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**KASSON CITY COUNCIL REGULAR MEETING MINUTES
September 11, 2019**

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 11th day of September, 2019 at 6:00 P.M.

THE FOLLOWING MEMBERS WERE PRESENT: Burton, Eggler, Ferris, McKern and Zelinske

THE FOLLOWING MEMBERS WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: Interim- Administrator Zaworski, City Clerk Rappe, City Engineer Theobald, City Attorney Melanie Leth, Tim O'Morro, Kim and Nathan Smith, Everett Paulson, Candy McKern, Ryan Wegner and Ryan Christensen

PLEDGE OF ALLIEGANCE

APPROVE AGENDA

Motion to Approve the Agenda made by Councilperson Burton, second by Councilperson Eggler with All Voting Aye.

CONSENT AGENDA

Minutes from August 28, 2019

Claims processed after the August 28, 2019 regular meeting, as audited for payment in the amount of \$185,800.70

Conferences:

Craig Helgeson – RADAR/LIDAR Instructor course	Anoka, MN	12/2-6/19	\$475
Paul Lindgren – MN Crime Prevention Assoc Conf	Duluth, MN	10/21-22	\$370

East Main Street Storm Sewer Pay Application #1 \$165,526.10

EDA Façade Program Application/Guidelines Update

Acknowledge Committee Minutes:

Park Board Draft 8-20-19

Evaluations:

Dave Vosen – W/WW Supervisor Inc. from grade 13 step 6 to Grade 13 Step 7 \$38.42ph
eff 4/3/19

Motion to Approve the Consent Agenda made by Councilperson Zelinske, second by Councilperson Ferris with All Voting Aye.

VISITORS TO THE COUNCIL

MAYOR'S REPORT

Council has eight applications so far for City Administrator, applications will be taken through September 26. The Council will select candidates for interviews on October 23, interviews will be held on November 12 and 13.

Dodge County issued a flood watch/warning for tonight and tomorrow for Dodge County. Public Works has people on call for tonight and tomorrow.

Building updates – The Counseling Center should be open sometime in September, Casey's is scheduled for completion by the end of October and Home Federal is moving this weekend and opening on Monday.

The City televised First Street NE, Engineer Theobald stated that there was only one area that needed a spot repair but did not cause the problem. Engineer Theobald surmises that it was too much inflow from the rain and sump pumps getting into the sewer line.

Sept 19 there is a retirement for Elaine Gerry at Peoples coop

Mayor McKern received a thank you from Audra Lohrbach.

PUBLIC FORUM

Ryan Christensen – 1200 13th Ave NW – there is no signage on his street, and would like a street sign. He would also like the Council to consider a yield since it is getting busier with more houses being built in that area.

PUBLIC HEARING

COMMITTEE REPORT

OLD BUSINESS

Ordinance Amendment – Proposed Wording – Interim Administrator Zaworski wanted to make sure that the language is acceptable so that Casey's can move forward with their liquor license.

NEW BUSINESS

Preliminary Budget – Mayor McKern stated that this is a maximum amount the levy could be, this cannot be increased but can be decreased and will be set in December. The Council has a lot of unknowns right now with union negotiations yet to take place and the health insurance increase is not expected for another month or so. There would be an up to 5% increase based on just inflationary items. With every increase to the levy of approximately \$33,000 is an increase of 1%. The County is proposing an 18% increase.

Councilmember Zelinske stated that if we want to keep what we have we are going to have to pay for it and proposed an 8%. Councilmember Burton stated that he would like to see the preliminary stay as proposed and have a target of 8 or 9% as a final in December. Councilpersons Egger and Ferris agreed with Councilperson Burton.

Mayor McKern stated that they are elected to be responsible with taxpayer money and he believes they have been. Mayor McKern would like to see as much constraint as possible. He is ok with leaving the preliminary levy at the proposed 13.72% but wants to bring this down before December.

PUBLIC INPUT:

Ryan Wegner – people will pay for what they like and he believes that people will pay for it.

Tim O’Morro – 10% and then whittle it down and make sure people know that you are continuing to address the water problem.

Nathan Smith – His advice would be to not cut yourself short and he would start at the top and to bring it down from there. They want things fixed and we know that doesn’t come free/cheap and the general populous understands that.

Everett Paulson – there is a lot of big problems that need to be fixed. This flooding has occurred for 30 years and the streets are bad.

Motion to set preliminary levy at 13.72% \$3,549,328 made by Councilperson Burton, second by Councilperson Zelinske with All Voting Aye.

Resolution #9.1-19

***Resolution Approving Preliminary 2019 Tax Levy Collectible in 2020
(on file)***

Motion to Approve the Preliminary Budget made by Councilperson Egger, second by Councilperson Ferris with All Voting Aye.

ADMINISTRATORS REPORT

Flood Building Permits – Restore vs. Upgrade – Interim Administrator Zaworski stated that the Council will waive fees to restore from flood damage but the staff has had a permit submitted to improve and not restore. Mayor McKern stated that since they are mitigating the problem he would waive the fees.

Salvation Army Heat Share Agreement – Motion to Approve the Heatshare Program Agreement made by Mayor McKern, second by Councilperson Ferris with All Voting Aye.

T-Mobile Amendment – They rent space on our water tower and there is a straight up 3% increase each year. **Motion to Approve the Amendment made by Councilperson Burton, second by Councilperson Egger with All Voting Aye.**

Fee Ordinance Amendment – This reflects state licensing in regards to small brewers, brew pubs, etc.; the Ice Arena Committee proposed the fees for the current season which starts before the end of the year. **Motion to Approve the Fee Ordinance Amendment made by Councilperson Egger, second by Councilperson Burton with All Voting Aye.**

Flood Debris – Deadline extension – The extension was through September 15, the Mayor has two situations that we can grant extensions. **Motion to Grant the Extension for Those Two Special Situations made by Mayor McKern, second by Councilperson Ferris with All Voting Aye.**

ENGINEER’S REPORT

Little’s subdivision - Smith Sewer Service Erosion – Engineer Theobald stated this subdivision has a larger drainage way and through the platting process there is an easement but there has been some erosion. These are private driveways and private culverts. The sewer service on the Smith’s property is exposed and broke at the last large rain event and is in danger of doing it again if we get

a large rain event. Theobald has an estimate of \$13,150.00 from IMS. This has been submitted to the disaster relief and has come back 90% fundable. We have also submitted for mitigation funding but we don't know if that will be funded or not. The grey area is who pays for this. This would be to repair and we wouldn't have to do anything to it later. Councilperson Zelinske stated that this is unique because it is in the drainage easement. Councilperson Burton stated that if any motion comes he will have to abstain because he may be personally benefitting from this.

Motion to Proceed with Needed Repair made by Councilperson Zelinske, second by Councilperson Ferris. Ayes: Egger, Ferris, McKern and Zelinske. Abstain: Burton

PERSONNEL

Water Department Intern – There is an intern at the water department.

ATTORNEY

Closed Session – Wilker Litigation

Closed Session 6:44PM

Meeting Opened 7:00PM - Attorney updated the Council on Wilker litigation.

CORRESPONDENCE

Correspondence was reviewed.

ADJOURN 7:16PM

Motion to Adjourn made by Councilperson Egger, second by Councilperson Burton with all voting Aye to Adjourn.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor