

KASSON CITY COUNCIL REGULAR MEETING MINUTES

September 26, 2012

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 26th day of September, 2012 at 6:02 p.m.

THE FOLLOWING MEMBERS WERE PRESENT: Tjosaas, Marti, Torkelson, Hopkins and Nelson
THE FOLLOWING MEMBERS WERE ABSENT: none

THE FOLLOWING WERE ALSO PRESENT: City Administrator Lenth, Admin Assist Weigel, Finance Director Zaworski, Community Dev Director Martin, City Engineer Neil Britton, Randy Carlsen, Rich Miller, Dan Egglar, Steve Jurrens, Joe Fitch, Doug Robinson, Chris Seljan, Bonnie Adams, Earlene King and Melissa Ferris.

Mayor Tjosaas presided over the meeting.

COUNCIL

Agenda: Motion by Nelson and second by Torkelson, with all voting aye, to approve the September 26, 2012 agenda with the following amendments:

Add:	B.1	Melissa Ferris
Change:	C.1 to C.2	Fire Department proposal for new fire truck
Add:	C.1	Library Update – Bonnie Adams
Add:	E.1	Water Sewer Committee Report
Add:	F.3	Reject Original Building Bid
Add:	H.2	Appoint Lisa Carlsen to Library Board

Consent Agenda: Motion by Nelson and second by Marti to approve the September 26, 2012 consent items. Ayes: Nelson, Tjosaas, Marti, Hopkins and Torkelson. Nays: None.

1. **Minutes:** Approved the September 12, 2012 regular meeting minutes as submitted
2. **Claims:** Approved all claims processed after the September 12, 2012 regular meeting, as audited for payment in the amount of \$1,050,579.95
3. **Acknowledgement of Committee and Meeting Minutes:** Acknowledged the following committee/meeting minutes for:
4. **Conference/Training**
 1. Randy Lenth ICMA Growing Sustainable Communities 10/1-3 Dubuque, IA
 2. Joshua Hanson Toward Zero Deaths Conference, 10/22-23, Bloomington, MN
5. **Pay Estimates:**

1. Minnowa Const	16 th Street NE Bridge	Est #4	\$470,554.87
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6. **Approve Services Agreement with Minnesota Municipal Utilities Association Safety Management Program**

PUBLIC FORUM

1. Melissa Ferris addressed council asking to have a four way stop put back in at the intersection of 4th Avenue NW and 2nd Street NW. It was discussed that this is a unique intersection with the low visibility at the corners with the stone water tower being there. Motion to approve putting a four way stop back at the intersection of 4th Avenue NW and 2nd Street NW made by Hopkins and second by Nelson. Ayes: Tjosaas, Hopkins, Nelson and Torkelson. Nays: Marti.

VISITORS TO THE COUNCIL

1. **Library Update – Bonnie Adams, Director:** Bonnie presented council members with SELCO library cards and explained how the SELCO system worked. She updated the council on the many programs that have been going on in the Library since her last visit.
2. **Fire Department proposal for new fire truck:** Chief Joe Fitch, Deputy Chiefs Doug Robinson and Chris Seljan along with Administrative Officer Steve Jurrens presented the council with a proposal for a new aerial fire truck. Motion was made by Nelson and second by Torkelson to allow fire department to move forward with seeking bids for a fully equipped truck not to exceed an amount of \$925,000.00. Ayes: Nelson, Tjosaas, Marti, Hopkins and Torkelson. Nays: None

COMMITTEE REPORTS

1. **Water/Sewer Committee:** Committee met with Mantorville officials to continue ongoing discussions of pumping Mantorville sewage to Kasson for treatment. Committee is also in discussion with Dodge County about City of Kasson monitoring and maintaining the Dodge County Fair Grounds sanitary sewer main.

OLD BUSINESS

1. **Approve Resolution Declaring that the property at 39 East Veteran’s Memorial Highway constitutes a hazard to the public health and safety:** Motion by Hopkins and second by Nelson to approve the resolution. Ayes: Tjosaas, Hopkins, Marti, Nelson and Torkelson. Nays: none

RESOLUTION #9.4-12

A RESOLUTION DECLARING THAT THE PROPERTY AT 39 EAST VETERAN’S MEMORIAL HIGHWAY CONSTITUTES A HAZARD TO PUBLIC HEALTH AND SAFETY

2. **Approve bid for Aquatic Center Mechanical and Plumbing (Superior Plumbing):** Motion was made by Marti and second by Hopkins to approve Superior Plumbing for the plumbing and mechanical contract at the Aquatic Center in the amount not to exceed \$169,375. Ayes: Tjosaas, Hopkins, Marti, Nelson and Torkelson. Nays: none
3. **Reject Original Aquatic Center Building Bid:** Motion was made by Hopkins and second by Nelson to reject the original Benike Construction bid of \$561,200 for the building at the new Aquatic Center and rebid. Ayes: Tjosaas, Hopkins, Marti, Nelson and Torkelson. Nays: none

MAYOR’S REPORT

1. **Appoint Michael Peterson to EDA:** Mayor Tjosaas has appointed Michael Peterson to the EDA Board.
2. **Appoint Lisa Carlsen to Library Board:** Lisa Carlson has applied for the Library Board county position and has been appointed by Mayor Tjosaas to start with the board on January 1, 2013, replacing Earlene King who ends her term on December 31, 2012.

CLERK-ADMINISTRATOR REPORT

1. City Administrator Lenth updated the council on progress made between City Attorney Guzinski with Verizon Wireless and also the Hinderman Property transferring to the city.

ENGINEER'S REPORT

1. **Approve Bids for 7th Street Expansion Project:** Neil Britton, WSN, reported on the **7th Street NW Utility Extension Project:** The bids were opened on September 19th and will be considered by the Council tonight for award. The low bidder is Heselton Construction of Faribault, Mn. The contract start date is October 8th, and will have 30 working days. As a recap, the base bid will include the water main replacement from 3rd Ave to 2nd Ave along with the water main, sanitary sewer and storm sewer extensions to the proposed Aquatic Center. The alternate bid includes the water main extension from 2nd Avenue to Mantorville Avenue along with the milling and bituminous overlay of the north half of 7th Street NW from 3rd Ave NW to Mantorville Avenue. There is a preconstruction meeting tomorrow at 11:00 AM. Motion was made by Nelson and second by Marti to approve Heselton Construction for the base and alternate bids. Ayes: Tjosaas, Marti, Nelson and Torkelson. Nays: Hopkins
2. Neil Britton, WSN, also reported on the 16th Street NE Reconstruction Bridge Project.

PERSONNEL:

1. **Dan Roche Resignation:** Motion was made by Hopkins and second by Torkelson to accept the resignation of Mr. Roche. Ayes: Nelson, Tjosaas, Marti, Hopkins and Torkelson. Nays: None

ADJOURN: The meeting was adjourned at 7:25 p.m.

ATTEST:

Randy D. Lenth, City Administrator

Tim Tjosaas, Mayor