

KASSON CITY COUNCIL REGULAR MEETING AGENDA

Wednesday, September 9, 2020

6:00 PM

PLEDGE OF ALLIANCE

6:00 A. COUNCIL

1. Approve agenda - Make additions, deletions or corrections at this time.
2. Consent Agenda - All matters listed under Item 2, Consent Agenda, are considered to be routine and non-controversial by the City Council and will be enacted with one motion. There will not be separate discussion of these items unless a Council Member so requests, in which case the item will be removed from the Consent Agenda and will be considered separately.

a. Minutes from August 26, 2020

b. Claims processed after the August 26, 2020 regular meeting, as audited for payment

c. Acknowledge Committee Minutes

i. Park Board DRAFT August 2020

d. Evaluations:

i. Jason Peck	Sergeant	At top of Scale		
ii. Jesse Kasel	SRO	inc to grade Grade 12 Step 5		\$34.53
iii. Gerald Runnells	K-9 Officer	inc to grade 10 Step 5		\$30.15

e. Conferences:

i. Krista Weigel	Advanced Gun Laws	Zoom	\$150	11/5/20
ii. Krista Weigel	Adult Criminal Expungement	Zoom	\$80	10/14/20
iii. Krista Weigel	Advanced Data Practices	Zoom	\$150	11/4/20

B. VISITORS TO THE COUNCIL

C. MAYOR'S REPORT

1. Proclamation for National Pregnancy and Infant Loss Day October 15, 2020

D. PUBLIC FORUM

- May not be used to continue discussion on an agenda item that already had been held as a public hearing.
- This section is limited to 15 minutes and each speaker is limited to 4 minutes.
- Speakers not heard will be first to present at the next Council meeting.
- Speakers will only be recognized once.
- Matters under negotiation, litigation or related to personnel will not be discussed.
- Questions posed by a speaker will generally be responded to in writing.
- Speakers will be required to state their name and their address for the record.

E. PUBLIC HEARING

F. COMMITTEE REPORT

1. Park Board - Wall estimate – Refer to Park Board Minutes

G. OLD BUSINESS

1. Planner Proposals

H. NEW BUSINESS

1. Resolution – Mantorville Restoration Association Charitable Gambling Permit

I. ADMINISTRATORS REPORT

1. Administrator's Report
2. Unallocated Rules – FYI
3. Facility Planning Services - FYI

J. ENGINEER'S REPORT

K. PERSONNEL

1. Steve Jurrens – return from Leave of Absence and notice of Retirement eff 8/29/20

L. ATTORNEY

Closed Sessions:

1. Closed session for litigation strategy re Tierra AKA development
2. Closed session for litigation strategy re Heaser litigation

M. CORRESPONDENCE

1. August PD Stats
2. Income Statement
3. Cash and Investment Summary
4. Department Head Reports

N. ADJOURN

1 **KASSON CITY COUNCIL REGULAR MEETING AGENDA**

2 **Wednesday, August 26, 2020**

3 **6:00 PM**

4 Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 26th day of
5 August, 2020 at 6:00 PM.

6
7 **THE FOLLOWING MEMBERS WERE PRESENT:** Burton, Egglar, Ferris, McKern and Zelinske

8
9 **THE FOLLOWING MEMBERS WERE ABSENT:** None

10
11 **THE FOLLOWING WERE ALSO PRESENT:** City Administrator Tim Ibisch, City Clerk Linda Rappe and Finance
12 Director Nancy Zaworski, City Engineer Brandon Theobald, City Attorney Melanie Leth, Police Chief Josh
13 Hanson, Tim O'Morro, Robert Turner, Tim Hruska and David Dubbels

14
15 **5:30 Budget Discussion Work Session**

16 **2021 Budget** – Finance Director Zaworski went through a handout with departmental increases and decreases.
17 City Administrator Ibisch stated that the vast majority of the departments are down and the \$200,000 is
18 mostly wage increases. Mayor McKern would like placeholders put in higher for health ins and for the wall.
19 Staff will add these in ahead of the September 23rd hearing.

20
21 **PLEDGE OF ALLIEGANCE**

22 **APPROVE AGENDA**

23 ADD: B.1 Eagle Scout Proclamation

24 ADD: F.2 Images Variance Revocation

25
26 **Motion to Approve the Amended Agenda made by Councilperson Egglar, second by Councilperson Ferris**
27 **with All Voting Aye**

28
29 **CONSENT AGENDA**

30 Minutes from August 12, 2020

31
32 Claims processed after the August 12, 2020 regular meeting, as audited for payment in the amount of
33 \$1,011,842.93.

34
35 Resolution Accepting Park Donation

36 *Resolution #8.2-20*

37 *Resolution Accepting Donation for the Park and Recreation Department*
38 *(on file)*

39
40 Acknowledge Committee Minutes

41 Library Board meeting July 2020

42 Planning Commission Minutes 7-13-20

43 Planning Commission Draft Minutes from 8-10-20

44
45 Evaluations:

46 Nancy Zaworski Finance Director at top of scale

47 Pat Shafer-Gottschalk Library Director Remove from Probation

48
49 Pay Request - #4 Final Request for East Main St Storm Sewer \$61,580.76 BCM Const

50

51 **Motion to Approve made by Councilperson Burton, second by Councilperson Zelinske with All voting**
52 **Aye.**

53
54 **VISITORS TO THE COUNCIL**

55 **Eagle Scout Proclamation** - Mayor McKern Presented a Proclamation to Robert Turner in recognition of
56 achieving his Eagle Scout. Mr. Turner talked about his Eagle Scout project. Scoutmaster Tim Hruska stated
57 that Mr. Turner is being modest and he has been in scouts since First Grade when he was a Tiger Cub and the
58 various groups that Mr. Turner volunteers for and projects and accomplishments of Mr. Turner.

59
60 **MAYOR'S REPORT**

61 **Update on Mental Health Initiative** – Mayor McKern updated the Council on the Initiative. We are getting
62 invoices from some of the organizations, Fernbrook agreed to the consultations, NAMI will do trainings, the
63 school will not charge us for the forum or the pack room to hold sessions.

64
65 **PUBLIC FORUM**

66 **PUBLIC HEARING**

67 **COMMITTEE REPORT**

68 Planning Commission – Minor Subdivision Plaza 57 – The public hearing was held at the Planning Commission
69 meeting in August. City Administrator stated that this is splitting a lot off for Ron Carlson to purchase and will
70 allow for storm water mitigation to be done in that area. **Motion to Approve the Minor Subdivision made by**
71 **Councilperson Burton, second by Councilperson Zelinske with All Voting Aye.**

72 *Resolution #8.3-20*

73 *Resolution Approving the Plaza 57 Minor Subdivision*
74 *(on file)*

75 **Images Variance Revocation** – The Public Hearing was held at the Planning Commission meeting in August.
76 This was approved three years ago and was never filed or acted upon. The owner has been notified and not
77 responded. **Motion to Approve the Recommendation of Rescinding the Variance made by Councilperson**
78 **Eggler, second by Councilperson Duane with All Voting Aye.**

79 *Resolution #8.4-20*

80 *Resolution Rescinding Resolution #12.8-17 Which Approved a Setback Variance for the Property at 302 5th St*
81 *SE, Providing for Implementation and Effective Date.*
82 *(on file)*

83 **OLD BUSINESS**

84 Natural Gas Ordinance – First read – Administrator Ibisch included a draft of an ordinance that can be utilized.
85 Publication will be made to hold the public hearing on September 23.

86
87 **NEW BUSINESS**

88 Planning Proposals – The City received two proposals for planning services, one from South Central Service
89 Cooperative and from Hoisington Koegler. This would allow a planner to be in the office at least one day a
90 week. Administrator Ibisch recommended Hoisington Koegler because of their familiarity of Kasson. However
91 SCSC would also be valuable. Councilperson Burton would like to clarify the “all inclusive” to make sure we
92 are comparing apples to apples. Ibisch will get clarification.

93
94 **ADMINISTRATORS REPORT**

95 **Administrator's Report** – Administrator Ibisch went through his report. Ibisch brought up organized waste
96 hauling to the Council for their consideration. Council is willing to look at bids.

97
98 **Public Safety Facility Proposal** – Administrator Ibisch would like the Council's opinions on the proposals they
99 heard at the last meeting. Councilperson Ferris stated that this could take years to actually come to fruition
100 and it is hard to differentiate with seeing costs, even of just the planning process. Councilperson Eggler stated

101 that he preferred ICS because they looked at all buildings. Administrator Ibisch stated that if we want a
102 proposal from both then we need to set specific criteria. Councilperson Zelinske stated that he would like to
103 see Fire Hall, Police Department, Ambulance and City Hall all combined in one building. Councilperson Ferris
104 would also like to see a place for a community center also.
105

106 **Cares Act Resolution** – Administrator Ibisch went through the expenditures for CARES act. This money is “use
107 it or lose it” and all expenditures must relate to COVID. Councilperson Burton suggested adding a document
108 camera and to increase the telework budget. **Motion to Approve made by Councilperson Egler, second by**
109 **Councilperson Ferris with All Voting Aye**

110 ***Resolution #8.5-20***

111 ***Resolution Allocating Coronavirus Aid, Relief and Economic Security Act Fund (Known as the CARES Act***
112 ***Funds) to Local Government Activities***
113 ***(on file)***

114 **Council Action Sheet** – Administrator Ibisch will start asking staff to start utilizing these sheets.
115

116 **ENGINEER’S REPORT**

117 I and I Reduction - Sump Pump and Sewer Lateral Program – Engineer Theobald stated that when COVID
118 started we put the program on hold and would like to know if the Council would like to start this back up.
119 Theobald has COVID prevention suggestions to be able to start this project. Councilperson Ferris was
120 concerned with people coming into people’s homes and with flu season coming also.
121 The Council would like to move forward with the Program.
122

123 Engineer Theobald stated that they are smoke testing this week.
124

125 Engineer Theobald stated that the City is on for a March letting instead of November letting for 2021 for the
126 Hwy 57 project.
127

128 **PERSONNEL**

129 **Promotion of Christy DeLima to Sr. Liquor Clerk inc to grade 3 Step 3 \$17.60ph eff 8/11/20**

130 **Motion to Promote Christy DeLima to Sr. Liquor Clerk effective August, 11, 2020 made by Mayor McKern,**
131 **second by Councilperson Ferris with All Voting Aye.**

132 Police Chief stated that they did written assessments from the applicants for part time patrol officer and
133 narrowed it down to 10 that they will interview in two weeks.
134

135 **ATTORNEY**

136 Attorney Leth stated that Mr.Thompson paid the judgement on the Street Assessment Project to cover the
137 City cost of \$6182.
138

139 **CORRESPONDENCE**

140 Correspondence was reviewed
141

142 **ADJOURN 7:00M**

143 **Motion to Adjourn made by Councilperson Egler, second by Councilperson Ferris with all voting Aye to**
144 **Adjourn.**

146 **ATTEST:**
147
148
149
150

SIGNATURE PAGE

THE ATTACHED LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

THIS INCLUDES WARRANT NUMBERS:

1

GRAND TOTAL SUBMITTED FOR PAYMENT \$ 220,049.97

DATE APPROVED: 9/9/20

09/04/20
09:59:00

CITY OF KASSON
Claim Approval List
For the Accounting Period: 9/20
For Pay Date: 09/10/20

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
34824		5307 1760 MILLWORK MFG CO	16,567.73					
	4142	09/20/20 COVID-Council Dais	16,567.73*			101 417 4417	430	1010
		Total for Vendor:	16,567.73					
34825		3416 ADVANCED PLUMBING & HEATING INC	1,753.00					
	11372	08/14/20 Repl WA Mtr-WWTP	575.00*			601 943 4943	260	1010
	11372	08/14/20 Repl WA Mtr-WWTP	575.00*			602 948 4948	260	1010
	11373	08/14/20 REPL WA MTR-KELM APTS	190.25*			601 943 4943	260	1010
	11373	08/14/20 REPL WA MTR-KELM APTS	190.25*			602 948 4948	260	1010
	11374	08/21/20 REPL WA MTR-KMHS	111.25*			601 943 4943	260	1010
	11374	08/21/20 REPL WA MTR-KMHS	111.25*			602 948 4948	260	1010
		Total for Vendor:	1,753.00					
34826		5664 AMARIL UNIFORM COMPANY	986.94					
	IV200288	08/31/20 NELSON-UNIFORMS	463.20			604 957 4957	214	1010
	IV200288	08/31/20 HENDERSON-UNIFORMS	211.20			604 957 4957	214	1010
	IV200288	08/31/20 WHEELER-UNIFORMS	296.00			604 957 4957	214	1010
	IV200288	08/31/20 FREIGHT-UNIFORMS	16.54			604 957 4957	214	1010
		Total for Vendor:	986.94					
34827		2373 ARROW BUILDING CENTER	59.10					
	STMT	CREDIT-MISC	-0.10			101 522 4522	220	1010
	5078876	08/24/20 SHELTER-MEADOWLANDS	59.20			101 680 4522	530	1010
		Total for Vendor:	59.10					
34828		203 BAKER & TAYLOR INC	166.86					
	2035427444	08/17/20 BOOKS	72.64			211 550 4550	218	1010
	2035428162	08/17/20 BOOKS	14.97			211 550 4550	218	1010
	2035440405	08/24/20 BOOKS	79.25			211 550 4550	218	1010
		Total for Vendor:	166.86					
34829		1012 BELLBOY CORPORATION	285.18					
	85517700	08/27/20 LIQUOR	153.00			609 975 4975	251	1010
	85517700	08/27/20 FREIGHT	4.00			609 975 4975	335	1010
	101903000	08/27/20 OLIVES/ASPARAGUS	55.60			609 975 4975	259	1010
	101903000	08/27/20 BAGS	72.58			609 975 4975	210	1010

09/04/20
09:59:00

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	101903000	08/27/20 S.T.-BAGS	4.99			609 975 4975	210	1010
	101903000	08/27/20 S.T.-BAGS	-4.99			609 2025		1010
	101903000	08/27/20 D.C. TX-BAGS	0.36			609 975 4975	210	1010
	101903000	08/27/20 D.C. TX-BAGS	-0.36			609 2026		1010
		Total for Vendor:	285.18					
34830		5239 BREAKTHRU BEVERAGE MN WINE &	2,028.77					
	1081172959	08/26/20 LIQUOR	1,446.56			609 975 4975	251	1010
	1081172959	08/26/20 WINE	354.00			609 975 4975	251	1010
	1081172959	08/26/20 MIXES	30.00			609 975 4975	254	1010
	1081172959	08/26/20 FREIGHT	26.36			609 975 4975	335	1010
	1081172960	08/26/20 BEER	171.85			609 975 4975	252	1010
		Total for Vendor:	2,028.77					
34831		82 CHS INC	54.00					
	441-1F9571	08/26/20 OATS-E VETS	54.00			101 517 4517	220	1010
		Total for Vendor:	54.00					
34832		5667 CINTAS	90.70					
	4060077766	08/28/20 MAT-L.S.	90.70*			609 979 4979	410	1010
		Total for Vendor:	90.70					
34833		3314 DECKLEVER MECHANICAL INC	3,204.04					
	218002154	07/30/20 CLEAN CONDENSER COILS	427.48*			606 516 4516	400	1010
	218002155	07/30/20 WORK ON COMPRESSOR	2,776.56*			606 516 4516	400	1010
		Total for Vendor:	3,204.04					
34836		5156 DODGE COUNTY INDEPENDENT/DODGE	312.00					
	10377	08/20/20 COVID-REMODEL QUOTES CITY HALL	140.40*			101 417 4417	430	1010
	10411	08/27/20 SAN SEWER SYSTEM EVAL PROGRAM	171.60			602 948 4948	440	1010
		Total for Vendor:	312.00					
34883		6173 ELPERT, NIKKI	120.49					
	1362-04	08/26/20 RL MTR DEP RFND	116.04			604 2212		1010
	1362-04	08/26/20 REFUND CR ON ACCT	4.45			604 2212		1010
		Total for Vendor:	120.49					

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Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
34834		21 ERDMAN'S SUPERMARKETS INC	601.84					
	08/17/20	A.C. CONCESSIONS	48.42			101 514 4514	262	1010
	08/17/20	A.C. SUPPLIES	25.54			101 514 4514	210	1010
	08/18/20	A.C. CLEANING SUPPLIES	9.27			101 514 4514	210	1010
	08/19/20	A.C. CONCESSIONS	42.90			101 514 4514	262	1010
	08/21/20	A.C. CONCESSIONS	42.90			101 514 4514	262	1010
	08/22/20	A.C. CONCESSIONS	45.73			101 514 4514	262	1010
	08/23/20	A.C. CONCESSIONS	37.66			101 514 4514	262	1010
	08/24/20	A.C. CONCESSIONS	50.00			101 514 4514	262	1010
	08/24/20	A.C. SUPPLIES	17.05			101 514 4514	210	1010
	08/25/20	A.C. CONCESSIONS	59.80			101 514 4514	262	1010
	08/25/20	A.C. SUPPLIES	17.18			101 514 4514	210	1010
	08/25/20	A.C. CONCESSIONS	77.86			101 514 4514	262	1010
	08/26/20	A.C. CONCESSIONS	21.52			101 514 4514	262	1010
	08/27/20	A.C. CONCESSIONS	20.00			101 514 4514	262	1010
	08/28/20	A.C. CONCESSIONS	21.52			101 514 4514	262	1010
	08/29/20	A.C. CONCESSIONS	13.34			101 514 4514	262	1010
	08/30/20	A.C. CONCESSIONS	21.37			101 514 4514	262	1010
	08/30/20	A.C. SUPPLIES	29.78			101 514 4514	210	1010
		Total for Vendor:	601.84					
34835		4104 FARMERS TOP SOIL INC	413.16					
	7868 07/01/20	SCREENED TOP SOIL	413.16			101 522 4522	220	1010
		Total for Vendor:	413.16					
34837		6064 FERNBROOK FAMILY CENTER	13,875.00					
	10809 08/27/20	COVID-CARES-MENTAL HEALTH	13,875.00*			101 417 4417	430	1010
		Total for Vendor:	13,875.00					
34838		5242 GOPHER STATE ONE CALL	144.45					
	0081074 08/31/20	107 LOCATES-AUGUST	144.45			604 957 4957	437	1010
		Total for Vendor:	144.45					

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34839		28 GRAYBAR ELECTRIC	650.67					
	9317506760	08/26/20 LED LIGHTS	650.67			604 957 4957	220	1010
		Total for Vendor:	650.67					
34840		5036 HOHENSTEINS INC	102.00					
	215776	08/26/20 BEER	102.00			609 975 4975	252	1010
		Total for Vendor:	102.00					
34841		5064 HOMETOWN HAULERS LLC	1,148.00					
	76785	09/01/20 AUGUST GARBAGE-C.H.	33.56			101 323 4323	430	1010
	76785	09/01/20 AUGUST GARBAGE-LIBRARY	57.18			101 323 4323	430	1010
	76785	09/01/20 AUGUST GARBAGE-WWTP	152.86*			602 947 4947	430	1010
	76785	09/01/20 AUGUST GARBAGE-SHOP	192.77			101 323 4323	430	1010
	76785	09/01/20 AUGUST GARBAGE-F.D.	76.43			101 323 4323	430	1010
	76785	09/01/20 AUGUST GARBAGE-L.S.	53.21			101 323 4323	430	1010
	76785	09/01/20 AUGUST GARBAGE-PARKS	444.46			101 323 4323	430	1010
	76785	09/01/20 AUGUST GARBAGE-P.D.	33.39			101 323 4323	430	1010
	76785	09/01/20 AUGUST GARBAGE-ARENA	104.14			606 516 4516	430	1010
		Total for Vendor:	1,148.00					
34842		3853 J HARLEN CO INC	2,014.59					
	1354326	08/20/20 60" TAMP	2,014.59*			604 957 4957	240	1010
	1354326	08/20/20 DC TT	9.42*			604 957 4957	240	1010
	1354326	08/20/20 DC TT	-9.42			604 2026		1010
		Total for Vendor:	2,014.59					
34843		3825 JOHN DEERE FINANCIAL f.s.b.	80.97					
	B&WIK92583	07/24/20 BLADE NOTCH	19.30			101 310 4310	220	1010
	B&WIK92690	07/29/20 PTO SHAFT/HYDRO OIL	61.67			101 310 4310	220	1010
		Total for Vendor:	80.97					
34844		25 JOHNSON BROTHERS LIQUOR CO	5,353.81					
	1622368	08/18/20 MIXES	28.00			609 975 4975	254	1010
	1622367	08/18/20 WINE	451.46			609 975 4975	251	1010
	1627147	08/25/20 LIQUOR	3,312.39			609 975 4975	251	1010
	1627148	08/25/20 WINE	1,533.96			609 975 4975	251	1010

09/04/20
09:59:00

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	1627149	08/25/20 MIXES	28.00			609 975 4975	254	1010
		Total for Vendor:	5,353.81					
34845		37 KMTELECOM	3,909.62					
		TELEPHONE-TO BE SPLIT	3,909.62*			101 140 4140	321	1010
		Total for Vendor:	3,909.62					
34846		157 LEAGUE OF MINNESOTA CITIES	6,920.00					
		'20-'21 DUES THRU 12/31/20	1,147.00*			101 111 4111	334	1010
		'20-'21 DUES THRU 12/31/20	1,147.00			101 140 4140	334	1010
		'20-'21 DUES 1/1 THRU 8/31/21	2,298.00			101 1550		1010
		'20-'21 DUES 1/1 THRU 8/31/21	2,298.00			101 1550		1010
		MAYOR DUES	30.00*			101 111 4111	334	1010
		Total for Vendor:	6,920.00					
34847		4592 LMCIT	1,113.37					
		GL88091 08/17/20 SETTLEMENT-WILKER LITIGATION	1,113.37			101 191 4191	304	1010
		Total for Vendor:	1,113.37					
34848		5628 MACQUEEN EMERGENCY GROUP	14,125.81					
		W02236 08/14/20 REPAIR-1991 PUMPER	14,125.81*			101 220 4220	400	1010
		Total for Vendor:	14,125.81					
34884		6174 MADSEN, LAURA	103.74					
		0727-10 08/26/20 RL MTR DEP REFUND AFTER APPL	103.74			604 2212		1010
		Total for Vendor:	103.74					
34849		4636 METERING & TECHNOLOGY SOLUTIONS	2,399.00					
		17633 08/13/20 2 METERS-6" COMPUND	100.41*			601 943 4943	260	1010
		17633 08/13/20 2 METERS-6" COMPUND	100.41*			602 948 4948	260	1010
		17640 08/17/20 1 METER	1,099.09*			601 943 4943	260	1010
		17640 08/17/20 1 METER	1,099.09*			602 948 4948	260	1010
		Total for Vendor:	2,399.00					

19/04/20
19:59:00

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34850		89 METRO SALES INC	122.19					
	INV1653547	08/26/20 QTR MAINT- B & W	76.00			211 550 4550	370	1010
	INV1653547	08/26/20 QTR MAINT- CLR	46.19			211 550 4550	370	1010
		Total for Vendor:	122.19					
34855		5541 MINNESOTA AG GROUP	129.20					
	IK93447	09/02/20 COUPLINGS	129.20			101 220 4220	220	1010
		Total for Vendor:	129.20					
34851		143 MN DEPT OF LABOR & INDUSTRY	10.00					
	ABR0237256	08/13/20 PRESSURE VESSEL	10.00			101 220 4220	444	1010
		Total for Vendor:	10.00					
34852		55 MN ENERGY RESOURCES CORP	2,816.79					
	504849532	08/27/20 NAT GAS-KAC	2,300.79			101 514 4514	380	1010
	507830933	08/31/20 NAT GAS-L.S.	19.33			609 979 4979	380	1010
	507599896	08/31/20 NAT GAS-OLD LIBRARY	23.34			101 1151		1010
	507599896	08/31/20 S.T. NAT GAS-OLD LIBRARY	1.60			101 1151		1010
	507599896	08/31/20 S.T. NAT GAS-OLD LIBRARY	-1.60			101 2025		1010
	507599896	08/31/20 D.C. TR TX- OLD LIBRARY	0.12			101 1151		1010
	507599896	08/31/20 D.C. TR TX- OLD LIBRARY	-0.12			101 2026		1010
	502608052	08/25/20 NAT GAS- C.H.	48.32			101 194 4194	380	1010
	503410885	08/26/20 NAT GAS-P.D.	49.79			101 210 4210	380	1010
	505582267	08/26/20 NAT GAS-F.D. #2	45.00			101 220 4220	380	1010
	502710405	08/26/20 NAT GAS-FIRE HALL	45.00			101 220 4220	380	1010
	507254919	08/31/20 NAT GAS-PARK MAIN SHED	45.65			101 522 4522	380	1010
	504080887	08/28/20 NAT GAS- P.W. BLDG 1/2	23.84			101 310 4310	380	1010
	504080887	08/28/20 NAT GAS-P.W. BLDG 1/2	23.84			604 957 4957	380	1010
	504080887	08/28/20 S.T. NAT GAS-P.W. BLDG 1/2	1.64			604 957 4957	380	1010
	504080887	08/28/20 S.T. NAT GAS-P.W. BLDG 1/2	-1.64			604 2025		1010
	504080887	08/28/20 D.C. TR TX. NAT GAS- P.W. B	0.12			604 957 4957	380	1010
	504080887	08/28/20 D.C. TR TX. NAT GAS- P.W. B	-0.12			604 2026		1010
	503913191	08/29/20 NAT GAS- ARENA	93.86			606 516 4516	380	1010
	507254919	08/31/20 NAT GAS- LIBRARY	45.00			211 550 4550	380	1010
	503306122	08/28/20 NAT GAS- WWTP	53.03			602 947 4947	380	1010
		Total for Vendor:	2,816.79					

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34854		3415 MN UNEMPLOYMENT INSURANCE	9,719.81					
	106-002	07/01/20 2ND QTR UNEMPLOYMENT '20	4,168.34*			101 210 4210	142	1010
	106-002	07/01/20 2ND QTR UNEMPLOYMENT '20	38.71*			101 220 4220	142	1010
	106-002	07/01/20 2ND QTR UNEMPLOYMENT '20	1,900.00*			101 514 4514	142	1010
	106-002	07/01/20 2ND QTR UNEMPLOYMENT '20	2,940.76*			606 516 4516	142	1010
	106-002	07/01/20 2ND QTR UNEMPLOYMENT '20	672.00*			211 550 4550	142	1010
		Total for Vendor:	9,719.81					
34853		4028 MPCA	665.32					
	1000010682	05/04/20 VSQG-BASE FEE	665.32			101 210 4210	334	1010
		Total for Vendor:	665.32					
34885		6175 MUELLER, JOHANNA	24.98					
	0967-10	08/26/20 RL MTR DEP REFUND AFTER APPL	24.98			604 2212		1010
		Total for Vendor:	24.98					
34856		5340 NAGEL SOD	42.95					
	08/20/20	SOD	42.95			602 948 4948	220	1010
		Total for Vendor:	42.95					
34857		6171 NAMI SOUTHEAST MINNESOTA	1,500.00					
	2020-11	08/21/20 COVID-CARES-MENTAL HEALTH	1,500.00*			101 417 4417	430	1010
		Total for Vendor:	1,500.00					
34858		2696 NELSON ELECTRIC MOTOR REPAIR INC	12,060.00					
	1314	08/18/20 RAS PUMPS IMPELLER-COATED	1,360.00			602 947 4947	400	1010
	1314	08/18/20 MAIN LIFT TRANSDUCER	700.00			602 947 4947	400	1010
	1316	08/18/20 INSTALL RAIL SYSTEM-NW LIFT	10,000.00			602 948 4948	400	1010
		Total for Vendor:	12,060.00					
34859		60 NORTHERN BEVERAGE DIST. CO. LL	11,924.25					
	678303	08/20/20 BEER	6,732.95			609 975 4975	252	1010
	678303	08/20/20 FREIGHT	2.00			609 975 4975	335	1010
	681137	08/27/20 BEER	5,187.30			609 975 4975	252	1010
	681137	08/27/20 FREIGHT	2.00			609 975 4975	335	1010
		Total for Vendor:	11,924.25					

