

KASSON CITY COUNCIL REGULAR MEETING AGENDA

Wednesday, July 22, 2020

6:00 PM

PLEDGE OF ALLIANCE

6:00 A. COUNCIL

1. Approve agenda - Make additions, deletions or corrections at this time.
2. Consent Agenda - All matters listed under Item 2, Consent Agenda, are considered to be routine and non-controversial by the City Council and will be enacted with one motion. There will not be separate discussion of these items unless a Council Member so requests, in which case the item will be removed from the Consent Agenda and will be considered separately.

a. Minutes from July 8, 2020

b. Claims processed after the July 8, 2020 regular meeting, as audited for payment

c. Resolution Certifying Delinquent Claims to the County Auditor

d. Acknowledge Committee Minutes

i. Planning Commission – Draft – July 13, 2020

ii. Library Board – June 9, 2020

iii. Fire Department Meeting – July 6, 2020

e. Resolution Appoint Election Judges for the 2020 Primary and General Elections

f. Resolution Writing off Delinquent Accounts Past Statute of Limitations

g. Pay Request #4 16th St NE Imp. Carl Bolander & Sons \$65,586.92

h. Pay Request #3 CCTV Insp of San Sewer Hydro-Klean \$32,938.63

B. VISITORS TO THE COUNCIL

C. MAYOR'S REPORT

D. PUBLIC FORUM

- May not be used to continue discussion on an agenda item that already had been held as a public hearing.
- This section is limited to 15 minutes and each speaker is limited to 4 minutes.
- Speakers not heard will be first to present at the next Council meeting.
- Speakers will only be recognized once.
- Matters under negotiation, litigation or related to personnel will not be discussed.
- Questions posed by a speaker will generally be responded to in writing.
- Speakers will be required to state their name and their address for the record.

E. PUBLIC HEARING

1. WATER MAIN EASEMENT VACATION BLAINE'S 11TH CANCELLED

F. COMMITTEE REPORT

1. EDA Report

G. OLD BUSINESS

1. Natural Gas Franchise Fee

H. NEW BUSINESS

1. School Resource Officer Agreement
2. Fire Relief Bylaws

I. ADMINISTRATORS REPORT

1. Administrator's Report

J. ENGINEER'S REPORT

1. Traffic Volume 16th St NE

K. PERSONNEL

L. ATTORNEY

1. Closed Sessions
 - i. Heaser Litigation
 - ii. Blaine's Potential Litigation

M. CORRESPONDENCE

1. SCDP Progress Report
2. Economic Survey
3. KAC Food and Beverage Inspection Report
4. KAC Pool Inspection Report

N. ADJOURN

1 **KASSON CITY COUNCIL MEETING**

2 **Wednesday, July 8, 2020**

3 **6:00 PM**

4
5
6 Mayor Pro-Tem Burton called the work session to order at 5:00 PM

7
8 **5:00 Work Session** – Mike Bubany, David Drown and Assoc -

9 Mike Bubany presented the capital financial plan, he presented where we are now and projects that are
10 planned in the future and how they affect the plan.

11
12 Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 8th day
13 of July, 2020 at 6:00 PM.

14
15 **THE FOLLOWING MEMBERS WERE PRESENT:** Burton, Egger, Ferris and Zelinske

16
17 **THE FOLLOWING MEMBERS WERE ABSENT:** McKern

18
19 **THE FOLLOWING WERE ALSO PRESENT:** City Administrator Tim Ibisch, City Clerk Linda Rappe and Finance
20 Director Nancy Zaworski, City Attorney Melanie Leth, City Engineer Brandon Theobald, Police Chief Josh
21 Hanson, David Dubbels, Coy Borgstrom, Aaron Thompson and Renee Berg

22
23 **PLEDGE OF ALLIEGANCE**

24 **APPROVE AGENDA**

25 Add: B.1 Coy Borgstrom

26
27 **Motion to Approve the Amended Agenda made by Councilperson Egger, second by Councilperson**
28 **Ferris with All Voting Aye.**

29
30 **CONSENT AGENDA**

31 Minutes from June 24, 2020

32
33 Claims processed after the June 24, 2020 regular meeting, as audited for payment in the amount of
34 \$339,125.23

35
36 Resolution Accepting Fire Department Donation

37 ***Resolution #7.1-20***

38 ***Resolution Accepting Donations for the Kasson Fire Department***

39 ***(on file)***

40
41 **Motion to Approve made by Councilperson Ferris, second by Councilperson Zelinske with All voting**
42 **Aye.**

43
44 **VISITORS TO THE COUNCIL**

45 **Coy Borgstrom** – 20 E Veterans Memorial Hwy – Mr. Borgstrom presented a transfer case for meter set
46 up for 30 amp or an 8000 kw generator and this would be for when the power goes out. A ronc transfer
47 switch is what is usually used for a generator. The homeowner owns all of the equipment and is
48 responsible for all equipment. Jarrod Nelson, the City Electric Supervisor has concerns regarding this
49 system. This generator would bypass the city electric. But the generator does run on gas.

50 Administrator Ibisch would like the Electric Supervisor to come to the meeting to explain his perspective
51 on these. This will be brought back to the next meeting and this gives everyone time to think about this.
52 Xcel Energy does not allow them and neither do any of the other municipal power companies.

53

54 **MAYOR'S REPORT**

55 **PUBLIC FORUM**

56 **PUBLIC HEARING**

57 **Easement Vacation of all easements in Hack's 2nd Subdivision** - Staff report, Administrator Ibisch stated
58 the City needs to vacate the current easements in order for the mylars for Thompson addition to be filed.
59 Public Hearing opened

60 **Aaron Thompson – 504 16 St NE** – this needs to be done for them to be able to file their final plat to
61 move forward on the subdivision.

62 Public Hearing closed

63 Councilperson Ferris asked if this is a formality and Administrator Ibisch stated it is. Councilperson Egger
64 asked about the outlot and Brandon stated that there is drainage across that and if there is further
65 development that will be for the developer to figure out.

66 **Motion to Approve the Vacation of the Easements for Hacks 2nd Subdivision made by Mayor Pro Tem**
67 **Burton, second by Councilperson Zelinske with All Voting Aye.**

68 *Resolution #7.2-20*
69 *Resolution Vacating All Easements in Hacks 2nd Subdivision*
70 *(on file)*

71

72 **COMMITTEE REPORT**

73 **Park Board Minutes – DRAFT June 2020**

74 Recommendation to change large group weekday morning rate to \$200

75 Recommendation to change parent/tot and lap swim to \$3 a person

76 Recommendation to change softball fees to \$150 for the City and \$87 for Festival in the Park

77 Administrator Ibisch stated that these prices will exacerbate the loses at the pool, the reasoning for the
78 changes is that there were no passes and lessons this year. The pool is already charging these prices. The
79 City wants to support the families of Kasson. **Motion to Approve the Recommendations of the Park**

80 **Board made by Councilperson Egger, second by Councilperson Ferris with All Voting Aye.**

81

82 **OLD BUSINESS**

83 **Council Salary Discussion** – There was discussion and any changes to the ordinance will take effect on
84 January 1, 2021. The Council preferred option 1 but will come back to a future meeting when the Mayor
85 is attending.

86

87 **Personnel Policy Update** – The suggestions from the council were integrated. **Motion to Approve made**
88 **by Councilperson Ferris, second by Councilperson Zelinske with All Voting Aye.**

89

90 **NEW BUSINESS**

91 **American Legion Parade** – the American Legion is asking to hold a 100th anniversary parade on August 15,
92 2020. The parade would be fairly small. **Motion to Approve made by Councilperson Egger, second by**
93 **Mayor Pro-Tem Burton with All Voting Aye.**

94

95 **Upgrade Technology** – Administrator Ibisch stated that he is looking at potentially upgrading the City Hall
96 garage as a council chamber. We will be using the CARES money for this project. This will include
97 technology for remote meetings. Administrator Ibisch asked the Council what they would like to see?
98 Administrator Ibisch stated that upgrading police cameraing and servers is also a possibility.
99 Councilperson Egger suggested a television on a rolling stand as well as a wall. Mayor Pro Tem Burton

100 would like better audio since it is hard to hear when uploaded to youtube. Ibisch will proceed with
101 looking at different versions.

102

103 **ADMINISTRATORS REPORT**

104 **Administrator's Memo** – Administrator Ibisch went over his report. Chip sealing is starting tomorrow,
105 stay off main street tomorrow morning it is starting at 6:30 am.

106 Ibisch has had complaints from residents regarding paying sewer on water when watering sod. His stance
107 is to continue to charge the sewer charge and once you make an exception everyone wants one.

108

109 **ENGINEER'S REPORT**

110 **ADA Transition Plan** – draft – Engineer Theobald went through the draft plan and would like any
111 comments and he has an organization he would like to send it to for comments. To make everything
112 compliant is about \$6.2M

113 Councilperson Ferris would like to have public comment on the plan. Engineer Theobald stated that an
114 informal public hearing would be held. This is a moving document. Engineer Theobald asked the Council
115 to send an email if you have further comments.

116

117 **PERSONNEL**

118 **Firefighter Resignation –Motion to Accept the Resignation of Nick Fitch from the Kasson Fire**
119 **Department made by Councilperson Ferris, second by Councilperson Egler with All Voting Aye.**

120 The Council thanked Nick for his service.

121

122 **ATTORNEY**

123

124 **CORRESPONDENCE**

125 Correspondence was reviewed

126

127 **ADJOURN 7:17M**

128 **Motion to Adjourn made by Councilperson Egler, second by Councilperson Zelinske with all voting Aye**
129 **to Adjourn.**

130

131 **ATTEST:**

132

133

134

135

136 _____
Linda Rappe, City Clerk

Duane Burton, Mayor Pro Tem

SIGNATURE PAGE

THE ATTACHED LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

THIS INCLUDES WARRANT NUMBERS:

#1 - #4

GRAND TOTAL SUBMITTED FOR PAYMENT \$ 1,129,140.⁰⁹

DATE APPROVED: 07-22-2020

#1 \$ 20,041.43
#2 51,311.69
#3 71,264.85
#4 1,152,745.06

\$ 1,295,363.03

- 148.45

- 74.49

\$ 1,295,140.09

(VOID Fund 101) Campbell
(VOID Fund 602) MSFDA
Menards

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16:39:28

CITY OF KASSON
Claim Approval List
For the Accounting Period: 7/20
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#1

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
34440		6157 ALLSTATE PETERBILT OF ROCHESTER	1,079.74					
	5004164363	06/04/20 BATTERY	499.76			101 220 4220	220	1010
	5004164364	06/04/20 BATTERY	579.98			101 220 4220	220	1010
		Total for Vendor:	1,079.74					
34441		5098 CARDMEMBER SERVICE	675.00					
	05/22/20	DPS FIREFIGHTER LICENSE	675.00			101 220 4220	334	1010
34491		5098 CARDMEMBER SERVICE	2,755.15					
	06/02/20	POP FOR RESALE (ERDMANS)	427.52			609 975 4975	254	1010
	06/02/20	WATER FOR RESALE (ERDMANS)	4.99			609 975 4975	259	1010
	06/02/20	CLEANERS	5.78*			609 979 4979	220	1010
	06/02/20	SALES TAX	0.39*			609 979 4979	220	1010
	06/02/20	SALES TAX	-0.39			609	2025	1010
	06/02/20	D C TRANSIT TAX	0.02*			609 979 4979	220	1010
	06/02/20	D C TRANSIT TAX	-0.02			609	2026	1010
	06/15/20	K.A.C. CONCESSIONS (SCHWANS)	512.49			101 514 4514	262	1010
	06/10/20	1st AID FANNY PACKS-K.A.C.	298.90			101 514 4514	210	1010
	06/10/20	CPR BAG MASKS-K.A.C.	74.94			101 514 4514	210	1010
	06/17/20	BATTERY-BACK UP ALARM @ P.W.B.	18.95			101 310 4310	210	1010
	06/17/20	BATTERY-BACK UP ALARM @ P.W.B.	18.95			604 957 4957	210	1010
	06/17/20	BATTERY-WWTP	43.90			602 947 4947	210	1010
	06/17/20	BATTERY-SEWER DISTRIB.	21.95			602 948 4948	210	1010
	06/17/20	SALES TAX	1.30			604 957 4957	210	1010
	06/17/20	SALES TAX	-1.30			604	2025	1010
	06/17/20	D C TRANSIT TAX	0.09			604 957 4957	210	1010
	06/17/20	D C TRANSIT TAX	-0.09			604	2026	1010
	06/16/20	POP FOR RESALE (ERDMANS)	156.01			609 975 4975	254	1010
	06/16/20	FLY SWATTERS/CLNRS (ERDMANS)	7.72*			609 979 4979	220	1010
	06/16/20	SALES TAX	0.53*			609 979 4979	220	1010
	06/16/20	SALES TAX	-0.53			609	2025	1010
	06/16/20	D C TRANSIT TAX	0.03*			609 979 4979	220	1010
	06/16/20	D C TRANSIT TAX	-0.03			609	2026	1010
	06/25/20	STRADTMANN ROOM-SMUGGLERS TRNG	486.32			101 210 4210	333	1010
	06/26/20	K.A.C. CONCESSIONS (SCHWANS)	534.50			101 514 4514	262	1010
	06/29/20	POP FOR RESALE (ERDMANS)	139.25			609 975 4975	254	1010

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	06/29/20	CUPS FOR RESALE (ERDMANS)	2.98			609 975 4975	254	1010
		Total for Vendor:	3,430.15					
34442		5667 CINTAS	129.36					
	1901396646	06/11/20 SANITIZER-L.S.	38.66*			609 976 4976	210	1010
	4054909833	07/02/20 MATS-L.S.	90.70*			609 979 4979	410	1010
		Total for Vendor:	129.36					
34443		4238 CINTAS CORP	136.95					
	8404683569	06/12/20 RESTOCK 1ST AID KITS @ KAC	136.95			101 514 4514	210	1010
		Total for Vendor:	136.95					
34444		3766 FIRST HORIZON BANK	24.00					
	5005260	06/25/20 SAFEKEEPING FEES	18.00*			391 650 4650	430	1010
	5005260	06/25/20 SAFEKEEPING FEES	6.00			604 959 4959	430	1010
		Total for Vendor:	24.00					
34445		37 KMTELECOM	3,000.64					
	10028674	07/01/20 PHONES-P D	738.37			101 210 4210	321	1010
	10028674	07/01/20 PHONES-F D	185.99			101 220 4220	321	1010
	10028674	07/01/20 PHONES-C H	611.71			101 140 4140	321	1010
	10028674	07/01/20 CITY YELLOW PAGES AD	15.40			101 140 4140	343	1010
	10028674	07/01/20 PHONES-PLANNING & ZONING	22.25			101 191 4191	321	1010
	10028674	07/01/20 PHONES-EDA	22.25			290 650 4650	321	1010
	10028674	07/01/20 PHONES-K.A.C.	114.36			101 514 4514	321	1010
	10028674	07/01/20 PHONES-LIBRARY	140.95			211 550 4550	321	1010
	10028674	07/01/20 PHONES-WATER	108.82			601 944 4944	321	1010
	10028674	07/01/20 PHONES-WWTP	73.19			602 949 4949	321	1010
	10028674	07/01/20 PHONES-WWTP OPERATIONS	130.10			602 947 4947	321	1010
	10028674	07/01/20 PHONES-PARK N REC	200.46			101 510 4510	321	1010
	10028674	07/01/20 PHONES-STREETS	38.85			101 310 4310	321	1010
	10028674	07/01/20 PHONES-SHOP	310.65			604 959 4959	321	1010
	10028674	07/01/20 PHONES-L.S.	162.62			609 976 4976	321	1010
	10028674	07/01/20 PHONES-ARENA	110.62			606 516 4516	321	1010
	10028674	07/01/20 ADVERTISING-ARENA	14.05			606 516 4516	343	1010
		Total for Vendor:	3,000.64					

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34492		362 KWIK TRIP STORES	231.26					
	06/30/20	16.976 GAL B20PRM-F D	36.99			101 220 4220	212	1010
	06/30/20	61.824 GAL UNLD-F D	124.91			101 220 4220	212	1010
	06/30/20	MDSE-F D (FUEL)	69.36			101 220 4220	210	1010
		Total for Vendor:	231.26					
34494		2617 MENARDS-ROCHESTER NORTH	74.49					
		Replaces check 60198-vendor never received it. We mailed the original on 5/14/20.						
	62892	04/21/20 24" FORM STAKE/DUPLEX NAILS	74.49			602 948 4948	210	1010
		Total for Vendor:	74.49					
34446		55 MN ENERGY RESOURCES CORP	2,594.87					
	06/26/20	NAT GAS-K.A.C.	2,116.10			101 514 4514	380	1010
	06/26/20	NAT GAS-L.S.	19.33			609 979 4979	380	1010
	06/26/20	NAT GAS-OLD LIBRARY (RENTAL)	23.90			101 1151		1010
	06/26/20	SALES TAX	1.64			101 1151		1010
	06/26/20	SALES TAX	-1.64			101 2025		1010
	06/26/20	D C TRANSIT TAX	0.11			101 1151		1010
	06/26/20	D C TRANSIT TAX	-0.11			101 2026		1010
	06/24/20	NAT GAS-C H	63.16			101 194 4194	380	1010
	06/29/20	NAT GAS-P D	63.61			101 210 4210	380	1010
	06/29/20	NAT GAS-F D	57.00			101 220 4220	380	1010
	06/29/20	NAT GAS-F D	57.00			101 220 4220	380	1010
	06/26/20	NAT GAS-PARK MAINT SHED	45.00			101 522 4522	380	1010
	06/29/20	NAT GAS-P.W.B. 1/2	25.15			101 310 4310	380	1010
	06/29/20	NAT GAS-P.W.B. 1/2	25.16			604 957 4957	380	1010
	06/29/20	SALES TAX	1.72			604 957 4957	380	1010
	06/29/20	SALES TAX	-1.72			604 2025		1010
	06/29/20	D C TRANSIT TAX	0.12			604 957 4957	380	1010
	06/29/20	D C TRANSIT TAX	-0.12			604 2026		1010
	06/29/20	NAT GAS-WWTP	54.46			602 947 4947	380	1010
	06/26/20	NAT GAS-LIBRARY	45.00			211 550 4550	380	1010
		Total for Vendor:	2,594.87					

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
34447		95 ROCHESTER SAND & GRAVEL	1,378.16					
	4900023301	06/19/20 ASPHALT MIX	452.48*			101 311 4311	220	1010
	4900023397	06/29/20 COMM'L MIX/ASPHALT MIX	925.68*			101 311 4311	220	1010
		Total for Vendor:	1,378.16					
34448		3236 STUART C IRBY CO	316.45					
	S011954384	06/18/20 LINEMAN MITTEN & TESTING	316.45			604 957 4957	444	1010
		Total for Vendor:	316.45					
34449		498 TEIGEN PAPER & SUPPLY INC	171.75					
	97105	04/30/20 CAN LINERS	7.40			101 310 4310	220	1010
	97105	04/30/20 CAN LINERS	7.40			101 312 4312	220	1010
	97105	04/30/20 CAN LINERS	7.40			101 517 4517	220	1010
	97105	04/30/20 CAN LINERS	7.40			601 943 4943	220	1010
	97105	04/30/20 CAN LINERS	7.40			602 948 4948	220	1010
	97105	04/30/20 CAN LINERS	7.40			604 957 4957	220	1010
	97105	04/30/20 CAN LINERS	7.40			605 963 4963	220	1010
	97105	04/30/20 SALES TAX	0.50			604 957 4957	220	1010
	97105	04/30/20 SALES TAX	-0.50			604	2025	1010
	97105	04/30/20 D C TRANSIT TAX	0.03			604 957 4957	220	1010
	97105	04/30/20 D C TRANSIT TAX	-0.03			604	2026	1010
	98807	05/15/20 T TISSUE	7.10			101 310 4310	210	1010
	98807	05/15/20 T TISSUE	7.10			101 312 4312	210	1010
	98807	05/15/20 T TISSUE	7.10			101 517 4517	210	1010
	98807	05/15/20 T TISSUE	7.11			601 943 4943	210	1010
	98807	05/15/20 T TISSUE	7.11			602 948 4948	210	1010
	98807	05/15/20 T TISSUE	7.11			604 957 4957	210	1010
	98807	05/15/20 T TISSUE	7.11			605 963 4963	210	1010
	98807	05/15/20 SALES TAX	0.48			604 957 4957	210	1010
	98807	05/15/20 SALES TAX	-0.48			604	2025	1010
	98807	05/15/20 D C TRANSIT TAX	0.03			604 957 4957	210	1010
	98807	05/15/20 D C TRANSIT TAX	-0.03			604	2026	1010
	98807	05/15/20 ROLL TOWELS/GLASS CLNR	10.03			101 310 4310	220	1010
	98807	05/15/20 ROLL TOWELS/GLASS CLNR	10.03			101 312 4312	220	1010
	98807	05/15/20 ROLL TOWELS/GLASS CLNR	10.03			101 517 4517	220	1010
	98807	05/15/20 ROLL TOWELS/GLASS CLNR	10.03			601 943 4943	220	1010

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	98807	05/15/20 ROLL TOWELS/GLASS CLNR	10.03			602 948 4948	220	1010
	98807	05/15/20 ROLL TOWELS/GLASS CLNR	10.03			604 957 4957	220	1010
	98807	05/15/20 ROLL TOWELS/GLASS CLNR	10.03			605 963 4963	220	1010
	98807	05/15/20 SALES TAX	0.68			604 957 4957	220	1010
	98807	05/15/20 SALES TAX	-0.68			604 2025		1010
	98807	05/15/20 D C TRANSIT TAX	0.05			604 957 4957	220	1010
	98807	05/15/20 D C TRANSIT TAX	-0.05			604 2026		1010
		Total for Vendor:	171.75					
34450		388 WESCO RECEIVABLES CORP	5,014.49					
	231861	06/24/20 VINYL TAPE/NORDIC BASE	2,389.95			604 957 4957	220	1010
	233430	06/25/20 BRONZE GRD CONN	205.62			604 957 4957	220	1010
	232737	06/25/20 ALUM 2/6 BBB	2,215.40			604 957 4957	220	1010
	234189	06/25/20 3-IN RED LINE BURIED	203.52			604 957 4957	220	1010
		Total for Vendor:	5,014.49					
34451		5818 WEX Bank	2,459.12					
	66058512	06/23/20 179.222 GAL UNLD-ELECTRIC	320.62			604 957 4957	212	1010
	66058512	06/23/20 56.1 GAL UNLD-PARKS	107.48			101 522 4522	212	1010
	66058512	06/23/20 783.743 GAL UNLD-P D	1,444.24			101 210 4210	212	1010
	66058512	06/23/20 81.699 GAL UNLD-STREETS	148.37			101 310 4310	212	1010
	66058512	06/23/20 67.63 GAL UNLD-WATER	125.14			601 943 4943	212	1010
	66058512	06/23/20 155.377 GAL UNLD-WW	303.27			602 948 4948	212	1010
	66058512	06/23/20 PAPER FEE	10.00			101 140 4140	430	1010
		Total for Vendor:	2,459.12					
		# of Claims	15			Total:		20,041.43

07/09/20
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CITY OF KASSON
Claim from Another Period Cancelled in this Period
For the Accounting Period: 7/20
For Pay Date: 07/09/20

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* ... Over spent expenditure

Claim	Vendor #/Name/ Check Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	*** Cancelled in 7/20 ****	*** Claim from another period (8/19) ****					
32015	5939 CAMPBELL, JESSE 07/16/19 DEBRIS FROM FLOODING	98.45 98.45*			101 417 4417	430	1010
	*** Cancelled in 7/20 ****	*** Claim from another period (9/19) ****					
32388	3063 ANDERSON, KRIS 09/05/19 SHIPPING BOXES FOR KAC UMBRELL	25.19 25.19 ✓ <i>delete 25.19</i>			101 514 4514	210	1010
	*** Cancelled in 7/20 ****	*** Claim from another period (4/20) ****					
33858	2217 MN STATE FIRE DEPT ASSOC ANN'L DUES	50.00 50.00			101 220 4220	334	1010
	# of Claims	3	Total:				173.64

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16:39:40

CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 7 / 20

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Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED *See signature page* _____ Council Member

_____ Council Member

07/14/20
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CITY OF KASSON
Claim Approval List
For the Accounting Period: 7/20
For Pay Date: 07/14/20

#2

For Pay Date = 07/14/20
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
34515		5447 ABILI T HOLDINGS LLC	40,956.65					
	07/13/20	1st 1/2 TIF REIMBURSEMENT	40,956.65*			247 650 4650	430	1010
		Total for Vendor:	40,956.65					
34516		5098 CARDMEMBER SERVICE	849.62					
	06/10/20	PIPE DECOR TABLE KIT	79.98			211 550 4550	570	1010
	06/12/20	DVD's	59.97			211 550 4550	219	1010
	06/16/20	REPROD OF DECLAR OF INDEPENDEN	19.00			211 550 4550	343	1010
	06/26/20	DESKTOP CALCULATOR	8.49			211 550 4550	570	1010
	06/26/20	PROGRAM SUPPLIES	53.44			211 550 4550	441	1010
	06/26/20	DVD's	29.91			211 550 4550	219	1010
	06/26/20	DISC CD & DVD WALLETS	49.99			211 550 4550	219	1010
	06/26/20	SOLAR FLAG POLE LITE	34.99			211 550 4550	210	1010
	06/29/20	COVID-COMMUN SHELTER SUPPLIES	54.95			101 417 4417	210	1010
	06/29/20	COVID-C H SUPPLIES	54.95			101 417 4417	210	1010
	06/26/20	FRIENDS DONATION-CHAIRS	239.97			211	1151	1010
	06/26/20	FRIENDS DONATION-FOLD TABLES	163.98			211	1151	1010
		Total for Vendor:	849.62					
34517		82 CHS INC	652.14					
	06/30/20	90.677 GAL UNLD-STREETS	173.45			101 310 4310	212	1010
	06/30/20	15.255 GAL UNLD-PARKS	30.76			101 522 4522	212	1010
	441IF7629	06/10/20 150# SODIUM BICARBONATE	48.87			101 514 4514	210	1010
	441IF8123	06/29/20 600# SODIUM BICARBONATE	195.48			101 514 4514	210	1010
	441IF7450	06/03/20 SPRAYER	37.08			101 310 4310	220	1010
	441IF7671	06/12/20 GRASS SEED	106.50			602 947 4947	220	1010
	441IF8176	06/30/20 100# LP BOTTLE FILL	8.57			101 310 4310	220	1010
	441IF8176	06/30/20 100# LP BOTTLE FILL	8.57			101 312 4312	220	1010
	441IF8176	06/30/20 100# LP BOTTLE FILL	8.57			101 517 4517	220	1010
	441IF8176	06/30/20 100# LP BOTTLE FILL	8.57			601 943 4943	220	1010
	441IF8176	06/30/20 100# LP BOTTLE FILL	8.57			602 948 4948	220	1010
	441IF8176	06/30/20 100# LP BOTTLE FILL	8.57			604 957 4957	220	1010
	441IF8176	06/30/20 100# LP BOTTLE FILL	8.58			605 963 4963	220	1010
	441IF8176	06/30/20 SALES TAX	0.59			604 957 4957	220	1010
	441IF8176	06/30/20 SALES TAX	-0.59			604	2025	1010
	441IF8176	06/30/20 D C TRANSIT TAX	0.04			604 957 4957	220	1010

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CITY OF KASSON
Claim Approval List
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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	441IF8176	06/30/20 D C TRANSIT TAX	-0.04			604 2026		1010
		Total for Vendor:	652.14					
34518		5813 ENTERPRISE FM TRUST	4,430.06					
	FBN3992418	07/03/20 MAINT CARDS-P D	35.00			101 210 4210	430	1010
	FBN3992418	07/03/20 MAINT CARDS-F D	15.00			101 220 4220	430	1010
	FBN3992418	07/03/20 MAINT CARDS-STREETS	12.50*			101 310 4310	430	1010
	FBN3992418	07/03/20 MAINT CARDS-PARKS	10.00			101 522 4522	430	1010
	FBN3992418	07/03/20 MAINT CARDS-WATER	12.50			601 944 4944	430	1010
	FBN3992418	07/03/20 MAINT CARDS-WW	7.50			602 949 4949	430	1010
	FBN3992418	07/03/20 MAINT CARDS-ELECTRIC	15.00			604 959 4959	430	1010
	FBN3992418	07/03/20 MAINT CARDS-STORM WATER	7.50			605 964 4964	430	1010
	FBN3992418	07/03/20 LEASES-P D	1,915.04			101 680 4210	550	1010
	FBN3992418	07/03/20 LEASES-P D	265.85			101 680 4210	611	1010
	FBN3992418	07/03/20 LEASES-STREETS	288.90			101 680 4310	550	1010
	FBN3992418	07/03/20 LEASES-STREETS	31.14			101 680 4310	611	1010
	FBN3992418	07/03/20 LEASES-PARKS	417.23			101 680 4522	550	1010
	FBN3992418	07/03/20 LEASES-PARKS	66.53			101 680 4522	611	1010
	FBN3992418	07/03/20 LEASES-WATER	163.77			601 2231		1010
	FBN3992418	07/03/20 LEASES-WATER	17.65			601 710 4710	611	1010
	FBN3992418	07/03/20 LEASES-WW	163.76			602 2231		1010
	FBN3992418	07/03/20 LEASES-WW	17.66			602 710 4710	611	1010
	FBN3992418	07/03/20 LEASES-WATER	208.62			601 2231		1010
	FBN3992418	07/03/20 LEASES-WATER	33.27			601 710 4710	611	1010
	FBN3992418	07/03/20 LEASES-WW	208.62			602 2231		1010
	FBN3992418	07/03/20 LEASES-WW	33.26			602 710 4710	611	1010
	FBN3992418	07/03/20 LEASES-ELECTRIC	417.23			604 2231		1010
	FBN3992418	07/03/20 LEASES-ELECTRIC	66.53			604 710 4710	611	1010
		Total for Vendor:	4,430.06					
34519		4919 PEOPLE'S ENERGY COOPERATIVE	61.71					
	2289800	07/06/20 ELEC SERV-CEMETERY 6/1-7/1	29.38			610 984 4984	380	1010
	2289800	07/06/20 STR LT-LETH SUBDIV	40.34			101 316 4316	380	1010
	2289800	07/06/20 CAPITAL CREDIT REFUND	-3.44			610 984 4984	380	1010
	2289800	07/06/20 CAPITAL CREDIT REFUND	-4.57			101 316 4316	380	1010
		Total for Vendor:	61.71					

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CITY OF KASSON
Claim Approval List
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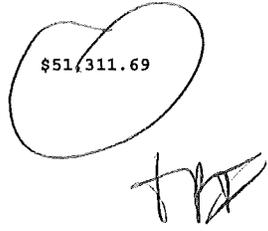
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
34520		3382 VERIZON WIRELESS	1,542.70					
	9857030691	06/20/20 CELL PHONES-P D	753.24			101 210 4210	321	1010
	9857030691	06/20/20 CELL PHONES-STREETS	84.89			101 310 4310	321	1010
	9857030691	06/20/20 CELL PHONES-PARKS	136.29			101 510 4510	321	1010
	9857030691	06/20/20 CELL PHONES-WATER	56.34			601 944 4944	321	1010
	9857030691	06/20/20 CELL PHONES-WW	69.99			602 949 4949	321	1010
	9857030691	06/20/20 CELL PHONES-WW PLANT	69.98			602 947 4947	321	1010
	9857030691	06/20/20 CELL PHONE-P.W.DIRECTOR	48.51			604 959 4959	321	1010
	9857030691	06/20/20 CELL PHONES-ELECTRIC	267.03			604 959 4959	321	1010
	9857030691	06/20/20 CELL PHONE-ARENA	56.43			606 516 4516	321	1010
		Total for Vendor:	1,542.70					
34521		388 WESCO RECEIVABLES CORP	2,818.81					
	234873	06/26/20 NORDIC SLEEVE	841.52			604 957 4957	220	1010
	235897	06/26/20 BLADED COVER	234.08			604 957 4957	220	1010
	238518	06/30/20 15KV 200A LB 4PT JUNCT	1,743.21			604 957 4957	220	1010
		Total for Vendor:	2,818.81					
		# of Claims	7	Total:				51,311.69

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 7/20

Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$4,688.63
211 Library Fund	
1010 CASH-OPERATING	\$739.72
247 1004 Assisted Living	
1010 CASH-OPERATING	\$40,956.65
601 Water Fund	
1010 CASH-OPERATING	\$500.72
602 Sewer Fund	
1010 CASH-OPERATING	\$685.84
604 Electric Fund	
1010 CASH-OPERATING	\$3,641.68
605 Storm Water	
1010 CASH-OPERATING	\$16.08
606 ICE ARENA	
1010 CASH-OPERATING	\$56.43
610 Maple Grove Cemetery	
1010 CASH-OPERATING	\$25.94

Total: \$51,311.69



A large, hand-drawn circle encircles the total amount '\$51,311.69'. Below the circle is a handwritten signature in black ink, which appears to be 'JWA'.

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CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 7 / 20

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CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED

See signature page

Council Member

Council Member

07/17/20
09:08:46

CITY OF KASSON
Claim Approval List
For the Accounting Period: 7/20
For Pay Date: 07/17/20

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#3

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
34527	E	34 CITY OF KASSON	29,336.41					
	06/25/20	CITY UTILITIES-C H	304.87			101 194 4194	380	1010
	06/25/20	CITY UTILITIES-P D	419.07			101 210 4210	380	1010
	06/25/20	CITY UTILITIES-STR LTS (LED)	268.71			101 316 4316	380	1010
	06/25/20	CITY UTILITIES-STREET LTS	3.17			101 310 4310	380	1010
	06/25/20	CITY UTILITIES-F D	222.14			101 220 4220	380	1010
	06/25/20	CITY UTILITIES-MAIN STR LTS	533.12			101 316 4316	380	1010
	06/25/20	CITY UTILITIES-MANT AV STR LTS	150.69			101 316 4316	380	1010
	06/25/20	CITY UTILITIES-STREET LTS	2,976.98			101 316 4316	380	1010
	06/25/20	CITY UTILITIES-K.A.C.-HIGH FLO	480.81			101 514 4514	380	1010
	06/25/20	CITY UTILITIES-K.A.C.-LOW FLOW	322.33			101 514 4514	380	1010
	06/25/20	CITY UTILITIES-K.A.C.-BI DIREC	192.39			101 514 4514	380	1010
	06/25/20	CITY UTILITIES-N2 BALL PARK LT	58.22			101 517 4517	380	1010
	06/25/20	CITY UTILITIES-NO. PARK #3	655.54			101 517 4517	380	1010
	06/25/20	CITY UTILITIES-NO. PARK MAINT	215.53			101 522 4522	380	1010
	06/25/20	CITY UTILITIES-E SHELTER-VETS	47.64			101 522 4522	380	1010
	06/25/20	CITY UTILITIES-NO. PARK CONCES	29.87			101 517 4517	380	1010
	06/25/20	CITY UTILITIES-VETS PARK ATHL	22.79			101 517 4517	380	1010
	06/25/20	CITY UTILITIES-NE YOUTH BALL F	22.66			101 517 4517	380	1010
	06/25/20	CITY UTILITIES-W SHELTER-VETS	26.40			101 522 4522	380	1010
	06/25/20	CITY UTILITIES-NO. PARK #1	59.48			101 310 4310	380	1010
	06/25/20	CITY UTILITIES-WELL #4	1,239.14			601 941 4941	380	1010
	06/25/20	CITY UTILITIES-WELL #2	101.54			601 941 4941	380	1010
	06/25/20	CITY UTILITIES-WELL #3	57.53			601 941 4941	380	1010
	06/25/20	CITY UTILITIES-WELL #5	1,738.06			601 941 4941	380	1010
	06/25/20	CITY UTILITIES-8 AV WATER TOWE	240.90			601 941 4941	380	1010
	06/25/20	CITY UTILITIES-LITTLES LIFT ST	91.07			602 948 4948	380	1010
	06/25/20	CITY UTILITIES-LIQUOR STORE	995.83			609 979 4979	380	1010
	06/25/20	CITY UTILITIES-NO. PARK #4	23.43			101 522 4522	380	1010
	06/25/20	CITY UTILITIES-WWTP-WA/SE	3,993.09			602 947 4947	380	1010
	06/25/20	CITY UTILITIES-WWTP-ELECTRIC	7,950.59			602 947 4947	381	1010
	06/25/20	CITY UTILITIES-WWTP-BASEMENT	103.67			602 947 4947	380	1010
	06/25/20	CITY UTILITIES-WWTP-GARAGE	18.80			602 947 4947	380	1010
	06/25/20	CITY UTILITIES-NO. PARK #2	26.78			101 522 4522	380	1010
	06/25/20	CITY UTILITIES-OLD WATER TOWER	52.79			101 526 4526	430	1010
	06/25/20	CITY UTILITIES-D C AMBULANCE S	123.15			101 417 4417	380	1010

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CITY OF KASSON
Claim Approval List
For the Accounting Period: 7/20
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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	06/25/20	CITY UTILITIES-P.W.B. 1/2	413.28			101 310 4310	380	1010
	06/25/20	CITY UTILITIES-P.W.B. 1/2	413.29			604 957 4957	380	1010
	06/25/20	SALES TAX-ELECTRIC	24.08			604 957 4957	380	1010
	06/25/20	SALES TAX-ELECTRIC	-24.08			604 2025		1010
	06/25/20	D C TRANSIT TAX-ELECTRIC	1.75			604 957 4957	380	1010
	06/25/20	D C TRANSIT TAX-ELECTRIC	-1.75			604 2026		1010
	06/25/20	SALES TAX-WATER	0.98			604 957 4957	380	1010
	06/25/20	SALES TAX-WATER	-0.98			604 2025		1010
	06/25/20	D C TRANSIT TAX-WATER	0.07			604 957 4957	380	1010
	06/25/20	D C TRANSIT TAX-WATER	-0.07			604 2026		1010
	06/25/20	CITY UTILITIES-SOLAR BILLBOARD	15.90			604 956 4956	381	1010
	06/25/20	CITY UTILITIES-D C ICE ARENA	3,562.66			606 516 4516	380	1010
	06/25/20	CITY UTILITIES-ELECTRONIC SIGN	33.61*			101 111 4111	430	1010
	06/25/20	CITY UTILITIES-PARK & RIDE LOT	61.16			101 316 4316	380	1010
	06/25/20	CITY UTILITIES-16 ST-E OF BRID	89.94			101 316 4316	380	1010
	06/25/20	CITY UTILITIES-16 ST-CENTER	122.14			101 316 4316	380	1010
	06/25/20	CITY UTILITIES-16 ST-W OF BRID	55.99			101 316 4316	380	1010
	06/25/20	CITY UTILITIES-LIBRARY	766.57			211 550 4550	380	1010
	06/25/20	CITY UTILITIES-LIONS PARK SHEL	33.09			101 522 4522	380	1010
		Total for Vendor:	29,336.41					
34525	E	5691 FURTHER-FSA	274.82					
	39487729	07/14/20 FLEX REIMBURSEMENT	274.82			101 2177		1010
		Total for Vendor:	274.82					
34529	E	108 MN DEPARTMENT OF REVENUE	22,205.00					
	07/14/20	JUNE-UTILITY SALES TAX	318.00			601 2025		1010
	07/14/20	JUNE-UTILITY SALES TAX	20,334.00			604 2025		1010
	07/14/20	JUNE-SALES TAX PAYABLE	43.00			101 2025		1010
	07/14/20	JUNE-SALES TAX PAYABLE	4.00			211 2025		1010
	07/14/20	JUNE-SALES TAX PAYABLE	29.00			604 2025		1010
	07/14/20	JUNE-USE TAX PAYABLE	-9.00			101 2025		1010
	07/14/20	JUNE-USE TAX PAYABLE	57.00			604 2025		1010
	07/14/20	JUNE-USE TAX PAYABLE	4.00			609 2025		1010
	07/14/20	JUNE-UTILITY D C TRANS TAX	22.00			601 2026		1010
	07/14/20	JUNE-UTILITY D C TRANS TAX	1,393.00			604 2026		1010
	07/14/20	JUNE-D C TRANS TAX PAYABLE	3.00			101 2026		1010

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CITY OF KASSON
Claim Approval List
For the Accounting Period: 7/20
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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	07/14/20	JUNE-D C TRANS TAX PAYABLE	1.00			211 2026		1010
	07/14/20	JUNE-D C TRANS TAX PAYABLE	2.00			604 2026		1010
	07/14/20	JUNE-D C TRANS USE TAX	-1.00			101 2026		1010
	07/14/20	JUNE-D C TRANS USE TAX	4.00			604 2026		1010
	07/14/20	JUNE-D C TRANS USE TAX	1.00			609 2026		1010
34530	E	108 MN DEPARTMENT OF REVENUE	1,740.00					
	07/14/20	2nd Qtr '20 KAC SALES TAX	1,622.00			101 2025		1010
	07/14/20	2nd Qtr '20 KAC D C TRANS TAX	118.00			101 2026		1010
34531	E	108 MN DEPARTMENT OF REVENUE	1,214.00					
	07/07/20	2nd Qtr '20 ARENA SALES TAX	1,132.00			606 2025		1010
	07/07/20	2nd Qtr '20 ARENA DC TRANS TAX	82.00			606 2026		1010
		Total for Vendor:	25,159.00					
34526	E	320 MN DEPT OF LABOR & INDUSTRY	1,338.62					
	1000572133	07/15/20 2nd Qtr '20 BLDG SURCHARGE	1,338.62			101 2080		1010
		Total for Vendor:	1,338.62					
34532	E	973 MN DEPT OF REVENUE	15,156.00					
	07/07/20	JUNE-LIQUOR STORE SALES TAX	14,386.00			609 2025		1010
	07/07/20	JUNE-LIQUOR STORE DC TRANS TAX	770.00			609 2026		1010
		Total for Vendor:	15,156.00					
		# of Claims	7	Total:				71,264.85
		Total Electronic Claims						71,264.85
		Total Non-Electronic Claims						

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CITY OF KASSON
Claim from Another Period Cancelled in this Period
For the Accounting Period: 7/20
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* ... Over spent expenditure

Claim	Vendor #/Name/ Check Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	*** Cancelled in 7/20 ****	*** Claim from another period (8/19) ****					
32015	5939 CAMPBELL, JESSE 07/16/19 DEBRIS FROM FLOODING	98.45 98.45*			101 417	4417 430	1010
	*** Cancelled in 7/20 ****	*** Claim from another period (9/19) ****					
32388	3063 ANDERSON, KRIS 09/05/19 SHIPPING BOXES FOR KAC UMBRELL	25.19 25.19 <i>Kasson print</i>			101 514	4514 210	1010
	*** Cancelled in 7/20 ****	*** Claim from another period (4/20) ****					
33858	2217 MN STATE FIRE DEPT ASSOC ANN'L DUES	50.00 50.00			101 220	4220 334	1010
	*** Cancelled in 7/20 ****	*** Claim from another period (5/20) ****					
34023	2617 MENARDS-ROCHESTER NORTH 62892 04/21/20 24" FORM STAKE/DUPLEX NAIL	74.49 74.49			602 948	4948 210	1010
	# of Claims	4	Total:				248.13

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 7/20

Fund/Account	Amount		
101 General Fund			
1010 CASH-OPERATING	\$11,263.57	+ 173.64	11,437.21
211 Library Fund			
1010 CASH-OPERATING	\$771.57		
601 Water Fund			
1010 CASH-OPERATING	\$3,717.17		
602 Sewer Fund			
1010 CASH-OPERATING	\$12,082.73	+ 74.49	12,157.22
604 Electric Fund			
1010 CASH-OPERATING	\$22,248.19		
606 ICE ARENA			
1010 CASH-OPERATING	\$4,776.66		
609 Liquor Fund			
1010 CASH-OPERATING	\$16,156.83		
Total:	\$71,016.72		71,264.85

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CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED _____

See signature page

Council Member

Council Member

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
34503		456U A & A ELECTRIC & UNDERGROUND	11,040.00					
	G-20-84.1	06/29/20 BORE FOR NE PRIMARY	11,040.00			604 957 4957	444	1010
		Total for Vendor:	11,040.00					
34504		5978 ADAMSON MOTORS INC	500.00					
	76023	07/06/20 DED-CA105324-DEER HIT (SQUAD)	500.00			101 210 4210	430	1010
		Total for Vendor:	500.00					
34453		2693 AFFORDABLE PORTABLES	510.00					
	15709	07/01/20 6 STD UNITS-JULY	510.00			101 522 4522	410	1010
		Total for Vendor:	510.00					
34505		2373 ARROW BUILDING CENTER	62.29					
	4962279	06/02/20 LUMBER/STAR DRIVE LAG	23.73			602 947 4947	220	1010
	4984542	06/17/20 LUMBER-PICNIC TABLE	9.26			101 522 4522	220	1010
	4991501	06/22/20 TREATED LUMBER-K-9	29.30			101 210 4210	210	1010
		Total for Vendor:	62.29					
34496		203 BAKER & TAYLOR INC	285.65					
	2035327290	06/26/20 BOOKS	162.35			211 550 4550	218	1010
	2035327290	06/26/20 AUDIO BOOKS	38.49			211 550 4550	219	1010
	2035329422	06/29/20 BOOKS	35.31			211 550 4550	218	1010
	2035340853	07/06/20 BOOKS	49.50			211 550 4550	218	1010
		Total for Vendor:	285.65					
34547		4567 BELL, KELLY	33.40					
	07/14/20	MILES-B.O.W./DAYCARE PROGRAMS	33.40			211 550 4550	441	1010
		Total for Vendor:	33.40					
34548		1012 BELLBOY CORPORATION	1,249.73					
	84745000	07/02/20 LIQUOR	342.00			609 975 4975	251	1010
	84745000	07/02/20 FREIGHT	10.00			609 975 4975	335	1010
	84829000	07/09/20 LIQUOR	788.30			609 975 4975	251	1010
	84829000	07/09/20 FREIGHT	14.00			609 975 4975	335	1010
	101614800	07/02/20 26 qt COOLER	51.23			609 975 4975	254	1010
	101650200	07/09/20 STF OLIVES	21.50			609 975 4975	259	1010

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	101650200	07/09/20 BAGS	22.70			609 975 4975	210	1010
	101650200	07/09/20 SALES TAX	1.56			609 975 4975	210	1010
	101650200	07/09/20 SALES TAX	-1.56			609 2025		1010
	101650200	07/09/20 D C TRANSIT TAX	0.11			609 975 4975	210	1010
	101650200	07/09/20 D C TRANSIT TAX	-0.11			609 2026		1010
		Total for Vendor:	1,249.73					
34454		4708 BOUND TREE MEDICAL LLC	392.85					
	83648068	06/02/20 MEDICAL SUPPLIES	392.85			101 220 4220	240	1010
		Total for Vendor:	392.85					
34549		5239 BREAKTHRU BEVERAGE MN WINE &	1,180.06					
	1081152918	07/08/20 LIQUOR	724.37			609 975 4975	251	1010
	1081152918	07/08/20 WINE	182.00			609 975 4975	251	1010
	1081152918	07/08/20 MIXES	130.59			609 975 4975	254	1010
	1081152918	07/08/20 FREIGHT	20.35			609 975 4975	335	1010
	1081152919	07/08/20 BEER	122.75			609 975 4975	252	1010
		Total for Vendor:	1,180.06					
34455		5020 BREMER BANK	8,496.00					
	07/01/20	2020A G O TIF-INT	8,496.00*			391 710 4710	611	1010
		Total for Vendor:	8,496.00					
34506		2256 BROCK WHITE CO LLC	240.00					
	14052792-0	07/01/20 MATERIALS-FOOTINGS-SHELTER	240.00			101 522 4522	220	1010
		Total for Vendor:	240.00					
34499		2410 CENTRAL MN MUNICIPAL POWER AGE	226,091.81					
	6859	06/30/20 CMPA DUES-JUNE	1,500.00			604 959 4959	334	1010
	6859	06/30/20 FEES FOR SERVICES	1,677.21			604 959 4959	430	1010
	6859	06/30/20 PURCH'D POWER	180,137.46			604 956 4956	381	1010
	6859	06/30/20 PURCH'D POWER-TRANSMISSION	40,602.99			604 956 4956	381	1010
	6859	06/30/20 CAPACITY PURCHASED-JUNE	988.80			604 956 4956	381	1010
	6859	06/30/20 CIP MONTHLY ASSMNT-JUNE	1,185.35			604 959 4959	429	1010
		Total for Vendor:	226,091.81					

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34563		34 CITY OF KASSON	331.28					
	07/15/20	B.P.-KA20-361 SHELTER-MEADOWLA	331.28			101 522 4522	430	1010
		Total for Vendor:	331.28					
34456		3070 CLEAN PLUS INC/CPI DIVISIONS	104.00					
	2007160 07/08/20	CPI SURFACE CLEANER	104.00			101 514 4514	210	1010
		Total for Vendor:	104.00					
34457		30 CMS OF ROCHESTER	10,497.03					
	20-615 06/30/20	KA BLDG-MILEAGE	416.67			101 240 4240	331	1010
	20-615 06/30/20	KA BLDG-INSPECTION FEES	10,080.36			101 240 4240	444	1010
		Total for Vendor:	10,497.03					
34458		668 CONTINENTAL RESEARCH CORP	602.60					
	15957 06/30/20	FOAM 'N GO	452.37			101 514 4514	220	1010
	16296 07/13/20	EXTRA CARE PUMPS	150.23			101 514 4514	220	1010
		Total for Vendor:	602.60					
34459		5627 CORE & MAIN LP	886.56					
	M598143 07/01/20	VLV BX RISER/RITEHITE ADPT/LI	886.56			601 943 4943	220	1010
		Total for Vendor:	886.56					
34567		3124 CUSHMAN MOTOR CO INC	340.92					
	201604 07/08/20	HYDRAULIC PUMP	340.92			101 522 4522	220	1010
		Total for Vendor:	340.92					
34460		3314 DECKLEVER MECHANICAL INC	4,739.46					
	218002048 06/12/20	2019 FALL MAINT-ALL EQUIP	4,739.46*			606 516 4516	400	1010
		Total for Vendor:	4,739.46					
34536		5156 DODGE COUNTY INDEPENDENT/DODGE	39.00					
	10075 07/09/20	CC HEARING NOTICE	39.00			101 111 4111	351	1010
		Total for Vendor:	39.00					

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34537		266 DODGE COUNTY RECORDER	5.00					
	07/14/20	COPY 183424-BLAINES 11 WATER E	5.00*			101 191	4191 430	1010
		Total for Vendor:	5.00					
34550		17 EDGAR TRUCKING	488.41					
	25718 06/04/20	FREIGHT	167.56			609 975	4975 335	1010
	25733 06/10/20	FREIGHT	87.34			609 975	4975 335	1010
	25755 06/17/20	FREIGHT	112.30			609 975	4975 335	1010
	25778 06/25/20	FREIGHT	121.21			609 975	4975 335	1010
		Total for Vendor:	488.41					
34538		2904 FAHRNER ASPHALT SEALERS LLC	50,522.53					
	8300005978 06/30/20	CRACK SEALING	36,308.34			101 311	4311 400	1010
	8300005978 06/30/20	ROUTING & CRACK SEALING	14,214.19			101 311	4311 400	1010
		Total for Vendor:	50,522.53					
34461		4104 FARMERS TOP SOIL INC	92.28					
	7535 05/31/20	SCREENED TOP SOIL	92.28			604 957	4957 220	1010
	7535 05/31/20	SALES TAX	6.34			604 957	4957 220	1010
	7535 05/31/20	SALES TAX	-6.34			604	2025	1010
	7535 05/31/20	D C TRANSIT TAX	0.46			604 957	4957 220	1010
	7535 05/31/20	D C TRANSIT TAX	-0.46			604	2026	1010
		Total for Vendor:	92.28					
34462		2163 FLEXIBLE PIPE TOOL COMPANY	177.20					
	25100 07/06/20	2 BULLET NOZZLES	177.20			602 948	4948 240	1010
		Total for Vendor:	177.20					
34523		5678 FURTHER	25,315.50					
	07/14/20	BERGHUIS SICK TIME CONVERSION	25,315.50			101	2177	1010
		Total for Vendor:	25,315.50					
34541		2723 GIBBS LAWN & SNOW CARE INC	1,833.33					
	14345 07/01/20	MONTHLY CEMETERY MOW	1,833.33			610 984	4984 444	1010
		Total for Vendor:	1,833.33					

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34513		56 GILLETTE PEPSI ROCHESTER	782.28					
	9326803	07/08/20 A C CONCESSIONS	593.65			101 514 4514	262	1010
	9327681	07/14/20 A C CONCESSIONS	188.63			101 514 4514	262	1010
		Total for Vendor:	782.28					
34551		2484 GILLETTE PEPSI ROCHESTER	331.77					
	9327680	07/14/20 REIMB'D POP-P.W.B.	71.28			101 1151		1010
	9327680	07/14/20 REIMB'D SALES TAX-P.W.B. POP	4.90			101 1151		1010
	9327680	07/14/20 REIMB'D SALES TAX-P.W.B. POP	-4.90			101 2025		1010
	9327680	07/14/20 REIMB'D D C TRANS TAX-P.W.B.	0.35			101 1151		1010
	9327680	07/14/20 REIMB'D D C TRANS TAX-P.W.B.	-0.35			101 2026		1010
	9327680	07/14/20 POP FOR RESALE-PARK MACHINES	260.49			101 510 4510	430	1010
		Total for Vendor:	331.77					
34552		3257 GILLUND ENTERPRISES	213.16					
	871168	07/14/20 CARBURETOR CLNR	30.45			101 310 4310	220	1010
	871168	07/14/20 CARBURETOR CLNR	30.45			101 312 4312	220	1010
	871168	07/14/20 CARBURETOR CLNR	30.45			101 517 4517	220	1010
	871168	07/14/20 CARBURETOR CLNR	30.45			601 943 4943	220	1010
	871168	07/14/20 CARBURETOR CLNR	30.45			602 948 4948	220	1010
	871168	07/14/20 CARBURETOR CLNR	30.45			604 957 4957	220	1010
	871168	07/14/20 CARBURETOR CLNR	30.46			605 963 4963	220	1010
	871168	07/14/20 SALES TAX	2.09			604 957 4957	220	1010
	871168	07/14/20 SALES TAX	-2.09			604 2025		1010
	871168	07/14/20 D C TRANSIT TAX	0.15			604 957 4957	220	1010
	871168	07/14/20 D C TRANSIT TAX	-0.15			604 2026		1010
		Total for Vendor:	213.16					
34542		3767 GOODIN COMPANY	215.16					
	09128868-0	06/22/20 REPAIR KIT-SHOWERS/SINK	215.16			101 514 4514	220	1010
		Total for Vendor:	215.16					
34463		5242 GOPHER STATE ONE CALL	206.55					
	61066	06/30/20 153 LOCATES-JUNE	206.55			604 957 4957	437	1010
		Total for Vendor:	206.55					

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34553		5645 H & H DISTRIBUTING	207.50					
	218987	07/09/20 BLOODY MARY MIX	207.50			609 975 4975	254	1010
		Total for Vendor:	207.50					
34554		5443 HACKENMILLER, NANCY	42.79					
	07/14/20	MILES-B.O.W./PROGRAMS	42.79			211 550 4550	441	1010
		Total for Vendor:	42.79					
34464		6158 HANCHULAK, MATTHEW	1,000.00					
	100 06/15/20	PAINT ICE SURFACE	1,000.00*			606 516 4516	400	1010
		Total for Vendor:	1,000.00					
34465		77 HAWKINS INC	5,763.33					
	4742286 06/25/20	HDYR CHLOR SCALE/HDPE-PW/REMO	2,199.50			601 943 4943	210	1010
	4743314 06/25/20	LPC-5/CHLORINE	3,563.83			601 943 4943	210	1010
		Total for Vendor:	5,763.33					
34466		5036 HOHENSTEINS INC	873.00					
	207879 07/01/20	BEER	873.00			609 975 4975	252	1010
		Total for Vendor:	873.00					
34568		6099 IBISCH, TIMOTHY	135.70					
	07/16/20	MILES-CMPAS MTG @ GLENCOE	135.70*			604 959 4959	332	1010
		Total for Vendor:	135.70					
34467		25 JOHNSON BROTHERS LIQUOR CO	7,504.88					
	106035 06/25/20	WINE CREDIT	-38.89			609 975 4975	251	1010
	1587961 06/30/20	LIQUOR	2,143.77			609 975 4975	251	1010
	1587962 06/30/20	WINE	339.05			609 975 4975	251	1010
	1591669 07/07/20	LIQUOR	3,650.40			609 975 4975	251	1010
	1591670 07/07/20	WINE	1,410.55			609 975 4975	251	1010
		Total for Vendor:	7,504.88					

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34555		4356 K-M FOOTBALL BOOSTER CLUB	100.00					
	07/15/20	L.S. SPONSOR-GOLF TOURNEY	100.00			609 976 4976	343	1010
		Total for Vendor:	100.00					
34468		3454 KASSON CAR CARE	20.00					
	21279 06/26/20	TIRE REPAIR	20.00			602 948 4948	400	1010
		Total for Vendor:	20.00					
34556		35 KASSON HARDWARE HANK	1,612.41					
	06/30/20	R&M SUPPLIES-STREETS	80.51			101 310 4310	220	1010
	06/30/20	SMALL TOOLS-STREETS	12.99			101 310 4310	240	1010
	06/30/20	P D OPER SUPPLIES (PAINT-K9)	608.65			101 210 4210	210	1010
	06/30/20	R&M SUPPLIES-PARKS	119.28			101 522 4522	220	1010
	06/30/20	R&M SUPPLIES-F D	3.28			101 220 4220	220	1010
	06/30/20	R&M SUPPLIES-K.A.C.	280.79			101 514 4514	220	1010
	06/30/20	SMALL TOOLS-WATER	19.99			601 943 4943	240	1010
	06/30/20	R&M SUPPLIES-WWTP	36.30			602 948 4948	220	1010
	06/30/20	R&M SUPPLIES-WATER	6.75			601 943 4943	220	1010
	06/30/20	OPER SUPPLIES-L.S.	8.49			609 978 4978	210	1010
	06/30/20	SALES TAX	0.58			609 978 4978	210	1010
	06/30/20	SALES TAX	-0.58			609 2025		1010
	06/30/20	D C TRANSIT TAX	0.04			609 978 4978	210	1010
	06/30/20	D C TRANSIT TAX	-0.04			609 2026		1010
	06/30/20	OPER SUPPLIES-K.A.C.	225.31			101 514 4514	210	1010
	06/30/20	R&M SUPPLIES-WWTP OPERATIONS	30.79			602 947 4947	220	1010
	06/30/20	OPER SUPPLIES-WWTP OPERATIONS	35.89			602 947 4947	210	1010
	06/30/20	SMALL TOOLS-WWTP OPERATIONS	29.48			602 947 4947	240	1010
	06/30/20	R&M SUPPLIES-STORM WATER	21.98			605 963 4963	220	1010
	06/30/20	OPER SUPPLIES-C H	26.99			101 194 4194	210	1010
	06/30/20	R&M SUPPLIES-ARENA	64.94			606 516 4516	220	1010
		Total for Vendor:	1,612.41					
34469		6159 KEN SCHIMEK CONST. INC.	3,877.16					
	949 06/10/20	STORM SEWER REP-5 ST NW	3,877.16			605 963 4963	400	1010
		Total for Vendor:	3,877.16					

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34507		2689 LOCATORS & SUPPLIES INC	215.70					
	0285813-IN	07/06/20 RED MARKING PAINT	105.40			604 957 4957	220	1010
	0285813-IN	07/06/20 SALES TAX	7.24			604 957 4957	220	1010
	0285813-IN	07/06/20 SALES TAX	-7.24			604 2025		1010
	0285813-IN	07/06/20 D C TRANSIT TAX	0.52			604 957 4957	220	1010
	0285813-IN	07/06/20 D C TRANSIT TAX	-0.52			604 2026		1010
	0285899-IN	07/09/20 CLEAR FLAGS	110.30			604 957 4957	220	1010
	0285899-IN	07/09/20 SALES TAX	7.58			604 957 4957	220	1010
	0285899-IN	07/09/20 SALES TAX	-7.58			604 2025		1010
	0285899-IN	07/09/20 D C TRANSIT TAX	0.55			604 957 4957	220	1010
	0285899-IN	07/09/20 D C TRANSIT TAX	-0.55			604 2026		1010
		Total for Vendor:	215.70					
34543		3546 MANKE'S OUTDOOR EQT & APPLIANCES	27.98					
	148945	06/05/20 HYD RESERVOIR CAP/GSKT CAP	27.98			101 522 4522	220	1010
		Total for Vendor:	27.98					
34508		714 MB REPAIR	448.38					
	7633	07/01/20 REPAIR STARTER ON SWEEPER	448.38			101 310 4310	400	1010
		Total for Vendor:	448.38					
34470		2617 MENARDS-ROCHESTER NORTH	59.82					
	66694	06/25/20 LAUNDRY DETERGENT	8.54			101 310 4310	220	1010
	66694	06/25/20 LAUNDRY DETERGENT	8.54			101 312 4312	220	1010
	66694	06/25/20 LAUNDRY DETERGENT	8.54			101 517 4517	220	1010
	66694	06/25/20 LAUNDRY DETERGENT	8.55			601 943 4943	220	1010
	66694	06/25/20 LAUNDRY DETERGENT	8.55			602 948 4948	220	1010
	66694	06/25/20 LAUNDRY DETERGENT	8.55			604 957 4957	220	1010
	66694	06/25/20 LAUNDRY DETERGENT	8.55			605 963 4963	220	1010
	66694	06/25/20 SALES TAX	0.58			604 957 4957	220	1010
	66694	06/25/20 SALES TAX	-0.58			604 2025		1010
	66694	06/25/20 D C TRANSIT TAX	0.04			604 957 4957	220	1010
	66694	06/25/20 D C TRANSIT TAX	-0.04			604 2026		1010
		Total for Vendor:	59.82					

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34557		2234 MID-AMERICAN RESEARCH CHEMICAL	327.50					
	0703391-IN	07/01/20 WHT STRIPING PAINT/WEED KI	327.50			101 310 4310	220	1010
		Total for Vendor:	327.50					
34544		2677 MINER'S OUTDOOR & REC.	305.53					
	169684	07/14/20 THROTTLE CNTRL/TRIMMER HEAD	49.54			101 524 4524	430	1010
	169685	07/14/20 HUSQ 525LS PRO TRIMMER	255.99			101 524 4524	240	1010
		Total for Vendor:	305.53					
34471		2454 MN PUBLIC FACILITIES AUTHORITY	723,275.37					
	06/01/20	2001A PRINCIPAL	504,000.00			602 710 4710	601	1010
	06/01/20	2001A INTEREST	15,703.05			602 710 4710	611	1010
	06/01/20	2011A PRINCIPAL	49,000.00			602 710 4710	601	1010
	06/01/20	2011A INTEREST	6,085.47			602 710 4710	611	1010
	06/01/20	2018A PRINCIPAL	134,000.00			602 710 4710	601	1010
	06/01/20	2018A INTEREST	14,486.85			602 710 4710	611	1010
		Total for Vendor:	723,275.37					
34472		4188 MSFDA-REGION 15	50.00					
	REPLACES CHECK #60046-SENT TO STATE OFFICE							
	07/01/20	2020 MEMBERSHIP DUES	50.00			101 220 4220	334	1010
		Total for Vendor:	50.00					
34509		5881 NAPA AUTO PARTS	591.45					
	378492	06/02/20 OIL FILTER	7.18			601 943 4943	220	1010
	378497	06/02/20 12V PLUG/RED N TACKY	151.68			602 947 4947	210	1010
	378534	06/02/20 BLISTER PACK	9.99			601 943 4943	210	1010
	378598	06/03/20 OIL FILTER/OIL	58.96			101 220 4220	220	1010
	379150	06/08/20 TIRE REP EMERG KIT	9.69			605 963 4963	220	1010
	379205	06/09/20 OIL FILTER	7.18			101 310 4310	220	1010
	379848	06/15/20 OIL DRY	9.20			101 310 4310	220	1010
	380085	06/17/20 134A 12oz CAN	23.97			604 957 4957	220	1010
	380085	06/17/20 SALES TAX	1.64			604 957 4957	220	1010
	380085	06/17/20 SALES TAX	-1.64			604	2025	1010
	380085	06/17/20 D C TRANSIT TAX	0.11			604 957 4957	220	1010
	380085	06/17/20 D C TRANSIT TAX	-0.11			604	2026	1010

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	380531	06/22/20 OIL FILTER/SYNTH OIL	38.91*			101 210 4210	220	1010
	380580	06/22/20 OIL FILTER/SYNTH OIL	38.91*			101 210 4210	220	1010
	380757	06/24/20 ROCKER LED BLK RED/FUSE HOLDER	29.56			602 947 4947	220	1010
	381270	06/29/20 AIR FILTERS	127.35			101 310 4310	220	1010
	381291	06/29/20 OIL DRY/DEX COOL/EXT LIFE	35.38			101 522 4522	220	1010
	381431	06/30/20 BATTERY-CH GENERATOR	43.49			101 194 4194	220	1010
		Total for Vendor:	591.45					
34473		2622 NESS, MIKE	19.00					
	07/01/20	CLASS A LIC RENEWAL REIMB'D	19.00*			101 310 4310	430	1010
		Total for Vendor:	19.00					
34474		60 NORTHERN BEVERAGE DIST. CO. LL	7,753.42					
	659323	07/02/20 BEER	5,304.72			609 975 4975	252	1010
	659323	07/02/20 FREIGHT	2.00			609 975 4975	335	1010
	661955	07/09/20 BEER	2,429.80			609 975 4975	252	1010
	661955	07/09/20 NA BEVERAGE	14.90			609 975 4975	254	1010
	661955	07/09/20 FREIGHT	2.00			609 975 4975	335	1010
		Total for Vendor:	7,753.42					
34475		502 ON-SITE COMPUTERS INC	3,154.29					
	CW68212	05/27/20 F D INTERNET ISSUES	139.65			101 220 4220	400	1010
	CW68669	06/30/20 HUNTRESS MALWARE (7)	252.00			101 192 4192	309	1010
	CW68669	06/30/20 HUNTRESS MALWARE (1)	36.00*			606 516 4516	309	1010
	CW68669	06/30/20 HUNTRESS MALWARE (1)	36.00			609 976 4976	430	1010
	CW68669	06/30/20 HUNTRESS MALWARE (3)	108.00			101 210 4210	309	1010
	CW68669	06/30/20 SALES TAX	2.47			609 976 4976	430	1010
	CW68669	06/30/20 SALES TAX	-2.47			609	2025	1010
	CW68669	06/30/20 D C TRANSIT TAX	0.18			609 976 4976	430	1010
	CW68669	06/30/20 D C TRANSIT TAX	-0.18			609	2026	1010
	CW68802	07/08/20 SERVER BACK UP	1,860.00			101 192 4192	309	1010
	CW68802	07/08/20 WORK STATION (7)	385.00			101 192 4192	309	1010
	CW68802	07/08/20 WORK STATION (1)	55.00*			606 516 4516	309	1010
	CW68802	07/08/20 WORK STATION (1)	55.00			609 976 4976	430	1010
	CW68802	07/08/20 WORK STATION (3)	165.00			101 192 4192	309	1010
	CW68802	07/08/20 SALES TAX	3.78			609 976 4976	430	1010
	CW68802	07/08/20 SALES TAX	-3.78			609	2025	1010

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	CW68802	07/08/20 D C TRANSIT TAX	0.27			609 976 4976	430	1010
	CW68802	07/08/20 D C TRANSIT TAX	-0.27			609 2026		1010
	CW68706	06/30/20 CHROME REPAIR-ZAWORSKI	62.64			101 192 4192	400	1010
		Total for Vendor:	3,154.29					
34476		23 PHILLIPS WINE & SPIRITS	6,404.06					
	6053837	06/30/20 LIQUOR	4,280.66			609 975 4975	251	1010
	6053838	06/30/20 WINE	654.00			609 975 4975	251	1010
	6056523	07/07/20 LIQUOR	1,275.90			609 975 4975	251	1010
	6056524	07/07/20 WINE	193.50			609 975 4975	251	1010
		Total for Vendor:	6,404.06					
34477		3936 POMP'S TIRE SERVICE INC	48.00					
	230094679	06/29/20 TRUCK TIRE REPAIR	48.00			101 310 4310	400	1010
		Total for Vendor:	48.00					
34534		780 RAPPE, LINDA	106.31					
	07/14/20	LAPTOP-WINDOWS 10 PRO	106.31			101 140 4140	210	1010
		Total for Vendor:	106.31					
34478		2284 REDING, JESSE	154.00					
	07/07/20	REDING-UNIFORM ALLOWANCE (SHOE	154.00			101 210 4210	214	1010
		Total for Vendor:	154.00					
34479		4358 REINHART FOODSERVICE LLC	1,515.80					
	622796	07/01/20 K.A.C. CONCESSIONS	642.47			101 514 4514	262	1010
	626310	07/08/20 K.A.C. CONCESSIONS	873.33			101 514 4514	262	1010
		Total for Vendor:	1,515.80					
34497		5885 ROCHESTER PLUMBING & HEATING	380.00					
	115224	07/09/20 PLUGGED SEWER LINE @ LIBRARY	380.00			211 550 4550	400	1010
		Total for Vendor:	380.00					
34558		95 ROCHESTER SAND & GRAVEL	781.44					
	4900023546	07/09/20 ASPHALT MIX	781.44*			101 311 4311	220	1010
		Total for Vendor:	781.44					

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34480		63 SCHOTT DIST CO INC	21,962.38					
	394387 07/01/20	BEER	5,929.70			609 975 4975	252	1010
	395098 07/09/20	BEER	15,625.71			609 975 4975	252	1010
	395098 07/09/20	NA BEVERAE	336.95			609 975 4975	254	1010
	395099 07/09/20	WINE	70.02			609 975 4975	251	1010
		Total for Vendor:	21,962.38					
34481		2325 SE MN LEAGUE OF MUNICIPALITIES	40.00					
	06/30/20 '20-'21	MEMBERSHIP DUES	40.00			101 111 4111	334	1010
		Total for Vendor:	40.00					
34498		64 SELCO	1,449.34					
	047926 07/08/20	JULY AUTOMATION & PC SUPPORT	1,449.34			211 550 4550	309	1010
		Total for Vendor:	1,449.34					
34559		6086 SHAFER-GOTTSCHALK, PATRICIA	66.59					
	07/14/20	MILES- C H & MTGS	51.75			211 550 4550	331	1010
	07/14/20	MILES-PROGRAMS	14.84			211 550 4550	441	1010
		Total for Vendor:	66.59					
34482		3850 SOUTHERN GLAZER'S OF MN	3,245.91					
	1967711 07/01/20	LIQUOR	1,020.25			609 975 4975	251	1010
	1967711 07/01/20	WINE	46.00			609 975 4975	251	1010
	1967711 07/01/20	FREIGHT	13.95			609 975 4975	335	1010
	1969957 07/08/20	LIQUOR	530.82			609 975 4975	251	1010
	1969957 07/08/20	FREIGHT	7.75			609 975 4975	335	1010
	1972515 07/15/20	LIQUOR	1,513.18			609 975 4975	251	1010
	1972515 07/15/20	WINE	92.00			609 975 4975	251	1010
	1972515 07/15/20	FREIGHT	21.96			609 975 4975	335	1010
		Total for Vendor:	3,245.91					
34483		5708 STAPLES BUSINESS CREDIT	1,118.07					
	7309372133 06/30/20	DATA BINDERS	21.32			101 140 4140	210	1010
	7309372133 06/30/20	COPY PAPER	22.91			101 140 4140	210	1010
	7309372133 06/30/20	COPY PAPER	55.56			101 210 4210	210	1010
	7309372133 06/30/20	COPY PAPER	22.88			101 191 4191	210	1010

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	7309372133	06/30/20 COPY PAPER	29.41			101 510 4510	210	1010
	7309372133	06/30/20 COPY PAPER	55.56			211 550 4550	210	1010
	7309372133	06/30/20 COPY PAPER	22.88			290 650 4650	210	1010
	7309372133	06/30/20 COPY PAPER	29.42			601 944 4944	210	1010
	7309372133	06/30/20 COPY PAPER	29.42			602 949 4949	210	1010
	7309372133	06/30/20 COPY PAPER	29.42			604 959 4959	210	1010
	7309372133	06/30/20 COPY PAPER	29.42			605 963 4963	210	1010
	7309372133	06/30/20 SALES TAX	2.02			604 959 4959	210	1010
	7309372133	06/30/20 SALES TAX	-2.02			604 2025		1010
	7309372133	06/30/20 D C TRANSIT TAX	0.14			604 959 4959	210	1010
	7309372133	06/30/20 D C TRANSIT TAX	-0.14			604 2026		1010
	7309372133	06/30/20 LAM. POUCHES/INK	144.63			101 514 4514	210	1010
	7309403704	06/30/20 INK CARTRIDGES	108.87			602 949 4949	210	1010
	7309372133	07/06/20 HDMI 6' CABLE	20.58			101 140 4140	210	1010
	7309575247	07/06/20 DRYLINE CORR/ENVEL/CLOCK/P	105.80			101 140 4140	210	1010
	7309372133	07/07/20 LENOVO-LAPTOP FOR C H	389.99			101 140 4140	210	1010
		Total for Vendor:	1,118.07					
34484		6076 STRADTMANN, MATT	274.35					
	07/08/20	MEALS-SMUGGLERS INC TRNG	46.65			101 210 4210	333	1010
	07/08/20	MILES-SMUGGLERS INC TRNG	227.70			101 210 4210	333	1010
		Total for Vendor:	274.35					
34485		498 TEIGEN PAPER & SUPPLY INC	695.05					
	97892	07/01/20 FOLD TOWELS	86.34			101 514 4514	210	1010
	98189	07/02/20 STAINLESS STEEL CLNR	11.49			101 514 4514	210	1010
	96549	06/19/20 FOLD TOWELS	28.78			602 948 4948	210	1010
	94316	06/01/20 SOFT SCRUB CLNR	2.01			101 310 4310	220	1010
	94316	06/01/20 SOFT SCRUB CLNR	2.01			101 312 4312	220	1010
	94316	06/01/20 SOFT SCRUB CLNR	2.01			101 517 4517	220	1010
	94316	06/01/20 SOFT SCRUB CLNR	2.02			601 943 4943	220	1010
	94316	06/01/20 SOFT SCRUB CLNR	2.02			602 948 4948	220	1010
	94316	06/01/20 SOFT SCRUB CLNR	2.01			604 957 4957	220	1010
	94316	06/01/20 SOFT SCRUB CLNR	2.02			605 963 4963	220	1010
	94316	06/01/20 SALES TAX	0.14			604 957 4957	220	1010
	94316	06/01/20 SALES TAX	-0.14			604 2025		1010
	94316	06/01/20 D C TRANSIT TAX	0.01			604 957 4957	220	1010

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	94316	06/01/20 D C TRANSIT TAX	-0.01			604 2026		1010
	94935	06/05/20 FOLD TOWELS	4.11			101 310 4310	210	1010
	94935	06/05/20 FOLD TOWELS	4.11			101 312 4312	210	1010
	94935	06/05/20 FOLD TOWELS	4.11			101 517 4517	210	1010
	94935	06/05/20 FOLD TOWELS	4.11			601 943 4943	210	1010
	94935	06/05/20 FOLD TOWELS	4.11			602 948 4948	210	1010
	94935	06/05/20 FOLD TOWELS	4.12			604 957 4957	210	1010
	94935	06/05/20 FOLD TOWELS	4.11			605 963 4963	210	1010
	94935	06/05/20 SALES TAX	0.28			604 957 4957	210	1010
	94935	06/05/20 SALES TAX	-0.28			604 2025		1010
	94935	06/05/20 D C TRANSIT TAX	0.02			604 957 4957	210	1010
	94935	06/05/20 D C TRANSIT TAX	-0.02			604 2026		1010
	95670	06/11/20 CAN LINERS-DOWNTOWN TR CANS	77.70			101 310 4310	220	1010
	95715	06/12/20 SOFT SCRUB CLNR	2.11			101 310 4310	220	1010
	95715	06/12/20 SOFT SCRUB CLNR	2.11			101 312 4312	220	1010
	95715	06/12/20 SOFT SCRUB CLNR	2.11			101 517 4517	220	1010
	95715	06/12/20 SOFT SCRUB CLNR	2.11			601 943 4943	220	1010
	95715	06/12/20 SOFT SCRUB CLNR	2.11			602 948 4948	220	1010
	95715	06/12/20 SOFT SCRUB CLNR	2.10			604 957 4957	220	1010
	95715	06/12/20 SOFT SCRUB CLNR	2.11			605 963 4963	220	1010
	95715	06/12/20 SALES TAX	0.14			604 957 4957	220	1010
	95715	06/12/20 SALES TAX	-0.14			604 2025		1010
	95715	06/12/20 D C TRANSIT TAX	0.01			604 957 4957	220	1010
	95715	06/12/20 D C TRANSIT TAX	-0.01			604 2026		1010
	96091	06/16/20 FOLD TOWELS	28.78			602 947 4947	220	1010
	97823	06/30/20 DISINF SPRAY/FLR CLNR/CANLINER	356.75			101 514 4514	210	1010
	98237	07/06/20 ROLL TOWELS/NITRILE GLVS	47.57*			101 210 4210	220	1010
		Total for Vendor:	695.05					
34545		204 THATCHER POOLS & SPAS INC	426.47					
	64591-2	06/26/20 IGNIT & GSKT KITS/FLOW SWITCH	426.47			101 514 4514	220	1010
		Total for Vendor:	426.47					
34486		5834 THOMSON REUTERS - WEST	123.60					
	842620211	06/30/20 INVESTIGATIVE SUITE-JUNE	123.60*			101 210 4210	440	1010
		Total for Vendor:	123.60					

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34560		4503 TITAN MACHINERY	737.30					
	14245688	07/14/20 PART FOR 721F LOADER	737.30			101 310 4310	220	1010
		Total for Vendor:	737.30					
34510		4253 TRUCKIN' AMERICA OF ROCHESTER	288.00					
	156546	07/06/20 BACK RACK	288.00			604 957 4957	240	1010
	156546	07/06/20 SALES TAX	19.80			604 957 4957	240	1010
	156546	07/06/20 SALES TAX	-19.80			604	2025	1010
	156546	07/06/20 D C TRANSIT TAX	1.44			604 957 4957	240	1010
	156546	07/06/20 D C TRANSIT TAX	-1.44			604	2026	1010
		Total for Vendor:	288.00					
34487		71 UTILITY CONSULTANTS INC	3,370.12					
	105588	07/01/20 TOTAL COLIFORM	105.00			601 943 4943	440	1010
	105588	07/01/20 CBOD/TSS/FEC COLIF/TOT PHOSPH	2,947.00			602 947 4947	440	1010
	105622	07/01/20 MANTORVILLE TESTING	318.12			602 947 4947	440	1010
		Total for Vendor:	3,370.12					
34569		5035 VALLI INFORMATION SYSTEMS INC	1,849.47					
	59882	06/30/20 UTILITY BILLING MAILING	369.89			601 944 4944	325	1010
	59882	06/30/20 UTILITY BILLING MAILING	369.89			602 949 4949	325	1010
	59882	06/30/20 UTILITY BILLING MAILING	739.80			604 959 4959	325	1010
	59882	06/30/20 UTILITY BILLING MAILING	369.89			605 963 4963	325	1010
		Total for Vendor:	1,849.47					
34488		5047 WATERVILLE FOOD & ICE INC	476.42					
	04-007931	07/01/20 ICE-LIQUOR STORE	194.84			609 975 4975	257	1010
	04-007973	07/04/20 ICE-LIQUOR STORE	144.62			609 975 4975	257	1010
	04-008038	07/08/20 ICE-LIQUOR STORE	136.96			609 975 4975	257	1010
		Total for Vendor:	476.42					
34565		5182 WHKS & CO.	637.44					
	41444	07/13/20 I & I IMPLEMENTATION	637.44*			602 948 4948	303	1010
		Total for Vendor:	637.44					

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34489		2407 WINE MERCHANTS	716.00					
	7289409	06/30/20 WINE	716.00			609 975 4975	251	1010
		Total for Vendor:	716.00					
34561		5809 WRS IMPORTS: REVEN STEPHENS	295.55					
	2647	07/14/20 LIQUOR	285.55			609 975 4975	251	1010
	2647	07/14/20 FREIGHT	10.00			609 975 4975	335	1010
		Total for Vendor:	295.55					
34511		50 XCEL ENERGY	13.83					
	691286041	07/06/20 UTIL SERV-STR LT 6/3-7/2	15.98			101 316 4316	380	1010
	691286041	07/06/20 ELEC COMBO REFUND cr	-2.15			101 316 4316	380	1010
		Total for Vendor:	13.83					
34539		2731 ZAWORSKI, NANCY	398.54					
	07/14/20	K.A.C. CONCESSIONS (SAMS)	398.54			101 514 4514	262	1010
		Total for Vendor:	398.54					
		# of Claims	82	Total:				1152,745.06

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Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$102,790.57
211 Library Fund	
1010 CASH-OPERATING	\$2,313.33
290 Economic Development	
1010 CASH-OPERATING	\$22.88
391 Oppidan/Folkestad TIF	
1010 CASH-OPERATING	\$8,496.00
601 Water Fund	
1010 CASH-OPERATING	\$7,245.35
602 Sewer Fund	
1010 CASH-OPERATING	\$728,325.54
604 Electric Fund	
1010 CASH-OPERATING	\$238,910.46
605 Storm Water	
1010 CASH-OPERATING	\$4,355.39
606 ICE ARENA	
1010 CASH-OPERATING	\$5,895.40
609 Liquor Fund	
1010 CASH-OPERATING	\$52,556.81
610 Maple Grove Cemetery	
1010 CASH-OPERATING	\$1,833.33
Total:	\$1,152,745.06

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Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED *See Signature Page* _____ Council Member
_____ Council Member

**CITY OF KASSON
RESOLUTION #7.X-20**

**RESOLUTION CERTIFYING DELINQUENT CLAIMS
TO THE COUNTY AUDITOR**

WHEREAS, during 2020, the City of Kasson provided fire related services to properties within the City; and

WHEREAS, provisions of the City Code provide that bills for these services remaining unpaid for an extended period shall be certified against the affected properties; and

WHEREAS, the City of Kasson enforced the removal of weeds, brush and tall grass for nuisance violations, as provided under various provisions of the City Code; and

WHEREAS, during 2019/20 the City of Kasson provided water, sewer and electrical related services to properties within the City;

WHEREAS, provisions of the City Code provide that all charges may be assessed against the property; and

WHEREAS, payment for the service is due after the service has been provided;

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF KASSON, MINNESOTA:

The Finance Director is hereby authorized to certify to the Dodge County Auditor these charges:

1.	Tim Klatt/Becky's	19 Main St W PID# 24.100.1510	Delinquent Utilities Administrative fee	\$ 94.95 \$50.00
2.	Reynolds/Pavlak	114 8 th Av SW PID# 24.100.4060	Delinquent Utilities Administrative fee	\$105.70 \$50.00
3.	Hindermann/TW Co	18 Vet Mem Hwy E PID # 24.033.5800	Delinquent Utilities Administrative fee	\$902.22 \$50.00
4.	Johnson, Shelly	203 7 th St NE PID # 24.432.0040	Delinquent Utilities Administrative Fee	\$177.06 \$ 50.00
5.	Irish Assoc(McGinnis)	507 2 nd Av SW PID# 24.506.0320	Delinquent Utilities Administrative fee	\$678.63 \$50.00
6.	Paramark(Richards)	400 2 nd St SW PID# 24.100.4920	Delinquent Utilities Administrative fee	\$775.57 \$50.00

7. Premier Kasson (Runick)	532 Vet Mem Highway W PID # 24.100.5375	Delinquent Utilities Administrative fee	\$244.06 \$50.00
8. JC Nerstad	302 6 th St SW PID # 24.301.0020	Delinquent Utilities Administrative Fee	\$165.93 \$ 50.00
9. Raymond, Curt	604 8 th St NE PID # 24.135.6010	Delinquent Utilities Administrative Fee	\$656.29 \$ 50.00

The County Auditor shall collect these charges, including 9% interest, along with the 2020 property taxes collectable in 2021.

ADOPTED this 22nd day of July, 2020

ATTEST:

Chris McKern, Mayor

Linda Rappe, City Clerk

The motion for the adoption of the foregoing resolution was made by Council Member _____ and duly seconded by Council Member _____. Upon a vote being taken, the following members voted in favor there of _____. Those against same: _____.

KASSON PUBLIC LIBRARY (KPL) BOARD OF TRUSTEES MEETING MINUTES

Tuesday, June 9th, 2020, at 6:00pm in the Library

Present: Lisa Carlsen, Melissa Ferris, Pres. Tarik Kamel, Laurie Schultz, Jon Wright and Dir. Pat Shaffer-Gottschalk

Absent: none

Visitors: Tim Ibisch, Kasson City Administrator

Petitions to the Chair: none

Amendments to Agenda: Motion to approve existing agenda by Schultz, 2nd by Wright. Motion carried.

Minutes of the May KPL Board Meeting: Motion to approve by Kamel, 2nd by Ferris. Motion carried.

Financial Reports/Payables: Motion to approve by Wright, 2nd by Kamel. Motion carried.

Monthly Reports/Receivables: Motion to approve by Kamel, 2nd by Ferris. Motion carried.

Director's Report:

- On May 21st, KPL reopened with limited capacity. Averaging 53 patrons/day.
- Barb Thompson is learning quickly. David Greenfield has his 1st year anniversary at KPL in June.

Building Report:

- Trash and recycling now occurring at the curb.
- Flower bed and pots have been added to the front. A Girl Scout troop has expressed interest in planting a future butterfly garden. Due to the pandemic, plans are on hold.
- Plumbing issues occurred again. Recommendations include replacing staff toilet with a jetted toilet and pouring a 5-gallon bucket of water into the system to flush the system. Ibisch recommended Charlie compare jetted toilets as well as the cost of purchasing a pressure flushing system for city use. Board agreed. Ibisch will talk with Charlie to get estimates.

Summer Reading Program made available through generous community donations:

- Book Bug will make advertised stops every Tues and Thurs to hand out free books and prizes to area youth of all ages.
- Online activities, Tech Club, storytimes, and 2 professional performances are arranged online.
- Entire summer book program funded by donations.

Committee Reports:

City Council: Ibisch stated the city expects a 10% decrease in 2021 government funding due to Covid-19 and asked the Board to begin prioritizing projects. With nearly \$91,000 in library cash reserves, Ibisch recommended utilizing the funds for the parking lot to maximize its dollar value today in relation to future inflation. Ferris mentioned pooling the remaining library cash reserves with city funds for investment. Nancy Zaworski, Kasson Finance Director, plans on attending the July Board Meeting to discuss and answer questions.

Friends of the Library: none

SELCO Board of Director's Meeting: none

Old Business: Pat notified Gale that KPL is cancelling its membership. Nancy's personal auto insurance will cover any accident while the Book Bug is in service. The SELCO ILS agreement (with no change in fee) was signed by Kamel.

New Business: Gale would like librarians and trustees to try UDEMY (\$2500/year) as a cheaper alternative to Gale courses. Plumbing repairs and recommendations were discussed under the Building Report.

Closed Meeting for Staff Evaluation: Meeting closed from 6:40-6:55pm for staff evaluation. Motion to accept the performance review for David Greenfield by Wright; 2nd by Kamel. Motion carried unanimously.

General Discussion: none

Adjourn: 7:11pm

Respectfully submitted by: Laurie Schultz, secretary

MINUTES OF PLANNING COMMISSION MEETING
July 13, 2020

Pursuant to due call and notice thereof, a regular Planning Commission meeting was held at City Hall on the 13th day of July, 2020 at 6:30 PM

THE FOLLOWING WERE PRESENT: Commissioner Ferris, Commissioner Zelinske, Commissioner Tinsley, Commissioner Thompson, Commissioner Burton, Commissioner Torkelson and Commissioner Fitch

THE FOLLOWING WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: Administrator Ibisch, Clerk Rappe, Brad Schieb, Chad Stannard and Tim O'Morrow

CALL TO ORDER AT 6:30PM

MINUTES OF THE PREVIOUS MEETING June 8, 2020 - Motion made to Approve the June 8, 2020 Meeting Minutes as submitted made by Commissioner Burton, second by Commissioner Tinsley with All Voting Aye.

STANNARD DISCUSSION – POTENTIAL CUP REVISION ON A STORAGE UNIT. – Administrator Ibisch gave background stating that this does not currently meet the requirements of the current conditional use permit.

Chad Stannard – 24749 619th St, Mantorville – he is the owner of Kasson Storage on the south side of Highway 14. He has received many calls for storage of campers. Currently there are two buildings built with the potential of 5 buildings and he has the space at the moment and this would be additional revenue for himself. He stated that there are 16 cars at Hoff's Collision Center at the moment.

Mr. Stannard's plan is to put in security lights and camera and a fence but he does not have the money at the moment. The storage would be on the north side of the current buildings. He would put gravel in the grass area.

The vehicle would have to be a running vehicle, boat or campers.

Time limit for storage

The Planning Commissioners thought that this would be acceptable to bring forward with screening, enforceability of surface, with drainage and schematic on parking plan and time limit this is a short term. Staff will coordinate with Stannard.

ZONING ORDINANCE REWRITE – Brad Schieb, HKGi went through the updates. Mr. Schieb stated that variances that are recorded should be officially revoked. An addition to the fee schedule for a recording fee for variances and cups would be appropriate. Concept plan replaces the current term of general development plan. Planned Unit Developments would not be their own district. Administrator Ibisch would like city parks added to the map. Mr. Schieb went over the new maps and the map with the major changes that would affect properties.

OTHER - Nothing

ADJOURN 8:04PM

Respectfully Submitted,

Linda Rappe, City Clerk

Kasson Fire Department – Monthly Meeting

JULY 6, 2020 - 1900

Meeting Called to Order: Chief Fitch

Roll Call

Minutes of the previous Meeting: Read and Approved

Treasurer's Report – Relief General Fund: \$30,285.71

Appointment of Entertainment: (AUG) SKOGERBO / THORSON

Training/Drill(s):

JULY 20	Pump Ops/Search & Rescue
JULY 27	SE EMS make up (field triage/tourniquet/CNS injury)

Guest(s):

None

Old Business:

- KM Project Kids
 - Tuesday, June 9th
 - Schuh stated that it was a lot of fun, great interaction with the kids, and we were invited back
- Recording PPE
 - Reminder to record this in the tools section. If we are making patient contact we have PPE on and we need to document that
 - Write what specific type of mask you used (KN95 or surgical mask)

New Business:

- Kwik Trip Fuel
 - We need to make sure when we get a receipt from them that it specifically says “FUEL”
 - Make sure that they get it switched if not
- Thank You
 - Josie F. – goes to JLH and just wanted to say thanks
 - Melissa Seljan – for the scholarship
 - Dewey Fjerstad Parade
 - Compliments continue to come in for our birthday parades
- Retirement
 - Nick Fitch
 - Letter has already been submitted to the City
 - Retirement was accepted by department
- Probationary Members Update
 - Recognized for completion of all requirements of FF1/FF2 certification
 - Brian Halverson, Zach Jacobson, Tony Jensen, Adam Lee, Alex Skogerbo
- Relief Update
 - Bylaws: please review handout and we will be voting on them at August meeting
 - D.C. McAndrews gave comment on how the bylaws were updated with guidance from state
 - Article 2 has been changed to include our emergency medical response as active service duties
 - Article 6 has been changed to reflect handling of pensions for members who return to service
 - Big thank you to FF B. Kruger for getting these completed
 - Raffle: we still have some work to do, sell sell sell

Kasson Fire Department – Monthly Meeting cont.

JULY 6, 2020

- Shopko/Plaza 57 Update
 - New name is now Plaza 57 which will contain multiple suites with numbers ranging from 100-900
 - Some suites will be opening in the near future with the idea of creating a mini mall
 - We have keys for the KNOX box in the Rescue which is located directly to the right of the front doors
- Country Financial Donation
 - Jill Moosebrueger donated \$1500 to our department. If you see them make sure to say thank you
- KPD Numbers
 - A sheet will be placed by the main radio of the entire department staff with cell numbers
- Training
 - D.C. McAndrews gave comment on how we are able to track and record completed assignments
 - There is a flow chart that will be posted that shows the process that will be utilized
 - First step is that you will receive an email that informs you of what you need to do
- Road closure
 - 2nd and 3rd street still closed for unknown amount of time for railroad maintenance
- City of Kasson authorization of Driver's License Check form
 - Fill out this form and get it back to Chief tonight
- Burger Night presented by Juan
 - Tuesday July 21st from 1700-1900 and we will only serve 150 people
 - Will offer eat in area but will be preparing for majority of drive up/take out

Officers Update:

- Chief stated that we have never initiated a specific means of measuring how to quantify a members years of service requirements. We are able to utilize Aladtec to run reports on hours each member has signed up for. The officers are currently looking at having a requirement of an average of 48 hours per duty crew week for each member. Chief will put the requirements into writing and it will be brought back to the department for approval. The top person is at over 700 hours and the bottom person is at 43. This is showing a huge discrepancy in effort.
- Capt Miller gave reminder that the duty crew week includes the weekend

Relief Updates:

- N/A

=====

▪ Apparatus / Other Status Reports

- Rescue no Narcan medication currently
- Engine I
- Engine II still waiting to get repairs done
- Tanker I
- Tanker II
- Ladder I
- Grass Rig
- Utility
- EMR Unit Pulse Ox has been fixed
- HAZMAT

Bills Reviews by Relief:

- N/A

With Our Thanks



Thank you
sophia

Thanks
Bear

Roddy
Z

Thank you
so much for
Newey's parade
See close

Joel

Jim Kwon

Thank you.
Brenda
Gulluck

Thanks for all
your support
Beth

THANK YOU
John M.

Thank you
John

Kasson Fire + Rescue
Dept.

You made
our little corner
of the world
a happier place
to be!

Thank you
Liptal Linn

Thank you
Jenny

A huge
Thank you
to ALL who made
our "Newey" parade
a success! Kathy K

Thank you for your
support of my
recovery & happiness

Thank you
for your support
and kindness
in participating
in the parade.
It was very
thoughtful and
we thank you
very much!
Sincerely,
Terri Lipp

Thank you
Joel

Brad Baerum

Karen Staige
Stage by Staige

Thank you
so much
Shan B.

Thank you,
Jay

Thank you so much,
Brend T.

Thank you all so much
Abigail

Dear Firefighters,

Thank you for all
that you do you are
very important for
Kasson, MN. Also
thank you for
working during
these uncertain
times! Hope you
all do well



Sincerely,
Josie F.

thank
you

KFD,

Thank you very much for the scholarship. I will be using it to attend Winona State University to major in nursing in the fall. KFD has always been family to me and I want to thank you for all the support you have given me through the years.

- Melissa Selyan

**CITY OF KASSON
RESOLUTION #7.X-20**

**RESOLUTION APPOINTING ELECTION JUDGES FOR THE
2020 PRIMARY AND GENERAL ELECTIONS**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KASSON, MINNESOTA:

- A. The persons named are hereby appointed judges for the August 11, 2020 Primary Election and the November 3, 2020 General Election, to be held at the Kasson-Mantorville High School in the South Gym, 101 16th St NE, City of Kasson.

Election Official – Linda Rappe

Head Judge-Central

Jerri Ness

Anna Redfern

Paulette Riedel

Chuck Coleman

Doug Robinson

Cathy Pletta

Sandy Benfield

Sherry Whalen

Head Judge-North

Carla Abel

Dave Johnson

Mary Jane Kroulik

Robin Germundson

Shelly Germundson

April Musselman

Ricky Hess

Al Whalen

Head Judge-South

Janis Naig

Rosy Carlson

Lydia Musselman

Carmen Livingood

Jana Nawrocki

Barb Anderson

Emma Germundson

Nancy Gronvold

- B. Judges of Election hereby appointed shall service from 6:00 AM to 8:00 PM and to completion of the count as required by law.
- C. Election judges shall be compensated at the rate of \$12.50 per hour.

Adopted this 22nd day of July, 2020

ATTEST:

Linda Rappe, City Clerk

Chris McKern, Mayor

The motion for the adoption of the foregoing resolution was made by Council Member -- and duly seconded by Council Member --. Upon a vote being taken, the following members voted in favor thereof: --. Those against same: --.

**CITY OF KASSON
RESOLUTION #7.X-20**

**RESOLUTION WRITING OFF DELINQUENT ACCOUNTS PAST STATUTE
OF LIMITATIONS**

WHEREAS, the City of Kasson has worked to collect on delinquent utility billings, and,

WHEREAS, after review of delinquent accounts; and

WHEREAS, dates of accounts for said accounts have exceeded the statute of limitations.

**NOW THEREFORE BE IT RESOLVED BY THE COMMON COUNCIL OF THE
CITY OF KASSON, MINNESOTA:**

The Finance Director is authorized to remove billings past the date of Statute of Limitations or deemed uncollectible from utility billing receivables:

314 COUNTRYVIEW ST	224.53
111 WINDSOR ST E	131.94
712 SOUTH FORK PL SE	106.08
299 COUNTRYVIEW ST	253.77
1106 10TH ST NW	20.21
526 VET MEM HWY W	802.47
1204 7TH AVE SE	140.85
78 CENTRAL AVE	93.58
28 SUNSET AVE	93.49
303 12TH AVE NE	318.22
85 VET MEM HWY E	577.36
19 MAIN ST W	521.14
723 5TH AVE NW	436.45
3 WINDSOR ST W	34.77
501 VET MEM HWY W	509.12
84 MEADOWLARK AVE	51.25
104 5TH AVE NW	1830.17
607 7TH ST NE	25.46
302 MAIN ST W 2NW	64.26
16 6TH AVE NW	7.62
106 MANTORVILLE AVE S	373.39
209 CROWN AVE	89.42
206 1ST AVE NW	170.18
37 SUNSET AVE	338.55
904 5TH AVE NE	104.87
507 2ND AVE SW	174.05
509 2ND AVE SW	250.00
87 MEADOWLARK AVE	685.84
1007 15TH AVE NW	157.13

Adopted this 22nd day of July, 2020.

ATTEST:

Chris McKern, Mayor

Linda Rappe, Clerk

The motion for adoption of the foregoing resolution was made by Councilmember ____ and seconded by Councilmember _____. Upon vote being taken thereon, the following voted in favor thereof: _____ and the following voted against same: _____. Whereupon said resolution was declared duly passed and adopted.

2905 South Broadway
Rochester, MN 55904-5515
Phone: 507.288.3923
Fax: 507.288.2675
Email: rochester@whks.com
Website: www.whks.com



July 13, 2020

Honorable Mayor and City Council
City of Kasson
401 5th Street SE
Kasson, MN 55944-2204

RE: Kasson, MN
16th Street NE Improvements
Pay Request No. 4

Dear Mayor and City Council:

Enclosed is Pay Request No. 4 for work on the above referenced project.

We recommend payment in the amount of \$65,586.92 to:

Carl Bolander & Sons LLC
251 Starkey Street,
Saint Paul, MN 55107

Please contact me if you have any questions.

Sincerely,

WHKS & co.

A handwritten signature in blue ink, appearing to read "Brandon W. Theobald".

Brandon W. Theobald, P.E.

BT/jm

Enclosure

cc: Nancy Zaworski, Interim City Administrator
Steve Johnson, Carl Bolander & Sons LLC.
Carisa Johnson, Carl Bolander & Sons LLC.

2905 South Broadway
 Rochester, MN 55904
 Phone: 507.288.3923



PARTIAL PAYMENT REQUEST
 FOR CONSTRUCTION WORK COMPLETED

Project: 16th Street NE Improvements
 SAP: 240-109-001
 Project No.: 8749
 Location: Kasson, MN
 Contractor: Carl Bolander & Sons, LLC

Bid Price: \$1,084,455.00
 Date: Jul. 13, 2020
 Estimate #: 4
 % Complete: 100.7%

Item No.	Description	Unit	Unit Price	Quantity	Quantity Completed Previous Estimates	Quantity Completed This Estimate	Quantity Completed to Date	Total
2021.501	MOBILIZATION	LS	\$43,366.24	1	1	0.1	1.00	\$ 43,366.24
2101.501	CLEARING AND GRUBBING	LS	\$5,000.00	1	1	0.0	1.0	\$ 5,000.00
2104.502	REMOVE SIGN	EACH	\$100.00	6	6	0.0	6.0	\$ 600.00
2104.503	REMOVE PIPE CULVERTS	LF	\$3.50	500	500	0.0	500.0	\$ 1,750.00
2105.504	GEOTEXTILE FABRIC TYPE 5 (P)	SY	\$1.00	21,700	21,700	0.0	21,700.0	\$ 21,700.00
2105.507	COMMON EXCAVATION (P)	CY	\$8.00	11,350	11,350	0.0	11,350.0	\$ 90,800.00
2105.507	STABILIZING AGGREGATE	CY	\$28.00	1,372	913	0.0	913.1	\$ 25,565.72
2112.519	SUBGRADE PREPARATION	ROAD STA	\$0.01	75	75	0.0	75.0	\$ 0.75
2118.507	AGGREGATE SURFACING (CV) CLASS 5	CY	\$38.00	265	265	0.0	265.0	\$ 10,070.00
2211.507	AGGREGATE BASE (CV) CLASS 5 (P)	CY	\$32.00	6,271	6,271	0.0	6,271.0	\$ 200,672.00
2221.507	SHOULDER BASE AGGREGATE (CV) CLASS 5	CY	\$28.00	970	970	0.0	970.0	\$ 27,180.00
2232.603	MILLED RUMBLE STRIPS-CL	LF	\$0.35	7,300	0	0.0	0.0	\$ -
2232.603	MILLED SINUSOIDAL RUMBLE STRIPS	LF	\$0.40	14,475	0	13,104.0	13,104.0	\$ 5,241.60
2360.504	TYPE SP 12.5 WEAR CRS MIX(2.B)3.0" THICK	SY	\$35.00	530	0	315.4	315.4	\$ 11,039.35
2360.509	TYPE SP 12.5 NON WEAR COURSE MIX (3.B)	TON	\$70.00	2,508	2,400	0.0	2,400.0	\$ 168,000.00
2360.509	TYPE SP 12.5 WEARING COURSE MIX (3.C)	TON	\$79.00	1,881	1,744	0.0	1,743.7	\$ 137,753.88
2360.509	TYPE SP 9.5 WEARING COURSE MIX (3.C)	TON	\$78.50	1,881	1,730	60.0	1,790.0	\$ 140,515.00
2501.502	24" RC CULVERT APRON	EACH	\$1,000.00	4	6	0.0	6.0	\$ 6,000.00
2501.502	30" RC CULVERT APRON	EACH	\$1,200.00	2	2	0.0	2.0	\$ 2,400.00
2501.502	48" RC CULVERT APRON	EACH	\$2,300.00	2	2	0.0	2.0	\$ 4,600.00
2501.502	15" CS SAFETY APRON	EACH	\$600.00	14	16	0.0	16.0	\$ 9,600.00
2501.503	24" RC CULVERT PIPE	LF	\$68.00	125	189	0.0	188.5	\$ 12,818.00
2501.503	30" RC CULVERT PIPE	LF	\$96.00	65	65	0.0	65.0	\$ 6,240.00
2501.503	48" RC CULVERT PIPE	LF	\$219.00	71	71	0.0	71.0	\$ 15,549.00
2501.503	15" CS PIPE CULVERT	LF	\$37.00	262	298	0.0	298.0	\$ 11,026.00
2511.507	RANDOM RIPRAP CLASS III	CY	\$70.00	40	40	0.0	40.0	\$ 2,800.00
2531.503	CONCRETE CURB & GUTTER DESIGN B618	LF	\$27.00	500	500	0.0	500.0	\$ 13,500.00
2531.504	6" CONCRETE DRIVEWAY PAVEMENT	SY	\$81.00	27	33	0.0	32.7	\$ 2,650.32
2540.602	RELOCATE MAIL BOX	EACH	\$200.00	6	6	0.0	6.0	\$ 1,200.00
2563.601	TRAFFIC CONTROL	LS	\$7,200.00	1	1	0.00	1.0	\$ 6,840.00
2564.502	INSTALL SIGN	EACH	\$350.00	30	20	9.0	29.0	\$ 10,150.00
2573.501	STABILIZED CONSTRUCTION EXIT	EACH	\$1,500.00	3	3	0.0	3.0	\$ 4,500.00
2573.501	EROSION CONTROL SUPERVISOR	LS	\$0.01	1	1	0.05	1.0	\$ 0.01
2573.502	STORM DRAIN INLET PROTECTION	EACH	\$180.00	6	2	0.0	2.0	\$ 360.00
2573.503	SILT FENCE, TYPE MS	LF	\$2.50	1,500	900	0.0	900.0	\$ 2,250.00
2574.507	COMMON TOPSOIL BORROW	CY	\$35.00	100	0	0.0	0.0	\$ -
2575.605	TURF ESTABLISHMENT	ACRE	\$5,500.00	5	0	4.5	4.5	\$ 24,750.00
2582.503	4" BROKEN LINE MULTI COMP (WR)	LF	\$0.30	9,590	0	1310.0	1310.0	\$ 393.00
2582.503	4" SOLID LINE MULTI COMP (WR)	LF	\$0.30	19,485	0	20018.0	20018.0	\$ 6,005.40
2582.603	PAVEMENT MARKING SPECIAL	LF	\$35.00	11	0	11.0	11.0	\$ 385.00
	CHANGE ORDER NO. 1	LS	\$38,596.53	1	1	0.0	1.0	\$ 38,596.53
	CHANGE ORDER NO. 2	LS	\$9,000.00	1	1	0.0	1.0	\$ 9,000.00
	CHANGE ORDER NO. 3	LS	\$11,196.20	1	0	1.0	1.0	\$ 11,196.20
Total Work								\$ 1,092,044.00

Less 5% Retained Amount \$ 54,602.20
 Less Previous Payments \$ 971,854.88

Net Payment this Estimate \$ 65,586.92

2905 South Broadway
Rochester, MN 55904-5515
Phone: 507.288.3923
Fax: 507.288.2675
Email: rochester@whks.com
Website: www.whks.com



July 13, 2020

Honorable Mayor and City Council
City of Kasson
401 5th Street SE
Kasson, MN 55944-2204

RE: Kasson, MN
CCTV Inspection of Sanitary Sewer
Pay Request No. 2

Dear Mayor and City Council:

Enclosed is Pay Request No.3 for work on the above referenced project.

We recommend payment in the amount of \$32,938.63 to:

Hydro-Klean, LLC
333 NW 49th Place
Des Moines, IA 50313

Please contact me if you have any questions.

Sincerely,

WHKS & CO.

A handwritten signature in blue ink that reads 'Bryan Kaemingk'.

Bryan Kaemingk, P.E.

BK/bk

Enclosure

cc: Timothy Ibisch, City Administrator
Nancy Zaworski, Finance Director
Brian Craig, Hydro-Klean

2905 South Broadway
 Rochester, MN 55904
 Phone: 507.288.3923



PARTIAL PAYMENT ESTIMATE
 FOR CONSTRUCTION WORK COMPLETED

Project: CCTV Inspection of Sanitary Sewer
 Project No.: 8897
 Location: Kasson, Minnesota
 Contractor: Hydro-Klean, LLC

Bid Price: \$ 206,452.58
 Date: 7/13/2020
 Estimate #: 3
 % Complete: 72%

Line No.	Description	Contract Quantity	Unit	Unit Price	Quantity Completed Previous Estimate	Quantity Completed This Estimate	Quantity Completed to Date	Total
1.	Mobilization and Traffic Control	1	LS	\$ 4,800.00	0.5	0.5	1.0	\$ 4,800.00
2.	Heavy Clean	120	HR	\$ 225.00	0.0	0	0.0	\$ -
3.	Root Cutting	15,000	LF	\$ 0.75	0.0	0	0.0	\$ -
4.	Final Project Reports	1	LS	\$ 1,000.00	0.0	0	0.0	\$ -
5.	6-inch CCTV	1,000	LF	\$ 0.98	0.0	179	178.7	\$ 175.13
6.	8-inch CCTV	131,043	LF	\$ 0.98	101,758.8	16,378.7	118,137.5	\$ 115,774.75
7.	10-inch CCTV	2,230	LF	\$ 0.98	967.6	979	1,946.6	\$ 1,907.67
8.	12-inch CCTV	13,434	LF	\$ 0.98	5,440.3	8,672	14,112.3	\$ 13,830.05
9.	15-inch CCTV	7,786	LF	\$ 1.10	484.6	5,989	6,473.7	\$ 7,121.07
10.	18-inch CCTV	7,856	LF	\$ 1.10	4,359.2	0	4,359.2	\$ 4,795.12
11.	24-inch CCTV	224	LF	\$ 1.98	0.0	0	0.0	\$ -

Total Work Completed \$ 148,403.79

Less 5% Retainage \$ (7,420.19)

Less Previous Estimates \$ (108,044.97)

Net Payment this Estimate \$ 32,938.63

KEY TAKEAWAYS (*Higher ranked priorities from top to bottom*):

- Business attraction and retention
 - Small manufacturing, youth/experience-oriented businesses (increase business diversity)
 - Business/Industrial, while not frequently mentioned, can assist in achieving this priority
 - Encourage growth of local businesses
 - COVID impact, address this issue
 - Continued use of and development of EDA Business programs (BFIP, RLF)

- Promote unique Kasson feel/identity
 - Types of businesses
 - Mainstreet as a destination, its character can define “Kasson feel”

- Business directory
 - Can be a tool to better communication with businesses
 - Can be a tool to identify businesses to attract
 - Commercial property inventory could be included in this exercise

- Alternative housing options – multi-family developments

- Collaboration with Chamber
 - Promote unique Kasson feel/identity
 - Hwy 57 closure business assistance/promotion
 - Business directory

	Business Name	Address 1	Contact 1	Business Type
1	Phelps Farm L. L. C.	23803 650th Street		Agriculture
2	Mel's Little Creatures	204 4th Ave NW	(507) 634-6692	Arts
3	Mustang Metal Works	1503 1st Avenue Circle NE		Arts
4	KASSON CAR CARE, INC.	508 SW 1st Ave	(507) 634-2277	Automotive
5	Kasson Auto Sales and Repair	19 N Mantorville Ave	(507) 634-4733	Automotive
6	L&L Street Rod & Sport Truck LLC	25143 Co Hwy 34	(507) 634-4857	Automotive
7	DCS AUTO LLC	810 E. Veterans Memorial Hwy	1 (507) 634-2678	Automotive
8	Woodward Repair, LLC	1004 W Main Str	(507) 634-4741	Automotive
9	GORDY'S BODY SHOP, INC.	181 1st Ave NW	(507) 634-7366	Automotive
10	Kasson Small Engine Repair & Powersport LLC	19 N Mantorville Ave	(507) 421-4116	Automotive
11	L & L Street Rod & Sport Truck	25143 Co Hwy 34	(507) 634-4857	Automotive
12	1st Class Auto Glass	21 1/2 MAIN STREET	(507) 951-5616	Automotive
13	Emergency Vehicle Installation Services, Inc	69469 230th Avenue		Automotive
14	Kwik Trip #619	200 8th Str SE		Automotive
15	KASSON NAILS	504 S Mantorville Ave #5	(507) 634-6886	Beauty
16	Headquarters at 303 LLC	303 West Main Street	(507) 634-4000	Beauty
17	1st. Avenue Haircompany	101 West Main Street	(507) 634-6489	Beauty
18	Expressions Hair Studio LLC	13 W Main St	507-634-4004	Beauty
19	Manorwood Tan, Inc.	16 N Mantorville Ave		Beauty
20	Chaotic Good Brewing Company LLC	601 3rd Ave NW	(507) 319-0267	Beverage
21	Shawna's Building Blocks Daycare	103 N MANTORVILLE AVE	(651) 388-8905	Childcare
22	Just Like Home School Age Child Care, LLC	503 2nd Str SW	507-634-6040	Childcare
23	Kasson-Mantorville Nursery Group, Inc.	409 8th Str NW	(507) 634-4550	Childcare - Nonprofit
24	Mops and Buckets	75 Central Ave	(507) 226-7500	Cleaner
25	All Seasons Cleaning LLC	106 Mantorville Ave. S.	(507) 216-8777	Cleaner
26	K-M Snowdrifters, Inc.	25813 670th St		Club
27	KMTelecom	18 2nd Ave NW	507 634-2511	Communications
28	Minnesota WiFi LLC	103 W Main St	(507) 634-9434	Communications
29	Swenke Ims Contracting, LLC	103 One-half W Main Street	(507) 634-7778	Construction
30	KLEIN ENTERPRISE L.L.C.	64669 240TH AVE	507-535-9522	Construction
31	Jason Trapp Construction, LLC	1010 3rd Str SE	(507) 259-2370	Construction
32	Johnson Builders & Real Estate LLC	13 West Main	(507) 273-8019	Construction
33	Distad Enterprises, Inc.	603 12th Ave NW	(507) 634-4658	Construction
34	Nathan Gransee Construction, LLC	1401 4 1/2 Str NW	(507) 273-8749	Construction
35	Trim Tech, LLC	2104 13th Ave NE	(507) 634-7025	Construction
36	Wilker Retaining Walls and Pavers L.L.C.	1103 Eighth Avenue Northwest	(507) 775-7800	Construction
37	A & B Handyman Services, L.L.C.	101 4th Ave NW	(507) 603-1014	Construction
38	Briggs and Rabehl Builders LLC	1002 Parkview Ave NW	(507) 513-4320	Construction
39	Next Step Contracting LLC	1307 4th Street NW		Construction
40	Erik Swanson Construction, LLC	305 3rd Str NW		Construction
41	Vangness Millwright Services LLC	703 3rd St NE	(507) 634-6443	Construction
42	Cooperative Consulting & Building Group	1204 1st Ave NE		Construction
43	Kelley Brothers Construction, Inc.	504 11th Ave NE		Construction
44	Mike Ranvek Const. LLC	410 13th Ave NW PO Box 291		Construction
45	Madery Construction, LLC	66095 270th Ave	507-273-9342	Construction
46	Highmark Builders and Remodelers LLC	102 1st AVE NE		Construction
47	Concrete Guys	803 3rd Str NE	(507) 272-6292	Construction
48	IRON CROSS CONSTRUCTION/SOUTHERN MINNESOTA	508 2nd Str SW		Construction
49	OMALLEY CONSTRUCTION LLC LLC	105 W MAIN ST		Construction
50	momentum	1001 2nd St SE	(507) 254-1130	Consultant
51	Dawn Johnson Appraisals	405 5th St NW	(507) 634-4730	Consultant
52	Elder Care Consulting LLC	404 13th Ave NW		Consulting
53	MARKIT ID	105 2nd street NE	(507) 634-7384	Design
54	ABEL SIGNS, INC.	14 N Mantorville Ave	(507) 634-6501	Design
55	JB Grafix, LLC	15 5th Avenue NW	(507) 319-2845	Design
56	Kasson Laser Graphics	207 W Main Str	(507) 259-3526	Design
57	Straight Up Flat Out, LLC	405 2nd Ave NE	(507) 319-0306	Design
58	Brand Ready LLC	405 2nd Ave NE		Design
59	MHS Design, LLC	709 20th Str NE	(507) 993-8593	Design
60	Today is a Good Day Promotions, Inc.	68325 250th Ave.		Design
61	A & A Electric & Underground Const. Inc.	100 9th Str SE	(507) 634-7453	Electrician
62	Dehn & Dehn Electric, LLC	602 2nd Ave NE	(507) 634-4268	Electrician
63	Leth Electric, Inc.	805 7th St SE	(507) 635-5516	Electrician

64	Martl Electric of Kasson, Inc.	701 3rd Str SE	(507) 634-2000	Electrician
65	Massey Land Surveying, Inc.	33B E Veterans Memorial Hwy	(507) 634-4505	Engineering
66	Tucker Theatre LLC	221 W Main St	(507) 634-6300	Entertainment
67	Rolfs & Associates, Inc.	27494 682nd Str	(507) 365-8257	Events
68	GOOD VIBRATIONS	RR 2 Bx 224	(507) 254-6470	Events
69	The Enchanted Princess Company	706 1st St NE		Events
70	Barry Mosier CPA, PLC	202 W Main Str	(507) 884-7246	Financial
71	Ocean Breeze Bookkeeping L. L. C.	207 2ND AVE NE		Financial
72	McKern Financial Group, Inc.	13 W Main Str PO Box 97	(507) 634-4307	Financial
73	D. Baker & J. Borgstrom-Durst Acctg, LLC	105 W Main Str	(507) 634-7606	Financial
74	Trail Creek Coffee Roasters LLC	305 13th Avenue NW	(507) 951-7251	Food Industry
75	Czaplewski Crematory	801 7th St. SE	(507) 477-2259	Funeral
76	Stage by Staige, LLC	9 12th Avenue NW	(507) 216-5151	Health & Wellness
77	Zimmer Chiropractic, P.A.	15 E Veterans Memorial Hwy	(507) 634-6677	Health & Wellness
78	Grateful Life Doula Services LLC	205 Mantorville Ave S	507 271-4784	Health & Wellness
79	Full Circle Wellness Clinic LLC	11 E Veterans Memorial Hwy	(507) 634-6071	Health & Wellness
80	Kasson Dental Clinic, Ltd.	305 W Main	(507) 634-6421	Health & Wellness
81	Essential Aromas LLC	106 3rd Avenue SW	(507) 261-0783	Health & Wellness
82	Meyer Chiropractic Center, Chartered	17 NW 4th Ave	507-634-6111	Health & Wellness
83	Ring The Bell Fitness LLC	1502 3rd Street NW	(507) 261-0665	Health & Wellness
84	West Meadows Condominium Homeowners Assn	701 W Veterans Memorial Hwy		HOA
85	HAWTHORN MEADOWS HOMEOWNERS ASSOCIATION	605 21ST STREET NE		HOA
86	Stone Ridge Patio Homes Owners' Association	63797 250th Ave		HOA
87	SOUTH FORK SUBDIVISION HOMEOWNERS ASSOCIATION	706 South Fork PI SE		HOA
88	Northwest Townhomes Homeowners Association	605 7 1/2 Street Circ NW		HOA
89	Jason Ogilvie Home Care & Repair L. L. C.	504 2nd Ave NE	507-421-8494	Home Services
90	Master Handyman LLC	94 Meadowlark Avenue	(507) 517-2933	Home Services
91	Premium Windows & Siding, Inc.	20 4th Str SE	(507) 634-2134	Home Services
92	SCHWANKE CUSTOM TILE LLC	2106 9th Ave NE	(507) 951-8897	Home Services
93	ADVANCED PLUMBING & HEATING, INC.	607 3rd Str NW	(507) 421-3833	Home Services
94	Shea's Way Installation, LLC	70124 220th Ave	(507) 273-5356	Home Services
95	PAT BIGELOW PAINTING	701 8th Str SE #1	(507) 634-6375	Home Services
96	Midwest Floor Solutions Inc.	105 8th Street SE	(507) 634-4680	Home Services
97	Josh Fjerstad Painting, inc.	1307 1st Ave Circ NE	(507) 254-4171	Home Services
98	Millennium Seamless Gutters, LLC	26037 Co Hwy 34	(507) 634-6001	Home Services
99	IVERSON HOME INSPECTION SERVICES, LLC	1101 4th PI NW	507-696-7557	Home Services
100	DeRaad Overhead Doors, LLC	705 14th Ave NW	(507) 634-7074	Home Services
101	Pat Bigelow Painting, LLC	701 8th Str SE	(507) 634-6375	Home Services
102	PREFERRED HEATING AND COOLING, LLC	63041 220th Ave	(507) 533-6288	Home Services
103	Pena Drywall LLC	1004 3rd Str SE		Home Services
104	Unique Design Tile & Stone, LLC	402 9th Ave Circle NW		Home Services
105	HD Defensive Solutions LLC	113 east windsor street	(507) 272-6437	Instruction
106	ST JOSEPH DRIVING SCHOOL INC	23274 670th Str	(507) 634-6293	Instruction
107	J.A.B. TRAINING LLC	204 6 AVE	(507) 951-1153	Instruction
108	Med City Training Center	404 4th Ave NE		Instruction
109	Civil Response Firearms Training L. L. C.	1104 3rd St SE	507-259-0707	Instruction
110	Zakh Music L. L. C.	22062 650th St.	(507) 990-3782	Instructional
111	Stevenson Insurance, Inc.	16 N Mantorville Ave	507-634-4580	Insurance
112	Jana L. Nawrocki Insurance Agency, Inc.	20 N Mantorville Ave	(507) 634-4151	Insurance
113	Jeffrey J. Stevenson & Associates, Inc.	16 N Mantorville Ave	1-507-634-4580	Insurance
114	McKern Riess Insurance Agency	13 W Main St		Insurance
115	Aarons Lawn Service	606 3rd Ave NW	(507) 202-2717	Landscaping
116	G2S, LLC	65654 250th Ave		Landscaping
117	Ziebell Law Office	13 W Main Str PO Box 248	(507) 634-7887	Law
118	Moosbrugger Law Office PA	208 W Main Street	(507) 634-4111	Law
119	Kasson License Bureau	13 W Main Street		Licensing
120	Cadence Inc.	301 8th Ave SW	(507) 634-6870	Manufacturing (Medical)
121	METAL BIRD MEDIA PRODUCTIONS INC	308 10th Ave NE	(507) 273-8061	Media Production
122	The Drift	105 5th Ave SW		Media Production
123	Good Faith Promotions	407 6th St Ct NE	(507) 273-1418	Media/Events
124	Dodge Media, Inc.	105 1st Ave NW	(507) 634-7503	Media/News
125	Local Business Leaders, LLC	805 7th St SE		Network
126	Kasson Chamber of Commerce, Inc.	103 W Main St		Networking
127	Ready, Set Learn of Dodge County	906 8th St. NW	(316) 390-5368	Non-Profit
128	Kasson-Mantorville Girls Softball Association, Inc.	202 W Main PO Bx 92		Non-Profit
129	Faith In Action in Dodge County	408 9th Avenue Circle NW		Non-Profit

130	Kasson-Mantorville Lions Club, Inc.	106 6th Ave NE		Non-Profit
131	Kasson Mantorville Baseball Association, Inc.	712 20th Str NE PO Box 203		Non-Profit
132	K-M Athletic Booster Club	208 3rd Str NE		Non-Profit
133	Wildcat Hockey Booster Club	15th Avenue NW		Non-Profit
134	Friends of the Kasson Public Library, Inc.	607 First Street N.W.		Non-Profit
135	Kasson Fire Department Relief Association	401 5th Str SE		Non-Profit
136	KASSON EYE CARE, P.A.	504 S Mantorville Ave #1	(507) 634-4445	Optometrist
137	Tin Tree Photography Studio LLC	909 15th Ave NW	(507) 421-9067	Photography
138	JRNY Photography	1504 16th Ave NE	(507) 273-9750	Photography
139	Urban Flair Photography, LLC	1000 10th Str NW	(507) 884-8297	Photography
140	SistersInSync Photography & Video	25434 Co Hwy 34	(507) 261-1542	Photography
141	Urban Flair Photography	302 4th Str NE	(507) 259-6247	Photography
142	Life Photography by Don	3 South Fork Drv SE		Photography
143	BJ Photography	204 6th Ave NW		Photography
144	DANIEL'S PLAZA, LLC	504 S Mantorville Ave #3		Property Manager
145	Atypical Title, Inc.	16 N Mantorville Ave PO Box 295	(507) 634-4454	Real Estate
146	1 Stop Realty, Inc.	20 4th Street SE	(507) 634-7033	Real Estate
147	O'Connor Real Estate Group LLC	102 2nd Avenue NE		Realty
148	Horizon Realty, LLC	16 N Mantorville Ave PO Bx 26		Realty
149	KASSON UNITED METHODIST CHURCH	801 5th Ave NW		Religious
150	ST. JOHN'S LUTHERAN CHURCH OF KASSON	301 8th Ave NW		Religious
151	Church of the Nazarene in Kasson	205 Mantorville Ave S		Religious
152	Community Celebration Church Assembly of God	27401 Country Rd 34		Religious
153	OUR SAVIOR EVANGELICAL LUTHERAN CHURCH OF	600 8th Ave NW		Religious
154	ST. JOHN'S LUTHERAN CHURCH FOUNDATION OF	301 NW 8th Ave		Religious
155	KASSON CHURCH OF CHRIST	901 8th Ave NW		Religious
156	FIRST BAPTIST CHURCH OF KASSON	304 4th Str NW		Religious
157	Greenfield Manor Partnership	16 N Mantorville Ave	(507) 451-8524	Residential Rental
158	WESTPARK TOWNHOMES ASSOCIATION, INC.	801 Holly Ln		Residential Rental
159	AMK Rentals, LLC	22737 650th Str		Residential Rental
160	Events by Saker, LLC	401 8th Str SE	(507) 634-7400	Restaurant
161	Country Pleasures Café	17 Mantorville Ave N, Kasson, MN	(507) 634-7714	Restaurant
162	Pete's Repeat	27 W Main St, Kasson, MN 55944	(507) 634-7500	Restaurant
163	Legion 333	212 W Main St, Kasson, MN 55944	(507) 634-4353	Restaurant
164	Domino's Pizza	501 S Mantorville Ave N, Kasson, MN	(507) 634-3344	Restaurant
165	BUFFET KING	23 WEST MAIN ST	(507) 634-6818	Restaurant
166	Subway	505 S, Mantorville Ave N, Kasson, MN	(507) 634-4911	Restaurant
167	Daniels Restaurant	504 Mantorville Ave S, Kasson, MN	(507) 634-7775	Restaurant
168	O Zone Concessions, LLC	1100 3rd Place NW	(507) 273-2434	Restaurant
169	Dan's Hot Dog Cart, LLC	1001 22nd Str NE		Restaurant
170	Omar's Kitchen, LLC	40 E Veterans Hwy	(507) 634-7300	Restaurant
171	Burger King	408 Mantorville Ave S, Kasson, MN	(507) 634-4014	Restaurant
172	The Crafty Linus	405 13th Ave NW		Retail
173	Colonial Clock Shop INC.	22062 650th St.	(507) 634-4471	Retail
174	C L Zens Woodworking	710 21st st ne	(507) 405-4414	Retail
175	Ursulas Attic Designs L.L.C.	304 7th Ave NE	(507) 440-7013	Retail
176	KASSON HARDWARE HANK	11 4th Str SE	(507) 634-2771	Retail
177	Kasson Variety	207 W Main St.	(507) 634-6521	Retail
178	KASSON HARDWARE, INC.	11 4th Str SE		Retail
179	Daisy Mae Consignments	109 W Main Str		Retail
180	Becky's Community Closet L.L.C.	21 W Main St	(507) 884-8726	Retail
181	Erdman's, Inc.	19 2nd Ave NW	(507) 634-2731	Retail - Grocer
182	Erdman Supermarkets, Inc.	19 NW 2nd Ave	(507) 634-2731	Retail - Grocer
183	SOFTWARE RESOLUTIONS	101 8th Ave NE	(507) 634-6065	Software
184	BMXSMOOTHEWARE, LLC	604 15 1/2 Ave NW	(507) 634-6292	Software Engineer
185	Legacy Storage LLC	300 5th St SE		Storage
186	Second Street Storage	10 1/2 Abbey Ln		Storage
187	Quality Indoor Air	603 13th Avenue NW	(507) 254-2680	Trades
188	Joyful Sam's Deliveries LLC	304 7th Ave NE	507-923-1880	Trucking
189	claassen trucking	65107 220th ave	507-254-5466	Trucking
190	ConAg Specialized Transport LLC	102 5th St SW	(507) 272-3130	Trucking
191	Bluhm Xpress L.L.C.	900 2nd St SE	507-259-0359	Trucking
192	Moorman Trucking LLC	605 6th Ave. NE	(507) 259-9668	Trucking
193	Jeremy Bueckler Trucking LLC	304 1st Avenue NE	507-261-8085	Trucking
194	TIMS CUSTOM HAULING	104 5th st sw	(507) 696-1856	Trucking
195	Mehling Transport LLC	603 4th Ave NE	(507) 634-6674	Trucking

196	Pat Sexton Trucking, LLC	306 1st Street NE	507-208-9147	Trucking
197	Finne Transport Inc.	401 1st Avenue		Trucking
198	Foote Axle & Frame	1701 N Mantorville Ave	(507) 634-4624	Trucking
199	Fennert Jr. Trucking, Inc	401 1st Avenue SW		Trucking
200	Bordertech LLC	21807 625th St		X-Ray
201	CTSW, LLC	200 5th Str SE		
202	Rufus 1 LLC	1601 11th Avenue NE		
203	Rufus 5 LLC	1601 11th Avenue NE		
204	Amelia's Coins and Precious Metals	500 12 Avenue NE		
205	Rufus 2 LLC	1601 11th Avenue NE		
206	DEEN, INC.	27116 675th Str		
207	Foursons LLC	27172 675 St		
208	Pieper Farms, LLC	20 4th ST SE		
209	Lawson LLC	602 12th st nw		
210	AmeriDeals LLC	103 7th Ave NE		
211	Pundit Properties L.L.C.	16 6th Ave S		
212	Magnolia Enterprises L. L. C.	101 N Mantorville Avenue		
213	Dodge Land Co., LLC	20 - 4th Street SE		
214	Taylor Made Design	704 4th Str NE		
215	LAMPLAND ENTERPRISES OF KASSON, INC.	Rt 1 Bx 96		
216	Bulldogge Enterprises of SEMN, LLC	203 4th Ave NE		
217	SFS Fertilizer, LLC	11 E Veterans Memorial Hwy		
218	Grilled LLC	18 1st ave nw		
219	Meirick Enterprises, LLC	501 12th Street NW		
220	GT Kasson, LLC	11 4th Street SE		
221	DBL AA, Inc.	602 3rd Ave NW		
222	Drift LLC	105 5th Ave SW		
223	Time for Chocolate LLC	1001 22nd St NE		
224	Spring Fed, LLC	914 Mantorville Ave N		
225	Centennial Haven LLC	203 3rd Avenue NW		
226	L & K Creations	407 15th Av. NW		
227	Trow Properties, LLC	202 W Main Str		
228	DM Title Search	65710 250th Ave		
229	ERA Lone Tree L. L. C.	1103 - 5th Street NW		
230	BP Management L. L. C.	607 Third Street NW		
231	Razzy Services LLC	907 4th ST NE		
232	Cowboy Town L. L. C.	105 West Main St		
233	GARCIA BUSINESS VENTURES LLC	101 West Main St		
234	Kathy's Chop Shop, LLC	601 1st Avenue NE		
235	Horkhelmer Enterprise's Inc	1501 15th Street Circle NE		
236	The Eagles Nest LLC	1005 10th St NW		
237	Stone by Stone Plus, LLC	1200 West Main Street		
238	H.D.D. INCORPORATED	700 7th Str Circ SE		
239	SolarVim Consulting LLC	1004 Parkview Avenue NW		
240	TOB Cherokee Flyers LLC	62939 235th Ave		
241	ABC of Life, LLC	711 23rd Str NE		
242	All Around Graffix	904 9th Street NW		
243	Lyon Sleepers LLC	2201 13th Ave. NE		
244	Kibera Pride USA	113 West Main		
245	Mrs. A's Snow Dayz	1306 2ND AVENUE CIR NE		
246	Dinsmore Properties LLC	200 5th Street SE		
247	Missy's Trucking, LLC	68779 220th Ave		
248	SIP LLC	11 12th Ave. NW		
249	AC Herbst, LLC	63993 260th Avenue		
250	2nd Avenue Sausage Company LLC	2202 13th Avenue NE		
251	JK Klingfus Co. LLC	2104 9th Avenue NE		
252	The Land Office, LLC	20 4th Str SE		
253	Johnson Investment Group of Dodge County, LLC	25462 Co Hwy 34		
254	Spore Frog Games	1405 2nd Street NW		
255	Curds & Whey, Inc.	16 N Mantorville Ave		
256	L & A Property LLC	110 W Main Str		
257	Angela Moore, Inc.	901 5th Ave NE		
258	MTS LLC LLC	604 2nd Ave NE		
259	Three B LLC	1305 4 1/2 St. NW		
260	Fjerstad Express	502 1st Str NE		
261	MLB Enterprises, LLC	805 7th St SE		

262	JERC ENTITY, LLC	14 Mantorville Avenue North		
263	Alberts Automation LLC	1104 Parkview Ave		
264	Deerwood Cove, LLC	22737 650th Street		
265	C & K of Kasson, Inc.	16 N Mantorville Ave		
266	HOSPITALITY ADVISORY GROUP, INC.	1501 15th Str Circ NE		
267	Construction Concepts, LLC	14 East Veterans Memorial Hwy		
268	Fight For FJG	102 2nd St SW		
269	Gordon Logistics, LLC	1601 N. Mantorville Avenue		
270	Hearts and Hands LLC	2001 13th Ave NE		
271	Ski Bum Embroidery & Design LLC	804 10th St. NW		
272	Foxland Construction Inc.	505 21st Place NE		
273	Give Matthew 6 L. L. C.	804 10th St NW		
274	Jacqueline Edgar, LLC	66551 230th Ave		
275	Tierra AKA Partnership	16 N Mantorville Ave		
276	Jorgenson Partnership	27100 625th Str	(507) 634-7379	
277	Goodrich-Fellows Partnership	16 N Mantorville Ave		
278	Kasson/Dodge Board & Lodge, LLC	610 Third Street NW	(507) 634-6999	
279	KELM OF KASSON, a Limited Partnership	13 W Main Str		
280	Rufus 3 LLC	1601 11th Avenue NE		
281	MTB Holdings, Inc.	1308 N Mantorville Ave		
282	MAROO ENTERPRISES LLC	22479 Co Hwy 34		
283	PAUL ALBERTS FARMS, LLC	2551 625th Str		
284	Rolling Meadows North, LLC	13 W Main Str #6		
285	CM Squared Properties, LLC	13 Main Str W		
286	Curbside Properties, LLC	1602 15th Str #6		
287	Zaitz Trust, LLP	20 4th Str SE		
288	Junge's Properties LLC	905 9th St. NW		
289	Westfield Townhomes Association, Inc.	804 Westfield Ct		
290	K.R. Chosen Properties, LLC	24297 670th St		
291	JLR Rentals, LLC	22737 650th Str		
292	Value Management Solutions	903 Sixth Str NW		
293	NSP Properties LLC	1005 4th Place NW		
294	1918 Kasson Public School LLLP	22062 650th Str		
295	BLAINE ENTERPRISES	16 N Mantorville Ave		
296	Gadient Hospitality Group, Inc.	65654 250th Ave		
297	NJZ, LLC	15 E Veterans Memorial Hwy		
298	KASSON\MANTORVILLE AREA CARE AND SHARE	106 6th Ave NE		
299	Severance Properties, LLC	803 Holly Lane NW		
300	Vicky Garrison, Mary Kay Independent Beauty Cor	1501 15th Street Cir NE		
301	Lakeside Properties, LLC	14 E Veterans Mem Hwy		
302	Moose Bros. Properties L. L. C.	208 West Main Street		
303	Allsen Enterprises, LLC	2106 9th Ave NE		
304	Kasson & Mantorville Telephone Company	18 2nd Ave NW		
305	Kasson Alliance For Restoration, Inc.	122 W Main Str		
306	Thompson Ventures Inc.	1204 1st Ave. NE		
307	Ashdown, Inc.	13 West Main St., Unit 7		
308	EML ASLESON, LLC	201 1st Ave NW	(507) 208-9411	
309	Deputy Registrar #95, Inc.	13 W Main	(507) 634-2061	
310	River Bend Leasing, LLC	1601 N Mantorville Ave		
311	New Horizon Homes, LLC	16 N Mantorville Ave		
312	BIGELOW-LENNON PROPERTIES	64229 250th Ave		
313	RML PROPERTIES, LLC	900 PARKVIEW AVE NW		
314	MacSyd LLC	100 9th Street SE		
315	Manorwood Court Association, Inc.	16 N Mantorville Ave		
316	Rufus 4 LLC	1601 11th Avenue NE		
317	Sedona Properties, LLC	14 E Veterans Memorial Hwy P OBox 157		
318	Green Acres of Kasson Inc.	16 N Mantorville Ave		
319	ICON, LLC	103 1/2 West Main Street	(507) 634-7778	
320	Johnson's General Store LLC	508 13th Ave NW	(507) 259-6984	
321	BOLSTER ENTERPRISES LLC	602 1st Str NE		
322	Tracy Services, LLC	607 W Main Str		
323	Lick Your Chopz LLC	802 22nd St. NE	(612) 220-6398	



FRANCHISE FEE RIDER

Billing of Franchise, Gross Earnings, Receipts or Revenue Tax, Excise Tax or Other Charges or Taxes

There shall be added to the customer's bill, an amount equal to any franchise gross earnings, excise or other charges or taxes now or hereafter imposed upon CenterPoint Energy, whether imposed by ordinance, franchise or otherwise applicable to gas service supplied by CenterPoint Energy to customer.

The Company remits 100% of these fees collected from ratepayers to the local governmental unit. The Company will notify the Minnesota Public Utilities Commission of any new, renewed, expired, or changed franchise fee, authorized by Minn. Stat. § 216B.36 to raise revenue, at least 60 days prior to its implementation. If the Company receives less than 60 days' notice of a repealed or reduced fee from a city, the Company will notify the Minnesota Public Utilities Commission within 10 business days of receiving notice. Notification to the Minnesota Public Utilities Commission will include a copy of the relevant franchise ordinance, or other operative document authorizing imposition, or change in the fee.

The Company will include the following language on the first bill of a customer on which a new or modified fee is listed:

The MUNICIPALITY granted CenterPoint Energy a franchise to operate within the city Limits. A Gas franchise fee of x.x% of Gross Revenues/\$x.xx per Meter/\$x.xx per Therm will be collected from customers effective MM/DD/YYYY. The line item appears on your bill as "City Franchise Fee." CenterPoint Energy remits 100% of this fee to the MUNICIPALITY.

City	Residential	Com-A Less than 1,500 therms/yr	Com/Ind B 1,500 > or < 5,000 therms/yr	Com/Ind C > 5,000 therms/yr	Small Volume Dual Fuel A < 120,000 therms/yr	SVDF B > 120,000 therms/yr	Large Volume Firm & Dual Fuel >1,999 therms Peak Day	Effective Date
Afton	\$2.00	\$4.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	01/01/2005
Alexandria	5%	5%	5%	5%	5%	5%	5%	05/10/2014
Anoka	\$3.48	\$3.48	\$9.89	\$42.02	\$87.53	\$340.34	\$991.62	01/01/2020
Baxter	\$2.00	\$7.00	\$22.00	\$22.00	\$65.00	\$65.00	\$65.00	09/01/2016
Benson	\$3.00	\$4.00	\$5.00	\$12.00	\$14.00	\$24.00	\$55.00	03/01/2015
Big Lake	4.00	4.00	8.00	8.00	8.00	8.00	8.00	10/01/2014
Bloomington	\$3.75	\$7.50	\$7.50	\$40.00	\$40.00	\$40.00	\$115.00	03/01/2016
Blue Earth	\$2.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	\$3.00	12/01/2003
Brooklyn Center	\$1.66	\$1.74	\$5.63	\$22.50	\$56.23	\$107.96	\$107.96	01/01/2020
Brooklyn Park	\$7.00	\$6.50	\$20.00	\$70.00	\$160.00	\$160.00	\$160.00	03/01/2016
Burnsville	\$1.00	\$3.00	\$10.00	\$45.00	\$45.00	\$45.00	\$45.00	07/01/2016
Centerville	\$4.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	05/01/2016
Champlin	\$3.62	\$3.62	\$9.80	\$41.21	\$82.43	\$144.24	\$144.24	01/01/2020
Chanhassen	\$5.00	\$5.00	\$9.00	\$20.00	\$90.00	\$90.00	\$90.00	02/01/2020
Chaska	\$2.70	\$2.85	\$8.60	\$39.50	\$140.00	\$315.00	\$715.00	08/01/2014
Coon Rapids	4%	4%	4%	4%	4%	4%	4%	01/01/1992
Cottage Grove	\$1.65	\$4.95	\$8.25	\$8.25	\$16.50	\$16.50	\$24.75	01/01/2010
Dayton	\$4.00	\$7.00	\$20.00	\$65.00	\$152.00	\$155.00	\$200.00	01/01/2020
Deephaven	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	10/01/2019
Eagle Lake	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	\$0.50	10/01/2012
Eden Prairie	\$4.00	\$5.00	\$12.50	\$55.00	\$55.00	\$55.00	\$55.00	04/01/2018
Edina	\$2.90	\$4.90	\$13.68	\$58.32	\$58.32	\$58.32	\$58.32	05/01/2019
Elk River	\$4.00	\$4.00	\$16.00	\$50.00	\$70.00	\$70.00	\$70.00	07/01/2013
Excelsior	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	\$2.50	07/13/2013
Golden Valley	\$6.00	\$7.50	\$30.00	\$30.00	\$258.00	\$258.00	\$258.00	04/01/2018

Note: Percents are calculated on percent of revenue.

Franchise Fee Rider (continued)

City	Residential	Com-A Less than 1,500 therms/yr	Com/Ind B 1,500 > or < 5,000 therms/yr	Com/Ind C > 5,000 therms/yr	Small Volume Dual Fuel A < 120,000 therms/yr	SVDF B > 120,000 therms/yr	Large Volume Firm & Dual Fuel > 1,999 therms Peak Day	Effective Date
Granite Falls	5%/\$1,500 maximum	5%/\$1,500 maximum	5%/\$1,500 maximum	5%/\$1,500 maximum	5%/\$1,500 maximum	5%/\$1,500 maximum	5%/\$1,500 maximum	03/31/2005
Hopkins	\$3.50	\$3.50	\$8.75	\$24.70	\$48.55	\$170.50	\$170.50	01/01/2019
Isanti	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	01/01/2016
Janesville	\$2.70	\$2.70	\$6.75	\$17.50	\$77.00	\$77.00	\$77.00	08/01/2015
Lake Crystal	5%	5%	5%	5%	5%	5%	5%	08/01/2003
Lexington	\$4.00	\$6.50	\$40.00	\$170.00	\$0	\$0	\$0	03/01/2017
Little Falls	\$1.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	01/01/2004
Long Prairie	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	01/01/2007
Luverne	\$3.50	\$3.50	\$16.00	\$35.00	\$50.00	\$50.00	\$50.00	01/01/2019
Mankato	\$1.00	\$2.75	\$6.50	\$15.00	\$20.00	\$25.00	\$30.00	02/01/2015
Medford	3%	3%	3%	3%	3%	3%	3%	05/01/2020
Melrose	5.0%	5.0%	5.0%	5.0%	5.0%	5.0%	5.0%	01/01/2015
Minneapolis	5.0%	5.5%	5.5%	5.5%	5.5%	5.5%	3.5%	03/01/2018
Minnnetonka	\$4.50	\$4.50	\$13.50	\$45.00	\$45.00	\$45.00	\$45.00	01/01/2019
Morris	\$2.00	\$5.00	\$9.00	\$27.00	\$35.00	\$35.00	\$750.00	07/01/2004
Mound	\$2.75	\$2.75	\$2.75	\$2.75	\$2.75	\$2.75	\$2.75	01/01/2014
Mounds View	4%	4%	4%	4%	4%	4%	4%	01/01/2020
New Hope	\$3.00	\$4.00	\$11.00	\$38.00	\$74.00	\$83.00	\$164.00	01/01/2017
North Mankato	\$1.00	\$5.00	\$10.00	\$15.00	\$20.00	\$30.00	\$75.00	06/01/2008
Oakdale	\$1.50	\$5.00	\$5.00	\$8.00	\$17.00	\$17.00	\$17.00	01/01/2011
Osseo	2%	2%	2%	2%	2%	2%	2%	03/01/2012
Owatonna	1.75%	1.75%	1.75%	1.00%	1.00%	1.00%	1.00%	01/01/2003
Plymouth	\$2.29	\$3.44	\$11.48	\$45.90	\$45.90	\$45.90	\$45.90	04/01/2020
Princeton	\$1.50	\$2.50	\$2.50	\$55.00	\$55.00	\$55.00	\$55.00	02/15/2019
Prior Lake	\$1.50	\$1.50	\$5.00	\$5.00	\$10.00	\$10.00	\$50.00	07/01/2006
Richfield	\$4.10	\$4.10	\$12.50	\$30.00	\$30.00	\$30.00	\$185.00	04/01/2014
Richmond	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	05/01/2013
Robbinsdale	5%	5%	5%	5%	5%	5%	5%	06/01/2019
Rogers	\$4.00	\$7.00	\$20.00	\$70.00	\$148.00	\$148.00	\$800.00	01/01/2016

Note: Percents are calculated on percent of revenue

Franchise Fee Rider (continued)

City	Residential	Com-A Less than 1,500 therms/yr	Com/Ind B 1,500 > or < 5,000 therms/yr	Com/Ind C > 5,000 therms/yr	Small Volume Dual Fuel A < 120,000 therms/yr	SVDF B > 120,000 therms/yr	Large Volume Firm & Dual Fuel >1,999 therms Peak Day	Effective Date
Sauk Centre	3%	3%	3%	3%	3%	3%	3%	07/01/2012
Shakopee	3%	3%	3%	3%	3%	3%	3%	01/01/2017
Shorewood	\$4.00	\$4.00	\$10.00	\$25.00	\$25.00	\$25.00	\$25.00	03/01/2018
Sleepy Eye	2%	2%	2%	2%	2%	2%	2%	01/01/1998
Spring Lake Park	\$0.58	\$0.61	\$1.66	\$8.05	\$37.00	\$50.00	\$50.00	04/01/2015
St. Augusta	\$3.00	\$5.00	\$5.00	\$5.00	\$3.00	\$3.00	\$5.00	01/03/2010
St. Louis Park	\$5.50	\$5.50	\$10.00	\$46.50	\$46.50	\$46.50	\$146.50	06/01/2019
Victoria	\$3.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	02/01/2017
Waseca	\$1.40	\$1.80	\$5.00	\$16.00	\$100.00	\$150.00	\$300.00	09/01/2010
Winnebago	\$1.50	\$1.50	\$4.25	\$10.50	\$11.00	\$50.00	\$75.00	12/1/2011
Winsted	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	\$2.00	04/01/2012

Note: Percents are calculated on percent of revenue.

FRANCHISE AND OTHER CITY FEES

Section No. 5
 20th Revised Sheet No. 44.1

Franchise and other city fees, as designated below will be included in the customers' monthly bills computed under the indicated rate classes and effective in the following Minnesota communities:

The Company remits 100% of these fees collected from ratepayers to the local government unit.

— Indicates fee is not applied

* May include Negotiated Transportation Service. Any future NTS customer in a franchise city without a specific NTS franchise rate will be billed the Firm Transportation franchise fee.

Franchise Fees									
City	Residential	Commercial Firm - Non-demand	Commercial Firm - Demand	Small Interruptible	Medium & Large Interruptible	Firm Transportation*	Interruptible Transportation	Effective Date	Expiration Date
Afton	\$2.00	\$4.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	01/2005	08/16/2024
Barnesville	5.0%	5.0%	5.0%	5.0%	5.0%	5.0%	5.0%	02/2015	10/13/2034
Baxter	\$2.00	\$7.00	\$65.00	\$65.00	\$65.00	\$65.00	\$65.00	06/2019	03/18/2039
Bayport	\$1.25	\$10.00	\$25.00	\$10.00	\$50.00	\$10.00	\$10.00	01/2014	05/04/2028
Big Lake	\$4.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	10/2014	07/23/2020
Centerville	\$4.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	05/2016	01/26/2036
Chisago City	\$1.00	\$3.00	\$35.00	\$30.00	\$30.00	\$30.00	\$30.00	06/2009	12/31/2029
Cottage Grove	\$1.65	\$4.95	\$8.25	\$16.50	\$24.75	\$24.75	\$24.75	01/2010	11/04/2023
Delano	\$0.0391 per therm	\$0.0391 per therm	\$0.0391 per therm	\$0.0391 per therm	\$0.0391 per therm	\$0.0391 per therm	\$0.0391 per therm	01/2003	--
East Grand Forks	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	12/2005	12/19/2025
Falcon Heights	\$1.75	\$8.50	\$75.00	\$50.00	\$100.00	\$15.00	\$15.00	10/2018	06/12/2038
Faribault ¹	\$1.96	\$4.57	\$39.20	\$111.08	\$326.70	—	—	01/2020	11/08/2024
Forest Lake	\$3.00	\$7.50	\$15.00	\$75.00	\$15.00	\$15.00	\$15.00	05/2013	01/27/2033
Goodview	\$2.35	\$3.50	\$55.00	\$30.00	—	—	—	07/2006	04/30/2026
Inver Grove Heights	\$2.00	\$10.50	\$50.00	\$90.00	\$100.00	\$15.00	\$15.00	01/2018	06/30/2029
Kandiyohi	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	04/2014	12/01/2033
Lake City	\$1.25	\$3.50	\$10.00	\$35.00	\$43.00	\$10.00	\$8.00	05/2019	02/10/2039

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(Continued on Sheet No. 5-44.2)

FRANCHISE AND OTHER CITY FEES (Continued)

Section No. 5
 22nd Revised Sheet No. 44.2

Franchise and other city fees, as designated below will be included in the customers' monthly bills computed under the indicated rate classes and effective in the following Minnesota communities:

The Company remits 100% of these fees collected from ratepayers to the local government unit.

— Indicates fee is not applied

* May include Negotiated Transportation Service. Any future NTS customer in a franchise city without a specific NTS franchise rate will be billed the Firm Transportation franchise fee.

Franchise Fees									
City	Residential	Commercial Firm - Non-demand	Commercial Firm - Demand	Small Interruptible	Medium & Large Interruptible	Firm Transportation*	Interruptible Transportation	Effective Date	Expiration Date
Lindstrom	\$2.00	\$8.00	—	\$65.00	—	—	—	04/2016	02/18/2029
Maplewood	\$3.00	\$12.00	\$100.00	\$75.00	\$110.00	\$2.50	\$2.50	11/2018	06/07/2035
Montrose	\$4.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	01/2020	09/08/2039
Moorhead	5.0%	5.0%	5.0%	5.0%	5.0%	5.0%	5.0%	06/2015	02/08/2035
Mounds View	4%	4%	4%	4%	4%	4%	4%	01/2019	12/31/2021
New Brighton	\$0.030 per therm	\$0.022 per therm	\$0.004 per therm	\$0.010 per therm	\$0.006 per therm	\$0.005 per therm	\$0.005 per therm	03/2016	11/25/2022
Newport	\$1.00	\$5.00	\$10.00	\$15.00	\$15.00	\$15.00	\$15.00	01/2011	10/18/2026
North Branch	\$2.00	\$3.00	—	—	—	—	—	08/2018	04/09/2038
North St. Paul	2.75%	2.75%	\$0.005 per therm	\$0.005 per therm	\$0.005 per therm	\$0.005 per therm	\$0.005 per therm	03/2019	11/19/2038
Oakdale	\$1.50	\$5.00	\$8.00	\$17.00	\$17.00	\$17.00	\$17.00	11/2013	10/27/2023
Pequot Lakes	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	\$1.00	07/2019	04/30/2021
Sauk Rapids	\$3.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00	02/2016	06/15/2023
Shakopee	3.0%	3.0%	3.0%	3.0%	3.0%	—	—	02/2017	10/31/2036
Shoreview	\$1.30	\$8.00	\$112.00	\$100.00	\$100.00	\$100.00	\$100.00	10/2013	07/17/2031
South St. Paul	5.0%	5.0%	5.0%	5.0%	5.0%	5.0%	5.0%	04/2018	04/05/2030
Spicer	\$0.50	\$1.50	—	—	—	—	—	02/2013	10/01/2032
St. Augusta	\$3.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	06/2010	03/01/2030

(Continued on Sheet No. 5-44.3)

Date Filed: 10-16-19 By: Christopher B. Clark Effective Date: 01-01-20
 President, Northern States Power Company, a Minnesota corporation
 Docket No. E,G999/CI-09-970 Order Date: 03-23-11

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FRANCHISE AND OTHER CITY FEES (Continued)

Section No. 5
 5th Revised Sheet No. 44.3

Franchise and other city fees, as designated below will be included in the customers' monthly bills computed under the indicated rate classes and effective in the following Minnesota communities:

The Company remits 100% of these fees collected from ratepayers to the local government unit.

— Indicates fee is not applied

* May include Negotiated Transportation Service. Any future NTS customer in a franchise city without a specific NTS franchise rate will be billed the Firm Transportation franchise fee.

Franchise Fees									
City	Residential	Commercial Firm - Non-demand	Commercial Firm - Demand	Small Interruptible	Medium & Large Interruptible	Firm Transportation*	Interruptible Transportation	Effective Date	Expiration Date
St. Cloud ¹	3.0%	3.0%	3.0%	3.0%	—	3.0%	3.0% small	09/2007	08/31/2027
St. Joseph	\$1.00	\$1.75	\$10.00	\$0.005 per therm	\$0.005 per therm	\$0.005 per therm	\$0.005 per therm	02/2004	11/19/2023
St. Paul ²	See fee schedule in the Notes section on the following sheets.							11/2007	08/31/2026
St. Paul Park	\$1.50	\$4.00	\$30.00	\$15.00	\$335.00	\$150.00	\$15.00	08/2005	05/15/2025
Stillwater	\$1.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	06/2015	02/16/2035
Vadnais Heights	\$1.25	\$3.50	\$30.00	—	\$60.00	—	—	05/2018	01/01/2038
West St. Paul	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	3.0%	07/2019	04/07/2039

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¹ St. Cloud: The franchise fee for residential heating customers will be 1.5% during the months of November – April.

² St. Paul: The monthly franchise fee will be as stated below. The residential service franchise fee will be as stated except during the winter months, November - April when there will be no fee. The fee shall not exceed \$50,000 during any calendar year from any negotiated transportation service customer. The schedules below show the meter and demand factor for each year of the St. Paul franchise and for each of the customer classifications.

(Continued on Sheet No. 5-44.4)

Date Filed: 04-24-19 By: Christopher B. Clark Effective Date: 07-01-19
 President, Northern States Power Company, a Minnesota corporation
 Docket No. E,G999/CI-09-970 Order Date: 03-23-11

FRANCHISE AND OTHER CITY FEES (Continued)

Section No. 5
 Original Sheet No. 44.4

Notes:
² St. Paul:

Customer Class	Meter Factor - Monthly Charge per Account					
	Start Date End Date	1-Nov-2006 31-Oct-2008	1-Nov-2008 31-Oct-2010	1-Nov-2010 31-Oct-2012	1-Nov-2012 31-Oct-2014	1-Nov-2014 31-Oct-2016
Residential (May - October)		\$3.70	\$3.70	\$3.70	\$3.70	\$3.70
Small Commercial Firm		\$3.72	\$3.72	\$3.72	\$3.72	\$3.72
Large Commercial Firm		\$3.72	\$3.72	\$3.72	\$3.72	\$3.72
Small Commercial Demand Billed		\$3.72	\$3.72	\$3.72	\$3.72	\$3.72
Large Commercial Demand Billed		\$11.17	\$11.17	\$11.17	\$11.17	\$11.17
Small Interruptible		\$8.17	\$8.17	\$8.17	\$8.17	\$8.17
Medium Interruptible		\$11.17	\$11.17	\$11.17	\$11.17	\$11.17
Large Interruptible		\$11.17	\$11.17	\$11.17	\$11.17	\$11.17
Large Firm Transportation		\$11.17	\$11.17	\$11.17	\$11.17	\$11.17
Interruptible Transportation - Small		\$8.17	\$8.17	\$8.17	\$8.17	\$8.17
Interruptible Transportation - Medium		\$11.17	\$11.17	\$11.17	\$11.17	\$11.17
Interruptible Transportation - Large		\$11.17	\$11.17	\$11.17	\$11.17	\$11.17
Negotiated Transportation *		-	-	-	-	-
Start Date End Date	1-Nov-2016 31-Oct-2018	1-Nov-2018 31-Oct-2020	1-Nov-2020 31-Oct-2022	1-Nov-2022 31-Oct-2024	1-Nov-2024 31-Aug-2026	
Residential (May - October)		\$3.85	\$4.00	\$4.16	\$4.33	\$4.50
Small Commercial Firm		\$3.87	\$4.02	\$4.18	\$4.35	\$4.53
Large Commercial Firm		\$3.87	\$4.02	\$4.18	\$4.35	\$4.53
Small Commercial Demand Billed		\$3.87	\$4.02	\$4.18	\$4.35	\$4.53
Large Commercial Demand Billed		\$11.62	\$12.08	\$12.56	\$13.07	\$13.59
Small Interruptible		\$8.50	\$8.84	\$9.19	\$9.56	\$9.94
Medium Interruptible		\$11.62	\$12.08	\$12.56	\$13.07	\$13.59
Large Interruptible		\$11.62	\$12.08	\$12.56	\$13.07	\$13.59
Large Firm Transportation		\$11.62	\$12.08	\$12.56	\$13.07	\$13.59
Interruptible Transportation - Small		\$8.50	\$8.84	\$9.19	\$9.56	\$9.94
Interruptible Transportation - Medium		\$11.62	\$12.08	\$12.56	\$13.07	\$13.59
Interruptible Transportation - Large		\$11.62	\$12.08	\$12.56	\$13.07	\$13.59
Negotiated Transportation *		-	-	-	-	-

*Franchise fee is based on customer's prior rate schedule before transferring to this service. If none, the Large Interruptible Transportation Service fee applies.

(Continued on Sheet No. 5-44.5)

Date Filed: 07-06-10 By: Judy M. Pofel Effective Date: 03-23-11
 President and CEO of Northern States Power Company, a Minnesota corporation
 Docket No. E,G999/CI-09-970 Order Date: 03-23-11

FRANCHISE AND OTHER CITY FEES (Continued)

Section No. 5
 Original Sheet No. 44.5

Notes:
² St. Paul: (continued)

Customer Class	Volume Factor - Monthly Charge per Therm				
	Start Date	1-Nov-2006	1-Nov-2008	1-Nov-2010	1-Nov-2012
End Date	31-Oct-2008	31-Oct-2010	31-Oct-2012	31-Oct-2014	31-Oct-2016
Residential (May - October)	\$0.0467	\$0.0635	\$0.0806	\$0.0977	\$0.1148
Small Commercial Firm	\$0.0489	\$0.0509	\$0.0529	\$0.0549	\$0.0569
Large Commercial Firm	\$0.0489	\$0.0509	\$0.0529	\$0.0549	\$0.0569
Small Commercial Demand Billed	\$0.0489	\$0.0509	\$0.0529	\$0.0549	\$0.0569
Large Commercial Demand Billed	\$0.0254	\$0.0274	\$0.0294	\$0.0314	\$0.0334
Small Interruptible	\$0.0275	\$0.0295	\$0.0315	\$0.0335	\$0.0355
Medium Interruptible	\$0.0084	\$0.0089	\$0.0094	\$0.0099	\$0.0104
Large Interruptible	\$0.0084	\$0.0089	\$0.0094	\$0.0099	\$0.0104
Large Firm Transportation	\$0.0254	\$0.0274	\$0.0294	\$0.0314	\$0.0334
Interruptible Transportation - Small	\$0.0275	\$0.0295	\$0.0315	\$0.0335	\$0.0355
Interruptible Transportation - Medium	\$0.0084	\$0.0089	\$0.0094	\$0.0099	\$0.0104
Interruptible Transportation - Large	\$0.0084	\$0.0089	\$0.0094	\$0.0099	\$0.0104
Negotiated Transportation *	-	-	-	-	-
Start Date	1-Nov-2016	1-Nov-2018	1-Nov-2020	1-Nov-2022	1-Nov-2024
End Date	31-Oct-2018	31-Oct-2020	31-Oct-2022	31-Oct-2024	31-Aug-2026
Residential (May - October)	\$0.1194	\$0.1242	\$0.1291	\$0.1343	\$0.1397
Small Commercial Firm	\$0.0592	\$0.0615	\$0.0640	\$0.0666	\$0.0692
Large Commercial Firm	\$0.0592	\$0.0615	\$0.0640	\$0.0666	\$0.0692
Small Commercial Demand Billed	\$0.0592	\$0.0615	\$0.0640	\$0.0666	\$0.0692
Large Commercial Demand Billed	\$0.0347	\$0.0361	\$0.0376	\$0.0391	\$0.0406
Small Interruptible	\$0.0369	\$0.0384	\$0.0399	\$0.0415	\$0.0432
Medium Interruptible	\$0.0108	\$0.0112	\$0.0117	\$0.0122	\$0.0127
Large Interruptible	\$0.0108	\$0.0112	\$0.0117	\$0.0122	\$0.0127
Large Firm Transportation	\$0.0347	\$0.0361	\$0.0376	\$0.0391	\$0.0406
Interruptible Transportation - Small	\$0.0369	\$0.0384	\$0.0399	\$0.0415	\$0.0432
Interruptible Transportation - Medium	\$0.0108	\$0.0112	\$0.0117	\$0.0122	\$0.0127
Interruptible Transportation - Large	\$0.0108	\$0.0112	\$0.0117	\$0.0122	\$0.0127
Negotiated Transportation *	-	-	-	-	-

*Franchise fee is based on customer's prior rate schedule before transferring to this service. If none, the Large Interruptible Transportation Service fee applies.

Date Filed: 07-06-10 By: Judy M. Pofert Effective Date: 03-23-11
 President and CEO of Northern States Power Company, a Minnesota corporation
 Docket No. E,G999/CI-09-970 Order Date: 03-23-11

FRANCHISE AND OTHER CITY FEES (Continued)

Section No. 5
 Original Sheet No. 44.6

Franchise and other city fees, as designated below will be included in the customers' monthly bills computed under the indicated rate classes and effective in the following Minnesota communities:

The Company remits 100% of these fees collected from ratepayers to the local government unit.

Other City Fees			
City	Description	Effective Date	Expiration Date
No other city fees are currently in effect.			

N
 N

Date Filed: 07-06-10 By: Judy M. Pofel Effective Date: 03-23-11
 President and CEO of Northern States Power Company, a Minnesota corporation
 Docket No. E,G999/CI-09-970 Order Date: 03-23-11

GAS FRANCHISE FEES

Individual Municipality Responses

Bemidji	5%
Golden Valley	
Residential	\$6.00
Commercial<1500 th	\$7.50
Commercial> 1500 th	\$30.00
St Cloud	3%
Byron	None
Chatfield	None
Hayfield	\$2.00 Business/residential
Stewartville	
Flat fee for all meters	\$6.00 PLUS
Monthly volume fee	
Commercial	\$0.0015
Industrial	\$0.0015
Interruptible	\$0.0008
Residential	\$0.0050

See attached

SCHOOL RESOURCE OFFICER AGREEMENT

Between Kasson-Mantorville School District and the City of Kasson

This agreement by and between the Kasson-Mantorville School District and the City of Kasson, witnesses that:

As a duly licensed Peace Officer, Jesse Kasel will serve as the School Resource Officer for the Kasson-Mantorville School District. Services will be provided in the elementary, middle, and high school, in addition to our Community Education building. The SRO will conduct instructional segments in classrooms throughout the District as deemed appropriate by the school administration, as well as provide investigative support for the District. The SRO will also provide assistance at school events when deemed appropriate by the school administration or at the request of the District for school-related events.

Whereas the Kasson-Mantorville School District has determined that it is necessary to retain the services of a licensed peace officer through a joint agreement between the District and the City of Kasson;

We agree as follows:

1. The Kasson-Mantorville School District agrees to reimburse the City of Kasson 65% of the actual salary and benefits cost for the annual services of the School Resource Officer. (175 Days)
2. Services shall be provided to the school district for the 2020-2021 regular school year beginning September 8, 2020 and ending approximately June 3, 2021. Core hours for the school district will be 7:30 a.m to 3:30 p.m. during days when school is in session.
3. Flexibility for these hours during the school year may be granted by the Police Chief and Superintendent upon request. This includes Sick Leave and Personal Leave (Vacation)
4. On occasion, it may be deemed necessary for the SRO to deviate from these core hours for law enforcement purposes or flexing for scheduling. Flex scheduling may be necessary to cover events as appointed by the Superintendent.
5. Either party may terminate this agreement with a minimum 90 day written notice or mutual consent.
6. This contract will be reviewed and signed annually by the Kasson Mayor and the Kasson-Mantorville Superintendent of Schools.

SIGNED:

Superintendent, Kasson-Mantorville School District

Date

SIGNED:

Mayor, City of Kasson

Date

School Resource Officer Memorandum of Understanding

Reports to: The SRO is under the authority of the City Chief of Police and will report to the District Superintendent.

Coordinates with: Building Principals, Community Education Director and Head of Maintenance

Qualifications: Certified Licensed Peace Officer and School Resource Officer Trained

Purpose: To develop positive relationships with Students, Families and Staff that build a collaborative rapport with the Kasson Police Department.

To establish a School Resource Officer program within the school district utilizing a prevention and delinquency intervention approach, undertaken as a joint venture between the Kasson-Mantorville School District and the Kasson Police Department.

Performance Responsibilities:

1. Develop strong relationships with students, school personnel, and parents.
2. Maintain a visible presence in all school buildings and the area around the district campuses.
3. Coordinate and implement the D.A.R.E. curriculum or any other school district approved drug education and decision making program.
4. Provide law enforcement resource assistance as it relates to student and school district needs.
5. Assist in identifying and counseling problem youth in collaboration with school personnel.
6. When practical, assist in diverting problem youth from the juvenile justice system prior to charges being filed.
7. Investigate school related crimes or any other criminal/welfare issues involving students from the K-M Schools.
8. Be a resource for law and safety education by providing classroom instruction with district approved materials.
9. Review and strengthen safety measures and mitigate delinquent behavior on school campuses.
10. Appear at school events as deemed appropriate by the superintendent, community education director, and building principals. Be available to attend and police school activities that require a law enforcement presence, including all football games. If unavailable to attend the requested activities, arrangements for other Officers or Police Reserve to be present is expected.
11. Document school/student related activities and provide the District with reports as requested, in addition to a year-end report of activities.
12. Coordinate with law enforcement agencies about offenses involving K-M students.
13. Assist local, county, and state law enforcement agencies with conducting formal police interviews, interrogations, and arrests of students on school property when such cases require expedited involvement such as assault, terroristic threats, and offenses deemed as an active public safety issue, whereas the individual, the public and or the school is in danger by not quickly intervening. These outside agencies should collaborate with the School Resource Officer prior to these situations in order to enable school personnel awareness. Should an outside agency come to the campus and want to interact with a student that does not fall into the above description, they shall be discouraged to do so. Any other attempt to conduct interactions with a student or students whose actions or involvement was not affiliated with the school should be taken off of campus.

14. In cooperation with building and district administrations, assist in developing plans and strategies regarding school safety and security.
15. Work in collaboration with building and district administration in maintaining a safe and effective learning environment, to include information sharing in accordance with State and Federal privacy laws, including the Family Educational Rights and Privacy Act of 1974 [FERPA].
16. Disciplining students(determining the school corrective actions for the behavior) will be the responsibility of the school personnel. Law enforcement actions will be separate from school district disciplinary actions.
17. First and foremost, the school resource officer will act in the capacity of a law enforcement officer.
18. Participate in conferences, in-services, and training and research current trends that will help the SRO more effectively perform his/her duties in the schools. Participation in these events will be mutually decided by the Chief of Police and the School Superintendent during the school year.
19. The SRO can be pulled from the schools to assist with emergency situations that may arise in the city of Kasson.

Kasson Chief of Police
Josh Hanson

K-M Superintendent of Schools
Mark D. Matuska

Date

Date

K-M School Resource Officer
Jesse Kasel

Date

*** Note:** *This MOU will serve as part of Jesse Kasel's annual review prior to the annual agreement between the City of Kasson and the Kasson-Mantorville School District.*

**BYLAWS
OF THE
KASSON FIRE
RELIEF ASSOCIATION**

7/5/2020

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ARTICLE 1 - NAME

SECTION 1 - NAME

The name of this relief association is **KASSON FIRE RELIEF ASSOCIATION**

SECTION 2 - STATUS

It is a nonprofit organization incorporated under the laws of Minnesota.

SECTION 3 - TYPE

The Association is a defined-benefit lump-sum relief association subject to Minn. Stat. 424A.015; 424A.02; and 424A.091 to 424A.094. All benefits provided by this Association derive from and are governed by Federal and State laws and these bylaws.

SECTION 4 - RECORDS

The Association will keep, at a minimum, correct and complete copies of its articles of incorporation and bylaws, accounting records, records documenting Special Fund transactions, records necessary to determine benefits payable and paid to individual members and their beneficiaries, and minutes of each of its meetings that record the votes of actions taken. Unless a Records Retention Schedule is adopted, and the Minnesota Historical Society has been notified or authority to destroy records is received from the Records Disposition Panel, relief association records may not be destroyed.

SECTION 5 - PURPOSE

The Association is a governmental entity that receives and manages public money to provide retirement and ancillary benefits for individuals providing the governmental services of firefighting and emergency first response, and for their beneficiaries.

SECTION 6 - FISCAL YEAR

The Association's fiscal year begins on January 1st of each calendar year and ends on December 31st of the same calendar year.

ARTICLE 2 - MEMBERSHIP

SECTION 1 - MEMBERSHIP

All members of the Kasson Fire Department are eligible for membership in the Association. Application for membership will be made in writing on a form supplied by the Secretary of the Association. Membership will be approved by the Board of Trustees.

SECTION 2 - MEMBERSHIP START DATE

Membership in the association begins on the date a firefighter is hired by the city.

SECTION 3 - DUES

Each member of the Association will pay dues annually to the Association. The dues will be deposited in the General Fund for the purpose of the MN Volunteer Benefit Association fund.

SECTION 4 - EXCLUSIONS

The Association may exclude from membership an applicant who, due to some medically determinable physical or mental impairment or condition, would constitute a predictable and unwarranted risk of imposing liability for an ancillary benefit at any age earlier than the minimum age specified for receipt of a service pension. A minor may not be a member of this Association.

SECTION 5 - TERMINATION

Any member may be terminated from the Association for cause by a two-thirds vote of all members present at a special meeting of the membership. Cause for termination includes, but is not limited to, failure to account for money belonging to the Association, or feigning illness or injury for the purpose of defrauding the Association. A member may not be terminated except by a fair and reasonable process.

SECTION 6 - ACTIVE SERVICE

Active service is the supervision or performance of fire suppression or prevention duties as well as the supervision or performance of emergency medical duties and any other additional standards established by the Fire Department. Active service requires meeting minimum service requirements specified by the Fire Department. Annually, the Board of Trustees will obtain certification from the Fire Chief of each member's active service.

SECTION 7 - DEFINITION OF YEAR OF SERVICE

A year of active service will be defined as 12 months of active service in the Fire Department. A “month” is a completed calendar month of active service measured from the member’s date of entry to the same date in the subsequent month. Service pensions and ancillary benefits will not be prorated for fractional years of service (i.e., a member only receives credit for each complete year of service).

SECTION 8 - BREAK IN SERVICE

If a member is unable to perform the duties of a firefighter for any reason, including an approved leave of absence, the member will be considered to have a break in service and will not receive service credit in the Association for that period of time, except that the resumption service requirements of this section do not apply to leaves of absence or breaks in service made available by Federal or State statute, such as the Uniformed Services Employment and Reemployment Rights Act of 1994 (USERRA), Minn. Stat 424A.021, and the Family and Medical Leave Act (FMLA), 29 U.S.C. 2601, et al. Active membership in the Association immediately resumes when a member returns to active service with the Fire Department, if the member’s break in service was less than 60 days.

SECTION 9 - RETURN TO SERVICE

Any firefighter who has ceased to perform or supervise fire suppression and fire prevention duties or perform or supervise emergency medical services for at least 60 days, including former members who have received payment of a service pension or disability benefit, will be eligible to resume active membership in the Association should the firefighter resume active firefighting and emergency medical duties with the Fire Department.

If the firefighter has previously received payment of the service pension or disability benefit, the firefighter may be eligible for a second pension or benefit for the resumption period of service if the firefighter meets the vesting requirements defined in these bylaws based on the resumption years of service. No firefighter may be paid a service pension twice for the same period of service. The following chart breaks down the vesting percentages based on years of service.

COMPLETED YEARS OF SERVICE	NONFORFEITABLE PERCENTAGE OF PENSION AMOUNT
9 Years or Less	0%
10	60%
11	64%
12	68%
13	72%
14	76%
15	80%
16	84%
17	88%
18	92%
19	96%
20 AND THEREAFTER	100%

If the firefighter has not received payment of a service pension or disability benefit, the firefighter must complete at least 5 years of active service with the Fire Department upon a resumption of active service. If the firefighter completes the minimum period of resumption service specified in this Section prior to a subsequent cessation of firefighting duties, the firefighter will receive a service pension (if vested) for all years of active service calculated at the benefit level in effect on the date of the firefighter's final cessation of duties. If the firefighter does not complete the minimum period of resumption service specified in this Section prior to a subsequent cessation of duties, the firefighter will receive a service pension (if vested) for all years of active service calculated at the benefit level in effect at the time of the firefighter's original cessation of duties.

A firefighter who has been granted an approved leave of absence not exceeding one year by the Fire Department or by the Association is exempt from the minimum period of resumption service requirement under this Article.

A person who has a break in service not exceeding one year but has not been granted an approved leave of absence and who has not received a service pension or disability benefit from the Association is subject to the minimum period of resumption under this Article.

SECTION 10 - UNIFORMED SERVICES

A volunteer firefighter who is absent from firefighting service because of service in the uniformed services may obtain service credit for the period of the uniformed service, not to exceed five years, unless a longer period is required by Federal law, if the volunteer firefighter returns within the time frame required by Federal law to firefighting service with coverage by this same Association or its successor upon discharge from service in the uniformed service.

Service credit will not be given if the firefighter separates from uniformed service with a dishonorable or bad conduct discharge or under other than honorable conditions.

ARTICLE 3 - OFFICERS AND TRUSTEES

SECTION 1 -THE POWER OF THE BOARD OF TRUSTEES

The Board of Trustees (Board) is the governing board and has exclusive control of the investment of the Association’s plan assets in conformance with Federal and State law including, but not limited to, Minnesota statutes and these bylaws. The members of the Board will act as Trustees, with a fiduciary obligation to the active, deferred, and retired members of the Association, who are its beneficiaries; the taxpayers of the municipality, who help to finance the plan; and the State of Minnesota, which established the plan.

The Board will invest and reinvest the Association’s plan assets, determine benefits, determine eligibility for membership or benefits, determine the amount or duration of benefits, determine the funding requirements or amounts of contributions, oversee the expenditure of plan assets, and select financial institutions and investment products.

The Board will submit a written report of financial condition of the Association to the members at the annual meeting.

The Board will develop and periodically revise a program for continuing education. The Trustees will

participate in continuing education to keep themselves abreast of their fiduciary responsibilities.

SECTION 2 - MEMBERS OF THE BOARD OF TRUSTEES

The Board consists of nine members (Trustees): six Trustees elected by the membership and three Trustees drawn from officials of the city served by the Fire Department. Of the three municipal Trustees, one must be an elected official and one must be an elected or appointed municipal, and both must be designated annually by the municipal governing board. The third municipal Trustee must be the Fire Chief.

A vacancy in the position of a non-municipal Trustee may be filled by the remaining Trustees at a Board meeting. The Trustee selected to fill the vacancy holds office only until the next annual or special meeting of the Association membership when a successor will be elected by the membership.

SECTION 3 - OFFICERS

The President, Secretary, and the Treasurer will be elected from among the elected Trustees by the full Board for 2-year terms. The elections of the Trustees will be staggered. In no event will any Trustee hold more than one Office position at any one time. In no event will any municipal Trustee hold an Officer position. (President, Secretary, Trustee #5) (Vice President, Treasure, Trustee #6).

SECTION 4 - PRESIDENT

The President will attend and preside at all meetings of the Association and the Board. The President will actively manage the business of the Association. The President will enforce the due observance of the law, including Minnesota statutes, the articles of incorporation, and the bylaws of the Association. The President will ensure that the Officers properly perform the duties assigned to them and that the orders and resolutions of the Board are carried into effect. The President will sign all checks issued by the Treasurer and all other papers requiring the President’s signature. The President will be a member of all committees and will exercise careful supervision over the affairs of the Association. The President will perform other duties as prescribed by the Board.

SECTION 5 - SECRETARY

The Secretary will keep and post a true and accurate record of the proceedings of all meetings of the Association and of the Board. The Secretary will keep a correct record of all amendments, alterations, and additions to the bylaws in a book separate from the minute books of the Association. The Secretary will prepare all paperwork and obtain signatures required for benefits due. The Secretary will keep an account book in which to enter all money transactions of the Association, including the dates and

amounts of all receipts and the source from which derived and the dates and the amounts of all expenditures with the payee and the object. The Secretary will keep individual files and a roll of membership, with the date of joining, resignation, discharge, retirement, dues, and service pensions and ancillary benefits paid. The books of the Secretary will be at all times open to the Board. The Secretary will prepare and process all correspondence as needed. The Secretary will, jointly with the Treasurer, prepare and file all reports, and statements required by law, including reports to be filed with the Office of the State Auditor (OSA). The Secretary will perform other duties as prescribed by the Board.

SECTION 6 - TREASURER

The Treasurer will, together with the Secretary, keep accurate financial records of the Association. The Treasurer will receive all monies belonging to the Association and deposit them in the name of and to the credit of the Association in the banks and depositories designated by the Board. The Treasurer will disburse funds and issue checks and drafts in the name of the Association as ordered by the Board. The Treasurer will keep separate and distinct accounts of the Special Fund and the General Fund, if applicable, and will prepare and present to the Board a full and detailed statement of the assets and liabilities of each fund separately, prior to the annual meeting of the Association, and upon requests of the Board.

The Treasurer will deliver to the Treasurer’s successor in office, or to any committee appointed by the Board to receive the same, all monies, books, papers, etc., pertaining to the Treasurer’s term in office immediately upon the expiration of the Treasurer’s term in office. The Treasurer will prior to entering upon the duties of the Treasurer’s office, give a bond in an amount equal to at least ten percent of the assets of the Association; however, the amount of the bond need not exceed 500,000. Jointly with the Secretary, the Treasurer will prepare and file all reports, and statements required by law, including reports to be filed with the Office of the State Auditor. The Treasurer will perform other duties as prescribed by the Board.

SECTION 7 - COMPENSATION

Trustees of the Association identified in attachment B may be compensated out of the Special Fund. The amount paid in compensation is limited to the amount listed in Attachment B. Those Trustees who are representatives of the City of Kasson (Trustee #7 – Fire Chief, Trustee # 8 – Mayor, Trustee #9 – City Clerk) are fiduciaries and non-compensated positions of the Association.

Only after the amounts listed in Attachment B have been recommended by Kasson Fire Relief

Association (the governing body) and approved by the City of Kasson (the entity responsible for meeting any minimum obligation) may compensation be paid to non-Officer Trustees. For all Trustees, itemized expenses eligible for reimbursement are limited to those expenses incurred as a result of fulfilling responsibilities as administrators of the Special Fund.

ARTICLE 4 - MEETINGS OF THE MEMBERSHIPS AND OF THE BOARD

SECTION 1 - ANNUAL MEETING

An annual meeting of the membership of the Association will be held in January of each year, at a time and place specified by the Board.

SECTION 2 - SPECIAL MEETINGS

A special meeting of the Association’s members may be called at any time upon the written order of the President, Secretary, and one additional Trustee, or of 10 percent of the members of the Association. The Order will be filed with the Secretary.

SECTION 3 - BOARD MEETINGS

A Trustee may call a board meeting by giving five days’ notice to all Trustees of the date, time, and place of meeting. The Board will meet at least 6 times during the year to discuss the investments, finances, benefits, and records of the Association. These meetings will be open to any member of the Association and to the public.

SECTION 4 - NOTICE OF ANNUAL MEETING

Notice of each annual meeting of the Association’s members will be delivered to each member entitled to vote at the meeting at least five days before the date of the meeting and not more than 60 days before the date of the meeting. Notice will contain the date, time, and place of the meeting.

SECTION 5 - NOTICE OF SPECIAL MEETINGS

Notice of each special meeting of the Association’s members will be delivered to each member entitled to vote at the meeting at least five days before the date of the meeting and not more than 60 days before the date of the meeting. Notice will contain the date, time, and place of the meeting. The Secretary will give due notice of each special meeting, specifying the object of said meeting, and no business will be transacted at any special meeting except the business for which the meeting was called.

SECTION 6 - NOTICE OF BOARD MEETINGS

Notice requirements of the Minnesota Open Meeting Law will be followed for all Board meetings. A schedule of the Board’s regular meetings will be kept on file at the Board’s primary office.

For special meetings (including any regular meeting held at a time or place different from the time or place stated in the schedule of regular meetings), the Board will post written notice of the date, time, place, and purpose of the meeting on the Board’s principal bulletin board, or if the Board has no such bulletin board, on the door of its usual meeting room. The notice will also be mailed or delivered to each person who has filed a written request for notice with the Board. The notice will be posted and mailed or delivered at least three days before the date of the meeting.

If a meeting is a recessed or continued session of a previous meeting, and the time and place of the meeting was established during the previous meeting and recorded in the minutes of that meeting, then no further published or mailed notice is necessary.

SECTION 7 - QUORUM FOR ANNUAL AND SPECIAL MEETINGS

Thirty-five percent (not less than ten percent of the members entitled to vote) of the members of the Association will constitute a quorum for the transaction of business at the annual or special meeting of the Association.

SECTION 8 - QUORUM FOR BOARD MEETINGS

A majority of the Trustees will constitute a quorum for the transaction of business at the meetings of the Board.

SECTION 9 - VOTING AT ANNUAL AND SPECIAL MEETINGS

Members of the Association are entitled to one vote. Voting by proxy is not permitted. All votes, unless specified prior to the vote, will be conducted by voice vote. If majority cannot be determined by voice vote, the Officer in charge of the vote will ask for a vote by roll call or ballot.

SECTION 10 - VOTING AT BOARD MEETINGS

The Board has a responsibility to vote on the investment and reinvestment of Association assets, the determination of benefits, the determination of eligibility for membership or benefits, the determination of the amount or duration of benefits, the determination of funding requirements or the amounts of contributions, the maintenance of membership and financial records, the expenditure of Association assets, the selection of financial institutions and investment products, and on any other matter related to the business or affairs of the Association. Trustees are entitled to one vote and each has equal rights. Voting by proxy is not permitted. All votes, unless specified prior to the vote, will be conducted by voice vote. If a majority cannot be determined by voice vote, the Officer in charge of the vote will ask for vote by roll call or by ballot.

SECTION 11 - ORDER OF BUSINESS

The annual meeting of the members of the Association will be conducted in the following order:

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. READING AND APPROVAL OF MINUTES OF PREVIOUS MEETING**
- 4. SECRETARY'S REPORT**
- 5. TREASURER'S REPORT**
- 6. COMMITTEE REPORTS**
- 7. OLD / UNFINISHED BUSINESS**
- 8. NEW BUSINESS**
- 9. ADJOURNMENT**

ARTICLE 5 - APPLICATION FOR PENSIONS AND BENEFITS

SECTION 1 - NOTICE OF INTENT TO TAKE DISTRIBUTION

Each member who intends to take distribution of a service pension, including a deferred service pension, from the Association must file a Notice of Intent to Take Distribution. Such Notice of Intent to Take Distribution will be in writing and will be filed with the Secretary not less than 90 days prior to the intended date of distribution. Upon receipt of the Notice of Intent to Take Distribution and any forms or notices required by the Federal or State law. No Notice of Intent to Distribution is required for ancillary benefits.

SECTION 2 - PROCESS

Each person who intends to take distribution of a service pension, including a deferred service pension, or an ancillary benefit from the Association must file an Application for Distribution. The Secretary will provide to the applicant the Application for Distribution and any forms or notices required by Federal or State law. All Applicants for Distribution will be submitted to the Board for approval at a Board meeting. Applications for Distribution will state the age of the member, the period of service, the date of separation from active service with the Fire Department, and any other information the Board may require. No service pension, including any deferred service pension, or ancillary benefit will be paid until the Application for Distribution has been approved by a majority vote of the Board.

SECTION 3 - GOVERNING BENEFIT PLAN PROVISIONS

All service pensions, deferred service pensions, and ancillary benefits payable by the Association are governed by and must be calculated based on the State law, the Association bylaws provisions, and the Association articles of incorporation that are in effect on the date that the member separates from active service with the Fire Department and active membership in the Association.

ARTICLE 6 - SERVICE PENSIONS

SECTION 1 - LUMP-SUM SERVICE PENSIONS

Upon the member's meeting the requirements in Section 2 of this Article and following the submission and approval of an Application for Distribution, the Association will pay the member out of the Special Fund the benefit level for each year that the member served as an active member of the Fire Department. The benefit level amounts can be found in Attachment A. A reduced service pension may be paid according to the partial vesting schedule contained in this Article.

SECTION 2 - ELIGIBILITY

To receive a service pension, a member must meet all of the following requirements:

1. Have separated from active service with the Fire Department;
2. Be at least 50 years of age;
3. Be PARTIALLY VESTED by having completed at least 10 years of active service with the Fire Department, or be FULLY VESTED by having completed at least 20 years of active service with the Fire Department; and
4. Be PARTIALLY VESTED by having completed at least 10 years of active membership with the Association or be FULLY VESTED by having completed at least 20 years of active membership with the Association.

SECTION 3 - DEFERRED STATUS

A member who has otherwise met the eligibility requirements defined in section 2 of this Article but who has not yet reached the age of eligibility specified in Section 2 may not collect a service pension at the time of separation from active service. The member will be placed on deferred status and be entitled to receive the service pension upon reaching the age of eligibility specified in Section 2 and the following submission and approval of an Application for Distribution.

A member who has met the eligibility requirements defined in Section 2 of this Article and who has reached the age of eligibility in Section 2, but who chooses not to immediately submit an Application for Distribution following the member's separation from active service will be placed on deferred status and be entitled to receive the service pension following submission and approval of the Application for Distribution.

SECTION 4 - PARTIAL VESTING SCHEDULE:

COMPLETED YEARS OF SERVICE	NONFORFEITABLE PERCENTAGE OF PENSION AMOUNT
10	60%
11	64%
12	68%
13	72%
14	76%
15	80%
16	84%
17	88%
18	92%
19	96%
20 AND THEREAFTER	100%

SECTION 5 - PAYMENT OPTIONS

The retiring member may elect, by making a written request, the manner of payment of the service pension. Options include:

- (a) A single lump-sum payment payable to the retiring member (subject to current income tax withholding requirements).
- (b) An annuity contract purchased with lump-sum payment on behalf of a retiring member from an insurance carrier licensed to do business in the State of Minnesota.
- (c) A direct transfer on an institution-by-institution basis of the retiring member's lump-sum payment to the member's individual retirement account (IRA).
- (d) A direct transfer on an institution-by-institution basis of the retiring member's lump-sum payment to the member's individual Minnesota deferred compensation plan.

SECTION 6 - SUPPLEMENTAL BENEFIT

A supplemental benefit will be paid out of the Special Fund to individuals who receive a lump-sum distribution of a service pension. The amount of the supplemental benefit to be paid is ten percent of the regular pre-tax lump-sum distribution, excluding any interest that may have been credited during the period of deferral, but not to exceed \$1,000.

ARTICLE 7 - DEFERRED INTEREST

SECTION 1 - DEFERRED INTEREST TYPE

No interest will be paid during the period of deferral on a deferred lump-sum service pension.

ARTICLE 8 - ANCILLARY BENEFITS

SECTION 1 - SURVIVOR BENEFIT

Upon the death of a member of the Association and following the submission and approval of an Application for Distribution, a survivor benefit will be paid out of the Special Fund to the member's surviving spouse; if there is no surviving spouse, to the member's surviving children; if there is no surviving spouse and there are no surviving children, to the member's designated beneficiary. If no beneficiary has been designated and if the deceased member was active or deferred, the survivor benefit will be paid as a death benefit to the estate of the deceased member.

If there are no surviving children, the member's surviving spouse may waive, in writing, wholly or partially, the spouse's entitlement to a survivor benefit, so that the survivor benefit may be paid directly to the member's designated beneficiary.

A trust created under Chapter 501B may be a designated beneficiary if the survivor benefit will be distributed as a one-time lump-sum payment. If a trust was created and is payable to the surviving children and there is no surviving spouse, the survivor benefit will be paid to the trust.

For ACTIVE members, a survivor benefits equal to the benefit level for each year that the member served as an active firefighter in the Fire Department, without regard to minimum or partial vesting requirements, but in no case less than five times the benefit level in effect on the date of the death, will be paid if, upon death, the member had not yet separated from active service. The benefit level can be found in Attachment A.

The survivor benefit described above for active members will be paid on behalf of a deceased deferred member in lieu of payment of the deceased member's deferred retirement benefit.

SECTION 2 - SUPPLEMENTAL SURVIVOR BENEFIT

A supplemental survivor benefit will be paid out of the Special Fund when a lump-sum survivor benefit is paid to the surviving spouse or, if none, to the surviving child or children of the deceased active or deferred member. The amount of the supplemental survivor benefit to be paid is 20 percent of the survivor benefit but not to exceed \$2,000.

SECTION 3 - NO ADDITIONAL FINANCIAL RELIEF

Except for the relief expressly identified for survivors in these bylaws, a member or former member's surviving spouse, child or children, designated beneficiary, and/or estate are not entitled to any other or further relief benefits from the Association.

SECTION 4 - DISABILITY BENEFIT

Permanent disability benefits may be paid to permanently disabled members of the Association out of the Special Fund following the submission and approval of an Application for Distribution. For ACTIVE members, a permanent disability benefit is equal to the benefit level for each year that the member served as an active firefighter in the Fire Department, without regard to minimum or partial vesting

requirements, will be paid if, upon the date of permanent disability, the member has not yet separated from active service. The benefit level can be found in Attachment A. The years of service must be determined as of the date of disability. The member is eligible to receive the disability benefit immediately upon approval by the Board.

A permanent disability benefit equal to a disabled deferred member's deferred service pension will be paid to the disabled deferred member. The permanent disability benefit amount may not exceed the total earned service benefit of the disabled member.

Temporary disability benefits are not provided by this Association.

SECTION 5 - DISABILITY BENEFIT QUALIFICATION ATTACHMENT C

SECTION 6 - PAYMENT OPTIONS

The recipient of an ancillary benefit may elect, by making a written request, the manner of payment of the ancillary benefit.

Options include:

- (a) A single lump-sum payment payable to the intended recipient (subject to current income tax withholding requirements)
- (b) A direct transfer on an institution-by-institution basis of lump-sum survivor benefit to the ACTIVE member's surviving spouse's individual retirement account (IRA). (This option is available to certain recipients of a survivor benefit.)

ARTICLE 9 - FUNDS

SECTION 1 - FUNDS

The Association will establish and maintain a Special Fund.

SECTION 2 - SPECIAL FUND

All public funds, such as fire state aid, supplemental state aid, municipal contributions, and supplemental benefit reimbursements, received by the Association will be deposited in the Special Fund. Disbursements from the Special Fund will not be made for any purpose except as authorized by Minn. Stat. 69.80 and 424A.05.

The Treasurer is the custodian of the assets of the Special Fund and the recipient on behalf of the Special Fund of all revenues payable to it. The Treasurer will maintain adequate records documenting all transactions involving the financial activities of the Special Fund.

Checks or authorizations for electronic fund transfers for disbursement of Special Fund assets must be signed by the Association Treasurer and at least one other elected Association Trustee who has been designated by the Board to sign the checks or authorizations. The Association may only make disbursements by electronic fund transfers if the specific method of payment and internal control policies and procedures regarding the method are approved by the Board.

SECTION 3 - GENERAL FUND.

Money received from any nonpublic source, such as fundraising activities and donations, will be deposited into the General Fund. Funds may be disbursed by the Board for any purpose authorized by the articles of incorporation or by these bylaws. Such purposes include all those identified and endorsed by the Relief Association Board. All Association expenses not specifically authorized by State Statute to be paid out of the Special Fund must be paid out of the General Fund.

The Treasurer is the custodian of the assets of the General Fund and the recipient on behalf of the General Fund of all revenues payable to it. The Treasurer will maintain adequate records documenting any transactions involving the financial activities of the General Fund.

SECTION 4 - NONASSIGNABILITY OF BENEFITS

Benefits paid or payable from the Special Fund are not subject to garnishment, judgment, execution, or legal process, except as provided in Minn. Stat. 518.58; 518.581; or 518A.53. Benefits paid or payable may not be assigned for any purpose.

ARTICLE 10 - INVESTMENTS

SECTION 1 - STANDARD OF FIDUCIARY CONDUCT

Trustees owe a fiduciary duty to the active, deferred, and retired members of the Association, who are plan beneficiaries; to the taxpayers of the municipality, who help finance the plan; and to the State of Minnesota, which established the plan. The Trustees will act in good faith and exercise that degree of

judgment and care, under circumstances then prevailing, that persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, considering the probable safety of plan capital as well as the probable investment return to be derived from the assets.

SECTION 2 - INVESTMENT POLICY

The Board will approve an investment policy, and will investigate and prepare for the safe and profitable investment of the Association funds in conformance with State statutes and the Association's investment policy. The Board may hire investment professionals to act for or on its behalf. The Special Fund assets will be invested only in securities that are authorized by Minn. Stat. 69.775; 356A.06, subd. 6; and 356A.06, subd. 7 (if the Association qualifies to use the expanded list). The Board will have on file a copy of the investment policy of the Association. The Board will file a copy of the Association's investment policy, and all changes to the policy, with the Office of the State Auditor.

SECTION 3 - BROKER CERTIFICATION

The Association will provide annually to its broker a written statement of investment restrictions from the applicable State laws and from the Association's investment policy. Annually, before the Association enters into or continues business with the broker, the broker must submit to the Association a signed Broker Certification, using the form prepared by the Office of the State Auditor.

ARTICLE 11 - UNCLAIMED BENEFITS

SECTION 1 - UNCLAIMED BENEFITS.

In the event that the Association is unable with effort to locate a member or survivor of a member entitled to payment or distribution under these bylaws or by State law, the benefit distributable to such member or survivor of such member will be forfeited and will be credited to the Special Fund. Efforts to locate a member or survivor must be documented. Forfeiture will occur no earlier than thirty-six (36) months after the Board concludes the Association was unable to locate such member or survivor despite reasonable efforts to locate them.

ARTICLE 12 - AMENDMENTS

SECTION 1 - AMENDMENTS

These bylaws may be amended when necessary by 2/3 (majority or greater) of the Active members of

the Association Board. Proposed amendments will be submitted to the Secretary to be posted with regular Board announcements.

Amendments to these bylaws which affect the amount of, the manner of payment of, or the conditions for qualification for service Benefit, deferred service Benefit, or ancillary Benefits are not effective until they have been ratified by the City Council.

The Association will file a revised copy of these bylaws with the Office of the State Auditor upon the adoption of any amendments.

SIGNITURE PAGE – BYLAWS ADOPTION

These bylaws are hereby adopted and approved by the membership of the

Kasson Fire Relief Association on this date:

____/____/____

PRESIDENT

____/____/____
DATE

SECRETARY

____/____/____
DATE

TREASURE

____/____/____
DATE

SIGNITURE PAGE – AMENDMENT(S) ADOPTION

The following amendment(s) (see description or attachment) to the bylaws are hereby adopted and approved by the membership of the

Kasson Fire Relief Association on this date: _____/_____/_____

Amendment(s):

PRESIDENT

_____/_____/_____
DATE

SECRETARY

_____/_____/_____
DATE

TREASURER

_____/_____/_____
DATE

ATTACHMENT A - BENEFIT LEVEL

BENEFIT LEVEL	RELIEF RATIFIED	CITY RATIFIED	EFFECTIVE
\$ _____	____/____/____	____/____/____	____/____/____
\$ _____	____/____/____	____/____/____	____/____/____
\$ _____	____/____/____	____/____/____	____/____/____
\$ _____	____/____/____	____/____/____	____/____/____
\$ _____	____/____/____	____/____/____	____/____/____
\$ _____	____/____/____	____/____/____	____/____/____
\$ _____	____/____/____	____/____/____	____/____/____
\$ _____	____/____/____	____/____/____	____/____/____
\$ _____	____/____/____	____/____/____	____/____/____
\$ _____	____/____/____	____/____/____	____/____/____
\$ _____	____/____/____	____/____/____	____/____/____
\$ _____	____/____/____	____/____/____	____/____/____
\$ _____	____/____/____	____/____/____	____/____/____
\$ _____	____/____/____	____/____/____	____/____/____
\$ _____	____/____/____	____/____/____	____/____/____
\$ _____	____/____/____	____/____/____	____/____/____
\$ _____	____/____/____	____/____/____	____/____/____
\$ _____	____/____/____	____/____/____	____/____/____
\$ _____	____/____/____	____/____/____	____/____/____
\$ _____	____/____/____	____/____/____	____/____/____
\$ _____	____/____/____	____/____/____	____/____/____

ATTACHMENT B – COMPENSATION

OFFICER (PRESIDENT)	\$ <u>300</u> / YR
OFFICER (SECRETARY)	\$ <u>300</u> / YR
OFFICER (TREASURER)	\$ <u>1,200</u> / YR
TRUSTEE #4 (VICE PRESIDENT)	\$ <u>175</u> / YR
TRUSTEE #5 (ASST. TREASURER)	\$ <u>500</u> / YR
TRUSTEE #6	\$ <u>125</u> / YR
TRUSTEE #7 (FIRE CHIEF)	N / A
TRUSTEE #8 (MAYOR)	N / A
TRUSTEE #9 (CITY CLERK)	N / A

_____/_____/_____
PRESIDENT DATE

_____/_____/_____
SECRETARY DATE

_____/_____/_____
TREASURER DATE

Disability Eligibility.

The member shall be eligible to receive the disability pension or benefit pursuant to the limitations in these bylaws and upon approval of the Board of Trustees.

- a) Reports Required. No member shall be paid disability benefits except upon the written report of a physician appointed by the Board of Trustees. This report shall set forth the diagnosis and prognosis of the disability, disease or injury of the member. Each such written report shall be filed with the association.
- b) An applicant shall not be considered under a disability unless the applicant furnishes adequate proof of the existence thereof. An applicant's statement as to pain or other symptoms will not alone be conclusive evidence of disability as defined in this section.
- c) Grievance Procedure. If the applicant for disability pension or benefits feel aggrieved by any action of the Board, the applicant shall, within sixty (60) days from notice of such action of the Board, file written objections and the reasons thereof with the Board and shall be allowed to appeal the determination pursuant to the review procedures in these bylaws.



To: City Council

Date: 7/22/2020

Agenda Heading: City Administrator's Report

"Summer afternoon--summer afternoon; to me those have always been
the two most beautiful words in the English language."

--Henry James

- **Energy Assistance.** The Energy Assistance Program closed for the 2019-20 fiscal year on July 1. Customers who suspect they might qualify for assistance should continue to apply. When they are approved, they will be among the first recipients when the program begins anew on October 15. Their Director Michael Schmitz, at the Division of Energy Resources, has indicated that MN received \$19 million less than expected under the CARES Act for LIHEAP. Despite lower than expected funding, all eligible applicants, who applied during the extended 2019-20 cycle, received substantial assistance for the period (around \$750, depending on income). Another pandemic-related agency decision allowed applicants to use up to their total assistance amount toward "crisis" purposes and allowed past-due bills to qualify as one of those purposes without a disconnection notice. We continue to encourage customers who are struggling to apply and have been setting them up on payment plans. There is no reason any customer should feel left out.
- **EDA Committee Update.** The EDA met to discuss a number of topics, most particularly they reviewed a listing of businesses that exist in the community. Many of these were ones that the Board had not heard of because they are home-based. One aspect of the work the EDA will try to do is moving to help these home-based businesses take the next step and move into their own space. In order to support that, a coworking space proposal is being developed in conjunction with the owners of the DCI building. A status report is included in your packet along with the business list. The board also discussed housing and how they can encourage more cost-effective housing options, including work force housing. One area that could be managed is on the City owned land to the Southwest. Of course, that creates another issue, namely the need for additional ponding and infrastructure to access that property. Our CEDA representative will be working to ascertain whether or not these options are potentially viable.
- **CMPAS Review.** Last week I attended the CMPAS meeting in Glencoe, MN. One item of discussion was the impact that the COVID-19 outbreak has had to the electrical usage and revenue. Right now, they are estimating a negative effect of 7-10%. Our numbers have been somewhat skewed, first by a warm spring and then with the need for extra cooling this summer. In the fullness of time it will hopefully not drop below a 10% net loss because we have the budget capacity to handle that.

On another note, it seems our transmission study may be delayed because the Beehive system that is used for consumption tracking is not currently at the information level needed. We may opt to use a contracted service to help update the system, and we should have adequate funding because of the change to 3 fulltime staff instead of 4.

