

KASSON CITY COUNCIL REGULAR MEETING AGENDA

Wednesday, August 12, 2020

6:00 PM

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 12th day of August, 2020 at 6:15 PM.

THE FOLLOWING MEMBERS WERE PRESENT: Burton, Egler, Ferris, McKern and Zelinske

THE FOLLOWING MEMBERS WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: City Administrator Tim Ibisch, City Clerk Linda Rappe and Finance Director Nancy Zaworski, City Engineer Brandon Theobald, Police Chief Josh Hanson, Fire Chief Joe Fitch, Deputy Fire Chief Chris Seljan, Firefighters, Matt Lawrence, Jason Campbell and Chris Schuh, Tim O'Morro, Krista Weigel, Josh Mitchell, Moriah Mastin, Marley Smith and David Dubbels

5:00PM Work Session:

Presentations for new Fire Hall

Robert Kryzanowski, Five Bugles Design and James Schmidt of Five Bugles Design, Jason Plante from Market Johnson presented their construction/program management process for getting a study going for a potential new fire hall, response times for locations, conceptual designs, etc. Karen Klein and Mike Piper from ICS also presented.

PLEDGE OF ALLIANCE

APPROVE AGENDA

Remove L.1 Closed Session

Add: J.1 16th St update

Add: I.3 Councilperson Burton recognition of past City Attorney Guzinski

Motion to Approve the Amended Agenda made by Councilperson Egler, second by Councilperson Burton with All Voting Aye

CONSENT AGENDA

Minutes from July 22, 2020

Minutes from July 8, 2020

Claims processed after the July 22, 2020 regular meeting, as audited for payment in the amount of \$548,983.82

Acknowledge Committee Minutes

Fire Department Meeting Minutes August 3, 2020

Park Board Minutes 7-21-20 DRAFT

Resolution Certifying Delinquent Claims

Resolution #8.1-20

Resolution Certifying Delinquent Claims to the County Auditor

(on file)

Evaluations:

Mike Bolster Ice Arena/Parks Worker At top of scale

Tim Ibisch City Administrator Remove from Probation

Motion to Approve made by Councilperson Burton, second by Councilperson Zelinske with All voting Aye.

VISITORS TO THE COUNCIL

1. Fire Department Lifesaving Presentation – Fire Chief Fitch recognized Marley Smith, Moriah Mastin, Alyana Gossard and Josh Mitchell for their action on June 30 for their lifesaving performance on Maggie Boice. It took the girls 13 seconds for them getting them out of the water to performing CPR. Maggie is doing fine and enjoying the rest of her summer.

MAYOR'S REPORT

Kathy O'Malley Appointment to EDA - Mayor McKern recommended and made a motion to approve, second by Councilperson Egler with All Voting Aye.

Councilperson Duane Burton publicly recognized Joe Guzinski who passed away a couple of weeks ago. Joe worked for the City as City Attorney for 33 1/3 years we offer our sincere condolences to his family.

Mental Healthcare Discussion – Mayor stated that we have an opportunity to spend some of the CARES money on mental health initiatives. He is asking to take \$25K to provide educational training and/or programs for mental health to help our citizens.

Ideas to consider were; prepaying for 75 sessions at \$150 each at Fernbrook for people who do not have insurance that covers mental health; Zumbro Valley Mental Health is will to provide, suicide prevention program, they can do this live or webinar; the counselor recommended the movie "Suicide, The Ripple Effect"; Fernbrook would put together up to five presentations, could be webinars; a couple of the school counselor at KM School had some ideas. Mayo Clinic had some ideas and may be able to help with education but they stated that they move very slowly and we need to get this done within the next three months; NAMI offers classes also. Kmtelcom will look into putting some of these presentations on the cable channel; whatever is decided the Kasson Chamber is willing to help get the work out. The Fire Department has offered to make some PSA videos. River Ridge offers free webinars for dealing with COVID.

The Council was in agreement with the Mayor on his ideas. Councilperson Burton agrees and to playing the PSA videos before the movie on movie night and at the theater. There could be a tool box on the City's website with everything that is offered and people can go to the toolbox to see what they wanted to use. Administrator Ibisch stated that using the CARES money that has to be used and paid before November 15.

PUBLIC FORUM

PUBLIC HEARING

COMMITTEE REPORT

Eda July Minutes – Administrator Ibisch highlighted that the County is going to be allocating CARES money to EDA and they are asking that we allocate money into the pot for businesses in the County. The EDA has asked for \$40,000 of Kasson's CARES money to participate with the County.

OLD BUSINESS

Electrical Issues – Generac switch – Administrator Ibisch stated that the council received information from Mr. Borgstrom and from the Electric Supervisor. The Electric Supervisor's recommendation to maintain status quo. Councilperson Zelinske stated that most people use a meter disconnect. Ibisch stated no action required and the Council was comfortable with maintaining status quo. No action was taken.

Fire Relief By-laws - Chief Fitch stated that the fire relief members voted on and passed this at their meeting on August 3. There are no changes since the Council first received this at the last meeting. **Motion to Approve made by Mayor McKern, second by Councilperson Ferris with All Voting Aye.**

NEW BUSINESS

Establish/Change Council Meeting dates and Budget- Finance Director Zaworski referred to her memo changing November and December Council meeting dates and setting dates for preliminary and final levy and budget. Administrator Ibisch suggested having one meeting in November on the 18th and if needed we could schedule a special meeting since the first meeting would be Veterans Day and the second meeting is the night before Thanksgiving. Finance Director Zaworski stated there is time to notify the public. **Motion to cancel the two meetings in November and have a meeting on November 18 made by Councilperson Egger, second by Councilperson Zelinske with All Voting Aye.**

Zaworski stated that the budget meetings need to be set for the County. Zaworski suggested September 23 to set the preliminary budget and levy and December 9th as the final budget and levy discussion with a backup date of December 16. **Motion to move the second Council meeting in December from 23 to 16 made by Councilperson Ferris, second by Councilperson Egger with All Voting Aye.**

Motion to set the date for preliminary budget and levy on September 23 and the final meeting on December 9 with a backup date of December 16 made by Mayor McKern, second by Councilperson Burton with All Voting Aye.

Annexation – Administrator Ibisch stated that a request for annexation has been made for a small parcel in Kasson Meadows area. It would be a small parcel, enough for three residential lots. Ibisch and the Engineer Theobald feel bringing in the entire parcel would be better. There are some transportation issues in this neighborhood that need to be worked out. To the west of this parcel is the school district and ZED property and they are also looking at annexing in the near future.

PD CARES Act Requests – Administrator Ibisch stated that the EMS Committee met and they have heard this request. The phone lines have already been upgraded. The technology upgrades would be to make the Police Department COVID ready and this would be included on the resolution for use of the COVID money distribution.

ADMINISTRATORS REPORT

Administrator's Report – Administrator Ibisch highlighted his report. The City had a request for someone who has a paranormal crew want to go to Maple Grove Cemetery and they have had activity out there before during the day and would like to go out there at night on August 22. We are having her sign release forms since it is city property. **Motion to Approve Lovely Bones Paranormal to be in Maple Grove Cemetery after closing on August 22 made by Mayor McKern, second by Councilperson Egger with All Voting Aye.**

Councilperson Burton stated that if there is any damage they will cover the expense. Finance Director Zaworski stated that we will ask them to be respectful for where they walk.

Natural Gas Fees – The Council asked Administrator Ibisch to bring them a resolution with language similar to the Stewartville scenario in the packet.

Land Purchase Discussion – A resident has inquired about buying some land from the city and the park supervisor stated that this is not being utilized by the Parks Department. The Council was in agreement that the resident would have to have the survey done and there may be an easement required. City Engineer Theobald stated that there is a 5th St ROW easement. The Council would like more information regarding the easement and the riser. The Park Board has not seen this yet.

ENGINEER'S REPORT

16th St NE Update – Engineer Theobald explained the surface defects on 16th and he has met with MnDOT and the contractor and they are working on the solution. The speed on 16th St. was originally designed for 45 miles per hour, they were not able to cut the hills down as far as they wanted to. The statutory limit is 55mph and if

we want to post it at 45mph a speed and design study has to be done. They decided on posting a speed limit ahead sign farther out.

Councilperson Egler asked about a crosswalk at 16th St and 5th Ave NE. Engineer Theobald stated it was not repainted with the understanding that public works will paint it before school starts but they were still working on safes routes to school.

PERSONNEL

Police Department Resignation – **Motion to Accept the Resignation and Thanked him for his Service made by Councilperson Ferris, second by Councilperson Egler with All Voting Aye.**

Liquor Store Resignation – **Motion to Accept the Resignation with Thanks and Wished Her the Best made by Councilperson Burton, second by Councilperson Ferris with All Voting Aye.**

ATTORNEY

CORRESPONDENCE

Correspondence was reviewed

Administrator Ibisch stated that there will be a work session before the next council meeting on August 12 starting at 5PM.

ADJOURN 7:32M

Motion to Adjourn made by Councilperson Egler, second by Councilperson Burton with all voting Aye to Adjourn.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor