibisch gave background on franchise fee and spoke to our local natural gas utility they stated their recommendation is an across the board fee and price per therm. No action is needed but if there is feedback or a particular methodology the Council would like to use they can let him know. Ibisch stated that staff can research the per therm cost.

NEW BUSINESS

School Resource Officer Agreement – Police Chief Hanson worked on this since the agreement was up for renewal. Hanson stated that there are not any major changes in this contract.

Motion to Approve made by Councilperson Egger, second by Councilperson Ferris with All Voting Aye.

Fire Relief Bylaws – Mayor Mckern stated that this is a first read and if you have questions for the Fire Chief. The major change is years of service and the separation and return to service, this is not an abnormality for bylaws to have this provision. The Fire Dept will vote on this at their next meeting and it will come back for Council approval.

ADMINISTRATORS REPORT

Administrator's Memo –

Administrator Ibisch stated that the City has programs in place to help people pay their bills and people are not utilizing these. Kasson will be hosting a CMPAS meeting on Friday. Ibisch gave an overview of the rest of his report.

The Fire department held a burger night last night and sold 196 burgers and planned for 150.

Credit cards – Administrator Ibisch stated that the City is talking of potentially adding credit card capability for building permits and other fees so that would limit interaction with the public. Councilperson Egger asked about using CARES money for the equipment. The City would not be paying the fees for this.

Motion Authorizing Obtaining Credit Card Equipment for City Hall and Potentially the Liquor Store, made by Councilperson Ferris, second by Councilperson Burton with All Voting Aye.

ENGINEER'S REPORT

Traffic Volume 16th St NE – Police Chief Hanson stated that the Sheriff's Office has a speed detector that we can put on a pole to measure speed and time of day. Hanson thought that having it posted at 55mph would be an enforceable limit. This is our study not a DOT study and if there is more development out there then looking at 45 would not be wrong. This is only for 16th St. NE. The Council asked them to come back with a recommendation.

PERSONNEL

ATTORNEY

Closed Sessions 6:34PM

The meeting was closed for an update on potential litigation from the City Attorney

Heaser Litigation

Blaine's Potential Litigation

Opened 6:52PM

The City Attorney gave updates on two potential litigations, advice was given but no action will be taken at this time.

CORRESPONDENCE

Correspondence was reviewed

Administrator Ibisch stated that there will be a work session before the next council meeting on August 12 starting at 5PM.

ADJOURN 6:53M

Motion to Adjourn made by Councilperson Egger, second by Councilperson Zelinske with all voting Aye to Adjourn.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor