

KASSON CITY COUNCIL REGULAR MEETING MINUTES
June 22, 2011

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 22nd day of June, 2011 at 6:00 p.m.

THE FOLLOWING MEMBERS WERE PRESENT: Hopkins, Marti, Nelson, Torkelson.

THE FOLLOWING MEMBERS WERE ABSENT: Tjosaas.

THE FOLLOWING WERE ALSO PRESENT: City Administrator Lenth, Admin Assist Benfield, Community Dev Director Martin, Neil Britton, Chris McKern, Conner McKern, Mike Bubany, David Dubbels, Larry Reidhead, Michelle Mendenhall, Tim Mendenhall, Barb Maplethorpe, Steve Johnson, Jeff Klassen, Gretta Becay, Dave Thompson, Diane O'Brien-Berge, Randy Carlsen.

Acting Mayor Nelson presided over the meeting.

COUNCIL

Agenda: Motion by Marti and second by Hopkins, with all voting aye, to approve the June 22, 2011 agenda with the following amendments:

Add:	F.1.	Discussion of Water & Sewer Rates
	K.1.	Police Investigator Wages

Consent Agenda: Motion by Torkelson and second by Marti to approve the June 22, 2011 consent items. Ayes: Hopkins, Marti, Nelson, Torkelson. Nays: None.

1. **Minutes:** Approved the June 8, 2011 regular meeting minutes as submitted.
2. **Claims:** Approved all claims processed after the June 8, 2011 regular meeting, as audited for payment in the amount of \$434,439.17.
3. **Acknowledgement of Committee and Meeting Minutes:** Acknowledged the following committee/meeting minutes for:
 - a. Library Board - 05/10/11
4. **Temporary Liquor License-Kasson Fire Dept Benefit Relief Association, 8/12-14/11:** Approved a temporary liquor license for the Kasson Fire Department Benefit Relief Association for August 12-14, 2011 during Festival in the Park.

PUBLIC FORUM: Tim Mendenhall, who lives at 815 19th Street NE, approached the council regarding a drainage problem next to his house. Residents in the subdivision are under the impression that the area draining onto Mendenhall's property is a proposed City park and Mendenhall is asking for the City's help. Mendenhall feels that there is potential for a serious water problem if not resolved. Scott Lampland is the developer of this subdivision; however, it is unclear who owns the subject property and whether it will be a park or a housing development. The City will look into the situation and get back to Mendenhall.

VISITORS TO THE COUNCIL

1. **Chris McKern – Festival in the Park:** Chris McKern, Chair of the Festival committee, presented an update of the 2011 Festival in the Park and also thanked the City for their financial support. McKern handed out a tentative schedule for the Festival which will be held August 11, 12, 13 and 14. One of the changes for this year is the street dance that has been moved from the park to the Fire Hall. McKern noted there has been good response from the Hall of Fame members. A cost sheet for events at the Festival was also included; a Financial Impact Statement will be presented to the council after the Festival. McKern also stated that 75-80% of every dollar spent on the Festival is spent locally.

PUBLIC HEARING

1. **Adopt a Street Reconstruction Plan and Approve the Issuance of General Obligation Street Reconstruction Bonds:** Mike Bubany, David Drown Associates, explained the street reconstruction plan for 16th Street NE and the approval of the issuance of general obligation street reconstruction bonds. The street reconstruction plan is required by law for issuance of street reconstruction general obligation bonds. The bonds issued will be \$1.5-2 million. The resolution requires a unanimous vote and, if approved, there is a 30-day waiting period. If five percent of the residents that voted in the last election sign a petition they can request a referendum. If the petition is received, the project could be scrapped, or cash would have to be used for the project or a different kind of financing option would need to be considered. Bubany asked if there were any financial questions. Several residents from 5th Avenue NW were in attendance and inquired about the 5-year reconstruction plan and the timeline for 5th Avenue NW. Those present were concerned about sidewalks being included in that plan. Residents were told that 5th Avenue NW reconstruction is next on the list of reconstruction projects but most likely would not happen until 2013 or 2014 and they would be given ample notice beforehand. The hearing currently being held is specific for 16th Street NE. Acting Mayor Nelson opened the public hearing to adopt a street reconstruction plan for 16th Street NE and approve the issuance of street reconstruction general obligation bonds at 6:32 p.m. There were no public comments and no written comments were received. The hearing was closed at 6:32 p.m.
 - a. **Resolution Adopting a Street Reconstruction Plan and Approving the Issuance of General Obligation Street Reconstruction Bonds:** Motion by Marti and second by Hopkins to approve the resolution adopting a street reconstruction plan and approving the issuance of general obligation street reconstruction bonds. Ayes: Hopkins, Marti, Nelson, Torkelson. Nays: None.

Resolution #6.5-11

**Resolution Adopting a Street Reconstruction Plan and Approving the Issuance of General Obligation Street Reconstruction Bonds
(on file)**

OLD BUSINESS

1. **Discussion of Water & Sewer Rates:** Council Member Hopkins asked for a revisit of the water and sewer rates pertaining to Burt Fjerstad's multi-housing units. Her suggestions included putting a cap on the amount paid or a special rate for multi-housing units. Members noted that this would be setting a precedent and rates must be the same for everyone owning multi units. The subject was referred to the Water & Sewer committee.

NEW BUSINESS

1. **Long Term Disability Program Change:** This change to the employee benefits package includes a City-paid long term disability package with employees giving up one day per year of sick leave. Employees will receive long term disability as part of the benefits package rather than having to pay for it individually and is estimated to save the City approximately \$1600 per year. Motion by Hopkins and second by Marti, with all voting aye, to approve the change in the City-paid insurance package effective July 1, 2011.

CLERK-ADMINISTRATOR'S REPORT

1. **GreenStep Award:** The City of Kasson received its first GreenStep award at the League of MN Cities conference in Rochester on June 16th.
2. **Wasioja Civil War Days:** Administrator Lenth reminded members of the Wasioja Civil War Days on June 24-26.
3. **DOT Notice:** The City has received official notice from the DOT regarding a possible State shutdown.

ENGINEER'S REPORT

1. **Resolution for Parallel Parking Only (16th Street NE):** Since state aid funds will be used on the improvement of this street, this resolution is required in accordance with State Aid Standards. All vehicles parked within the corporate limits of 16th Street NE, a municipal state aid route, are to be parked parallel with the curb. Motion by Marti and second by Torkelson to adopt the resolution for parallel parking only. Ayes: Hopkins, Marti, Nelson, Torkelson. Nays: None.

**Resolution #6.6-11
Resolution for Parallel Parking Only
(on file)**

2. **Preconstruction Meeting:** A preconstruction meeting on the sanitary sewer outfall line will be held at 10:00 a.m. on June 23rd at City Hall.
3. **Progress Report:** A progress report on current projects in the City was reviewed.

PERSONNEL

1. **Police Investigator Wages:** Motion by Torkelson and second by Marti, with all voting aye, to approve the salary for Police Investigator Jesse Reding at Step 7, Grade 11 with no dog stipend payments, no increase when the pay freeze is lifted and no monetary stipend in lieu of percent increase within the 2011 Teamsters Agreement.

ADJOURN: The meeting was adjourned at 7:00 p.m.

ATTEST:

Randy D. Lenth, City Administrator

Matt Nelson, Acting Mayor