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**KASSON CITY COUNCIL REGULAR MEETING MINUTES
May 8, 2019**

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 8th day of May, 2019 at 6:00 P.M.

THE FOLLOWING MEMBERS WERE PRESENT: Burton, Eggler, Ferris, McKern and Zelinske

THE FOLLOWING MEMBERS WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: City Administrator Coleman, City Clerk Rappe, City Attorney Leth, City Engineer Theobald, Fire Chief Fitch, Mike Marti, Rich Massey, Sheldon and Ramona Torkelson, Olivia Torkelson and Jason Farnsworth

PLEDGE OF ALLIEGENCE

APPROVE AGENDA

Councilperson Zelinske requested moving the Police Chief's report from the Department Head Meeting Notes in Correspondence to New Business to talk about permitting golf carts, etc.

Motion to Approve the Amended Agenda made by Councilperson Eggler, second by Councilperson Burton with All Voting Aye.

CONSENT AGENDA

Minutes from April 24, 2019

Claims processed after the April 24, 2019 regular meeting, as audited for payment in the amount of \$140,833.94

Evaluations:

Jeremy Casey	Journeyman	Inc from Grade 11 Step 6 to Step 7	\$33.55 eff 3/17/19
Charlie Bradford	PW Director	Inc from Grade 16 Step 4 to Step 5	\$44.13 eff 1/14/19
Cassie Sullivan	Util Billing Spec	Inc from Grade 8 Step 2 to Step 3	\$24.11 eff 2/6/19
Dan Trapp	Lead W/WW Oper		At top of Scale
Stephen Howarth	Ice Arena Mgr		At top of Scale
Kris Anderson	Streets/Public Works		At top of Scale
Corey Carstensen	Streets/Public Works		At top of Scale
Ron Unger	Park and Rec Director		At top of Scale
Mike Ness	Streets/Public Works		At top of Scale

Acknowledgment of Committee Minutes:

Park Board April 16, 2019

Planning Commission April 8, 2019

Motion to Approve the Consent Agenda as presented made by Councilperson Burton, second by Councilperson Zelinske with All Voting Aye.

VISITORS TO THE COUNCIL

Olivia Torkelson – 1200 west main St - Regarding having a horse. Miss Torkelson is requesting permission to possess her horse at her property and get another horse. They have 8 acres. Mayor McKern suggested going to the Planning and Zoning meeting for a variance to the zoning ordinance since horses are not allowed in the city limits. Mr. Torkelson stated that the back is overgrown and this would help to keep it down and clear out some of the brush and put the horses on the back 4.25 acres.

**PUBLIC FORUM
PUBLIC HEARING**

COMMITTEE REPORT

Finance Committee – Funding Requests – A spreadsheet was in the packet with requested funding that is not in the budget.

OLD BUSINESS

NEW BUSINESS

Police department head report – Councilperson Zelinske wanted to talk about gold carts and putting a permit system in place with stickers or tags. Councilperson Egger stated that West Concord and Dodge Center both have a system in place. Jason Farnsworth asked about the difference between a gold cart and a four wheeler, he has seen kids younger than driver’s license age driving golf carts and his daughter was pulled over for driving a four wheeler and she has taken the class and has her certification and was wearing a helmet. Attorney Leth stated that the State Statute distinguishes between something that you sit side by side and has a wheel and something you straddle with handles. Councilperson Zelinske would like to have the City Administrator work with the Police Chief to get this set up. Councilperson Burton stated that the Council can impose a fee next year if this becomes a burden. For the Big Iron Classic the paperwork for permitting could be at the registration table.

MAYOR’S REPORT

May 11, Pick It up – Councilperson Egger – The Park Department and the Lions Club will meet at City Hall at 8am on May 11, 2019 and will welcome anyone who would like to help.

Mayor McKern instructed Councilpersons Zelinske and Ferris to schedule the EMS Committee meeting to a time that works best for everyone.

ADMINISTRATORS REPORT

Approve Distributed Generation Policy – Administrator Coleman stated that MN Legislature has put specific rules in place for people who want to use alternative resources for energy.

Approve Resolution - Motion to Approve the Resolution made by Councilperson Ferris, second by Councilperson Egger with All Voting Aye

Resolution 5.1-19

**Resolution Adopting Kasson Electric Utility's Policy Regarding Distributed Energy Resources and Net Metering and Rules Governing the Interconnection of Cogeneration and Small Power Production Facilities
(on file)**

Approve Fee Schedule - as per state statute – Motion to Approve made by Councilperson Burton, second by Councilperson Ferris with All Voting Aye.

Approve Abbreviated Publication – Motion to Approve the Abbreviated Publication made by Councilperson Egger, second by Councilperson Zelinske with All Voting Aye.

ENGINEER'S REPORT

Marti Retention Pond – Engineer Theobald met with the developer. The developer agreed to a “Plan B” to be able to proceed with the development. Engineer Theobald stated that the “Plan A” area is not wetland but we may have to provide some stream restoration; working with the Army Corp of Engineers. The property is currently owned by the county. Storm water would have to cross the private property where the Plan B pond is proposed. Engineer Theobald suggests continuing to pursue the regional pond with the City approaching the County Board. Theobald suggested verbiage in the development agreement stating that the developer needs to build the retention pond privately unless we can work out something for a regional pond. Theobald would approach the County Board; either a donation or a buffer. If the Council is receptive to this, Theobald will go to the County, and if the County is on board we will have to have a realistic conversation. Mike Marti is looking for assurance in the development agreement that he can start constructing homes with the understanding that a pond will be built. The development agreement before the Council will have to be amended before approved. The Council approved a Special meeting Monday, May 13 at 6:15PM with Stone Ridge Development Agreement as the agenda.

E Main Street Storm Sewer - Schedule is to start right after festival in the park and completing in July of 2020. This is budgeted. The intent is to leave the schedule open to let the contractor dictate the street work and digging along the railroad tracks.

Resolution Approve Plans and Advertising for Bids - Motion to Approve the Plan and Advertising for Bids made by Councilperson Zelinske, second by Councilperson Ferris with All Voting Aye.

Resolution #5.2-19

**Resolution Approving Plans and Specifications and Ordering Advertisement for Bids
(on file)**

South Fork – Sanitary Sewer Inflow and Infiltration (I and I) Repair Update - the City has experienced a lot of I & I in Southfork and the developer had a fix-it list and has completed the work except for one private home that is still leaking and they are working on it. We have not signed off on the list yet.

PERSONNEL

Deputy Chief's Job Descriptions – Administration and Operations – the Personnel Committee met and recommends approval. **Motion by Councilperson Egler, second by Councilperson Ferris with All Voting Aye to Approve and Repost.**

Water Wastewater Operator - There was an interview last week and there is a recommendation to make an offer. The person is qualified for WW II at a grade 9. **Councilperson Egler made a Motion to offer Step 4, Grade 9, second by Councilperson Zelinske with All Voting Aye.**

Seasonal Streets Worker Position – This is a position description for approval – **Motion to Approve the Seasonal Streets Worker position description made by Councilperson Burton, second by Councilperson Ferris with All Voting Aye**

Electric Supervisor Position – This adds on call language and minimum eligibility – **Motion to Approve the position description made by Councilperson Burton, second by Councilperson Ferris with All Voting Aye.** Permission to post was given.

Labor Agreement Opener – The Council wants to wait until we get health insurance numbers.

ATTORNEY

Development Agreements

Thompson Addition - **Motion to Approve made by Councilperson Zelinske, second by Councilperson Egler with All Voting Aye.**

Closed session for Real Estate and Litigation Update – Meeting Closed at 7:07PM

Meeting Re opened at 7:35PM

Outcome – Mayor McKern stated that the Council discussed a potential real estate transaction and the Attorney updated the Council on current litigation.

CORRESPONDENCE

Correspondence was reviewed

ADJOURN 7:38PM

Motion to Adjourn made by Councilperson Zelinske, second by Councilperson Burton with all voting Aye to Adjourn.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor