

# KASSON CITY COUNCIL REGULAR MEETING MINUTES

August 8, 2012

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 8<sup>th</sup> day of August, 2012 at 6:00 p.m.

**THE FOLLOWING MEMBERS WERE PRESENT:** Tjosaas, Marti, Torkelson, Hopkins and Nelson  
**THE FOLLOWING MEMBERS WERE ABSENT:** none

**THE FOLLOWING WERE ALSO PRESENT:** City Administrator Lenth, Admin Assist Weigel, Finance Director Zaworski, City Engineer Craig Britton, Randy Carlsen, Bonnie Adams, Earlene King, Jared Johnson and Matt Naatz.

Mayor Tjosaas presided over the meeting.

## **COUNCIL**

**Agenda:** Motion by Torkelson and second by Marti, with all voting aye, to approve the August 8, 2012 agenda with the following amendments:

Remove: A.2.e.1 Randy Lenth MMUA Conference 8/20-22 Brainerd, MN  
Move: A.2.g to New Business G.1 SEMCAC request for Dodge County Bus donation

**Consent Agenda:** Motion by Nelson and second by Marti to approve the August 8, 2012 consent items.  
Ayes: Nelson, Tjosaas, Marti, Hopkins and Torkelson. Nays: None.

1. **Minutes:** Approved the July 25, 2012 regular meeting minutes as submitted.
2. **Claims:** Approved all claims processed after the July 25, 2012 regular meeting, as audited for payment in the amount of \$802,498.01
3. **Pay Estimates:**

1. Minnowa Const.	16 <sup>th</sup> Street NE Bridge	Est. #1 \$68,508.47
2. Swenke Const.	Sanitary Sewer Outfall	Est. #6 \$17,780.29
3. Blitz Construction	Blaine's 12 <sup>th</sup> Phase 4	Est. #3 \$84,655.45

4. **Delinquent Claims Resolution:** Council to approve the following resolution

### **RESOLUTION #8.1-12**

### **RESOLUTION CERTIFYING DELINQUENT CLAIMS TO THE COUNTY AUDITOR**

(on file)

## **PUBLIC FORUM**

1. City of Kasson residents Jared Johnson and Matt Naatz expressed concern in regards to sewer charges and second meter costs. Discussion was had between Mayor Tjosaas, City Administrator Lenth and citizens behind the reasoning of the charges and fees including the recently enacted mandate regarding water conservation rates by the Department of Natural Resources. City Administrator Lenth will set up a meeting with the Water Committee to look into possibly lowering the cost of a second water meter.

## **NEW BUSINESS**

1. **Approve donation request for SEMCAC Dodge County Bus:** Motion by Hopkins and second by Marti to approve the donation for up to \$3000. Ayes: Hopkins, Marti, Nelson, Tjosaas and Torkelson. Nays: none

**MAYOR'S REPORT**

1. Parade on Sunday 8/12/12. Meet at the fire trucks at 1:15 p.m.

**ENGINEER'S REPORT**

1. Craig Britton, WSN, reported that the **Blaine's 12<sup>th</sup> Subdivision – Phase IV:** Curb and gutter was installed on Monday 8/6/12. Crews are working on backfilling the curb and are finishing shaping the lots. Tile is being installed in the ball field area and should be completed in the next couple of days. Following the tile installation crews will finish grading the ball field and City park lot. Once grading is completed they will begin restoration of the disturbed areas. **Sanitary Sewer Outfall Line:** The final pay estimate has been submitted for payment. **7th Street:** WSN is working on the plan and specs for the proposed water main, sanitary sanitary sewer and storm sewer around the planned aquatic center. We've been coordinating end of pipe locations with US Aquatics to ensure the correct placement of the utilities. An alternate bid for the water main extension from 2<sup>nd</sup> Avenue to Mantorville Avenue is planned to be made a part of the bidding documents. **16<sup>th</sup> Street & Bridge Reconstruction: Street Work:** East of the Bridge - The majority of the grading has been completed on the east side of the bridge. Utility crews are currently working on relocating their respective utility lines. Underground crews will be installing the water main and storm sewer lines in approximately 4 weeks. Minor grading will be taking place in the upcoming weeks. West of the Bridge – Grading crews are beginning grading operations from 11<sup>th</sup> Avenue NE to the bridge. In that area local traffic will be limited to one lane. It is recommended that people use the 11<sup>th</sup> Avenue entrance into Little's Subdivision to bypass 16<sup>th</sup> Street NE from 11<sup>th</sup> Avenue NE to 13<sup>th</sup> Avenue NE. Grading will be taking place in this area for the next couple of weeks. **Utility Work:** The underground contractor has installed the sanitary sewer crossing west of the bridge. In a couple weeks, water main and storm sewer installation will resume after much of the grading has been completed. The crews are scheduled to begin utility installation at 10<sup>th</sup> Avenue NE and will work their way to the east. **Bridge Work:** The old bridge is being removed. Grading crews are filling up the dirt around the bridge and are expected to be done with that late this week. Minnowa will then begin to drive piling (posts that are driven below the bridge footings). Once the pilings are driven they will pour the footings and abutment walls. The contractor will be driving piling with a large power hammer. When the hammer hits the piling it is noisy. The contractors are expecting to work from 7:00 am to 5:30 pm. This work is expected to take up to a week.

**ADJOURN:** The meeting was adjourned at 7:24 p.m.

Following the meeting the City Council, the Library Board and the Library Building Committee along with invited guests traveled to Grand Meadow School to view their monolithic dome structure in consideration for a possible option for Kasson Public Library. No city business was discussed or decisions made.

**ATTEST:**

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Randy D. Lenth, City Administrator

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Tim Tjosaas, Mayor