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**KASSON CITY COUNCIL REGULAR MEETING MINUTES  
November 13, 2019**

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 13th day of November, 2019 at 5:30 P.M.

**THE FOLLOWING MEMBERS WERE PRESENT:** Burton, Egger, Ferris, McKern and Zelinske

**THE FOLLOWING MEMBERS WERE ABSENT:** None

**THE FOLLOWING WERE ALSO PRESENT:** Interim City Administrator Nancy Zaworski, City Clerk Rappe, City Engineer Theobald, City Attorney Melanie Leth, Liza Donabauer, Everett Paulson, Candy McKern, Ben Boynton, Doug Buck, Tim O'Morro and David Dubbels

**PLEDGE OF ALLIANCE**

**APPROVE AGENDA**

Remove F 1. a,b,c

Remove K.1

Remove G.1

Add Closed Session L.1 Attorney update

Add to Mayors Report City Administrator job offer

**Motion to Approve the Agenda as Amended made by Councilperson Egger, second by Councilperson Zelinske with All Voting Aye.**

**CONSENT AGENDA**

Minutes from October 23, 2019

Claims processed after the October 23, 2019 regular meeting, as audited for payment in the amount of \$398,871.10

Resolution Accepting Donation to the Kasson Fire Department

***Resolution #11.1-19***

***Resolution Accepting Donation to the Kasson Fire Department  
(on file)***

Resolution Adopting Assessment for 2017 Street Assessment Project

***Resolution #11.2-19***

***Resolution Adopting Assessment for 2017 Street Assessment Project  
(on file)***

Pay Request #1	BV Land Dev LLC Tax Abatement	\$80,000
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Pay Request	E Main St Storm Sewer Imp, #2	BCM Const.	\$764,905.52
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Pay Request	16 <sup>th</sup> St NE Imp #1	Carl Bolander & Sons LLC	\$246,395.33
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Conferences:

Matt Norland	DMT-G Cert	St. Paul	11/12-14/19	\$375 + expenses
Craig Helgeson	MSCIC Winter Law Enf Conf	Mankato	1/6-7/20	\$125 + travel

Resolution Certifying Delinquent Claims to County Auditor

**Resolution #11.3-19**

**Resolution Certifying Delinquent Claims to County Auditor  
(on file)**

Pay Request                      2019 Pavement Maint                      Swenke IMS Cont. LLC                      \$122,796.66

**Motion to Approve the Consent Agenda made by Councilperson Ferris, second by Councilperson Burton with All Voting Aye.**

**VISITORS TO THE COUNCIL**

**MAYOR'S REPORT**

Mayor McKern asked that if something gets added to the packet after it goes out originally to let the council know.

City Administrator Position Job Offer – They interviewed four candidates during the day. Mayor McKern stated that there was a lot of good feedback from chamber members and thanked them for that. **Motion made by Mayor McKern, second by Councilmember Egger to offer the position of Kasson City Administrator and negotiate the terms of the contract to Timothy Ibisch, current City Administrator in Blue Earth. All Ayes.** The personnel committee, made up of Mayor McKern and Councilperson Burton, will work on the contract terms.

**PUBLIC FORUM**

**PUBLIC HEARING**

**COMMITTEE REPORT**

**OLD BUSINESS**

**NEW BUSINESS**

**ADMINISTRATORS REPORT**

**Insurance Bids for agent of record.** Interim Administrator Zaworski stated that this bid did not include work comp this is only to liability and property and liquor. The bids did not come in to compare apples to apples. Mayor McKern would like it verified that if the company is not taking the work comp reimbursement will that lower our premium. Zaworski will check and bring this back to the next meeting.

**ENGINEER'S REPORT**

**TH 57 Reconstruction Update – Discuss potential roundabouts at CSAH 34 and Main Street**  
WHKS is bringing things forward to MNDOT for approval since the City/WHKS is leading the design on the Hwy 57 project. The project included replacing the signal at Main Street. This is just a discussion, MNDOT asked WHKS to bring this to the Council to see if the Council is interested in signals or roundabouts at Main Street and Mantorville Avenue and at Mantorville Avenue and CASH 34. Councilperson Burton raised a concern that we don't want to push truck traffic into residential areas. Engineer Theobald stated that they run computerized truck movements with different size trucks for the mini roundabout and a traditional roundabout. The size of roundabouts will depend on truck turning and available right of way. The Council instructed Engineer Theobald to take back to MNDOT that they would like to not increase the City's cost and not change the planned 2021

construction schedule. The Council would be more interested in a traditional roundabout at 34 but leave the lights at Main Street. We will lose too many parking spots on Main Street with a roundabout.

Engineer Theobald stated that the East Main Street Storm Sewer is done with the project and they are just finishing up some details. 16<sup>th</sup> Street will be opened shortly for the winter and construction will resume in the Spring of 2020.

**PERSONNEL**

**ATTORNEY**

**Closed Sessions for Wilker Litigation and 2017 Thompson Special Assessment Litigation**

Closed at 6:14PM

Opened at 6:28PM Council received an update on both cases from Attorney Leth.

**CORRESPONDENCE**

Correspondence was reviewed.

**ADJOURN 6:29PM**

**Motion to Adjourn made by Councilperson Egger, second by Councilperson Zelinske with all voting Aye to Adjourn.**

**ATTEST:**

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Linda Rappe, City Clerk

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Chris McKern, Mayor