- **Parks & Recreation Updates.** The Parks Board met to discuss the ongoing operations at the Aquatic Center and other projects. Use of the pool has been steady, however despite the hot weather we have not been hitting our limits. The Board may advise some alterations of the plan in terms of the timing. These changes were not unforeseen operating as we have in the COVID environment. In addition, the Park Supervisor will be providing information on the total costs of the potential wall repairs. Overall, the parks look great and with the stump grinding completed last week we are right on schedule in terms of work completed. A number of capital projects will be done at the pool this fall, including a resurfacing of the slides and work on the equipment. One other note, a Park Board seat has opened up, and the Board will be looking to add another member. We will bring this to the Council at a future date for approval of the Mayor's appointment.
- **2020 Special Session #2 started July 13.** To extend a peacetime emergency for another 30 days, Governor Walz called back the Legislature. The Governor also supports the DFL-led House's proposal for police reform and a bonding proposal that includes projects for Minneapolis. The Republican-led Senate wants to discontinue the peacetime emergency, and change the House police reform and bonding proposal. Right now, it seems unlikely that the Senate and House will be able to come to terms, however Minority Leader Daudt is personally negotiating with the Governor, especially regarding the bonding bill. I will provide more info as it becomes available.
- **Planning and Zoning Board.** P&Z met last week and had a very good conversation regarding the updated City Code. While the meeting stretched until after 8 pm, it proved to be very productive and I believe it is reasonable to expect the completed product to be available in September for a public hearing. A number of changes will be included and an updated zoning map will be provided to the Council as soon as it is possible. One thing that came up during the discussion was the status on our variance and CUP's. In the past at times some may not have been filed and recorded appropriately. The City Clerk is recommending that henceforth, the staff control the process by filing documents directly with the County. This may require an upcharge however, that will primarily be due to the 46.50 that the County charges for recording.
- **Natural Gas Franchise.** Included in your packet is an update regarding the charges that other area cities have for their natural gas fees. I had a very pleasant conversation with Paul O'Sullivan who is the Senior Account Manager for Minnesota Energy Resources in our area. He should be providing information regarding their preferred methodology. Its likely some sort of base fee and usage amount could be the best way to facilitate implementation. I believe that segmenting this revenue would provide us the most prudent solution and make this an easier progression. Stewartville's would be an interesting one, however many other examples also exist.

NOTE: Currently, there is an open seat on the EDA board, if you know someone who might be interested please let them know to apply online or here at City Hall.

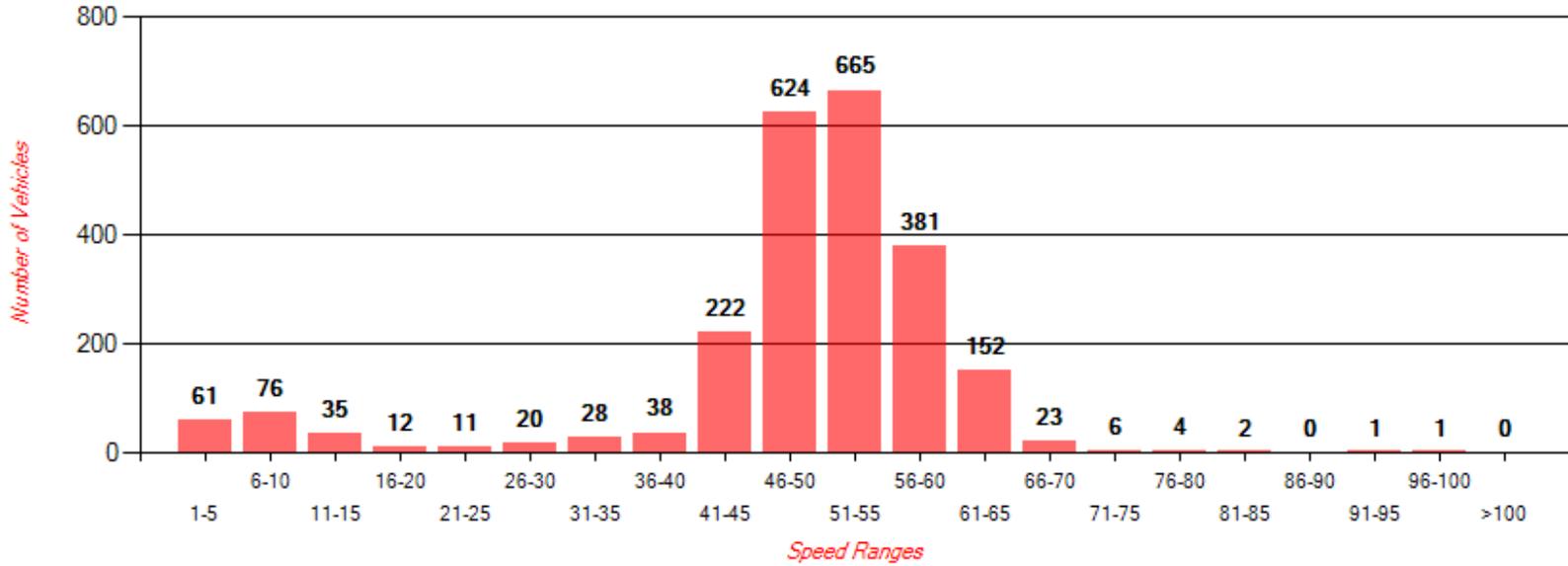
Meetings and Events Attended

June 18	SRTS Review-City Engineer Annexation Review
June 19	Southeast MN EDA professionals
June 24	City Council Meeting
June 25	City Engineer Bigelow Projects-Les Conway Department Heads Meeting
June 30	Police Chief Retirement Ceremony Meeting with KARES - old school CEDA-Ed/Tina Butler
July 1	CARES Act Funding Webinar EMS Committee
July 2	City Attorney City Engineer
July 8	Chamber of Commerce Safety Committee Worksession-Bubany City Council Meeting
July 9	City Engineer Meeting with WSE re: annexation
July 10	Southeast EDA Professionals
July 13	Water Meter Checks Electric Distribution Study Update Planning Commission
July 14	EDA Board KARE Annual Meeting
July 15	CMPAS Meeting
July 16	City Engineer
July 20	Personnel Committee
July 21	Park and Rec Committee
July 22	City Council

Dodge County MPH TrafficStat
 Speed Study Results for Dates: 06/28/2020 1620hrs to 07/01/2020 1815 Hours
 16th Street NE (625th Street) and 260th Avenue
 Speed Limit: 45 MPH

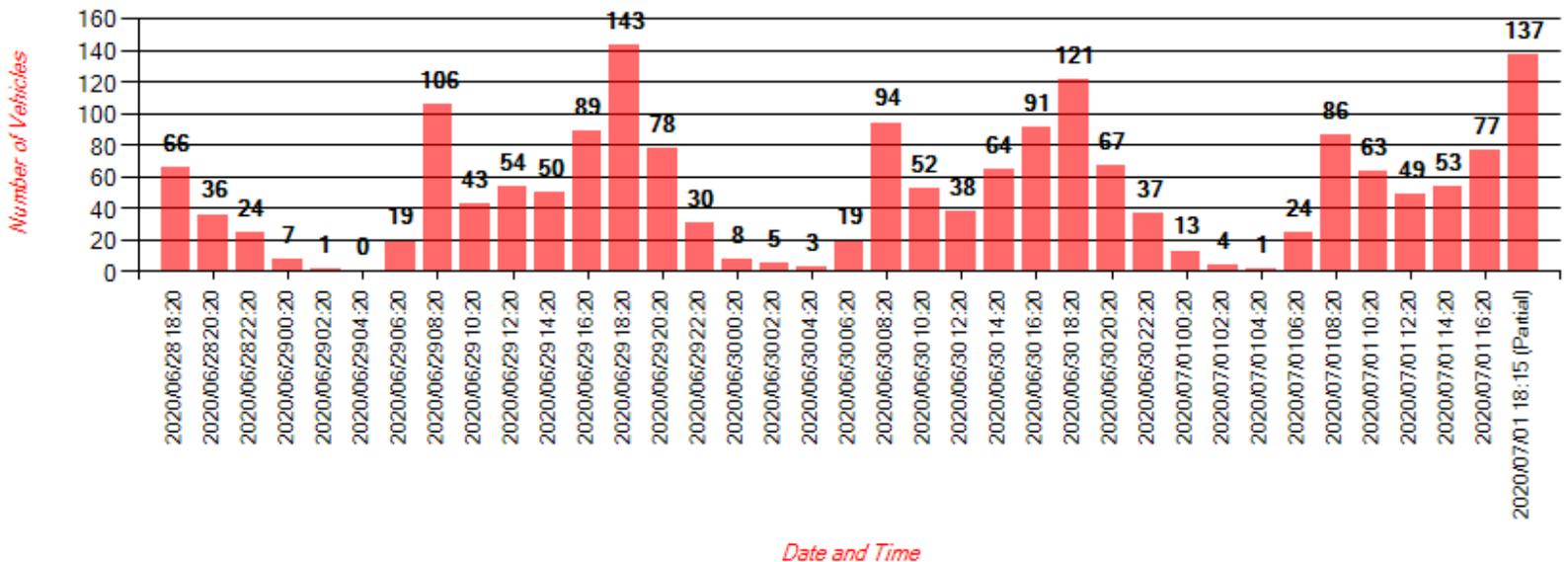
Traffic Volume

Volume - Total Vehicles
 Study Name: update on Current Study Settings tab - C:\MPH Speedview Data Files\00360002.csv
 Study Location: update on Current Study Settings tab
 Speed Limit: 45
 Study Dates: 2020/06/28 16:20:31 to 2020/07/01 18:15:00



Total Volume of Speeders – Time Scale 4 Hours

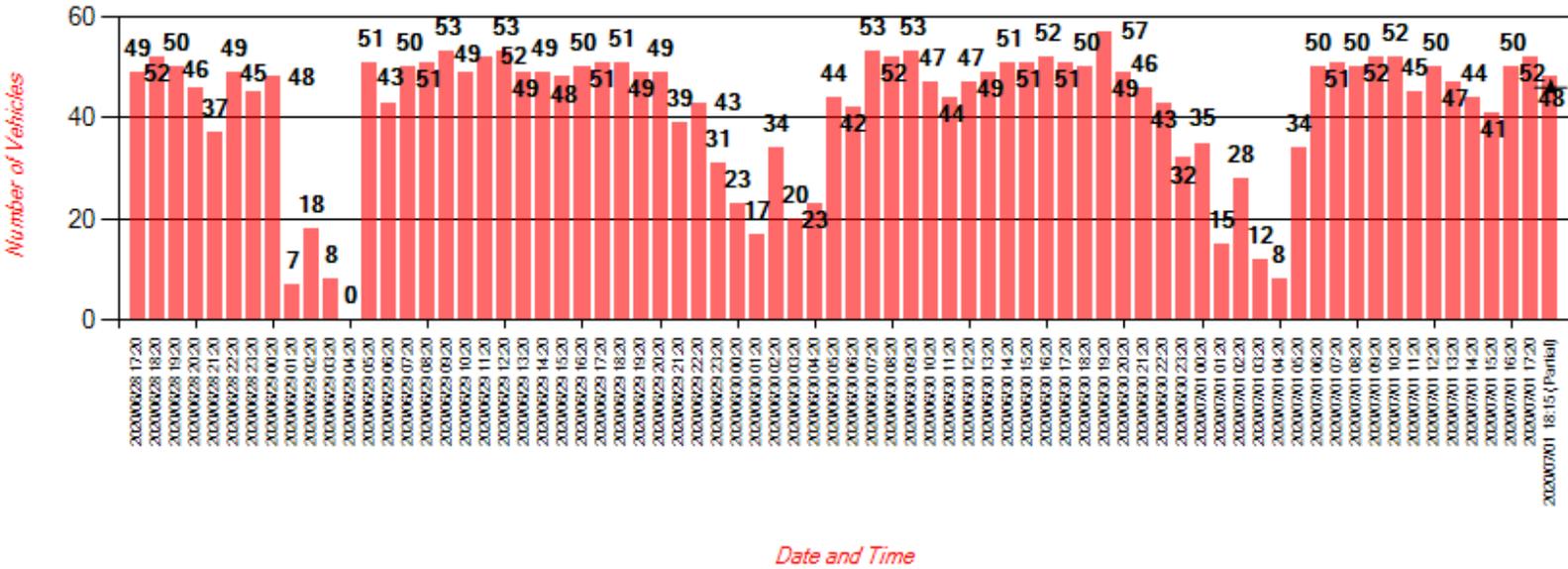
Volume - Total Speeders
 Study Name: update on Current Study Settings tab - C:\MPH Speedview Data Files\00360002.csv
 Study Location: update on Current Study Settings tab
 Speed Limit: 45
 Study Dates: 2020/06/28 16:20:31 to 2020/07/01 18:15:00



Dodge County MPH TrafficStat
 Speed Study Results for Dates: 06/28/2020 1620hrs to 07/01/2020 1815 Hours
 16th Street NE (625th Street) and 260th Avenue
 Speed Limit: 45 MPH

Average Speed – Time Scale 2 Hours

Speed - Average Speed
 Study Name: update on Current Study Settings tab - C:\MPH Speedview Data Files\00360002.csv
 Study Location: update on Current Study Settings tab
 Speed Limit: 45
 Study Dates: 2020/06/28 16:20:31 to 2020/07/01 18:15:00



Data Table – Time Scale 2 Hours

Time	Total Vehicles	Median	Maximum	Average	85th %	Speeders
06/28/2020 17:20	46	49	64	49	58	37
06/28/2020 18:20	34	53	64	52	60	29
06/28/2020 19:20	31	51	62	50	61	25
06/28/2020 20:20	17	48	61	46	58	11
06/28/2020 21:20	23	39	67	37	56	14
06/28/2020 22:20	14	49	55	49	55	10
06/28/2020 23:20	8	45	60	45	56	6
06/29/2020 00:20	2	48	54	48	54	1
06/29/2020 01:20	2	7	7	7	7	0
06/29/2020 02:20	4	22	48	18	48	1
06/29/2020 03:20	5	8	14	8	14	0
06/29/2020 04:20	0	0	0	0	0	0
06/29/2020 05:20	5	52	57	51	57	4

Dodge County MPH TrafficStat
 Speed Study Results for Dates: 06/28/2020 1620hrs to 07/01/2020 1815 Hours
 16th Street NE (625th Street) and 260th Avenue
 Speed Limit: 45 MPH

06/29/2020 06:20	25	43	59	43	55	15
06/29/2020 07:20	57	48	65	50	59	51
06/29/2020 08:20	60	52	70	51	59	55
06/29/2020 09:20	22	54	81	53	59	20
06/29/2020 10:20	30	50	59	49	57	23
06/29/2020 11:20	30	52	76	52	60	25
06/29/2020 12:20	36	55	71	53	64	29
06/29/2020 13:20	35	50	67	49	56	28
06/29/2020 14:20	32	48	66	49	64	22
06/29/2020 15:20	49	50	62	48	56	38
06/29/2020 16:20	64	52	67	50	60	51
06/29/2020 17:20	81	50	63	51	59	75
06/29/2020 18:20	76	51	61	51	58	68
06/29/2020 19:20	59	51	74	49	59	48
06/29/2020 20:20	34	49	62	49	59	30
06/29/2020 21:20	19	44	64	39	54	11
06/29/2020 22:20	31	42	62	43	55	19
06/29/2020 23:20	16	32	65	31	63	7
06/30/2020 00:20	6	24	52	23	52	1
06/30/2020 01:20	9	17	57	17	56	2
06/30/2020 02:20	9	33	55	34	54	3
06/30/2020 03:20	6	19	49	20	49	2
06/30/2020 04:20	3	23	52	23	52	1
06/30/2020 05:20	6	46	65	44	65	4
06/30/2020 06:20	23	41	59	42	55	15
06/30/2020 07:20	47	53	76	53	58	45
06/30/2020 08:20	56	52	75	52	58	49
06/30/2020 09:20	32	52	61	53	59	31
06/30/2020 10:20	30	46	63	47	60	21
06/30/2020 11:20	29	47	65	44	59	18
06/30/2020 12:20	28	48	66	47	56	20
06/30/2020 13:20	48	50	66	49	59	42
06/30/2020 14:20	28	54	67	51	60	22
06/30/2020 15:20	47	50	68	51	59	41
06/30/2020 16:20	56	52	82	52	59	50
06/30/2020 17:20	80	52	66	51	60	68
06/30/2020 18:20	61	52	64	50	59	53
06/30/2020 19:20	39	55	72	57	65	39
06/30/2020 20:20	36	49	64	49	60	28
06/30/2020 21:20	26	44	63	46	58	19

Dodge County MPH TrafficStat
 Speed Study Results for Dates: 06/28/2020 1620hrs to 07/01/2020 1815 Hours
 16th Street NE (625th Street) and 260th Avenue
 Speed Limit: 45 MPH

06/30/2020 22:20	26	43	63	43	61	18
06/30/2020 23:20	15	30	58	32	54	6
07/01/2020 00:20	14	35	69	35	58	7
07/01/2020 01:20	13	14	52	15	51	2
07/01/2020 02:20	8	26	49	28	48	2
07/01/2020 03:20	7	10	47	12	16	1
07/01/2020 04:20	4	8	11	8	11	0
07/01/2020 05:20	12	34	60	34	56	6
07/01/2020 06:20	24	49	64	50	61	18
07/01/2020 07:20	52	53	68	51	60	44
07/01/2020 08:20	48	50	78	50	57	42
07/01/2020 09:20	35	53	68	52	60	33
07/01/2020 10:20	32	52	63	52	60	30
07/01/2020 11:20	34	46	69	45	60	24
07/01/2020 12:20	32	51	68	50	62	25
07/01/2020 13:20	42	47	61	47	58	32
07/01/2020 14:20	31	41	62	44	56	21
07/01/2020 15:20	56	43	62	41	57	29
07/01/2020 16:20	56	52	64	50	60	48
07/01/2020 17:20	91	52	96	52	63	77
2020/07/01 18:15 (Partial)	71	49	69	48	60	60

CITY OF KASSON SCDP (Formerly MIF)

Progress Report

July 1, 2020

No End Date

Residential Rehabilitation

Goal: 6

	Current Months #'s	Last Months #'s
Number of Applications Received	12	12
Number of Applications being Processed	0	0
Full Application Pending Verification	0	0
Apps. Pending Initial Property Inspection	1	1
Applicants Pending Contractor Estimates	1	1
Units in Construction	3	3
Units Completed and Closed	0	0
Applicants Over Income	3	3
Applicants Not Interested/Eligible	4	4
Applicants Located in Target Area "B"	0	0
Applicants Not in Target Area	0	0

	SCDP Funds	Private Funds	Total Funds
Obligated	70,218.00	6,630.00	76,848.00
Estimated	44,000.00	6,000.00	50,000.00
Total	114,218.00	12,630.00	126,848.00
Program Income	0.00	0.00	0.00
Allocation	150,000.00	15,000.00	165,000.00
Balance	35,782.00	2,370.00	38,152.00
Unit Average	28,554.50	3,157.50	31,712.00
Unit Goal	7,500.00	750.00	8,250.00

CITY OF KASSON SCDP

Progress Report

July 1, 2020

September 30, 2022

**Residential Rehabilitation
Goal: 20**

	Current Months #'s	Last Months #'s
Number of Applications Received	6	5
Number of Applications being Processed	0	0
Full Application Pending Verification	0	0
Apps. Pending Initial Property Inspection	0	0
Applicants Pending Contractor Estimates	1	2
Units in Construction	1	0
Units Completed and Closed	0	0
Applicants Over Income	0	0
Applicants Not Interested/Eligible	2	2
Applicants Located in Target Area "B"	2	1
Applicants Not in Target Area	0	0

	SCDP Funds	Private Funds	Total Funds
Obligated	17,943.00	1,994.00	19,937.00
Estimated	22,500.00	750.00	23,250.00
Total	40,443.00	2,744.00	43,187.00
Program Income	0.00	0.00	0.00
Allocation	450,000.00	15,000.00	465,000.00
Balance	409,557.00	12,256.00	421,813.00
Unit Average	20,221.50	1,372.00	21,593.50
Unit Goal	22,500.00	750.00	23,250.00

Notes on the July Bloomberg Economists Survey

Once a month, Bloomberg surveys more than 70 of the nation's economists on their economic and interest rate outlook. The most recent survey was conducted July 2 to 8.

These numbers are still *guesses* as evidenced by the *extreme forecast variance* from economist to economist.

Gross Domestic Product (QoQ%) median

Q2 2020	Q3 2020	Q4 2020	Q1 2021	Q2 2021	Q3 2021	Q4 2021
-33.7%	18.0%	6.9%	5.0%	4.1%	3.8%	3.1%

Source: Bloomberg.

- The Bloomberg median GDP forecast for Q2 2020 is -33.7%, easily the worst quarterly drop on record, but not as bad as the -35% median forecast from the prior month survey.
- A sharp rebound is expected in Q3 with a median growth forecast of +18.0. This is down from +19.9% in the previous survey.
- Consumer spending is expected to drop -36.1% in Q2 2020 before rebounding +24.0%, +7.4% and +4.2% over the next three quarters.
- Private investment is expected to drop -36.7% in Q2 2020 before rebounding +2.0%, +7.5% and +10.4% over the next three quarters.
- *Global* GDP is expected to contract by -3.9% in 2020 before rebounding +5.1% in 2021. *Little change from the June survey.*

Unemployment Rate (median)

Q2 2020	Q3 2020	Q4 2020	Q1 2021	Q2 2021	Q3 2021	Q4 2021
13.4%	10.3%	9.2%	8.5%	7.8%	7.1%	6.7%

Source: Bloomberg.

- Economists now expect the unemployment rate to peak in Q2 2020 with a median quarter end forecast of 13.4%.
- By the end of the year, the survey indicates a 9.2% unemployment rate. *This is down from the June survey, but still uncomfortably high.*
- Note: The Fed expects 9.3% unemployment at the end of this year, dropping to 6.5% in 2021 and 5.5% in 2022.
- Note: Economists have struggled mightily to figure out the actual number of unemployed Americans in recent months.

Inflation - Core PCE (YoY%) median

Q2 2020	Q3 2020	Q4 2020	Q1 2021	Q2 2021	Q3 2021	Q4 2021
1.0%	0.8%	0.8%	0.8%	1.2%	1.4%	1.6%

Source: Bloomberg.

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The Bloomberg median GDP forecast for Q2 2020 is -33.7%, easily the worst quarterly drop on record, but not as bad as the -35% median forecast from the prior month survey.

Economists now expect the unemployment rate to peak in Q2 2020 with a median quarter end forecast of 13.4%.

Inflation - Overall CPI (YoY%) median

Q2 2020	Q3 2020	Q4 2020	Q1 2021	Q2 2021	Q3 2021	Q4 2021
0.4%	0.6%	0.6%	0.8%	2.0%	2.0%	2.0%

Source: Bloomberg.

Economists seem to believe overall CPI will return to the Fed's +2.0% target within 12 months.

- The median forecast for the core Personal Consumption Expenditures Index (PCE) falls to +0.8% year-over-year by Q3 2020, and is expected to remain in this range until Q2 2021.
- The median forecast for overall CPI (annualized) in the next three quarters is +0.4%, +0.6% and +0.6%. Although still extremely low, the forecast is slightly above the previous survey.
- Energy costs are expected to depress headline inflation until global growth picks up.
- Economists seem to believe overall CPI will return to the Fed's +2.0% target within 12 months.
- Note: Core CPI has declined over three consecutive months through May, the first time this has happened in 60+ years of history.

Overnight fed funds target rate

- The overnight target range is currently 0.00% to 0.25%. It was 2.25% to 2.50% a year ago.
- 29 economists in the survey did not offer forecasts beyond 2021.
- No Primary Dealer in the survey is calling for an increase before 2023.
- The median forecast indicates no change in the overnight rate before 2023.
- *None of the economists surveyed expect the Fed to cut the overnight rate below zero.*
- Note: The Fed would only consider raising the overnight rate to slow economic growth and stem inflation.

None of the economists surveyed expect the Fed to cut the overnight rate below zero.

2-year Treasury note yield (median)

Current	Q3 2020	Q4 2020	Q1 2021	Q2 2021	Q3 2021	Q4 2021	Q1 2022	Q2 2022	Q3 2022	Q4 2022
0.16%	0.20%	0.25%	0.30%	0.35%	0.40%	0.43%	0.60%	0.60%	0.68%	0.75%

Source: Bloomberg.

10-year Treasury note yield (median)

Current	Q3 2020	Q4 2020	Q1 2021	Q2 2021	Q3 2021	Q4 2021	Q1 2022	Q2 2022	Q3 2022	Q4 2022
0.64%	0.75%	0.85%	0.95%	1.00%	1.08%	1.20%	1.20%	1.30%	1.35%	1.47%

Source: Bloomberg.

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Type: Full
 Date: 07/16/20
 Time: 11:15:16
 Report: 8044201015

Public Pool and Spa Inspection Report

Location:

Kasson Aquatic Center
 201 7th Street NW
 Kasson, MN55944
 Dodge County, 20

Establishment Info:

ID #: 0023511
 Risk: High
 Announced Inspection: No

License Categories:

FBLB, HOSP, FBSW, FSWE, FBC2

Expires on: 12/31/20

Operator:

City of Kasson

Phone #: 5076347071
 ID #: 29863

The violations listed in this report include any previously issued orders and deficiencies identified during this inspection. Compliance dates are shown for each item.

No NEW orders were issued during this inspection.

Pool Details and Calculations

- Swimming Pool: Lap Pool

Safety and Security Checks

(Checked items are in compliance)

- Approved Drain Covers in Place:
- Pool Access Door/Gate/Cover Secure:
- Ladders and Hand Railings Secure:
- Proper Life Saving Equipment Available:
- Complete Pool Records and Documentation:
- Required Life Guard Staff or Sign Posted:

Pool Chemistry and Flow

Chemical: Gas Chlorine
 Total: 2.4 Free: 2.4 Combined: 0.0
 Water Temp: 0 pH: 7.6
 Alkalinity: 110 Cyanuric: 0

Current Flow Rate (GPM): 620
 Minimum Required Flow (GPM):600

Public Pool and Spa Inspection Report

Type: Full
Date: 07/16/20
Time: 11:15:16
Report: 8044201015
Kasson Aquatic Center

- Zero Entry: Activity Pool

Safety and Security Checks

(Checked items are in compliance)

- Approved Drain Covers in Place:
- Pool Access Door/Gate/Cover Secure:
- Ladders and Hand Railings Secure:
- Proper Life Saving Equipment Available:
- Complete Pool Records and Documentation:
- Required Life Guard Staff or Sign Posted:

Pool Chemistry and Flow

Chemical: Gas Chlorine
 Total: 1.8 Free: 1.8 Combined: 0.0
 Water Temp: 0 pH: 7.8
 Alkalinity: 110 Cyanuric: 0

Current Flow Rate (GPM): 717
 Minimum Required Flow (GPM):640

Capacity has been capped at 50% (286 persons).

Chairs have been spaced 6 feet apart on pool deck.

Markers have been posted 6 feet apart for guests to stand while waiting.

Physically distancing, handwashing and Covid-19 signs have been posted.

Staff clean and sanitize chairs and high touch points after every session.

Signature not collected.

Establishment Info: kassonaquaticcenter@gmail.com

NOTE: Plans and specifications must be submitted for review and approval prior to new construction, remodeling or alterations to the premises or its facilities.

I acknowledge receipt of the Minnesota Department of Health inspection report number 8044201015 of 07/16/20.

Certified Trained Operator: Mark E.Rappe

Certification Number: CPO-590809 Expires: 03/22/23 Since: 03/22/18

Inspection report reviewed with person in charge and emailed.

Signed: _____
Establishment Representative

Signed: 
Michael DeMars, RS
Public Health Sanitarian III
Rochester District Office
507 206 2715
michael.demars@state.mn.us



DEPARTMENT OF HEALTH

Minnesota Department of Health
Division of Environmental Health, FPLS
P.O. Box 64975
St. Paul, MN 55164-0975

Type: Full
Date: 07/16/20
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Public Pool and Spa Inspection Report

Page 1

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Chemical: Gas Chlorine

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Water Temp: 0 pH: 7.6

Alkalinity: 110 Cyanuric: 0

Current Flow Rate (GPM): 620

Minimum Required Flow (GPM):600

Type: Full
Date: 07/16/20
Time: 11:15:16
Report: 8044201015
Kasson Aquatic Center

Public Pool and Spa Inspection Report

- Zero Entry: Activity Pool

Safety and Security Checks

(Checked items are in compliance)

Approved Drain Covers in Place:
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Ladders and Hand Railings Secure:
Proper Life Saving Equipment Available:
Complete Pool Records and Documentation:
Required Life Guard Staff or Sign Posted:

Pool Chemistry and Flow

Chemical: Gas Chlorine
Total: 1.8 Free: 1.8 Combined: 0.0
Water Temp: 0 pH: 7.8
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