

KASSON CITY COUNCIL MINUTES
May 25, 2011

Pursuant to due call and notice thereof, a City Council meeting was held at City Hall on the 25th day of May, 2011 at 6:00 p.m.

THE FOLLOWING MEMBERS WERE PRESENT: Hopkins, Marti, Nelson, Tjosaas, Torkelson.

THE FOLLOWING MEMBERS WERE ABSENT: None.

THE FOLLOWING WERE ALSO PRESENT: City Administrator Lenth, Admin Assist Benfield, Community Dev Director Martin, Finance Director Zaworski, Neil Britton, Mike Bubany, Fred & Lorraine Spading, Maggie Lien, Karen McClamroch, Diane O'Brien-Berge, Randy Carlsen.

Mayor Tjosaas presided over the meeting.

COUNCIL

Agenda: Motion by Torkelson and second by Marti, with all voting aye, to approve the May 25, 2011 agenda with the following amendments:

Add:	E.3.	Streets and Alleys Committee
	I.1.	COPS Grant
	L.1.	Slettengapp Update

Consent Agenda: Motion by Nelson and second by Marti to approve the May 25, 2011 consent items. Ayes: Hopkins, Marti, Nelson, Tjosaas, Torkelson. Nays: None.

1. **Minutes:** Approved the May 11, 2011 regular meeting minutes as submitted.
2. **Claims:** Approved all claims processed after the May 11, 2011 regular meeting, as audited for payment in the amount of \$430,637.38.
3. **Acknowledgement of Committee and Meeting Minutes:** Acknowledged the following committee and meeting minutes for:
 - a. Library Board - 04/12/11
 - b. Park Board - 05/09/11

PUBLIC FORUM: Diane O'Brien-Berge asked why the public tour of the Old Elementary School scheduled for Saturday, May 21st was cancelled. She was told it was to be hosted by the Kasson Public Library Building Committee. Weather and interference by KARE contributed to the cancellation of the tour by the Library Board and the Library Building Committee. Words between the Library Building Committee and KARE had been exchanged days before. The building committee decided not to hold the open house and thus avoid a possible confrontation.

COMMITTEE REPORTS

1. **Park Board**
 - a. **Approve Hiring Two Additional Lifeguards:** Motion by Nelson and second by Torkelson, with all voting aye, to approve the hiring of Zachary Bernatz and Tully Hovda as lifeguards at the hourly wage of \$9.00, subject to successful completion of the Lifeguard training class, as recommended by the Park Board.

2. **Electric Committee – ISEP:** Administrator Lenth updated the council members on the Iowa Stored Energy Plant project. The City of Kasson is proposing to purchase 1 MW from ISEP beginning in 2016. The declaration date has been moved from June 15 to August 15.

3. **Streets and Alleys Committee:** The following topics were discussed at the Streets and Alleys Committee meeting on May 25, 2011.
 - a. **16th Street NE and Dust Control:** Public Works will provide dust control (chloride) at cost to residents along the newly annexed 16th Street.
 - b. **Request for Sidewalk/Trail on 10th Avenue NE:** There has been a request for a sidewalk/trail on the west side of 10th Avenue NE between Littles, Kasson Meadows and the school. The developer has offered to share in the cost of the construction. The issues include who will cover the rest of the cost and who will maintain it. The sidewalk/trail would abut school property. The recommendation of the Streets Committee is that the subject be referred to the Joint Venture (City of Kasson, City of Mantorville and the K-M School District). Mayor Tjosaas will bring the subject of maintenance of a sidewalk/trail to the Joint Venture. It was also suggested that the Streets Committee consider looking at a second option of having the sidewalk/trail go through the woods which would be more scenic and more direct.
 - c. **Streets Budget:** The committee strongly encourages the council to budget more money for street maintenance.

OLD BUSINESS

1. **Sewer Outfall Project:**
 - a. **Resolution for Application to MN Public Facilities Authority Clean Water Revolving Fund/Drinking Water Revolving Fund:** Motion by Torkelson and second by Marti to adopt the resolution for application to MN Public Facilities Authority Clean Water Revolving Fund/Drinking Water Revolving Fund. Ayes: Hopkins, Marti, Nelson, Tjosaas, Torkelson. Nays: None.

**Resolution #5.4-11
Resolution for Application to MN Public Facilities Authority
Clean Water Revolving Fund/Drinking Water Revolving Fund
(on file)**

2. **Financing for 16th Street NE Project**
 - a. **Resolution Calling a Public Hearing on the Proposal to Adopt a Street Reconstruction Plan and the Intent to Issue General Obligation Street Reconstruction Bonds:** This resolution calls for a public hearing on the proposal to adopt a 5-year street reconstruction plan and the issuance of general obligation street reconstruction bonds to be held on June 22, 2011 at 6:00 p.m. Motion by Nelson and second by Marti to adopt the resolution calling a public hearing on the proposal to

adopt a street reconstruction plan and the intent to issue general obligation street reconstruction bonds. Ayes: Hopkins, Marti, Nelson, Tjosaas, Torkelson. Nays: None.

Resolution #5.5-11

**Resolution Calling a Public Hearing on the Proposal to Adopt a Street Reconstruction Plan and the Intent to Issue General Obligation Street Reconstruction Bonds
(on file)**

- b. **Resolution Calling for a Public Hearing on the Modification of Development District No. 1, the Approval of the Modified Development Program Related Thereto, the Modification of Tax Increment Financing District No. 1- 2 and the Adoption of Tax Increment Finance Plan Relating Thereto:** This resolution calls for a public hearing on July 27, 2011 at approximately 6:00 p.m. on the above subjects. Motion by Hopkins and second by Nelson to adopt the resolution calling for a public hearing on the modification of development district No. 1, the approval of the modified development program related thereto, the modification of Tax Increment Financing District No. 1-2 and the adoption of the Tax Increment Financing Plan relating thereto. Ayes: Hopkins, Marti, Nelson, Tjosaas, Torkelson. Nays: None.

Resolution #5.6-11

**Resolution Calling for a Public Hearing on the Modification of Development District No. 1, the Approval of the Modified Development Program Related Thereto, the Modification of Tax Increment Financing District No. 1-2, and the Adoption of Tax Increment Finance Plan Relating Thereto
(on file)**

MAYOR'S REPORT

1. **Joint Venture Update:** The Joint Venture Committee met Tuesday, May 24th. Mayor Tjosaas reported that the Joint Venture will have approximately \$27,000 by July 1st. Work is being done at Dennison Field in Mantorville and also a top dresser for the ball fields is being reviewed for purchase.

CLERK-ADMINISTRATOR'S REPORT

1. **COPS Grant:** The Police Chief has submitted a COPS (Community Oriented Policing Services) grant for one additional officer effective 2012.
2. **Solar Project:** A pre con meeting for the solar project was held today. The installation of solar panels for City Hall will begin shortly.
3. **Employee Barbecue:** Administrator Lenth invited council members to the employee barbecue being held on Wednesday, June 1st at City Hall.

ENGINEER'S REPORT

1. **Resolution Revoking Municipal State Aid Streets:** Neil Britton, WSN, reviewed the city streets that will be revoked as Municipal State Aid Streets and the establishment of 16th Street NE from 5th Avenue NE to CSAH 15 as a Municipal State Aid Street, subject to the approval

of the MN Commissioner of Transportation. Motion by Nelson and second by Marti to adopt the resolution revoking Municipal State Aid Streets. Ayes: Hopkins, Marti, Nelson, Tjosaas, Torkelson. Nays: None.

Resolution #5.7-11
Resolution Revoking Municipal State Aid Streets
(on file)

2. **Resolution Establishing Municipal State Aid Highways**: This resolution designates 16th Street NE from 5th Avenue NE to CSAH 15, a length of 2.23 miles, as a Municipal State Aid Street. Motion by Marti and second by Hopkins to adopt the resolution establishing Municipal State Aid Highways. Ayes: Hopkins, Marti, Nelson, Tjosaas, Torkelson. Nays: None.

Resolution #5.8-11
Resolution Establishing Municipal State Aid Highways
(on file)

3. **Progress Report**: Britton presented an update on the Dodge Co. Ice Arena parking lot, the Dodge County Fairgrounds sanitary sewer service project, the sanitary sewer outfall line and 16th Street NE.

CORRESPONDENCE: The following correspondence was reviewed:

1. **Slettengapp Update**: This report includes an overview of the Minnesota legislative session for the month of May from Jill Sletten, lobbyist for the City of Kasson.

ADJOURN: The meeting was adjourned at 6:45 p.m.

ATTEST:

Randy D. Lenth, City Administrator

Tim Tjosaas, Mayor