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**KASSON CITY COUNCIL REGULAR MEETING MINUTES
October 9, 2019**

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 9th day of October, 2019 at 6:00 P.M.

THE FOLLOWING MEMBERS WERE PRESENT: Burton, Egger, Ferris, McKern and Zelinske

THE FOLLOWING MEMBERS WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: Interim- Administrator Zaworski, City Clerk Rappe, City Engineer Theobald, City Attorney Melanie Leth, Chuck Coleman, Kim Smith, Everett Paulson, Doug Buck and David Dubbels

PLEDGE OF ALLIEGANCE

APPROVE AGENDA

Add: K.2 Memo from Chief Berghuis

Motion to Approve the Agenda as Amended made by Councilperson Zelinske, second by Councilperson Egger with All Voting Aye.

CONSENT AGENDA

Minutes from September 25, 2019

Claims processed after the September 25, 2019 regular meeting, as audited for payment in the amount of \$547, 699.36

Resolution Accepting Donation to KM Lion's Park

Resolution #10.1-19

***Resolution accepting donations for the park and recreation department
(on file)***

Resolution Accepting Donation to the Kasson Fire Department

Resolution #10.2-19

***Resolution Accepting Donation to the Kasson Fire Department
(on file)***

Evaluations:

Nancy Hackenmiller	Lib Asst	Inc Grade 3 Step 5 \$18.31 eff 9/16/19
Jason Peck	Police Sergeant	Inc Grade 12 Step 7 \$35.91 eff 8/29/19
Jesse Kasel	SRO	Inc Grade 12 Step 4 \$32.62 eff 8/29/19
Gerald Runnells	Police Officer/K-9	Inc Grade 10 step 4 \$28.49 eff 8/29/19
Krista Weigel	Emerg Serv Asst	At Top of scale

3.2 Liquor License for Casey's General Store off sale

Motion to Approve the Consent Agenda made by Councilperson Burton, second by Councilperson Zelinske with All Voting Aye.

VISITORS TO THE COUNCIL

Chuck Coleman – Lion’s Park Shelter – Mr. Coleman invited the Council to the dedication for the shelter at Lions Park at 10am on Thursday, October 17.

MAYOR’S REPORT

2017 Street Reconstruction Project- Mayor McKern wanted to extend time for people who got a letter on June 26 that gave them until December 31 to get plans together to have the sewer laterals and sump pumps fixed. He would like to extend this a year. We need to get the word out as to why this is so important to have fixed and how it involves I & I. Engineer Theobald stated that the ones being fined have had over a year and have not been responsive. Interim Administrator Zaworski stated we have 13 people still outstanding and anticipate being down to 11 by year end. Theobald stated that staff has been doing a good job of giving people who are keeping in touch with City Hall extra time to finish their work.

Mayor McKern Congratulated the Kasson Aquatic Center received a “Best of the Best” from the Post Bulletin.

PUBLIC FORUM

PUBLIC HEARING

COMMITTEE REPORT

Library – Library Director Update – Councilperson Ferris gave the update. They have received a potential alternative method to stop water coming in under the back door. Ferris stated that Administrator Zaworski will have all of the information to post the Library Director position by Tuesday and will be posted until November 15. The Library Board has updated the position description. Ferris stated that 180 6th Graders toured the Library and were impressed with the fact that the Library has a 3D printer for use and Chrome Books available for check out.

OLD BUSINESS

NEW BUSINESS

ADMINISTRATORS REPORT

ENGINEER’S REPORT

16th Street Improvements

Resolution Approve MnDOT LRIP Grant Agreement – Engineer Theobald summed up the MnDOT LRIP Grant Agreement. **Motion to Approve the Resolution made by Councilperson Burton, second by Councilperson Egler with All Voting Aye.**

Resolution #10.3-19

Grant Agreement to State Transportation Fund Local Road Improvement Program Grant Terms and Conditions SAP 240-109-001

(on File)

Engineering Agreement – Sump Pump and Sanitary Sewer Lateral Inspection Program -

Engineer Theobald went through the agreement and the services/projects that it encompasses. The Council feels that the earlier we start the education process on this the better. Communication is the key. **Motion to Approve the Agreement made by Councilperson Egler, second by Councilperson Zelinske with All Voting Aye.**

PERSONNEL

Fire Department – Promotion of Lindsey Derby to Lieutenant – eff January 1 2020. *Motion to Approve the Promotion Effective January 1, 2020 made by Councilperson Burton, second by Councilperson Ferris with All Voting Aye.*

Police Chief Memo – Chief Berghuis is recommending hiring Ryan McSweeney as a part time officer, and permission to hire another part timer with the anticipation of another resignation. **Motion to approve the Chief’s request made by Councilperson Ferris, second by Councilperson Egger with All Voting Aye.**

ATTORNEY

Closed Sessions for Wilker Litigation and 2017 Special Assessment Litigation
Closed at 6:32PM

Opened at 6:53PM Council received an update from Attorney Leth.

CORRESPONDENCE

Correspondence was reviewed.

ADJOURN 6:53PM

Motion to Adjourn made by Councilperson Burton, second by Councilperson Ferris with all voting Aye to Adjourn.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor