

KASSON CITY COUNCIL REGULAR MEETING AGENDA
Wednesday, September 23, 2020
6:00 PM

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 23rd day of September, 2020 at 6:00 PM.

THE FOLLOWING MEMBERS WERE PRESENT: Burton, Egger, Ferris, McKern and Zelinske

THE FOLLOWING MEMBERS WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: City Administrator Tim Ibsch, City Clerk Linda Rappe and Finance Director Nancy Zaworski, City Engineer Brandon Theobald, City Attorney Melanie Leth, Police Chief Josh Hanson, Tim O'Morro, Tony Bigelow, Xochilth Alvarez, Adolfo Angel and David Dubbels

PLEDGE OF ALLIANCE

APPROVE AGENDA

Add: Mayor Report – Update on mental health and assign a committee for insurance proposal.

Add: Mayor Report – Appoint a subcommittee for insurance and audit RFP

Add: Closed session under Attorney potential Library litigation

Motion to Approve the Amended Agenda made by Councilperson Egger, second by Councilperson Burton with All Voting Aye

CONSENT AGENDA

Minutes from September 9, 2020

Claims processed after the September 9, 2020 regular meeting, as audited for payment in the amount of \$583,304.64

Acknowledge Committee Minutes

Library Board Minutes – August 18, 2020

Fire Department Minutes – September 14

Evaluations:

Nancy Hackenmiller

Library Assistant

up one step to Grade 3 step 6 eff. 9-16-20

Motion to Approve the Consent Agenda made by Councilperson Ferris, second by Councilperson Zelinske with All voting Aye.

VISITORS TO THE COUNCIL

Budget and Levy public input

Open public input – no comments

Closed public input

MAYOR'S REPORT

Assign Insurance committee – The Mayor and Councilperson Egger volunteered.

Update on mental health initiative – The City has prepaid counseling hours at Fernbrook, and people should call Fernbrook to set up these hours. Mayor McKern is still trying to set up the presentations. The presenter wants to know if the city has a zoom account, Administrator Ibisch stated that we have access through Southeast MN League or through COMPAS or the City buy its own subscription. Administrator Ibisch will coordinate with the presenter on the zoom credentials. The DCI has agreed to put a free insert in the advertiser. The Mayor would like something on the website also for these initiatives.

PUBLIC FORUM

Tim O'Morro – 19 N Mantorville Ave – wanted to thank Kasson Police and the Fire for their actions this morning. They performed 120% and deserve a shout out.

PUBLIC HEARING

Liquor License for El Patron, 504 S Mantorville Ave –
Public Hearing Opened –

Aldolfo Angel he is the son of the owner in Austin and Winona wanted to thank Kasson for the opportunity and feels welcome in Kasson. Administrator Ibisch offered the EDA to help with signage. El Patron is planning on opening October 1.

Public Hearing closed

Motion to Approve the Liquor License made by Councilperson Ferris, second by Councilperson Burton with All Voting Aye.

Natural Gas Ordinance –

Public Hearing opened

No comments

Public hearing closed

Administrator Ibisch stated that any increase will be on the MN Energy bill, this is similar to the Cable franchise.

Motion to Approve made by Councilperson Burton, second by Councilperson Egger with All Voting Aye.

Ordinance #877-2020

*Ordinance Amending the Franchise Fee on Natural Gas Companies Operating in the City of Kasson
(on file)*

Motion to Approve Summary Publication of Natural Gas Ordinance

Motion to Approve a Summary Publication made by Mayor McKern, second by Councilperson Ferris with All Voting Aye.

COMMITTEE REPORT

Planning Commission

Bigelow Voigt 8th Final Plat – The Planning Commission held a public hearing at their last meeting and they recommend approval.

Motion to Approve the Resolution for Bigelow-Voigt 8th Final Plat made by Councilperson Zelinske, second by Councilperson Burton with All Voting Aye.

Resolution #9.2-20

*Resolution Approving The Final Plat For The Property At Pid No. 240290700, Known As Bigelow Voigt 8th
Addition
(on file)*

Meadowbrooke Second Preliminary and Final Plat – Administrator Ibisch stated that the trail will follow the east sidewalk on 14th Ave NE so that it will connect with the next phase of development.

Motion to Approve the Preliminary and Final Plats of Meadowbrooke Second made by Councilperson Egger, second by Councilperson Zelinske with All Voting Aye.

Resolution #9.3-20

***Resolution Approving The Preliminary Plat And Final Plat For The Property At Pid No. 240270700, Known As Meadowbrooke 2nd Addition
(on file)***

Conditional Use Permit – Stannard Storage – Councilperson Burton went through the Planning Commission discussion and stated that the limestone rock will meet the dust free and the conditions refer to the security also. The Council would like to remove “proper screening” from point #3 and to add Condition #5 - At future time if development occurs upon adjacent properties then proper screening will be required.

Motion to Approve the Conditional Use Permit with Amendments made by Councilperson Egger, second by Councilperson Burton with All Voting Aye.

Resolution #9.4-20

***Resolution Approving a Conditional Use Permit to Allow for Rental Storage Units and External Storage at 800 7th St SE, Kasson, MN
(on file)***

OLD BUSINESS

Council Discussion on 2021 Budget and Levy – Finance Director Nancy Zaworski stated that Council has vetted this. This has to be recorded at the County. Councilperson Burton is ok adopting this as is, knowing that there will be an opportunity to change before the final levy. Councilperson Zelinske does not feel the “wall” should be in the budget. Mayor McKern also does not want to use levy funds. Councilperson Egger would not want to designate this as “wall” funds. Director Zaworski stated that we will leave it as undesignated funds.

Motion to Adopt the Preliminary 2021 Budget made by Councilperson Ferris, second by Councilperson Egger with All Voting Aye.

Motion to Approve the Resolution Adopting the Preliminary 2020 Levy Collectible in 2021 made by Councilperson Burton, second by Councilperson Zelinske with All Voting Aye.

Resolution #9.5-20

***Resolution Adopting the Preliminary 2020 Levy Collectible in 2021
(on file)***

Ordinance #878 Establishing Salaries of Mayor and Council Members – The Council deliberated and came to the consensus that only meetings involving legal or personnel issues will qualify as the \$25 per hour for meetings lasting longer than four hours.

Motion to Approve as Amended made by Councilperson Zelinske, second by Councilperson Ferris with All Voting Ayes.

Ordinance #878 – 2020

***Ordinance Amending the Establishing Salaries of Mayor and Council Members
(on file)***

NEW BUSINESS

ADMINISTRATORS REPORT

Proposals for Facilities – Administrator Ibisch stated that these have been before the Council and the EMS committee and the presentations have been made. **Motion to Approve ICS for Proposed services made by Councilperson Egger, second by Councilperson Ferris with All Voting Aye.**

Dodge County Solar Proposal – Administrator Ibisch stated that this is something that Planning and Zoning will be seeing and it is for Council's awareness today. Dodge County is looking at a possible solar farm on a parcel located within the City limits. There is a meeting tomorrow with the County, City Engineer, City Administrator and Planning Consultant, Brad Scheib.

Update on the Historic School – Councilperson Ferris had a request from Jerry Berg wanting to be updated on the meeting. Administrator Ibisch stated that this is very preliminary and they are looking at market rate housing.

Update on Plaza 57 – The Owner may be interested in seeing if the City is interested in buying some of the property on north side of the property.

Administrator Ibisch updated the Council on a potential easement encroachment with Erdman's on the 3rd Ave Side.

Mayor Thanked Erdman's for their contribution to the community over the years.

ENGINEER'S REPORT - I and I Reduction - Sump Pump and Sewer Lateral Program – The letters have been sent and the public meetings have also been set up in person and via zoom.

TH 57 Update – Engineer Theobald stated that they will be developing a website that will have info on it and public meetings regarding the project, this is still planned to be next year but there is a 50/50 chance.

16th Street NE Update – regarding surface on final lift of asphalt. The paving contractor acknowledged there were surface defects. The asphalt passed core tests and the contractor will fix by chip sealing or something next year.

PERSONNEL

ATTORNEY

Closed session regarding potential litigation for the Library.

Closed at 6:55PM

Open 7:09 PM

Outcome: Update from Attorney Leth on litigation issue with the Library.

CORRESPONDENCE

Correspondence was reviewed

ADJOURN 7:10PM Motion to Adjourn made by Councilperson Egger, second by Councilperson Zelinske with all voting Aye to Adjourn.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor