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**KASSON CITY COUNCIL REGULAR MEETING MINUTES
November 27, 2019**

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 27th day of November, 2019 at 6:00 P.M.

THE FOLLOWING MEMBERS WERE PRESENT: Burton, Egger, Ferris, McKern and Zelinske

THE FOLLOWING MEMBERS WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: Interim City Administrator Nancy Zaworski, City Clerk Rappe, City Engineer Theobald, City Attorney Melanie Leth, Candy McKern and Karen Jorgenson

PLEDGE OF ALLIANCE

APPROVE AGENDA

Motion to Approve the Agenda as Presented made by Councilperson Burton, second by Councilperson Egger with All Voting Aye.

CONSENT AGENDA

Minutes from November 13, 2019

Claims processed after the November 13, 2019 regular meeting, as audited for payment in the amount of \$1,613,551.24

Resolution Designating the Polling Place for 2020 Elections

Resolution #11.4-19

***Resolution Designating Polling Place for 2020 Election
(on file)***

Pay Request #17	2017 Street Assessment Project	SL Contracting	\$197,506.73
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Conferences:

Ronnie Unger	Northern Green Expo	1/14-16/20	Mpls	\$178
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Evaluations:

Amy Johnson	Admin Assistant	remove from probation
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Certificate of Acceptance for Leth Subdivision

Motion to Approve the Consent Agenda made by Councilperson Zelinske, second by Councilperson Ferris with All Voting Aye.

VISITORS TO THE COUNCIL

MAYOR'S REPORT

2020 Budget and Levy Discussion – the preliminary was set at 13.72% in September. There was discussion on additional employees in the police department and in the street department. There was discussion on continuing to fix infrastructure and the manpower and dollars it will take to do

that. Mayor McKern stated that we are spending \$1.4M on the police department budget of a total City general fund levy of \$3M. Where are we short on coverage? Councilperson Burton stated that we have to be able to explain their decisions. Councilperson Burton is concerned they will not hit that 8% target that they wanted to get to. He would like to reserve further comments for the closed session for negotiations.

Mayor McKern stated that the fire department has a lot of fixes that need to be done and we have to look at that and we may be able to piece it out for 2 or 3 years using the stabilization fund. He has asked for a plan from the Fire Department.

Councilperson Burton would like to set an hour working session before the meeting on Dec 11. Interim City Administrator Zaworski will check with Byron and Stewartville and ask for their call logs on their police coverage and a copy of their contracts for comparison.

Councilperson Ferris gave an update on the Level 3 Offender notification meeting last night. It was an informational meeting and biggest take away is to have the discussions with your kids and people who will try to befriend them and being aware of their surroundings. The offender will have to check in with the police on a weekly basis. Mr. Matuska, Superintendent of KM School, did a very good job of informing staff.

Mayor McKern thanked all the staff and consultants for the City of Kasson and he appreciates all of the work. The Mayor asked to have the thanks passed on to all employees. Mayor McKern also thanked the Council for their work and dedication and thanked all who have ever served on the Council.

PUBLIC FORUM

PUBLIC HEARING

COMMITTEE REPORT

Planning Commission - South Fork Conditional Use Permit for a Planned Unit Development.

Motion to Approve the South Fork Conditional Use Permit for a Planned Unit Development made by Councilperson Burton, second by Councilperson Zelinske with All Voting Aye.

Resolution #11.5-19

***Resolution Approving the South Fork Conditional Use Permit for a Planned Unit Development
(on file)***

South Fork Development Agreement – Motion to Approve the Development Agreement made by Councilperson Zelinske, second by Councilperson Egger with All Voting Aye.

South Fork Final Plat – Motion to Approve the Resolution made by Councilperson Burton, second by Councilperson Ferris with All Voting Aye.

