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**KASSON CITY COUNCIL REGULAR MEETING MINUTES
January 9, 2019**

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 9th day of January, 2019 at 6:00 P.M.

THE FOLLOWING MEMBERS WERE PRESENT: Burton, Eggler, Ferris, McKern and Zelinske

THE FOLLOWING MEMBERS WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: City Administrator Coleman, City Clerk Rappe, City Engineer Theobald, City Attorney Melanie Leth, Fire Chief Joe Fitch, Deputy Fire Chief Chris Seljan, Finance Director Zaworski, Tim O’Morro, Everett Paulson, Candy McKern, Jill Burton, Karen DuCharme, Alex Malm, Tom Ferris, Sophia Ferris, Dixie Anderson, Wong Nystrom, Chris Sapper and Chris Kopel

PLEDGE OF ALLIEGENCE

Swearing in of New Mayor and Council

APPROVE AGENDA

Consent claims a.2.b the total is updated

Motion to Approve the Amended Agenda made by Councilperson Eggler, second by Councilperson Ferris with All Voting Aye.

CONSENT AGENDA

Minutes from December 19, 2018

Claims processed after the December 19, 2018 regular meeting, as audited for payment in the amount of \$2,017,283.42

Write-Off Uncollectible Accounts

Resolution Authorizing Investment of Funds and Designation of Official Depositories for the City of Kasson

Resolution #1.1-19

***Resolution Authorizing Investment of Funds and Designation of Official Depositories for the City of
Kasson
(on file)***

Acknowledge Committee Minutes:

Park Board Minutes – Dec 2018 DRAFT

Motion to Approve the Consent Agenda made by Councilperson Zelinske, second by Councilperson Burton with All Voting Aye.

VISITORS TO THE COUNCIL

Karen DuCharme, SEMCCHRA – Ms. DuCharme is requesting a public hearing for the Small Cities Development Program Application. An application was submitted for 20 owner rehabs and 7 commercial rehab properties within the city limits. **Motion to Approve the Resolution Calling the**

Public Hearing made by Councilperson Egler, second by Councilperson Burton with All Voting Aye.

Resolution #1.2-19

***Resolution authorizing a Public Hearing on the 2019 City of Kasson Small Cities Development Program Application
(on file)***

Wong Nystrom, Enterprise – Mr. Nystrom addressed the final cash flow for the fleet program and the plan for vehicles for the 2019 year and for five years beyond.

Motion to Move Forward with the Fleet Program with Enterprise for 2019 Vehicles with No Maintenance Plan made by Councilperson Zelinske, second by Councilperson Burton with All Voting Aye.

Chris Kopel, CMPAS – Mr. Kopel presented options for the last piece of the City's electricity portfolio. There are 3 options for the last 10-15% of the portfolio and that will leave 10-15% on the market. Option 1 - Do nothing; Option 2 - Wind Purchases Power Agreement; Option 3 - Wind Shape Product. Information is being provided at this time; CMPAS is looking for feedback from the member utilities.

PUBLIC FORUM

PUBLIC HEARING

COMMITTEE REPORT

OLD BUSINESS

NEW BUSINESS

Agreement Between The City and Semcac, Inc. – Administrator Coleman stated this agreement raises how much we are willing to pay for energy savings appliances or systems for low income families for their home to \$15,000 of the CIP funds that are budgeted. Semcac will determine the qualifications of the families. Though not included in this version of the agreement, Semcac has requested that the funds be provided upfront. Mayor McKern and Council prefer to pay from receipts as submitted. **Motion to Approve the Agreement made by Councilperson Ferris, second by Councilperson Egler with All Voting Aye.**

Resolution for Premises Permit for Pull tabs at Events from Hayfield Commercial Club – The Hayfield Commercial Club would like to provide pull tabs at Event's by Saker. **Motion to Approve the Resolution made by Councilperson Burton, second by Councilperson Zelinske with All Voting Aye.**

Resolution #1.3-19

***Resolution Approving the Premises Permit for Hayfield Commercial Club Charitable Gambling at Events
(on file)***

Transportation Alliance Correspondence – Administrator Coleman stated that there is a membership fee and the City was a member last year. **Motion to Accept the Agreement made by Mayor McKern, second by Councilperson Burton with All Voting Aye.**

MAYOR'S REPORT

Council Appointment – The Mayor appointed Councilperson Burton and Zelinske to the Planning Commission, Councilperson Egler and Mayor McKern to EDA, Councilperson Ferris to Library Board

and Councilperson Egger to Park Board. Councilperson Burton as Acting Mayor, and Mayor McKern will be on the Personnel Committee

Boards and Commissions Appointments – Planning Commission – Aaron Thompson, Colin Tinsley and Tom Ferris, EDA – Janice Borgstrom-Durst, Park Board – Greg Kuball and Roger Franke, Library Board – Tarik Kamel and Lisa Carlson, Arena committee – Mayor McKern and Administrator Coleman. **Motion to Approve made by Egger, second by Councilperson Burton with All Voting Aye.**

Possible Committees and Appointments - Mayor McKern would like to put this on the planning session agenda.

Schedule March Planning Session – The Council agreed to hold the Planning Session on March 9, 2019 at the Public Works Building from 8AM to Noon.

Mayor McKern announced that today is National Law Enforcement Appreciation Day
Tomorrow the EDA will host the first Kasson Connections at Daniels at 7:30AM
Kasson Fire Department Pancake Breakfast is January 26 at Prairie Meadows
Kasson Festival in the Park Breakfast is this Saturday, January 12 at the Legion from 7AM-11AM

ADMINISTRATORS REPORT

Council Pay Policy – Administrator Coleman stated that this is informational for the Council since there are new Councilmembers. And to remind them to keep track of meetings or events that they are attending as an official designee of the Council.

Dodge County Comprehensive Plan - A caveat in their housing section is a housing study that we participated in financially. They are having a public comment January 30, 2019. The full plan is on the County website.

ENGINEER'S REPORT

PERSONNEL

ATTORNEY

Closed Session – Attorney Updates on Litigations – Meeting closed at 7:08PM for updates from the Attorney. Meeting Re-opened at 7:34PM. The Attorney updated the Council on current items of litigation.

CORRESPONDENCE - Correspondence was reviewed

ADJOURN 7:34PM

Motion to Adjourn made by Councilperson Egger, second by Councilperson Zelinske with all voting Aye to Adjourn.

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor