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**KASSON CITY COUNCIL REGULAR MEETING MINUTES  
May 22, 2019**

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 22nd day of May, 2019 at 6:00 P.M.

**THE FOLLOWING MEMBERS WERE PRESENT:** Burton, Eggler, Ferris, McKern and Zelinske

**THE FOLLOWING MEMBERS WERE ABSENT:** None

**THE FOLLOWING WERE ALSO PRESENT:** City Administrator Coleman, Administrative Assistant Johnson, City Attorney Leth, Finance Director Nancy Zaworski, Fire Chief Joe Fitch, Everett Paulson, Candy McKern, Tim O'Morro, and Sharon Davern

**PLEDGE OF ALLIEGENCE**

**APPROVE AGENDA**

**Motion to Approve the Agenda made by Councilperson Eggler, second by Councilperson Ferris with All Voting Aye.**

**CONSENT AGENDA**

Minutes from May 8, 2019

Special Meeting Minutes from May 13, 2019

Claims processed after the May 8, 2019 regular meeting, as audited for payment in the amount of \$648,873.52.

**Evaluation:**

Cathy Pletta	Liquor Store Mgr	At Top of Scale
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**Conferences:**

Gerald Runnells	K9 Cert. Trial	6/9-11 Egan, MN	\$120
Josh Hanson	K9 Cert Trial	6/9-11 Egan, MN	\$120

Resolution Acknowledging \$2500 grant from DNR for Fire Department Radios

***Resolution #5.3-19***

***Resolution Accepting 50/50 Matching Grant for the Kasson Fire Department  
(on file)***

Fire Relief Temporary Liquor License for Festival in the Park

Am Legion Temporary Liquor License – June 22

Garbage Hauler License for Sunshine Sanitation

Acknowledgment of Committee Minutes:

Planning Commission May 13, 2019

**Motion to Approve the Consent Agenda as presented made by Councilperson Burton, second by Councilperson Egler with All Voting Aye.**

**VISITORS TO THE COUNCIL**

**Sharon Davern – Mantorville – Refrigerator card for EMS Services** – Sharon Davern presented Refrigerator cards for EMS Services. Ms. Davern presented cards that include information such as preferred hospital/doctor, medication list, allergies, etc., to aid EMS responders in helping identify resident's important medical information. She is asking for the City to be on board with implementing these cards. Mayor McKern stated there has been an Emergency Services committee formed and will run this idea by them. Councilperson Burton made a recommendation of adding a second date to ensure medical information is up to date. Councilperson Ferris advised their committee will review the idea and let her know.

**PUBLIC FORUM**

**PUBLIC HEARING**

**COMMITTEE REPORT**

**OLD BUSINESS**

**NEW BUSINESS**

**MAYOR'S REPORT**

**Pool Open Saturday, May 26 at Noon**, water temps should be warm enough for swimming.

**Joint Venture Meeting** – A group that was formed with City of Kasson, City of Mantorville and the School District to collaborate on joint projects that would benefit all 3 entities, sharing most of outdoor activities, splitting the costs of equipment so each would not have to purchase its own. This was how North Park batting cages were built. There has been \$250,000.00 pooled over the last 10 years.

**ADMINISTRATORS REPORT**

**MN Transportation Alliance Membership** – Mayor McKern stated we would need to be a part of the organization. There are transportation things the state is helping to pay for over the next few years.

**CMMPA Annual Meeting October 10 in Mankato** – Peter Kelly, will speak on the latest trends in electricity at an evening meeting to include dinner.

**Liquor available at the Aquatic Center for Chamber After Hours on May 30 from 5-7PM**

**Motion to Approve made by Councilperson Egler, second by Councilperson Burton with All Voting Aye.**

**Response to the Dept of Commerce Regarding High Voltage Transmission** – Administrator Coleman stated she has been in touch with Nextera about their wind farm near Dodge Center with their preferred routes for those transmission lines. They took preferred routes to MPEC and public utilities commission asked that they look at two alternative routes north of Hwy 14. This would be the City's response for the public comment period.

**ENGINEER'S REPORT**

**PERSONNEL**

**Personnel Committee Update –Fire Department positions;** seven new members to be added. Councilperson Egger asked how many members this would put the Fire Department up to. Fire Chief Joe Fitch answered 34 members. **Motion to Approve made by Councilperson Ferris, second by Councilperson Egger with All Voting Aye.**

**Deputy Fire Chief** was posted and approved to be posted. James McAndrews was the only applicant, who is currently a Captain but is being recommended that he be promoted to the position and rank of Deputy Fire Chief of the Fire Department. Fire Chief Joe Fitch stated that this was for the Administrative Deputy Chief. Mayor McKern feels it should not be retroactive as the job description was not approved at that time but effective today, May 22, 2019. **Motion to Approve made by Mayor McKern, second by Councilperson Ferris with All Voting Aye**

Fire Department then asked for permission to post the vacated Captain's position that McAndrews held. **Motion to Approve made by Councilperson Egger, second by Councilperson Zelinske with All Voting Aye.**

**WW Operator II Position – Update** – There has been an offer made with a counter offer by applicant for \$28.00 from the 26.62 that was offered. Under certain circumstances regarding qualified persons and current job market, recommendation was made to accept the counteroffer, putting him at Grade 9, between steps 5 and 6. **Motion to Approve made by Councilperson Egger, second by Councilperson Burton with All Voting Aye.**

**Seasonal Streets Worker Position – Update** – Alex Black applied for position, Public Works Director Bradford did speak with him and he passed background check, Administrator Coleman seeking approval for hiring him. Mayor McKern asked to clarify about budgeting approved for year round worker and now going to seasonal worker. **Motion to Approve made by Mayor McKern, second by Councilperson Zelinske with All Voting Aye.**

**ATTORNEY**

**Closed session for Litigation Update**

Meeting Closed at 6:21 PM

Meeting Re-opened at 6:59 PM

Summary – The Council received an update on current litigation on the Wilker case, Special Street Assessment and another litigation update. Nothing to report now but at a later date.

**CORRESPONDENCE**

Correspondence was reviewed.

**ADJOURN 7:01PM**

**Motion to Adjourn made by Councilperson Egger, second by Councilperson Zelinske with all voting Aye to Adjourn.**

**ATTEST:**

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Linda Rappe, City Clerk

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Chris McKern, Mayor