Resolution #11.6-19

***Resolution Approving the Final Plat for South Fork Third Subdivision
(on file)***

Park Board

October 15, 2019 Minutes

November 19, 2019 Draft Minutes – Recommendation to demo stone wall in Veterans Memorial

Park –Councilperson Egger stated that the wall at Veterans Memorial Park is falling apart and is unsafe. It will cost \$229K to fix and the Park Board voted 3 to 1 to recommend tearing the wall down. Mayor McKern stated that he would like to put this out to see if someone/committee would like to raise money to fix it and to give this group a time frame. Councilperson Zelinske asked if it is

fixed, would there be very little of the original wall left. Councilperson Egglar stated that the restoration company stated that most of the wall would have to be replaced. Councilperson Ferris stated she would be open to a group working with the building restoration company to have this ready by the time the pool opens. Mayor McKern stated that we should give the individual or group until April 1, 2020. **Councilperson Egglar made a Motion to Put It Out For A Group Or Individual to Raise Funds and Have The Work Completed By April 1, 2020, second by Councilperson Ferris with All Voting Aye.**

Councilperson Burton stated that there is a recurring theme that commissioners and board members, on all boards, are not able to commit to attending meetings.

OLD BUSINESS

Insurance Bids – Mayor McKern recommends taking the bid that saves the taxpayers the most money for 1 year and to rebid this much more clearly next fall.

Motion to take the North Risk Partners bid for one year and rebid next fall made by Mayor McKern, second by Councilperson Zelinske with All Voting Aye.

NEW BUSINESS

2020 Fee Ordinance – Councilperson Egglar asked for a red lined copy for the next meeting and we will discuss this at the next meeting.

Snow Hauling Proposal – Only one company responded. The fee increased from \$110 to \$115. **Motion to Accept the Snow Hauling Proposal from Swenke/IMS made by Councilperson Egglar, second by Councilperson Burton with All Voting Aye.**

ADMINISTRATORS REPORT

ENGINEER'S REPORT

Approve solicitation of quotes – 85 E Veterans Memorial Highway and 102 15th Street NE Demolition of Existing Structures - 85 E Vet Mem Hwy is a tax forfeited property and the 15th St NE is a property that the City bought in anticipation of the Hwy 57 roundabout construction. This is only for quotes so this can be demoed in the winter and turf restoration in the spring. **Motion to Approve the Solicitation of Bids made by Councilperson Ferris, second by Councilperson Egglar with All Voting Aye.**

SRTS 2022 Project – Professional Services Agreement – The City has secured funding for this project and has an agreement with the school. **Motion to Approve the Professional Services Agreement for Engineering made by Councilperson Egglar, second by Councilperson Ferris with All Voting Aye.**

Water main Project Budgeting Cost

6th Street SW – West of 3rd Ave = \$300,000-\$350,000

Fairground water tower water main extension = \$190,000-\$220,000

Water main loop across Don Marti's Property = \$170,000-\$200,000

Total all three projects = \$660,000-\$770,000

These are costs estimated for the projects for budgeting purposes. Engineer Theobald briefly explained the three projects. Interim City Administrator Zaworski stated that the city does not have

this money now but would like this on the Council's radar. Currently we have \$300,000 in reserves, bonding is a possibility.

PERSONNEL

Accept Resignation of Steve Jurrens from Kasson Fire Department – Motion to Accept the Resignation made by Councilperson Ferris, second by Councilperson Burton with All Voting Aye.

The Council thanked Mr. Jurrens for his 20 years of service.

Accept Resignation of Chris Meyers from Kasson Fire Department – Motion to Accept the Resignation made by Councilperson Burton, second by Councilperson Ferris with All Voting Aye.

The Council thanked Mr. Meyers for his 10 years of service.

Accept Resignation of Zac Plein from Kasson Police Department – Motion to Accept the Resignation made by Councilperson Ferris, second by Councilperson Egler with All Voting Aye.

The Council thanked Mr. Plein for his service.

ATTORNEY

Closed session for City Administrator Contract Negotiation

Closed session for union Contract Negotiations

Closed: 7:05

Open 7:54

Discussed union negotiations and they have tentative agreements that they are waiting for unions to ratify.

Mr. Ibisch will start at grade 20 step 4, \$116,480 per year, a \$1000 technology stipend every two years, \$5000 for moving expenses if they move into the Kasson city limits within one year. The Mayor went over other negotiated items. **Motion by Councilperson Ferris, second by Councilperson Burton to Sign the Contract with Mr. Ibisch with All Voting Aye.** Welcome Mr. Ibisch. Start date will be January 6, 2020

CORRESPONDENCE

Correspondence was reviewed.

ADJOURN 7:58PM

Motion to Adjourn made by Councilperson Egler, second by Councilperson Zelinske with all voting Aye to Adjourn.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor