

KASSON CITY COUNCIL REGULAR MEETING MINUTES
October 26, 2011

Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 26th day of October, 2011 at 6:00 p.m.

THE FOLLOWING MEMBERS WERE PRESENT: Hopkins, Nelson, Tjosaas, Torkelson.
Council Member Marti arrived at 6:05 p.m.

THE FOLLOWING WERE ALSO PRESENT: City Administrator Lenth, Admin Assist Benfield, Community Dev Director Martin, Finance Director Zaworski, Neil Britton, Joe Fitch, Doug Robinson.

Mayor Tjosaas presided over the meeting.

COUNCIL

Agenda: Motion by Hopkins and second by Nelson, with all voting aye, to approve the October 26, 2011 agenda with the following amendments:

Add:	H.1.	Appointment to Planning Commission
	H.2.	Pool Committee Update/Crescendo Consulting, LLP Update
	K.3.	Settlement Agreement (Closed Session)

Consent Agenda: Motion by Torkelson and second by Nelson to approve the October 26, 2011 consent items. Ayes: Hopkins, Nelson, Tjosaas, Torkelson. Nays: None.

1. **Minutes:** Approved the October 12, 2011 regular meeting minutes as submitted.
2. **Claims:** Approved all claims processed after the October 12, 2011 regular meeting, as audited for payment in the amount of \$691,066.10.
3. **Acknowledgement of Committee and Meeting Minutes:** Acknowledged the following committee/meeting minutes for:
 - a. Library Board - 09/13/11
 - b. Park Board - 10/10/11
 - c. Planning Commission - 10/10/11
4. **Pay Estimates:** Approved the following pay estimate for:
 - a. Swenke Co, Inc. TH 57(N) Water Service Improvement Est #1 \$26,305.03

MAYOR'S REPORT

1. **Appointment to Planning Commission:** Mayor Tjosaas appointed Jason Rishette to the Planning Commission.
2. **Pool Committee Update & Crescendo Consulting, LLP Update:** The Pool Committee continues to work with U.S. Aquatics. The committee met October 25th and went through early preliminary concepts. They will meet again on November 17th to go over the Revenue and Expense projections and a more detailed cost estimate.

There is a luncheon meeting scheduled for November 3rd with Crescendo Consulting, LLP and several business persons and residents of the area to determine interest in a new library.

ENGINEER'S REPORT

1. **Project Report:** Neil Britton, WSN, updated the council members on current projects in the City including the North Park sanitary sewer extension, the TH 57 (North) water service improvements which are now complete, the sanitary sewer outfall line and the Municipal State Aid Street (MSAS) 2012 tentative total apportionment. Brian Ross, WSN engineer, has completed the EAW draft for the Old Elementary School. Robert Vogel will review the draft, it will go back to Ross and then to the council.

PERSONNEL

1. **Approve Appointment of Joe Fitch as Fire Chief:** Joe Fitch and Doug Robinson were interviewed for the position of Fire Chief. Both candidates are highly qualified. The recommendation is to appoint Joe Fitch as Fire Chief. Motion by Hopkins and second by Marti, with all voting aye, to waive the minimum prior experience qualifications of 10 years for the Fire Chief position and appoint Joe Fitch as Fire Chief.
2. **Union Negotiations Update (Closed Session):** The meeting was closed at 6:15 p.m. under MN Statute 13D.05 for the purpose of an update on the labor negotiations. The meeting was re-opened at 6:19. **Outcome:** Administrator Lenth provided an update on the IBEW and Teamsters labor negotiations.
3. **Settlement Agreement (Closed Session):** The meeting was closed at 6:20 p.m. under MN Statute 13D.05 to discuss possible litigation. The meeting was re-opened at 7:00 p.m. **Outcome:** A settlement agreement and possible litigation were discussed. No action was taken. Motion by Hopkins and second by Marti, with all voting aye, to table the settlement agreement request.

CORRESPONDENCE: The following correspondence was reviewed:

1. **Finance Director Report for September, 2011:** Finance Director Nancy Zaworski indicated she will email quarterly income statements to each council member.

ADJOURN: The meeting was adjourned at 7:01 p.m.

ATTEST:

Randy D. Lenth, City Administrator

Tim Tjosaas, Mayor