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**KASSON CITY COUNCIL REGULAR MEETING MINUTES  
February 13, 2019**

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 13th day of February, 2019 at 6:00 P.M.

**THE FOLLOWING MEMBERS WERE PRESENT:** Burton, Egger, McKern and Zelinske

**THE FOLLOWING MEMBERS WERE ABSENT:** Ferris

**THE FOLLOWING WERE ALSO PRESENT:** City Administrator Coleman, City Clerk Rappe, City Engineer Theobald, Fire Chief Joe Fitch, Asst Chief Chris Seljan, Fire Relief President Jim McAndrews. Karen Ducharme and Buffy Beranek

**PLEDGE OF ALLIEGENCE**

**APPROVE AGENDA**

Remove B1. CMPAS

Move 2e to G.1

**Motion to Approve the Amended Agenda made by Councilperson Burton, second by Councilperson Egger with All Voting Aye.**

**CONSENT AGENDA**

Minutes from January 23, 2019

Claims processed after the January 23, 2019 regular meeting, as audited for payment in the amount of \$607,595.59

Conferences:

Linda Rappe IIMC Annual Conf Birmingham, AL 5/19-23/19 \$600 + travel approx. \$400 (Ms. Rappe will pay for her own accommodations and all other expenses)

Acknowledgement of Committee Minutes

EDA 1-8-19

Pay Request #15 – SL Contracting 2017 Street Project \$85,143.09

**Motion to Approve the Consent Agenda as amended made by Councilperson Zelinske, second by Councilperson Burton with All Voting Aye.**

**VISITORS TO THE COUNCIL**

**Jim McAndrews – Resolution Accepting Donation from Kasson Fire Relief to Kasson – Fire Relief President Jim McAndrews stated the donations that were made and what the relief association purchased to donate to the City for the fire department. Motion to Approve the Resolution made by Mayor McKern, second by Councilperson Egger with All Voting Aye.**

*Resolution #2.1-19*

*Resolution Accepting Donations for the City of Kasson*

*(on file)*

**Joe Fitch – Resolution Accepting Donation from Dover Fire** – Fire Chief Fitch stated that Dover Fire Relief donates each year to the city for the fire department. The fire department would like to purchase approx. 30 new fire helmets has been identified by the fire department officers as a need. **Motion to Accept the Donation made by Councilperson Burton, second by Councilperson Zelinske with All Voting Aye.**

***Resolution #2.2-19***

***Resolution Accepting Donations for the Kasson Fire Department***

*(on file)*

**Motion to Approve the Purchase of 30 new helmets made by Councilperson Egger, second by Councilperson Burton with All Voting Aye.**

**PUBLIC FORUM**

**PUBLIC HEARING**

**SEMMCHRA Public Hearing –**

Public hearing opened – no comments

Public Hearing Closed

Ms. DuCharme shared an update on the changes from the original proposal of the rehab of 20 owner occupied units and the rehab of 7 commercial to removing the commercial. The owner match has changed to a 10% match. **Motion to Approve the Resolution made by Councilperson Zelinske, second by Councilperson Egger with All Voting Aye.**

***Resolution 2.3-19***

***LOCAL GOVERNMENT RESOLUTION***

*(on file)*

**COMMITTEE REPORT**

**Ice Arena – County Fair July 17-20 – Lost revenue and Additional costs** – Administrator Coleman updated the council that she attended the County Board meeting and the County Board decided that the ice arena will use the insulated floor during the county fair. Coleman stated that there will be an ice arena committee meeting on Feb 28 at 4PM.

**OLD BUSINESS**

**Adopt Cogeneration Rates** – Administrator Coleman stated that we do have a program that would allow someone to install alternative energy and then meter it back to the City. We do not have anyone doing this right now but we do have to adopt these rates annually. **Motion to Adopt the Cogeneration Rates made by Councilperson Burton, second by Councilperson Zelinske with All Voting Aye.**

**Updated Attorney Contract** – **Motion to Approve the Contract made by Councilperson Burton, second by Councilperson Egger with All Voting Aye.**

**NEW BUSINESS**

**Resolution for Premises Permit for Charitable Gambling at Pete’s Repeat by Dodge County Youth Hockey** – this is an additional license at this location. Attorney Leth interjected that rejecting this

application could be challenged as arbitrary. Councilperson Burton stated that the profits should be coming back into the community.

**Motion to Approve made by Councilperson Burton, second by Councilperson Egger with Sll Voting Aye.**

***Resolution #2.4-19***

***Resolution Approving the Premises Permit for Dodge County Youth Hockey Charitable Gambling at Pete's Repeat  
(on file)***

**MAYOR'S REPORT**

Thank the public works employees, police, first responders and fire department for their dedication during the recent cold and snow storms,

**Appoint Three City Trustees to the Fire Relief Association**

one elected official - Mayor McKern

another elected or appointed official - City Clerk Rappe

Fire Chief – Joe Fitch

**Motion to Approve Appointments made by Councilperson Burton, second by Councilperson Egger with All Voting Aye.**

**ADMINISTRATORS REPORT**

**ENGINEER'S REPORT**

**TH 57 Reconstruction Project**

Citizens Advisory Recommendation Memo – Engineer Theobald went through the citizen's advisory committee recommendations for roadway, street scaping, street lighting and wayfinding signs. The Council agreed that they like what the committee has done so far and they are on the same page.

**Notice of Annual Distribution**

Engineer Theobald stated that this is the City's MSAS allocation.

**PERSONNEL**

**Updated Personnel Handbook** – suggestions were made and this will be brought back to another meeting.

**ATTORNEY**

**Closed Session – Litigation**

**Closed Session – Property Discussion**

Meeting closed at 6:53.

Meeting opened 7:11 The Mayor stated the City Attorney updated the Council on litigation and an update on property with instruction to the Administrator with what questions to ask was discussed.

**CORRESPONDENCE** - Correspondence was reviewed

**ADJOURN 7:13PM**

**Motion to Adjourn made by Councilperson Egger, second by Councilperson Zelinske with all voting Aye to Adjourn.**

ATTEST:

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Linda Rappe, City Clerk

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Chris McKern, Mayor