



**ENGINEER’S REPORT**

1. Neil Britton, WSN, reported that the **Blaine’s 12<sup>th</sup> Subdivision – Phase IV:** The drainage tile system is complete. The contractor is now grading the ball field. They are ready to stake curbs. **Sanitary Sewer Outfall Line:** The final pay estimate has been submitted to Swenke Company. **16<sup>th</sup> Street & Bridge Reconstruction:** The project started July 9<sup>th</sup>. The detour is in place. Clearing is done except for hauling the tree stumps away on the east of the bridge. The topsoil is stripped on the east side of the bridge. On the west side of the bridge the trench has been dug for the 24” sanitary sewer. Manholes will be installed tomorrow. The blasters may be in this week or next week. The utility crews are working steadily. As soon as the sanitary sewer is in, they will start hauling dirt across the bridge and grading. The bridge contractor will start after material has been hauled across the bridge.

**PERSONNEL:**

1. **Disciplinary Hearing (Closed Session):** The meeting was closed at 6:19 p.m. under MN Statute 13D.05 for the purpose of a disciplinary hearing. The meeting was re-opened at 6:55. **Outcome:** Appropriate disciplinary action was discussed between the council, City Attorney Guzinski and City Administrator Lenth. Motion by Nelson and second by Marti, with all voting Aye to suspend employee for 60 calendar days without pay and to have City Administrator and City Attorney prepare a Last Chance Agreement. Failure of employee to sign and adhere to the Last Chance Agreement shall invoke immediate termination.
3. **Settlement Agreement (Closed Session):** The meeting was closed at 6:57 p.m. under MN Statute 13D.05 to discuss possible litigation. The meeting was re-opened at 7:09 p.m. **Outcome:** A settlement agreement and mediation were discussed. Motion by Hopkins and second by Nelson with Tjosaas, Nelson, Hopkins and Torkelson voting aye and Marti voting nay to approve the negotiated terms of the settlement agreement between Mary Kramer and the City of Kasson.

**ADJOURN:** The meeting was adjourned at 7:11 p.m.

**ATTEST:**

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Randy D. Lenth, City Administrator

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Tim Tjosaas, Mayor