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34860		502 ON-SITE COMPUTERS INC	338.00					
	CW69556	08/24/20 REPAIR-SCAN	54.00*			101 192 4192	400	1010
	CW69619	08/28/20 PRINTER REPAIR	284.00*			101 192 4192	400	1010
		Total for Vendor:	338.00					
34861		2876 PAUSTIS WINE COMPANY	1,001.90					
	99586	08/26/20 WINE	989.40			609 975 4975	251	1010
	99586	08/26/20 FREIGHT	12.50			609 975 4975	335	1010
		Total for Vendor:	1,001.90					
34862		58 PETTY CASH - CLERKS OFFICE	15.55					
		08/24/60 POST-WATER SAMPLES TO MDH	4.60			601 944 4944	325	1010
		08/24/60 POST-WATER SAMPLES TO MDH	10.95			601 944 4944	325	1010
		Total for Vendor:	15.55					
34863		23 PHILLIPS WINE & SPIRITS	2,206.95					
	6081509	08/25/20 LIQUOR	1,614.20			609 975 4975	251	1010
	6081510	08/25/20 WINE	575.75			609 975 4975	251	1010
	6081511	08/25/20 MIXES	48.00			609 975 4975	254	1010
	613749	08/27/20 MIXES	-31.00			609 975 4975	254	1010
		Total for Vendor:	2,206.95					
34864		5463 PREMIER KASSON MN LLC	101.26					
	0959-08	REFUND OVRPMT 0959-08 532 VET	15.67			604 2212		1010
	0953-10	REFUND OVRPMT 0953-10 522 VET	1.12			604 2212		1010
	0962-13	REFUND OVRPMT 0962-13 538 VET	14.17			604 2212		1010
	0941-02	REFUND OVRPMT 0941-02 500 VET	70.30			604 2212		1010
		Total for Vendor:	101.26					
34886		6176 PRIES, KATRINA	4.10					
	0923-12	08/26/20 RL MTR DEP REFUND AFTER APPL	4.10			604 2212		1010
		Total for Vendor:	4.10					

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34865		5507 REINDERS INC	1,006.44					
	3166349-00	08/10/20 SEED REPAIR	421.10			601 943 4943	400	1010
	316677-00	08/26/20 FLOOD-SEED E VETS	585.34*			101 417 4417	220	1010
		Total for Vendor:	1,006.44					
34866		4358 REINHART FOODSERVICE LLC	720.71					
	655084	08/26/20 KAC CONCESSIONS	720.71			101 514 4514	262	1010
		Total for Vendor:	720.71					
34867		5711 SANCO EQUIPMENT LLC	1,206.08					
	SW2000281-	08/21/20 TIRES FOR BOBCAT	1,206.08		1	101 310 4310	220	1010
		Total for Vendor:	1,206.08					
34868		63 SCHOTT DIST CO INC	20,025.85					
	398980	08/20/20 WINE	70.00			609 975 4975	251	1010
	398980	08/20/20 BEER	12,654.75			609 975 4975	252	1010
	398980	08/20/20 NA BEER	40.00			609 975 4975	254	1010
	399684	08/27/20 BEER	7,168.10			609 975 4975	252	1010
	399684	08/27/20 NA BEER	93.00			609 975 4975	254	1010
		Total for Vendor:	20,025.85					
34887		6177 SCHROEDER, BEVERLY	87.29					
	1875-08	08/26/20 RL MTR DEP REFUND AFTER APPL	87.29			604 2212		1010
		Total for Vendor:	87.29					
34869		6172 SE EMERGENCY MEDICAL SERVICES	10.00					
	12589	08/11/20 2 FR RUN REPORT	10.00			101 220 4220	210	1010
		Total for Vendor:	10.00					
34870		64 SELCO	1,449.34					
	048060	09/02/20 SEPT AUTOMATION-PC SUPPORT	1,449.34			211 550 4550	309	1010
		Total for Vendor:	1,449.34					

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34871		3850 SOUTHERN GLAZER'S OF MN	1,233.05					
	1987784	08/26/20 LIQUOR	1,108.65			609 975 4975	251	1010
	1987784	08/26/20 WINE	112.00			609 975 4975	251	1010
	1987784	08/26/20 FREIGHT	12.40			609 975 4975	335	1010
		Total for Vendor:	1,233.05					
34872		5708 STAPLES BUSINESS CREDIT	386.80					
	5139921170	07/09/20 CR-PAYMENT FOR PENS	-30.38			101 140 4140	210	1010
	5139955790	07/09/20 CR-PAYMENT FOR PENS	-29.96			101 140 4140	210	1010
	7311828486	08/13/20 COVID-CH 5 WIRELESS MOUSE	58.55*			101 417 4417	430	1010
	7311828486	08/20/20 COVID-CH 5 WIRELESS MOUSE	-8.20*			101 417 4417	430	1010
	7312606592	08/25/20 SUPPLIES-ELECTIONS	10.10			101 141 4141	210	1010
	7312606592	08/25/20 SUPPLIES-C.H.	87.69			101 140 4140	210	1010
	7312296089	08/20/20 MBRSHIP FEE	27.20			101 140 4140	210	1010
	7312296089	08/20/20 MBRSHIP FEE	27.18			101 210 4210	210	1010
	7312296089	08/20/20 MBRSHIP FEE	27.18			101 191 4191	210	1010
	7312296089	08/20/20 MBRSHIP FEE	27.18			101 510 4510	210	1010
	7312296089	08/20/20 MBRSHIP FEE	27.18			211 550 4550	210	1010
	7312296089	08/20/20 MBRSHIP FEE	27.18			290 650 4650	210	1010
	7312296089	08/20/20 MBRSHIP FEE	27.18			601 944 4944	210	1010
	7312296089	08/20/20 MBRSHIP FEE	27.18			602 949 4949	210	1010
	7312296089	08/20/20 MBRSHIP FEE	27.18			604 959 4959	210	1010
	7312296089	08/20/20 MBRSHIP FEE	27.18			605 963 4963	210	1010
	7312296089	08/20/20 MBRSHIP FEE	27.18*			609 976 4976	210	1010
		Total for Vendor:	386.80					
34873		3236 STUART C IRBY CO	140.46					
	SO2033451.	08/12/20 RATCHETING BOX WRENCH	140.46*			604 957 4957	240	1010
		Total for Vendor:	140.46					
34874		3389 T & K TOWING SERVICE LLC	150.00					
	3221	07/21/20 2020-3221	150.00			101 210 4210	430	1010
		Total for Vendor:	150.00					

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34875		498 TEIGEN PAPER & SUPPLY INC	292.07					
	99407 07/14/20	T. TISSUE/HAND SOAP	96.65			606 516 4516	210	1010
	99407 07/14/20	CAN LINERS	25.90			606 516 4516	220	1010
	97906 08/21/20	TISSUE	49.92			101 210 4210	210	1010
	99095 09/01/20	CAN LINERS	57.80			101 522 4522	220	1010
	98105 08/24/20	COVID-LIBRARY-NITRILE GLOVES	61.80*			101 417 4417	430	1010
		Total for Vendor:	292.07					
34876		2737 THOMAS TOOL & SUPPLY INC	405.64					
	M33581 08/25/20	CUT WHL/PLIER SET/TAPE MEASURE	72.29			101 310 4310	240	1010
	M33581 08/25/20	1ST AID KIT/GLOVE	73.36			101 310 4310	220	1010
	M33728 08/26/20	FRAMG NAILER	259.99			101 522 4522	240	1010
		Total for Vendor:	405.64					
34877		2108 VOLTIN, KEVIN	864.00					
	08/20/20	UMPIRE 32 ADULT S/B GAMES	864.00			101 517 4517	444	1010
		Total for Vendor:	864.00					
34878		2519 VRIEZE, BRYAN	500.00					
	480188 08/24/20	OPEN/CLOSE-GREEN, PHYLLIS 7/25/	250.00			610 984 4984	444	1010
	480188 08/24/20	OPEN/CLOSE-GRUNKLEE, MARK 8/22	250.00			610 984 4984	444	1010
		Total for Vendor:	500.00					
34879		5047 WATERVILLE FOOD & ICE INC	196.11					
	06-001563 08/22/20	ICE-LIQUOR STORE	101.80*			609 975 4975	257	1010
	04-008609 09/26/20	ICE-LIQUOR STORE	94.31*			609 975 4975	257	1010
		Total for Vendor:	196.11					
34880		5182 WHKS & CO.	69,699.92					
	41704 08/20/20	SRTS	13,650.00*			425 196 4196	303	1010
	41702 08/20/20	ADA TRANSITION PLAN	88.00*			101 317 4317	303	1010
	41702 08/20/20	2020 STRT AND SIDEWALK MAINT	3,078.00*			101 311 4311	303	1010
	41703 08/20/20	HWY 57 IMPRV	36,600.00*			424 196 4196	303	1010
	41705 08/20/20	16TH ST NW EXTENSION	550.40*			426 196 4196	303	1010
	41707 08/20/20	MEADOWBROOKE II ENG REVIEW & C	228.00			101 1151		1010
	41702 08/20/20	MNDNR TRAIL GRANT	352.00			101 196 4196	303	1010

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	41707	08/20/20 S F 3RD ENG REVIEW AND OB	692.00			101 1151		1010
	41702	08/20/20 LITTLES SUBD EROSION REPAIR	1,254.00*			101 417 4417	430	1010
	41707	08/20/20 GEN ENG- MISC FUTURE DEVEL	1,140.00			101 196 4196	303	1010
	41707	08/20/20 B V 8TH ENG REVIEW AND OB	5,418.00			101 1151		1010
	41707	08/20/20 SOUTH POINTE ENG REVIEW AND OB	342.00			101 1151		1010
	41637	08/17/20 I & I IMPLEMENTATION MANHOLES	757.12*			602 948 4948	303	1010
	41637	08/17/20 I & I IMPLEMENTATION CCTV	5,550.40*			602 948 4948	303	1010
		Total for Vendor:	69,699.92					
34881		2427 XCEL ENERGY	325.84					
	696972677	08/17/20 UTIL SERV-NW LIFT ST 7/15-8	325.84			602 948 4948	380	1010
		Total for Vendor:	325.84					
34882		2731 ZAWORSKI, NANCY	82.28					
	08/24/20	KAC CONCESSIONS-SAMS CLUB	82.28			101 514 4514	262	1010
		Total for Vendor:	82.28					
		# of Claims	64	Total:	220,049.97			

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CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED _____ Council Member

_____ Council Member

KASSON PARK BOARD MINUTES AUGUST 18, 2020 DRAFT

Pursuant to due call and notice thereof, a meeting of the Kasson Park Board was duly held at Kasson City Hall on the 18th day of August, 2020 at 6:00 P.M.

THE FOLLOWING PARK BOARD MEMBERS WERE PRESENT: Dan Egger, Chuck Coleman, Janet Sinning, Liza Larsen, Roger Franke and Greg Kuball

THE FOLLOWING WERE ABSENT: None

ALSO PRESENT: Parks & Rec Supervisor Ron Unger, City Administrator Timothy Ibisch and Deputy Clerk Jan Naig

I. Call to Order: The meeting was called to order at 6:02 P.M. by Chairperson Larsen. Approval of the June minutes was added to the Agenda since there was not a quorum at the July meeting.

II. Approve minutes: Motion by Sinning and second by Coleman, with all voting Aye, to approve the minutes of the June Park Board Meeting.
Motion by Coleman and second by Egger, with all voting Aye, to approve the minutes of the July Park Board Meeting.

III. New Business:

- A. Adult softball league. The shortened adult softball season will finish league play this week. Some of the teams may continue to play into the fall, but the City will not provide any umpires.
- B. Picnic shelter-Meadowland Park. The utility locates are done and the building permit has been pulled. City crews will start digging the footings. They plan to complete building the structure by mid-September.
- C. Land purchase discussion. The resident that recently purchased the home at 405 3rd Avenue SW has approached the City about purchasing some of the parkland that abuts the rear of his property. This would align his property with the homes at 401 and 403 3rd Avenue SW. The City Council referred the request to the Park Board for feedback. The Board will need to set a price if the decision is made to sell the property and consider how the property will be maintained. The homeowner would be responsible for any zoning fees and survey fees. There was also some discussion about having an easement for utilities and trails. The Board tabled any decision until the September meeting.

IV. Old Business:

- A. **Aquatic Center updates.** Unger had August numbers from Manager Mitchell. The second session is drawing fewer people. The facility may close earlier in the day next week due to staffing issues. The facility should be closing on August 30th.

Unger reported that he has received many emails and comments from people who have used the facility. They appreciate the COVID response and are appreciative of the opportunity to use the facility this summer.

The three guards that were part of the lifesaving event at the facility were recognized by the Fire Department and Police Department at the August 12th City Council Meeting. Mitchell has submitted paperwork to the American Red Cross for a Lifesaving Award as well.

Unger reported that Rochester is raising funds to construct a splash pad.

- B. Veterans Park stone wall – Reticulated Stone.** John Digley of Reticulated Stone met with Unger on July 29th. He had a new proposal which addressed the stone caps and cement work needed for the stone wall in Veterans Memorial Park (\$42,994.00). The pricing also had an option for some decorative pavers in the cement work in front of the curved portion of the wall (\$49,956.00). None of the pricing included the portion of the wall next to the maintenance drive into the park. Unger also had a quote from Stone by Stone Plus for the cement work (\$16,755.50). There was discussion about the cuts that would be needed to the budget if fundraisers and grants do not raise enough money to cover the cost.

Motion by Sinning and second by Coleman, with all voting Aye, to forward the new pricing of \$66,711.50 from Reticulated Stone and Stone by Stone Plus to repair 118' of the stone wall, sidewalks and curb to the City Council with positive feedback from the Park Board pending availability of funding.

- C. Park Board Member position.** One application has been received for the open Park Board seat. The Board will wait until September to make a recommendation so that others are given the opportunity to apply.
- D. Other.**

Eggler has been asked by a resident about the possibility of changing the East Park into a dog park. It was considered for a dog park several years ago, but it was not the correct spot for a dog park. Funds were sent to Mantorville for construction of a dog park at that time. Ibsch also talked about using East Park for community gardens since it is mostly green space.

Unger talked about the maintenance problems the landscape project at Highway 57 has caused his department.

Kuball asked about the newer trees in Lions Park that do not seem to be growing. Unger stated that when the roots are established, the trees will grow.

V. Correspondence: None

VI. Adjourn: The meeting adjourned at 7:09 P.M.

Chairperson

Deputy Clerk

The next scheduled meeting will be September 15th.

WPA
STONE WALL REPAIR
VETERANS MEMORIAL PARK

PRESENTED AT PARK BOARD MEETING
AUGUST 18, 2020

BID PRICING FOR REPAIRS

RETICULATED STONE (John Digley)

A. Original Bid (Main Monument & Picnic Shelter Monument)	\$36,554.00
B. Additional Work Bid (Main Monument & Picnic Shelter Monument)	<u>\$6,440.00</u>
	\$42,994.00
C. Entry Area- Red Brick Pavers Bid (Main Monument)	<u>\$6,962.00</u>
TOTAL COST FOR STONE WALL REPAIR (Reticulated Stone)	\$49,956.00

STONE BY STONE PLUS (Sheldon Torkelson)

A. Removal of Sidewalk, Curb & Gutter (Main Monument)	\$5,592.00
B. Replace with New Sidewalk, Curb & Gutter (Main Monument)	\$9,408.50
C. Remove and Replace Sidewalk (Picnic Shelter Monument)	\$1,155.00
D. Pour New Cement 10" x 4" Back Side of Both Monuments	<u>\$600.00</u>
TOTAL COST FOR CEMENT REPLACEMENT (Stone by Stone)	\$16,755.50

GRAND TOTAL **\$66,711.50**



Kasson Police Department

19 East Main Street
Kasson, MN 55944
507-634-3881
Fax: 507-634-4698

To: City Council and Mayor
From: Joshua Hanson, Police Chief
CC: City Administrator
Date: 8/24/2020
Re: Evaluation of Sergeant Jason Peck.

Jason Peck has been given his annual performance review. Jason consistently meets the expectations of his position and is an excellent Sergeant. Jason is currently at the top step of Grade 12. I recommend Jason's pay be increased to Grade 13, per the union contract, effective 01/01/2021.

Thank you,


Joshua Hanson
Police Chief



Kasson Police Department

19 East Main Street
Kasson, MN 55944
507-634-3881
Fax: 507-634-4698

To: City Council and Mayor
From: Joshua Hanson, Police Chief
CC: City Administrator
Date: 8/24/2020
Re: Evaluation of School Resource Officer Jesse Kasel

Jesse Kasel has been given his annual performance review. Jesse consistently meets the expectations of his position and is an excellent School Resource Officer and police officer. Jesse is currently at step 4 of Grade 12. I recommend Jesse's pay be increased to step 5 of Grade 12.

Thank you,


Joshua Hanson
Police Chief



Kasson Police Department

19 East Main Street
Kasson, MN 55944
507-634-3881
Fax: 507-634-4698

To: City Council and Mayor
From: Joshua Hanson, Police Chief
CC: City Administrator
Date: 8/28/2020
Re: Evaluation of K9 Handler/Officer Gerald Runnells

Gerald Runnells has been given his annual performance review. Gerald consistently meets the expectations of his position and is an excellent K9 handler and officer. Gerald is currently at step 4 of Grade 10. I recommend Gerald's pay be increased to step 5 of Grade 10.

Thank you

A handwritten signature in black ink, appearing to read "Joshua Hanson", is written over the typed name below.

Joshua Hanson
Police Chief

CONFERENCE REQUEST

Name: Krista Weigel

Name of Meeting: Advanced gun laws

Place of Meeting: ZOOM

Published dates of Meeting: 11/5/20

Attendance dates: 11/5/20 Registration Costs: 150.00

Travel: Rider Driver Vehicle: City Personal

Purpose: Licensure/Certification Specific Training

Attendance Explain: _____

Previous Education Courses: _____

Approvals: [Signature] Department Head [Signature] City Administrator _____ Council Approval

Budgeted



Minnesota Sheriffs' Association
100 Empire Drive, Suite 222
St. Paul, MN. 55103-1885
651-451-7216

Training Announcement

The Minnesota Sheriffs' Association is sponsoring Rick Hodsdon's

Advanced Gun Laws Training

November 5, 2020

8:30 AM – 4:30 PM

LIVE - ONLINE

Course Description

This class builds upon the basic class that many have attended and is also useful to those who have not attended that class but are involved with any aspect of purchase and carry permits, firearms disqualification, restoration petitions or litigating these cases. In class we will dig into the analysis behind federal and state disqualifications, examine common but troubling issues, and help you either develop or review your existing process for permit analysis. We will also work on pointers and process to increase the successful outcome chances in the event of permit litigation either through denial, voiding or revocation proceedings. Because there is an increasing number of petitions to restore firearms rights under state law we will develop some policies and procedures to work with your prosecutors to defend these cases as well.

Richard Hodsdon has spent all of his professional life representing and defending state and local officials, conducting criminal prosecutions, training and advising criminal justice and government officials. Rick has spent 8 years as a special assistant Minnesota Attorney General, a year in private practice and over 30 years as an assistant county attorney for Washington County Minnesota. Rick has been legal counsel for the Minnesota Sheriffs' Association since 1987

Cost: \$150

ONLINE: Zoom training link will be emailed to attendees prior to class.

P.O.S.T. Credits: 7

Registration: MSA web site at www.mnsheriffs.org under Rick Hodsdon Trainings

*If you have questions or need further information please contact:
Randy Willis, Director of Professional Services
rwillis@mnsheriffs.org * 651-451-7216 x5 * www.mnsheriffs.org
Working for Minnesota Sheriffs since 1885*

CONFERENCE REQUEST

Name: Krista Weigel

Name of Meeting: Adult Criminal Expungement

Place of Meeting: ZOOM

Published dates of Meeting: 10/14/20

Attendance dates: 10/14/20 Registration Costs: 80.00

Travel: Rider Driver Vehicle: City Personal

Purpose: Licensure/Certification Specific Training

Attendance Explain: _____

Previous Education Courses: _____

Approvals: [Signature] Department Head [Signature] City Administrator _____ Council Approval

Budgeted
Online



Minnesota Sheriffs' Association
100 Empire Drive, Suite 222
St. Paul, MN. 55103
651-451-7216

Training Announcement

The Minnesota Sheriffs' Association is hosting, live online,
Rick Hodsdon's

Adult Criminal Record Expungement

Wednesday, October 14, 2020
8:30 am to 12:30 pm

Training is

LIVE ONLINE on Zoom

(Training link will be emailed to attendees prior to class)

COURSE DESCRIPTIONS:

Expungements: Now that the massive change in expungement law is a few years old, this class will build on and discuss how to implement and deal with the flow of data related to expungement from demands for return of booking data under Minn. Stat. 299C.11 to responding to requests for expunged data. We will work through forms, checklists and work flows Rick Hodsdon has developed to deal with adult expungement cases. This class is geared to all criminal justice professionals and any other entity that is impacted by adult expungement statutes and case law.

INSTRUCTOR:

Richard Hodsdon has spent all his professional life representing and defending state and local officials, conducting criminal prosecutions, training and advising criminal justice and government officials. Rick has spent 8 years as a special assistant Minnesota Attorney General, a year in private practice and over 30 years as an assistant county attorney for Washington County Minnesota. Rick has been legal counsel for the Minnesota Sheriffs' Association since 1987.

**Training Cost: \$80.00 per Class
(4 POST Credits)**

Register on-line at www.mnsheriffs.org

If you have questions or need further information please contact Randy Willis, Director of Professional Services for MSA by email; rwillis@mnsheriffs.org or phone; 651-451-7216 x5.

Working for Minnesota Sheriffs since 1885

CONFERENCE REQUEST

Name: Krista Weigel

Name of Meeting: Advanced Data Practices

Place of Meeting: ZOOM

Published dates of Meeting: 11/4/20

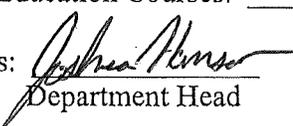
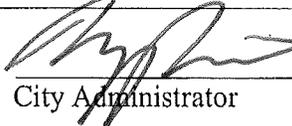
Attendance dates: 11/4/20 Registration Costs: 150.00

Travel: Rider Driver Vehicle: City Personal

Purpose: Licensure/Certification Specific Training

Attendance Explain: _____

Previous Education Courses: _____

Approvals:   _____
Department Head City Administrator Council Approval

Budgeted



Minnesota Sheriffs' Association
100 Empire Drive, Suite 222
St. Paul, MN. 55103-1885
651-451-7216

Training Announcement

The Minnesota Sheriffs' Association is sponsoring Rick Hodsdon's

Advanced Data Practices Training

November 4, 2020

8:30 AM – 4:30 PM

LIVE - ONLINE

This class builds upon the basic class that many have intended and is also useful to those who have not attended that class but are involved with any aspect of data practices management. In class we will dig much deeper into the analysis behind data practices issues with a focus on law enforcement data, data security, responding to data requests and overall data management and help you review your existing process in several of these areas. We will also work on pointers and process to increase the successful outcome chances in the event of data practices disputes or litigation.

The class is designed and targeted for county and city staff members who handle any and all aspects of law enforcement data as well as law enforcement administrators and legal counsel who advise city police and county sheriffs and litigate these cases.

Important: This course is one that uses your real-life cases or ones you have dealt with as an exercise to help you develop processes and systems to analyze special issues involved in data practices. Each attendee is asked to bring with them a real-life case that they either have worked on or are working on to be used as a case study and learning device to be discussed in the class.

Richard Hodsdon has spent all of his professional life representing and defending state and local officials, conducting criminal prosecutions, training and advising criminal justice and government officials. Rick has spent 8 years as a special assistant Minnesota Attorney General, a year in private practice and over 30 years as an assistant county attorney for Washington County Minnesota. Rick has been legal counsel for the Minnesota Sheriffs' Association since 1987

Cost: \$150

ONLINE: Zoom training link will be emailed to attendees prior to class

P.O.S.T. Credits: 7

Registration: MSA web site at www.mnsheriffs.org under Rick Hodsdon Trainings

*If you have questions or need further information please contact:
Randy Willis, Director of Professional Services
rwillis@mnsheriffs.org * 651-451-7216 x5 * www.mnsheriffs.org
Working for Minnesota Sheriffs since 1885*

Recognizing National Pregnancy and Infant Loss Remembrance Day

Whereas, Infants Remembered In Silence, Inc. (IRIS) and many other nonprofit organizations work with thousands of parents all over Minnesota and across the United States who have experienced the death of a child during pregnancy through early childhood; and

Whereas, Many of these parents live in, deliver in, have a child die in, or a bury a child in our community; and

Whereas, Infants Remembered In Silence (IRIS) a 501(c)(3) nonprofit organization was founded 1987, 33 years ago, to offer support for parents whose child/children died from miscarriage, ectopic pregnancy, molar pregnancy, stillbirth, neo-natal death, birth defects, sudden unexplained death of a child (SUDC), sudden infant death syndrome (SIDS), illness, accidents, and all other types of infants and early childhood death; and

Whereas, Bereaved parents around the world remember their children annually on October 15 with candle lighting at 7 pm. Some will remember their child/children in their homes while others will remember them in small gatherings around the state, across the nation and around the world; and this would unify these parents in tribute to their children; and

Whereas, In 1988, President Ronald Reagan proclaimed October as National Pregnancy and Infant Loss Awareness month; and

Whereas, In honor of the thousands of children that die each year in Minnesota, Infants Remembered In Silence, Inc. (IRIS) respectfully requests that October 15th, 2020 be recognized as Pregnancy and Infant Loss Remembrance Day.

Now, Therefore, be it Resolved by the City Council of the City of Kasson, MN

NOW, THEREFORE, I, Chris McKern, Mayor of the City of Kasson, do hereby proclaim this October 15, 2020 as Pregnancy and Infant Loss Remembrance Day

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Kasson, Minnesota to be affixed this ninth day of September in the year of our Lord two thousand twenty.

Chris Mckern, Mayor

Linda Rappe, City Clerk

REQUEST FOR COUNCIL ACTION

Meeting

Date: September 9, 2020

AGENDA SECTION: New Business	ORIGINATING DEPT: Park and Recreation Dept.
ITEM DESCRIPTION: WPA Wall Memo	PREPARED BY: City Administrator

Included in your Council Packet is material regarding the WPA wall project. Ron Unger, the Parks Supervisor, has collected this data in order to better inform the Council regarding costs. In addition, the Park Board reviewed the numbers and recommended pursuing the repair work. During that meeting I noted the costs and asked where the Board would prefer to cut to make up the additions in cost and further relayed that a \$66,000 increase would necessitate raising the City Levy by an additional 2%. They deferred to the Council in setting the cuts. At last Council meeting, staff were directed to make increases to the preliminary levy in order to encompass the wall project as well as larger healthcare costs. Nancy has done so and the preliminary levy hearing will be at the end of September.

Conceptually, I think some people would prefer to see the wall repaired. However, the cost is such that it is a real issue. One possible solution I have thought about would be to set a timeline, such as until November 15th for local groups to raise half of the funds. This would reduce the burden on taxpayers and would show that the project has real local backing. If they could do so, then perhaps the Council would commit the other funds. Only an idea and the Council will certainly make a choice that seems the most prudent.

COUNCIL ACTION REQUESTED: Review associated documents, and discuss the options for the repairs or removal of the structure. No action is required; however, it would be beneficial to make a decision on this project during September. Other options are leaving the structure as it is, or modifying the scope of the reconstruction to make it more financially palatable.

WPA
STONE WALL REPAIR
VETERANS MEMORIAL PARK

PRESENTED AT PARK BOARD MEETING
AUGUST 18, 2020

BID PRICING FOR REPAIRS

RETICULATED STONE (John Digley)

A. Original Bid (Main Monument & Picnic Shelter Monument)	\$36,554.00
B. Additional Work Bid (Main Monument & Picnic Shelter Monument)	<u>\$6,440.00</u>
	\$42,994.00
C. Entry Area- Red Brick Pavers Bid (Main Monument)	<u>\$6,962.00</u>
TOTAL COST FOR STONE WALL REPAIR (Reticulated Stone)	\$49,956.00

STONE BY STONE PLUS (Sheldon Torkelson)

A. Removal of Sidewalk, Curb & Gutter (Main Monument)	\$5,592.00
B. Replace with New Sidewalk, Curb & Gutter (Main Monument)	\$9,408.50
C. Remove and Replace Sidewalk (Picnic Shelter Monument)	\$1,155.00
D. Pour New Cement 10" x 4" Back Side of Both Monuments	<u>\$600.00</u>
TOTAL COST FOR CEMENT REPLACEMENT (Stone by Stone)	\$16,755.50

GRAND TOTAL \$66,711.50

REQUEST FOR COUNCIL ACTION

Meeting

Date: September 9, 2020

AGENDA SECTION: New Business	ORIGINATING DEPT: Planning and Zoning
ITEM DESCRIPTION: Proposals for Planning Services	PREPARED BY: City Administrator

At our last meeting, the Council reviewed 2 planning services proposals. Councilmember Burton requested additional information which was sent out to members on 8/27/2020. I have included that response below again:

From Hoisington Koegler *"All-inclusive was meant to mean that my estimate of 2500-3500 per month included fees as well as any and all expenses.*

The only expenses we would bill to the city would be half our mileage. My assumption there is that I can find a way to have other client meetings (or family trips) on top of any trips to Kasson, so I would only charge half mileage. Other than we do not bill for any printing, computer charges, office supplies, or plotting related expenses."

I believe that both proposals are good and would provide services that we do not have in house. Due to their familiarity with our ongoing projects, and based on my knowledge of their process, I believe that the proposal from Hoisington would be a better choice at this time. However, as always, the Council makes the choice and staff could work with either very well. Both would allow for staff time in person and on a regular basis which I think would be beneficial to the developers in Kasson. With the continued growth we anticipate, providing for a strong relationship with our local builders and business people seems to be a sensible choice.

COUNCIL ACTION REQUESTED: Review associated documents, and discuss these options for planning services. No action is required; either proposal can be fit into the 2021 budget with some small tweaks.



Quality Through Cooperation Since 1976

Tim Ibisch
City Administrator
City of Kasson
401 Fifth street SE
Kasson, MN 55944

Re: Planning and Zoning Services Proposal

Dear Mr. Ibisch:

South Central Service Cooperative appreciate the opportunity to present this proposal to the City of Kasson for Planning and Zoning Services. SCSC has a highly skilled staff with many years of experience in all aspects of local government.

Experienced Leadership:

Mike Humpal CEcD, Manager of Local Government Solutions will serve as team leader for the City of Kasson. Mike has over 30 years of local government experience, 25 of those years with the title Community Development Director, directing staff in all aspects of Planning, Zoning, Economic Development and Building Inspections. Mike will provide Planning Services and coordinate with the City Administrator to determine the final planning needs for the City of Kasson. A Community Development Specialist/Planner will be hired by SCSC and assigned to the city of Kasson.

Scope Include:

Primary point of contact for members of the public regarding planning and zoning activities

Review of permit applications for zoning compliance

Pre- application meeting with property owners and prospective developers

Project review and staff reports for all land use applications

Code Enforcement

Regular coordination with the City Building Official/ Inspector

Staff meetings with the City Administrator and others

Staffing the Planning Commission and Board of Zoning Appeals meetings

Attend City Council meetings as needed for land use applications



Quality Through Cooperation Since 1976

Services:

South Central Service Cooperative will provide a Community Development Specialist/Planner employed by SCSC and supervised by SCSC's Manager of Local Government Solutions. The Community Development Specialist/Planner will spend at least two days a week at Kasson city hall. Services will also be delivered remotely. Other SCSC team members will also be available for strategic guidance

Proposed Cost: South Central Service Cooperative is open to reviewing a variety of scenarios to meet the short term and long-term needs of the City of Kasson for Planning Services. SCSC proposes to charge \$75.00 per hour billed in 15-minute increments. A Community Development Specialist / Planner for two eight-hour days per week over fifty weeks is estimated at a cost of \$60,000.00. This fee includes mileage. Out of pocket expenses such as printing reports, postage, office supplies not furnished by the city of Kasson, or expenses incurred in travel directly related to City of Kasson Planning and Zoning services are in addition to the hourly rate.

Please do not hesitate to contact Mike Humpal, CECD Manager Local Government Solutions for questions or clarification.

Respectfully,

A handwritten signature in black ink, appearing to read "Mike Humpal", is written over a horizontal line.

Mike Humpal, CECD

Manager, Local Government Solutions

South Central Service Cooperative

2075 Lookout Drive

North Mankato, MN 56003

Office: 507-389-5107

Mobile: 507-236-7651

mhumpal@mnscsc.org



August 4, 2020

Mr. Timothy P. Ibisch
City Administrator
City of Kasson
401 5th Street SE
Kasson, MN 55944

Dear Tim,

HKGi is pleased to offer this approach to continue assisting the City of Kasson with planning and zoning services to support the land use development, planning, and zoning operations of the City Admin. As you know, we currently have a contract with the City for Planning Services. That contract expires on 12/31/2020 but could be amended as deemed appropriate. We offer the following core services to the City:

1. Review and analysis of planning and zoning applications (including but not limited to variances, CUPs, site plans, rezoning, guide-plan amendments, and subdivision/platting requests)
2. Coordination with applicants regarding land use related questions and land use entitlement related processes
3. Attendance at internal staff meetings as needed to coordinate planning and development applications and processes
4. Preparation of reports, resolutions, and ordinances for the Planning Commission and City Council meetings
5. Attendance at Planning Commission and City Council meetings to present applications as needed
6. Completion of special projects as directed by the City Council or City Administrator including such tasks as:
 - a. Concept planning and design services for park and trail related improvement projects
 - b. Grant writing
 - c. Redevelopment studies
 - d. Land use and zoning related studies

In order to provide the City with cost efficient but reliable, timely, and customer friendly planning services we propose the following approach:

1. We will have office hours in Kasson to begin with once per week between the hours of 8 am and 4 pm. We are open to discussing flexing this time window as needed to better

Hoisington Koegler Group Inc.
123 North Third Street, Suite 100
Minneapolis, Minnesota 55401-1659
(612) 338-0800 Fax: (612) 338-6838 www.hkgi.com

accommodate typical customer traffic. We propose this time to be on Thursdays to coincide with development related staff coordination meetings. We believe that as we become more acclimated to the community, and depending on demand, these in-office hours may be reduced or shifted. Our time in the Kasson office will be billed based on Kasson related tasks. We are able to work on other projects when not consumed with Kasson related work so long as we have access to WiFi and a place to work from. We do not need any additional office staff support for this.

2. When not in the office, we propose to have a separate email for Kasson related inquiries (could be an email such as planner@cityofkasson.com or kassonplanning@hkgi.com). Inquires that are sent by email will typically be responded to within a 4 hour window provided it is within business hours 7 am to 5 pm Monday through Friday and not a holiday). We will typically respond via email or if easier via phone call. As an alternative, we can host video conference calls for complex issues where a screen share would help navigate the inquiry. This can be done through establishment of a kiosk at City Hall or directly with the applicant. HKGi can facilitate this using GoTo Meeting, Zoom or other software as needed.
 - a. As an alternative, we can work with the City to establish a planning/development inquiry portal where members of the community can enter a name and other contact info, subject property address, and question and submit it through the web site. This will then be collected and responded to in a timely manner, typically within 24 hours and on a business day.
3. We propose to have a team at HKGi consisting of Planners and Landscape Architects who are familiar with Kasson and who can ensure timely response to emails and phone calls with planning related questions. Our team includes:
 - a. Brad Scheib, AICP– Principal Planner who will be the primary point of contact for all calls and will provide in office hours and attend PC/CC meetings as needed.
 - b. Beth Richmond, AICP, and Laura Chamberlain, AICP – Project Planners who will assist with responding to day to day inquiries. Both may from time to time provide in office hours when Brad is unavailable. Beth Richmond will be the primary back up to Brad.
 - c. Mike Madson – Planner who will assist with zoning related inquiries, plan reviews, and staff reports. Mike is an entry level planner and will be used for basic tasks at a more cost-effective billing rate.
 - d. Tim Solomonson – Licensed Landscape Architect who will assist with landscape plan reviews and park master planning and detailed design/construction admin.

For budgeting purposes and based on our experience providing planning services to Kasson and similar communities, we would anticipate the above approach to require a budget of approximately \$2,500 to \$3,500 per month (all inclusive). Some months may exceed this while others may fall below.

Our services will be primarily development review and advisory work, planning reports and process coordination, and tasks as assigned by the City Administrator.

All planning services will be provided on an hourly basis and we will invoice monthly. All work will be tracked based on project numbers assigned to individual applications and or specific projects. This process will be coordinated with the City finance director so accounting can be coordinated.. The hourly billing rates provided below will be honored through the calendar years of 2020 and 2021:

- Principal (Scheib) - \$175
- Associate Planner - \$125
- Senior Planner (Chamberlain) - \$95
- Project Planner (Richmond) \$85
- Landscape Architect (Solomonson)- \$85

Travel time and mileage will be billed at 50% of actual costs. We do not envision any other expenses being charged to Kasson. Any unanticipated expense will required to have pre-approval of the City Administrator prior to billing the City of Kasson.

As we are already under contract with you, please let me know if you would like to proceed with this approach or an alternative. To continue in 2021 we will need a simple contract amendment. If you have any questions, I can be reached at 612.252.7122. Thank you for the opportunity to continue providing services to the City of Kasson.

Sincerely,



Brad Scheib, AICP, Vice President
Hoisington Koegler Group Inc.
bscheib@hkgi.com
P: 612.252.7122
Cell: 612.616.080

**CITY OF KASSON
RESOLUTION #9.X-20**

**RESOLUTION APPROVING THE PREMISES PERMIT FOR MANTORVILLE
RESTORATION ASSOCIATION CHARITABLE GAMBLING AT EL PATRON**

WHEREAS, the Mantorville Restoration Association has applied to the Gambling Control Board of the State of Minnesota for a Premises Permit to Conduct Lawful Gambling at El Patron – 504 Mantorville Av So, the location being within the City of Kasson; and

WHEREAS, the provisions of Minnesota Statute 349.213, subd. 2 require that the Council of the City of Kasson notify the Gambling Control Board of the State of Minnesota of its approval of said application before a Premises Permit is issued.

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Kasson that the Council hereby approves the application described herein.

ADOPTED this 9th day of September, 2020 by the Council of the City of Kasson, Minnesota.

Chris McKern, Mayor

ATTEST:

Linda Rappe, City Clerk

The motion for adoption of the foregoing resolution was made by Council Member _____ and duly seconded by Council Member _____. Upon a vote being taken, the following members voted in favor thereof _____. Those against same: _____.



Minnesota Gambling Control Board

Main office:
Suite 300 South
1711 West County Road B
Roseville, MN 55113

651-539-1900
651-639-4032 (fax)

FY1
9/3

GCB Monthly Reports

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Organization Rating Reports

Star Rating. Each licensed organization is evaluated by the Minnesota Gambling Control Board to determine a rating based on the percentage of its annual gross profits spent on lawful purpose expenditures (LPE). This rating is referred to as the organization's star rating.

Lawful purpose expenditures include charitable contributions, payments to local units of government, lawful gambling taxes, and building expenses related to veteran and fraternal organizations. Organizations are evaluated according to the following criteria:

<u>% Spent on LPE</u>	<u>Rating</u>
more than 50%.....	5 star
more than 40%.....	4 star
<u>more than 30%.....</u>	<u>3 star</u>
more than 20%.....	2 star (one year automatic probation)
less than 20%.....	1 star (one year automatic probation)

[Use this worksheet to monitor your organization's star rating: LG1012 Worksheet - Lawful Purpose Rating](#)

Star Rating Reports (alphabetical by organization):

- [FY2019 Lawful Purpose Star Rating](#)
- [FY2018 Lawful Purpose Star Rating](#)
- [FY2017 Lawful Purpose Star Rating](#)
- [FY2016 Lawful Purpose Star Rating](#)
- [FY2015 Lawful Purpose Star Rating](#)
- [FY2014 Lawful Purpose Star Rating](#)

Lawful Purpose Mission Rating. A ratio is applied to each licensed organization based on a comparison of the amount spent on mission-related expenditures (to include all 26 items listed in Minnesota Statutes, Section 349.12, subdivision 25, but excluding taxes and regulatory fees) during the fiscal year divided by the net receipts (gross receipts less prizes paid) earned during that fiscal year. This ratio corresponds with the star rating detailed below.

<u>% Spent on Mission</u>	<u>Rating</u>
50% or more.....	5 star
40% or more.....	4 star
30% or more.....	3 star
20% or more.....	2 star
10% or more.....	1 star
Less than 10%.....	0 stars

Mission Rating Reports (mission-related expenditures as a percentage of net receipts):

- [FY2019 Mission Rating](#)

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An equal opportunity employer

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FY2019 Organization Annual Report Summary

Organization Name	City	License	Gross			Net			Allowable			LAWFUL PURPOSE EXPENDITURES					Retained	
			Receipts	Prizes	Receipts	Expenditures	%	Charitable	%	Other	%	Taxes/Fees	%	TOTAL	%	Cash	Star Rating	
American Legion Post 294 Lake Crystal	Lake Crystal	00343	\$628,097	\$517,704	\$110,393	\$53,352	48.3%	\$5,596	5.1%	\$25,467	23.1%	\$13,056	11.8%	\$44,118	40.0%	\$13,852	★★★	
American Legion Post 298 Foley	Foley	00138	\$328,536	\$265,721	\$62,816	\$38,534	61.3%	\$4,787	7.6%	\$8,523	13.6%	\$7,490	11.9%	\$20,799	33.1%	\$11,387	★★★	
American Legion Post 30 Fergus Falls	Fergus Falls	00095	\$949,259	\$744,126	\$205,133	\$98,099	47.8%	\$21,791	10.6%	\$37,411	18.2%	\$32,435	15.8%	\$91,636	44.7%	\$102,051	★★★	
American Legion Post 303 Fridley	Fridley	00001	\$4,314,127	\$3,743,705	\$570,422	\$267,398	46.9%	\$47,503	8.3%	\$68,731	12.0%	\$190,657	33.5%	\$307,091	53.8%	\$71,694	★★★	
American Legion Post 309 Belview	Belview	01260	\$111,427	\$92,887	\$18,540	\$7,128	38.4%	\$1,960	10.6%	\$3,692	19.9%	\$2,761	14.9%	\$8,413	45.4%	\$8,081	★★★	
American Legion Post 311 Elysian	Elysian	01027	\$1,064,414	\$880,811	\$183,604	\$104,986	57.2%	\$31,342	17.1%	\$14,581	7.9%	\$30,460	16.6%	\$76,382	41.6%	\$10,009	★★★	
American Legion Post 315 Lake Brons	Lake Brons	00462	\$270,951	\$218,172	\$52,779	\$27,255	51.6%	\$4,127	7.8%	\$13,178	25.0%	\$6,981	13.2%	\$24,286	46.0%	\$16,465	★★★	
American Legion Post 317 Emmons	Emmons	00300	\$128,057	\$99,912	\$28,145	\$6,228	22.1%	\$3,464	12.3%	\$12,519	44.5%	\$3,679	13.1%	\$19,662	69.9%	\$6,004	★★★	
American Legion Post 318 Fulda	Fulda	00755	\$85,242	\$70,775	\$14,467	\$10,711	74.0%	\$4,100	28.3%	\$0	0.0%	\$2,232	15.4%	\$6,332	43.8%	\$10,231	★★★	
American Legion Post 320 Hopkins	Hopkins	00225	\$3,342,040	\$2,938,511	\$403,529	\$201,907	50.0%	\$21,114	5.2%	\$65,193	16.2%	\$111,869	27.7%	\$198,176	49.1%	\$48,064	★★★	
American Legion Post 323 Clearwater	Clearwater	00399	\$2,585,705	\$2,135,544	\$450,161	\$251,305	55.8%	\$28,445	6.3%	\$54,122	12.0%	\$121,673	27.0%	\$204,239	45.4%	\$66,848	★★★	
American Legion Post 328 St. Joseph	St. Joseph	01373	\$665,459	\$553,192	\$112,266	\$43,484	38.7%	-\$3,286	-2.9%	\$18,981	16.9%	\$11,646	10.4%	\$27,341	24.4%	\$68,354	★★★	
American Legion Post 33 St. James	St. James	00190	\$556,492	\$448,376	\$108,116	\$56,100	51.9%	\$17,375	16.1%	\$31,785	29.4%	\$12,008	11.1%	\$61,168	56.6%	\$52,910	★★★	
American Legion Post 330 Hayfield	Hayfield	01404	\$332,831	\$268,618	\$64,213	\$25,458	39.6%	\$13,149	20.5%	\$21,785	33.9%	\$6,543	10.2%	\$41,477	64.6%	\$11,473	★★★	
American Legion Post 333 Kasson	Kasson	00363	\$1,200,975	\$1,010,083	\$190,891	\$106,792	55.9%	\$36,162	18.9%	\$18,393	9.6%	\$28,464	14.9%	\$83,018	43.5%	\$23,664	★★★	
American Legion Post 334 Coon Rapids	Coon Rapids	00127	\$3,365,441	\$2,931,194	\$434,247	\$266,284	61.3%	\$43,198	9.9%	\$1,395	0.3%	\$129,762	29.9%	\$174,355	40.2%	\$81,426	★★★	
American Legion Post 343 Nonwood	Young America	01863	\$1,086,201	\$908,100	\$178,100	\$95,728	53.7%	\$23,989	13.5%	\$835	0.5%	\$40,307	22.6%	\$65,131	36.6%	\$57,760	★★★	
American Legion Post 353 Argyle	Argyle	00302	\$113,080	\$91,738	\$21,342	\$12,025	56.3%	\$0	0.0%	\$7,083	33.2%	\$2,446	11.5%	\$9,529	44.7%	\$7,325	★★★	
American Legion Post 357 Ashby	Ashby	01367	\$1,298,266	\$1,124,504	\$173,763	\$111,707	64.3%	\$22,887	13.2%	\$23,852	13.7%	\$26,678	15.4%	\$73,416	42.3%	\$36,744	★★★	
American Legion Post 36 Fairmont	Fairmont	00351	\$3,000,289	\$2,598,823	\$401,467	\$216,701	54.0%	\$66,551	16.6%	\$0	0.0%	\$111,060	27.7%	\$177,611	44.2%	\$24,311	★★★	
American Legion Post 361 Denham	Willow River	02277	\$335,936	\$269,908	\$66,028	\$39,912	60.4%	\$13,938	21.1%	\$0	0.0%	\$7,139	10.8%	\$21,077	31.9%	\$19,191	★★★	
American Legion Post 368 Backus	Backus	02865	\$2,965,405	\$2,558,613	\$406,792	\$252,703	62.1%	\$59,853	14.7%	\$12,076	3.0%	\$70,027	17.2%	\$141,956	34.9%	\$132,102	★★★	
American Legion Post 37 St. Peter	St. Peter	00307	\$1,058,064	\$861,181	\$196,882	\$129,168	65.6%	\$11,952	6.1%	\$19,522	9.9%	\$31,897	16.2%	\$63,371	32.2%	\$21,648	★★★	
American Legion Post 377 Delano	Delano	00329	\$2,344,681	\$1,955,728	\$388,953	\$192,799	49.6%	\$44,810	11.5%	\$59,668	15.3%	\$90,178	23.2%	\$194,656	50.0%	\$86,797	★★★	
American Legion Post 38 Redwood Falls	Redwood Falls	01339	\$282,712	\$236,143	\$46,569	\$20,554	44.1%	\$4,412	9.5%	\$12,659	27.2%	\$8,031	17.2%	\$25,102	53.9%	\$30,882	★★★	
American Legion Post 381 Eden Valley	Eden Valley	00133	\$578,889	\$464,799	\$114,090	\$62,791	55.0%	\$20,280	17.8%	\$5,634	4.9%	\$12,980	11.4%	\$38,894	34.1%	\$37,931	★★★	
American Legion Post 39 North St. Paul	North St. Paul	01196	\$3,097,812	\$2,631,925	\$465,887	\$241,104	51.8%	\$27,074	5.8%	\$64,347	13.8%	\$132,771	28.5%	\$224,193	48.1%	\$32,263	★★★	
American Legion Post 390 Stephen	Stephen	02765	\$1,061,744	\$911,738	\$150,006	\$35,774	23.8%	\$42,572	28.4%	\$32,757	21.8%	\$24,272	16.2%	\$99,600	66.4%	\$59,460	★★★	
American Legion Post 391 Storden	Storden	00143	\$335,722	\$275,118	\$60,604	\$14,272	23.6%	\$29,939	49.4%	\$8,150	13.4%	\$6,634	10.9%	\$44,723	73.8%	\$12,718	★★★	
American Legion Post 398 Mound	Mound	00137	\$1,543,308	\$1,277,733	\$265,575	\$164,730	62.0%	\$17,261	6.5%	\$23,054	8.7%	\$61,339	23.1%	\$101,654	38.3%	\$35,365	★★★	
American Legion Post 40 Lanesboro	Lanesboro	03053	\$553,898	\$462,856	\$91,041	\$54,689	60.1%	\$6,463	7.1%	\$14,818	16.3%	\$9,240	10.1%	\$30,521	33.5%	\$13,310	★★★	
American Legion Post 400 Canton	Canton	02367	\$151,616	\$116,580	\$35,037	\$15,400	44.0%	\$17,423	49.7%	\$93	0.3%	\$3,953	11.3%	\$21,469	61.3%	\$4,920	★★★	
American Legion Post 404 Alden	Alden	00983	\$297,628	\$246,633	\$50,995	\$16,188	31.7%	\$10,048	19.7%	\$10,060	19.7%	\$6,176	12.1%	\$26,284	51.5%	\$20,081	★★★	
American Legion Post 41 Lamberfont	Lamberfont	00659	\$116,087	\$90,476	\$25,612	\$11,884	46.4%	\$4,694	18.3%	\$3,034	11.8%	\$3,223	12.6%	\$10,951	42.8%	\$14,903	★★★	

FY2019 Organization Annual Report Summary

Organization Name	City	License	Gross			Net			Allowable			LAWFUL PURPOSE EXPENDITURES					Retained	
			Receipts	Prizes	Receipts	Receipts	Expenses	%	Charitable	%	Other	%	Taxes/Fees	%	TOTAL	%	Cash	Star Rating
Country Climbers Snowmobile Club	Winona	00908	\$86,229	\$63,683	\$22,546	\$7,984	35.4%	\$3,391	15.0%	\$0	0.0%	\$3,566	15.8%	\$6,957	30.9%	\$7,239	★★★	
Courtland Lions Club	Courtland	01524	\$174,695	\$134,149	\$40,546	\$26,467	65.3%	\$8,761	21.6%	\$0	0.0%	\$4,458	11.0%	\$13,219	32.6%	\$15,835	★★★	
Crookston Baseball Association	Crookston	93145	\$1,210,102	\$973,838	\$236,265	\$115,331	48.8%	\$52,650	22.3%	\$0	0.0%	\$48,918	20.7%	\$101,568	43.0%	\$44,358	★★★	
Crookston Firefighters Association	Crookston	34918	\$500,105	\$398,909	\$101,196	\$49,298	48.7%	\$2,850	2.8%	\$50,000	49.4%	\$11,525	11.4%	\$64,375	63.6%	\$45,925	★★★	
Crosby Fire Relief Assoc	Crosby	02476	\$4,800,382	\$4,169,004	\$631,358	\$354,307	56.1%	\$103,193	16.3%	\$324	0.1%	\$204,708	32.4%	\$308,225	48.8%	\$38,524	★★★	
Crosslake Ideal Lions Club	Crosslake	01487	\$2,310,665	\$1,904,648	\$406,017	\$174,893	43.1%	\$78,650	19.4%	\$0	0.0%	\$108,881	26.8%	\$187,531	46.2%	\$107,332	★★★	
Crow River Sno Pros	Hutchinson	04900	\$1,722,029	\$1,461,279	\$260,750	\$142,283	54.6%	\$40,767	15.6%	\$34,771	13.3%	\$64,239	24.5%	\$139,777	53.6%	\$64,825	★★★	
Crystal Lions Club	Crystal	01688	\$958,020	\$797,512	\$160,508	\$103,872	64.7%	\$28,050	16.2%	\$0	0.0%	\$26,651	16.6%	\$62,701	32.8%	\$68,766	★★★	
Currie Town & Country Boosters	Currie	02588	\$2,613,321	\$2,167,417	\$445,903	\$245,181	55.0%	\$37,952	8.5%	\$0	0.0%	\$137,204	30.8%	\$175,156	39.3%	\$39,080	★★★	
Cuyuna Firemen's Relief Assoc	Deerwood	02163	\$2,795,478	\$2,393,658	\$401,820	\$214,567	53.4%	\$95,386	23.7%	\$0	0.0%	\$102,016	25.4%	\$197,402	49.1%	\$26,234	★★★	
Cuyuna Firemen's Relief Assoc	Cyrus	02171	\$168,390	\$136,579	\$31,811	\$18,795	59.1%	\$18,600	58.5%	\$0	0.0%	\$3,649	11.5%	\$22,249	69.9%	\$3,926	★★★	
Czech & Slovak Sokol Minnesota	St. Paul	03902	\$696,321	\$575,167	\$121,155	\$57,101	47.1%	\$44,629	36.8%	\$0	0.0%	\$14,821	12.2%	\$59,450	49.1%	\$23,456	★★★	
Danube Lions Club	Danube	05631	\$122,195	\$100,075	\$22,120	\$10,613	48.0%	\$8,655	39.1%	\$0	0.0%	\$2,687	12.1%	\$11,342	51.3%	\$3,061	★★★	
Darfur Sportsmens Club	Darfur	34306	\$1,198,527	\$1,005,376	\$193,152	\$106,295	55.0%	\$33,460	17.3%	\$0	0.0%	\$35,285	18.3%	\$68,745	35.6%	\$48,832	★★★	
Dawson Fire Department Relief Assoc	Dawson	33444	\$2,166,200	\$1,863,105	\$313,095	\$215,174	68.7%	\$32,638	10.4%	\$0	0.0%	\$68,659	28.3%	\$121,296	38.7%	\$29,578	★★★	
Dayton Lions Club	Dayton	01875	\$1,405,155	\$1,200,983	\$204,172	\$108,517	53.1%	\$58,733	28.8%	\$0	0.0%	\$43,139	21.1%	\$101,872	49.9%	\$106,850	★★★	
Dead Broke Saddle Club	Hugo	03800	\$3,052,519	\$2,601,166	\$451,353	\$251,131	55.6%	\$80,173	17.8%	\$12,515	2.8%	\$138,595	30.7%	\$231,283	51.2%	\$125,352	★★★	
Deer Creek Lions Club	Deer Creek	02157	\$427,307	\$334,959	\$92,348	\$53,129	57.5%	\$40,050	43.4%	\$0	0.0%	\$9,776	10.6%	\$49,826	54.0%	\$16,860	★★★	
Deerwood Firefighter's Relief Assoc	Deerwood	03780	\$1,378,458	\$1,182,026	\$196,432	\$122,324	62.3%	\$26,922	13.7%	\$0	0.0%	\$36,814	18.7%	\$63,736	32.4%	\$35,291	★★★	
Defeat of Jesse James Days Committee Northfield	Northfield	05596	\$113,250	\$85,374	\$27,876	\$21,296	76.4%	\$14,435	51.8%	\$0	0.0%	\$2,719	9.8%	\$17,154	61.5%	\$11,718	★★★	
Delano Area Youth Hockey Assoc. Inc Delano	Delano	02425	\$3,074,838	\$2,636,887	\$437,952	\$223,594	51.1%	\$91,083	20.8%	\$0	0.0%	\$151,104	34.5%	\$242,187	55.3%	\$36,363	★★★	
Dennison Lions Club	Dennison	02762	\$210,259	\$169,042	\$41,217	\$24,374	59.1%	\$9,455	20.5%	\$0	0.0%	\$4,199	10.2%	\$12,654	30.7%	\$10,633	★★★	
Dent Firefighters Relief Assoc	Dent	02891	\$1,559,514	\$1,274,807	\$284,708	\$127,718	44.9%	\$89,900	31.6%	\$0	0.0%	\$72,721	25.5%	\$162,621	57.1%	\$46,377	★★★	
Dent Lions Club	Dent	01980	\$1,280,255	\$1,056,701	\$223,554	\$138,805	62.1%	\$49,248	22.0%	\$0	0.0%	\$56,412	25.2%	\$105,660	47.3%	\$4,973	★★★	
Destination Education A Scholarship F St. Paul	F St. Paul	93518	\$1,773,489	\$1,518,308	\$255,181	\$147,436	57.8%	\$48,603	19.0%	\$0	0.0%	\$76,432	30.0%	\$125,035	49.0%	\$-28,352	★★★	
Detroit Lakes Youth Hockey Assoc	Detroit Lakes	99011	\$1,713,884	\$1,406,795	\$307,090	\$143,131	46.6%	\$92,657	30.2%	\$0	0.0%	\$58,188	18.9%	\$150,845	49.1%	\$51,608	★★★	
Dexter Firefighters Relief Assoc	Dexter	03143	\$556,734	\$461,878	\$94,856	\$49,309	52.0%	\$32,700	34.5%	\$0	0.0%	\$9,113	9.6%	\$41,813	44.1%	\$25,759	★★★	
Dilworth Lions Club	Dilworth	01877	\$2,830,442	\$2,445,660	\$384,782	\$212,311	55.2%	\$53,211	13.8%	\$200	0.1%	\$110,340	28.7%	\$163,751	42.6%	\$35,697	★★★	
District 284 Youth Hockey Assoc	Plymouth	27345	\$3,898,238	\$3,313,977	\$584,261	\$253,742	43.4%	\$154,122	26.4%	\$0	0.0%	\$167,813	28.7%	\$321,935	55.1%	\$51,546	★★★	
Divine Mercy Church & School	Faribault	01632	\$2,044,602	\$1,716,307	\$328,295	\$147,831	45.0%	\$110,957	33.8%	\$0	0.0%	\$73,873	22.5%	\$184,830	56.3%	\$13,775	★★★	
Dodge County Youth Hockey Association	Kasson	32530	\$2,147,423	\$1,847,934	\$299,489	\$153,170	51.1%	\$25,429	8.5%	\$0	0.0%	\$75,708	25.3%	\$101,137	33.8%	\$38,258	★★★	
Douglas Area Trail Assoc	Alexandria	05642	\$4,744,813	\$4,007,979	\$736,834	\$371,128	50.4%	\$141,753	19.2%	\$0	0.0%	\$238,607	32.4%	\$380,360	51.6%	\$61,029	★★★	
Dover Fire Relief Association	Dover	03056	\$8,682,579	\$7,361,558	\$1,321,021	\$677,363	51.3%	\$190,771	14.4%	\$0	0.0%	\$452,521	34.3%	\$643,292	48.7%	\$153,354	★★★	
Dr. J. E. Le Clerc Council 2895 Knights Le Sueur	Le Sueur	33450	\$2,291,928	\$1,925,926	\$366,002	\$197,463	54.0%	\$63,678	17.4%	\$0	0.0%	\$103,087	28.2%	\$166,765	45.6%	\$25,893	★★★	

FY2019 Organization Annual Report Summary

Organization Name	City	License	Gross			Net			Allowable			LAWFUL PURPOSE EXPENDITURES					Retained	
			Receipts	Prizes	Receipts	Receipts	Expenses	%	Charitable	%	Other	%	Taxes/Fees	%	TOTAL	%	Cash	Star Rating
Longville Lakes Area Chamber of Com	Longville	01185	\$1,474,294	\$1,210,349	\$263,945	\$57,019	59.1%	21.6%	\$0	0.0%	\$55,338	21.0%	\$112,357	42.6%	\$110,816	★★★		
Lonsdale Firemen's Relief Association	Lonsdale	02136	\$219,780	\$158,936	\$60,844	\$33,010	54.3%	19.8%	\$0	0.0%	\$8,098	13.3%	\$20,148	33.1%	\$35,504	★★★		
Lonsdale Sno-Wizards Inc	Lonsdale	06923	\$985,102	\$833,003	\$152,099	\$73,632	48.4%	34.0%	\$500	0.3%	\$24,403	16.0%	\$76,603	50.4%	\$26,533	★★★		
Loretto Lions Club	Loretto	02054	\$5,284,517	\$4,588,990	\$697,527	\$171,589	47.1%	24.6%	\$16,000	2.3%	\$237,732	34.1%	\$425,320	61.0%	\$108,945	★★★		
Loretto Volunteer Fire Dept Inc	Loretto	93303	\$566,017	\$470,873	\$95,144	\$61,795	64.9%	10.5%	\$0	0.0%	\$9,879	10.4%	\$19,879	20.9%	\$23,216	★★★		
Lowry Firemen's Relief Assoc	Lowry	03760	\$595,155	\$499,146	\$96,009	\$48,887	50.9%	50.2%	\$0	0.0%	\$9,913	10.3%	\$88,097	60.5%	\$21,151	★★★		
Loyola Booster Club	Mankato	92384	\$2,517,991	\$2,096,344	\$421,647	\$213,270	50.6%	14.5%	\$61,000	0.0%	\$151,531	35.9%	\$212,531	50.4%	\$25,654	★★★		
Lucan Lions Club	Lucan	36548	\$47,746	\$35,573	\$12,173	\$1,594	13.1%	28.1%	\$0	0.0%	\$1,743	14.3%	\$5,161	42.4%	\$9,730	★★★		
Luverne Optimist Club	Luverne	02400	\$904,288	\$755,255	\$149,013	\$81,692	54.8%	39.9%	\$0	0.0%	\$31,540	21.2%	\$91,070	61.1%	\$10,913	★★★		
Mabel Fire Relief Assoc	Mabel	05195	\$2,209,710	\$1,876,719	\$332,991	\$167,123	50.2%	24.0%	\$0	0.0%	\$90,012	27.0%	\$170,012	51.1%	\$43,945	★★★		
Mankato Area Hockey Association	Mankato	02759	\$2,572,112	\$2,042,777	\$529,334	\$251,957	47.6%	20.1%	\$0	0.0%	\$140,561	26.6%	\$246,861	46.6%	\$100,448	★★★		
Mankato Area Youth Baseball Assn	North Mankato	31040	\$5,005,483	\$4,242,144	\$763,338	\$425,932	55.8%	10.3%	\$0	0.0%	\$264,958	34.7%	\$343,725	45.0%	\$45,193	★★★		
Mantorville Restoration Assoc	Mantorville	01982	\$4,328,238	\$3,611,551	\$716,687	\$395,939	55.2%	13.3%	\$0	0.0%	\$221,405	30.9%	\$316,870	44.2%	\$57,066	★★★		
Maple Grove Firefighter's Relief Assoc	Maple Grove	02363	\$4,459,772	\$3,861,386	\$598,386	\$286,363	44.5%	23.7%	\$0	0.0%	\$185,599	31.0%	\$327,712	54.8%	\$132,701	★★★		
Maple Grove Lions Club	Maple Grove	02411	\$9,164,012	\$7,982,879	\$1,181,133	\$507,616	43.0%	26.3%	\$0	0.0%	\$349,781	29.6%	\$660,088	55.9%	\$152,644	★★★		
Maple Island Park Association	Hollandale	05323	\$482,403	\$373,147	\$109,256	\$67,394	61.7%	28.4%	\$0	0.0%	\$12,048	11.0%	\$43,075	39.4%	\$44,293	★★★		
Maple Lake Lions Club	Maple Lake	02284	\$1,855,634	\$1,527,337	\$328,297	\$176,075	53.6%	22.4%	\$2,580	0.8%	\$77,826	23.7%	\$153,803	46.8%	\$35,460	★★★		
Maple River Chamber of Commerce	Mapleton	00603	\$1,746,818	\$1,492,959	\$253,859	\$122,684	48.3%	24.8%	\$4,750	1.9%	\$66,466	26.2%	\$134,173	52.9%	\$30,226	★★★		
Marshall Amateur Hockey Assoc	Marshall	02395	\$309,942	\$249,331	\$60,611	\$21,690	35.8%	43.8%	\$0	0.0%	\$5,512	9.1%	\$32,084	52.9%	\$29,971	★★★		
Marshall Baseball Assoc	Marshall	05765	\$77,823	\$69,000	\$8,823	\$9,066	48.2%	17.5%	\$0	0.0%	\$2,446	13.0%	\$5,746	30.5%	\$13,709	★★★		
Marshall Co Central Sports Booster Cl	Newfolden	03533	\$209,734	\$160,516	\$49,218	\$18,605	37.8%	52.5%	\$0	0.0%	\$5,238	10.6%	\$31,078	63.1%	\$8,323	★★★		
Marshall County Drifskippers Snowm	Newfolden	05370	\$232,350	\$188,041	\$44,309	\$22,479	50.7%	33.5%	\$0	0.0%	\$4,640	10.5%	\$19,465	43.9%	\$5,260	★★★		
Mayer Baseball Club	Mayer	01772	\$1,176,691	\$952,888	\$223,804	\$102,729	45.9%	37.9%	\$0	0.0%	\$42,041	18.8%	\$126,768	56.6%	\$30,837	★★★		
Maynard Lions Club	Maynard	02414	\$251,469	\$213,296	\$38,173	\$17,203	45.1%	49.2%	\$0	0.0%	\$4,247	11.1%	\$23,011	60.3%	\$5,869	★★★		
Mazeppa Firefighters Relief Assoc	Mazeppa	03057	\$2,298,190	\$1,926,708	\$371,482	\$171,906	46.3%	22.1%	\$0	0.0%	\$92,257	24.8%	\$174,257	46.9%	\$42,802	★★★		
Mazeppa Lions Club	Mazeppa	01978	\$1,034,940	\$874,098	\$160,842	\$77,687	48.3%	25.3%	\$8,500	5.3%	\$24,449	15.2%	\$73,609	45.8%	\$32,818	★★★		
McGrath Fire Dept Relief Assoc	McGrath	02545	\$373,194	\$317,896	\$55,298	\$36,544	66.1%	26.8%	\$0	0.0%	\$6,162	11.1%	\$20,968	37.9%	\$35,581	★★★		
McGregor Fire Department Relief Ass	McGregor	02840	\$2,222,859	\$1,960,518	\$262,341	\$108,932	41.5%	31.1%	\$0	0.0%	\$65,581	25.0%	\$147,131	56.1%	\$66,316	★★★		
McGregor Lions Club	McGregor	01826	\$1,637,701	\$1,411,639	\$226,062	\$118,612	52.5%	24.4%	\$0	0.0%	\$46,389	20.5%	\$110,714	49.0%	\$54,189	★★★		
McIntosh Firemen's Relief Association	McIntosh	33348	\$263,279	\$201,754	\$61,525	\$35,862	58.3%	24.9%	\$0	0.0%	\$7,444	12.1%	\$22,444	36.5%	\$15,793	★★★		
Medford Firemens Relief Assoc	Medford	01665	\$412,922	\$332,040	\$80,882	\$28,996	35.8%	41.9%	\$0	0.0%	\$7,827	9.7%	\$41,751	51.6%	\$30,088	★★★		
Meire Grove Athletic Club	Melrose	02052	\$85,170	\$65,684	\$19,486	\$6,761	34.7%	34.7%	\$0	0.0%	\$2,577	13.2%	\$9,338	47.9%	\$18,332	★★★		
Melrose Lions Club	Melrose	02396	\$805,656	\$660,214	\$145,441	\$65,813	45.3%	15.0%	\$0	0.0%	\$14,341	9.9%	\$36,086	24.8%	\$58,911	★★★		
Mentor Firefighters Relief Assoc	Mentor	05817	\$1,365,813	\$1,125,582	\$240,231	\$136,821	57.0%	19.9%	\$0	0.0%	\$48,271	20.1%	\$96,136	40.0%	\$31,956	★★★		



To: City Council

Date: 9/9/2020

Agenda Heading: City Administrator's Report

“All at once, summer collapsed into fall.”

-Oscar Wilde

- **Cities Face Financial Setbacks Due to COVID-19.** Cities report that they are feeling the negative financial impacts of the coronavirus pandemic, according to a July survey conducted by the Federal Reserve Bank of Minneapolis. The survey was sent to cities, counties, and school districts in Minnesota, Montana, North Dakota, and South Dakota. The LMC provided some of the survey questions specific to city issues. Ninety-eight cities from across Minnesota responded. Below are a few of the results from cities. Overall, Kasson is weathering this situation well, however we are watching it closely.

Immediate impacts:

- 35% of cities reported a decrease in property taxes collected from March to June 2020, compared to the collections they had budgeted.
- 45% reported a decrease in fees and charges compared to this time period last year.
- 60% of cities decreased non-essential (self-defined) services during this time.
- Cities also used hiring freezes and cut staff hours to balance budgets.

Looking ahead to the rest of 2020:

- 50% of cities expect declines in property tax revenues.
- 50% expect declines in revenue from fees and charges.
- 20% expect declines in state aid.

Other takeaways:

- The most often cited unanticipated costs of responding to the pandemic included unbudgeted purchases (85% of cities), overtime costs (35%), and costs associated with paid leave requirements under the federal Families First Coronavirus Response Act (40%).
 - 35% report extreme concern about the local economy.
 - Roughly half of cities say they are prepared for a future wave of COVID-19 this fall/winter.
- **Aquatic Center/Veteran's Park Wall.** Last month the Park and Rec Board met to discuss various projects including the Aquatic Center and its summer operations. Patronage this year reflected the late start, but hot weather proved quite helpful. The usage totaled 17,3652 which is approximately half of last years number. Ron Unger totaled up the costs of the wall repair and they are between \$61-66k. This includes required work on the wall and cement work in the base and sidewalk. This expense is lower than the one from last year. However, it still would require an additional 2% levy increase to fund. I have included the numbers for your review in the packet.

- **EDA Updates.** Our EDA met on last week and they reviewed the financials, noting that all current loans were being repaid on schedule. They commented on the new Dodge County CARES loan/grant programming, wondering why Mantorville still gets to participate if they aren't contributing. I advised them that Kasson has allocated \$40,000 however if County funds prove adequate, then that money can be reallocated to another use. In the long run, any funds not expended have to be sent to Dodge County anyways. They also started a land use exercise regarding the SW Kasson property the City owns, trying to determine what its best use is. It seems likely that a Business Park of some sort would be prudent, mainly because of the HWY 14 exposure. They approved a proposal from WHKS to do some preliminary survey work to show where a road should enter and the stormwater pond needs to go. They also swore in a new member, Kathy O'Malley joined them for her first meeting.
- **Facility Upgrade Proposals.** The Council requested more information on the next steps to be taken. I contacted both firms to ask what a design/planning phase would cost. Included in your packet is their response. Moving forward on this project is something the Council has indicated that it is interested. However, by taking this in steps, it allows us to halt the project at various intervals if necessary and prudent. Please review the responses and let me know your views, we will plan on making a decision at the September 23rd meeting.
- **\$8 Million Available for Firefighter Training in Fiscal Year 2021.** The Minnesota Board of Firefighter Training and Education (MBFTE) announced Aug. 14 that it will distribute a total of nearly \$8 million for firefighter training for fiscal year 2021 (July 1, 2020 – June 30, 2021). Fire chiefs across the state should soon receive award letters from the MBFTE. The letters will be sent via U.S. mail and email and will provide information about the amount of reimbursement the fire department is eligible to receive, and how to submit reimbursement requests and confirm receipt of funds. The deadline for submitting reimbursement requests is July 15, 2021.

The funds will provide \$200 per firefighter in training reimbursement awards. The dollars will also fund several other programs coordinated by the MBFTE, including training and certification programs, 125 live burns in acquired structures, conference and seminar grants for 13 projects, and continuation of the Fire Service Leadership Development course in FY 2021.

- **Personnel Committee Updates.** The Personnel Committee met last week to discuss the staffing levels in the Police and other departments. Chief Hanson was on hand to review the part time position hiring, right now he projects bringing on 5-10 part time officers over the next 2 months. This will help normalize the scheduling for the PD and allow officers to take their paid leave without giving as much notice. The Committee also confirmed that they anticipate filling the patrolman position in early 2021, this should also allow for more scheduling flexibility.

They reiterated their desire for more information on the mowing in Kasson with an eye towards simplifying that process and freeing up hours in the Parks Dept. for higher priority projects. With the retirement of 1 employee pending and the filling of the vacant streets position created by the Council last year, we expect to see some changes in 2021. However, it seems likely that current staff will fill many of those roles to provide continuity of the knowledge base. I appreciate all of the feedback they

bring at these vital meetings. If anyone has questions, please let me know.

Meetings and Events Attended or Planned

August 24	City Hall Space Review
August 25	City Code Finalization
August 26	Chamber of Commerce CEO search Committee Budget Worksession Regular Council Meeting
August 27	South Pointe Meeting City Engineer Department Head Meeting
August 28	ICS Proposal Services Discussion
August 31	Kathy O'Malley- EDA Member Orientation Personnel Committee
September 1	Retail Strategies Call EDA Board CMPAS-EDA w/ Christine Pierson
September 2	LMC-CARES Act Web Chamber of Commerce SEMLM EMS Committee
September 3	Subdivision Review City Engineer
September 4	Market Johnson Proposal Services Discussion
September 7	Labor Day-City Hall Closed



To: Mayor and City Council
From: City Administrator
Date: 8/31/2020
Re: Unallotment rules

State law has some flexibility for cities if unexpected cuts in state aid occur.

With the uncertain status of the state budget as a backdrop, many cities are working to set their preliminary budgets and property tax levies for 2021. This process must be completed by Sept. 30. The city's preliminary property tax levy certified to the county by Sept. 30 is a self-imposed maximum levy. There are only a few exceptions for which the city's final levy can exceed the preliminary levy. Examples of exceptions include new voter-approved debt or operations, natural disasters, and tort judgments. (See Minnesota Statutes, section 275.065, subdivision 6.)

In 2009, during the Great Recession and deep state budget cuts, legislators added provisions to the proposed and final levy certification process to allow for adjustments for unallotment of state aid. Under these changes, unallotment of state aid was added to the list of exceptions for a higher final levy. Also, a provision was added (Minnesota Statutes, section 275.07, subdivision 6) that said if unallotment occurs after the final levy is certified in December, the city can recertify its final levy to the county by Jan. 15. This would be helpful in an emergency.

The state will release its next official budget forecast around Dec. 1. If that forecast indicates a worsening in the state's budget for the balance of the current biennium, the governor and possibly legislators would need to take action to balance the shortfall with only seven months remaining in the fiscal biennium. If an unallotment is announced after Kasson has certified its final levy to the county, we can "recertify" our levy to the county to cover the reduction. However, the recertification must occur before Jan. 19, 2021 (two business days after Jan. 15, as specified in state statute).

Whether incorporated into its final levy certification or recertified by Jan. 19, the amount that exceeds the proposed levy cannot be higher than the unallotment reduction amount. Keep in mind that if reductions are made to next year's certified local government aid amounts during the 2021 legislative session, they can only be replaced in a future year's property tax levy. Our next meeting will have the preliminary levy set, and with the changes the Council asked for in August I think we should be able to create the flexibility needed notwithstanding the challenges that the State is having in balancing its books. I am concerned, but not alarmed, and with adequate preparation we should be able to weather the difficulties that have occurred.



CITY OF KASSON, MN PROPOSED SERVICES

 WWW.ICS-BUILDS.COM

The ICS team will work with the City of Kasson through each phase of this project. **Our streamlined approach will afford the best result for the City's project.**



Initial Planning Phase

- Our team will first conduct a series of listening sessions, stakeholder input sessions, and meetings to further identify the City's facility, programmatic, and space needs
- Once the City's needs are identified, our team will work through the solutioning process and identify potential concepts that best meet the City's needs.
- Once a potential solution has been identified, our team would work to identify viable sites to fit the project's needs.
- Our team would begin preparing preliminary budgets for this project.
- Our team is exceptionally skilled in identifying various funding strategies and would look at all options to provide the best value for this project.



Project Development Phase

- Once the project is deemed viable, our team would work on project development services including architectural, engineering, site testing, soil borings, detailed cost estimates, etc.

Project Costs

To show our commitment to the City of Kasson's project, ICS would work with the City at our own cost for the initial planning phase until a viable project is determined.

If the project is deemed viable and ICS continues to work with the City, specific project development costs would start to incur such as architectural, engineering, site testing, soil borings, detailed cost estimates, etc. At that point, the ICS team would provide a formal project development agreement to the City for review, negotiation, and approval. In some cases, our team has agreed to take on a portion of the project development costs and delay passing them on to our clients until appropriate financing is in place.

If this project is deemed viable and the City decides to move forward without ICS's involvement, ICS's compensation would be a lump-sum of \$10,000 for time and expenses incurred through the initial planning phase of the project. This would be considered a "walk-away" fee that would be charged to the City in the event that ICS is not chosen after the initial planning process.



OUR EXPERIENCE WITH CITIES AND COUNTIES



City of Grand Rapids

Tom Pagel
City Administrator
Grand Rapids, MN
218.326.7626

Steele County

Scott Golberg
County Administrator
Owatonna, MN
507.444.7400



Olmsted County

Matt Miller
Director of Facilities
Rochester, MN
507.328.6722

Nobles County

Tom Johnson
County Administrator
Worthington, MN
507.295.5201



City of Owatonna

Kris Busse
City Administrator
Owatonna, MN
507.774.7341

City of Columbia Heights

Kevin Hansen
Public Works Director
Columbia Heights, MN
763.706.3705



Anoka County

Andrew Dykstra
Dir. of Facilities
Anoka, MN
763.324.1300

City of Forest Lake

Aaron Parrish
City Administrator
Forest Lake, MN
651.464.3550



Contact Us

Mike Piper, Principal | mike.piper@ics-builds.com | 952.715.0866



CITY OF KASSON — PROPOSED SERVICES

PROGRAMMING / SPACE NEEDS ANALYSIS

Our team will meet with the department and staff as required to review current space usage, deficiencies, and projected growth. A space program will be developed that details existing space need and projected space needs for the next 20 years.

- Conduct stakeholder/department interviews to confirm individual space program needs, support space requirements, area adjacency requirements, security concerns, future expansion accommodations, etc.
- Prepare conceptual “bubble diagram” options for new plans showing global space needs and adjacencies.

CONCEPTUAL DESIGN AND BUDGET

- Prepare a conceptual site plan diagram using aerial photos/maps to evaluate potential building expansion locations/orientation, utility service impacts and parking/circulation impacts.
- Develop multiple conceptual budgets for proposed building options based on the Space Needs Analysis and conceptual designs
- Project cost estimates will be developed for options developed. Estimates will include all known costs required to develop a completed project.

GIS STATION LOCATION STUDY (OPTIONAL)

- Using GIS mapping to create response time polygons based on 3-5 years of past National Fire Incident Reporting System (NFIRS) data.
- Ability of the department to meet National Fire Protection Association (NFPA) 1710 (Career) or 1720 (Volunteer) requirements.
- City’s comprehensive plan and planned future growth.
- Insurance Services Office (ISO) rating of the city.
- Other potential issues specific to the community (railroads, rivers, highways, etc.)

WHAT WILL THE CITY OF KASSON RECEIVE?

- Conceptual budget
- Conceptual design
- One electronic copy and four hard copies of the completed study
- Presentation of findings to City Council or other governing body
- Potential sites (optional)

PROJECT COST

A. Program / Space Needs Analysis	\$15,000
B. Station Location GIS Analysis (Optional)	\$7,000

Other Considerations in project cost:

- “B” is optional so the client can determine if they would like to move forward to look at potential sites depending on the proposed conceptual budgets.
- If the project moves forward with the Market & Johnson and Five Bugles Design team you will receive a credit back of \$5,000
- If the project moves forward with a different team, we would be reimbursed the full price of the study
- If the project does not move forward, we will take the loss.
- We recommend reimbursable expenses of \$500 to include travel related expenses and printing.
- Document reproduction for bidding and construction is not included in this fee and will be handled as a reimbursable expense.
- Should Market & Johnson and Five Bugles Design be required to perform additional services beyond those outlined above, Market & Johnson and Five Bugles Design shall be compensated on an hourly or fixed sum basis for a mutually agreed scope of services.
- Our fee and schedule proposal are valid for 60 days. If we do not receive a signed notice to proceed before that date, we reserve the right to re-evaluate our proposal.



CITY OF KASSON

EXCLUSIONS / ASSUMPTIONS

The following services are excluded from this proposal:

- Any and all work not specifically included in the above “scope of work” is excluded.
- Hazardous materials sampling and abatement design.
- Architectural, Structural, Mechanical and Electrical engineering services are not included in this proposal, if it is determined that these services are required on the project, the services can be furnished upon a supplemental agreement.
- Survey, soil borings, commissioning and construction testing are not included in this proposal, if it is determined that these services are required on the project, the services can be furnished upon a supplemental agreement.
- Environmental issues (including, but not limited to the presence of asbestos and lead) will be addressed by others.

OPINION OF PROBABLE CONSTRUCTION COST

- Market & Johnson will provide all costing information.

PROPOSED SCHEDULE

- We anticipate a 30-60 day turn-around of deliverables of the space needs study upon receipt of this signed contract.
- We anticipate a 60-90 day turn-around of deliverables of the GIS study upon receipt of this signed contract pending receipt of required GIS and other data.



We know the value each player brings to the table, so we put a lot of thought on building the right team to ensure your project's goals and expectations are not only met, but exceeded!



KASSON FIRE DEPARTMENT

FIRE ✘ RESCUE ✘ EMS ✘ 101 E. MAIN STREET ✘ KASSON, MN 55944

08/26/2020
1300 HRS

Kasson Fire Department
101 E Main St
Kasson, MN 55944

Letter of Correspondence & Notification

To: Fire Chief Fitch / City of Kasson – City Council

Subject: Return from "leave-of-absence" + "notification of retirement"

I am herein submitting my request to return from "leave of absence" - effective 0000 HRS
08/27/2020.

-

Additionally - I am herein submitting my "notification of retirement" – effective 0001 HRS –
08/28/2020.

-

Many thanks to Chief Fitch (Joe), the Staff of Kasson Fire Department, and the City of Kasson who have availed me the opportunity to: have worked alongside great KFD officers and firefighters during my tenure; have been provided the tools and training by the City of Kasson so as to be able to appropriately engage the job; have been a member of the great KFD Team that provides emergency response services to the residents of Kasson and surrounding community that make up the Kasson Fire District – 24/7/365.

THANK-YOU for the opportunity to serve these many years . . .

Best wishes and encouragement to the KFD officers and staff as each of them move forward to engage their time and season as members of the fire service. To each and every member -
" **BE SAFE** " and watch out for each other.

-

I herein request the City of Kasson - City Council take formal action on my requests at the next upcoming City Council Mtg.

Respectfully submitted

Steven R Jurrens
Admin Officer
Kasson Fire Department

Kasson Police Calls for Service

	2014	2015	2016	2017	2018	2019	2020
January	274	286	294	322	346	424	397
February	271	247	260	341	310	394	355
March	280	302	273	277	352	446	339
April	325	347	375	364	418	480	255
May	373	367	413	461	502	530	379
June	293	339	349	370	395	549	442
July	364	408	408	528	454	448	441
August	286	372	343	404	466	483	437
September	263	352	346	450	461	505	
October	336	309	489	370	380	416	
November	263	284	359	390	348	433	
December	300	331	334	377	437	435	
Yearly Total	3628	3944	4243	4654	4869	5,543	3,045

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 7 / 20

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Government Wide						
3101 CURRENT AD VALOREM TAXES	1,155,467.01	307.18	1,155,467.01	57.70	2,093,615.00	-938,147.99
3107 ABATEMENT LEVY	2,833.50	0.75	2,833.50	0.14	5,897.00	-3,063.50
3210 BUSINESS LICENSES/PERMITS	1,742.25	0.46	12,097.25	0.60	13,500.00	-1,402.75
3341 LOCAL GOVERNMENT AID	586,677.00	155.97	586,677.00	29.30	1,170,059.00	-583,382.00
3349 MISCELLANEOUS STATE GRANT	0.00		0.00		3,869.00	-3,869.00
3410 CHARGES FOR SERVICES	0.22		8.22		2,000.00	-1,991.78
3415 CITY HALL RENT	0.00		0.00		100.00	-100.00
3612 SPECIAL ASSESSMT-PENALTY/	350.00	0.09	350.00	0.02	0.00	350.00
3621 INTEREST EARNED	1,594.52	0.42	14,367.03	0.72	10,000.00	4,367.03
3622 RENTS AND ROYALTIES	956.00	0.25	4,142.00	0.21	3,000.00	1,142.00
3624 MISC REVENUE - REFUNDS	1,605.18	0.43	5,316.20	0.27	1,500.00	3,816.20
3626 MONEY MARKET INTEREST	0.00		9.56		0.00	9.56
3921 TRANSFER FROM OTHER FUNDS	0.00		0.00		16,000.00	-16,000.00
Total Department	1,751,225.68	465.57	1,781,267.77	88.96	3,319,540.00	-1,538,272.23
Planning and Zoning						
3413 ZONING/SUBDIVISION FEES	650.00	0.17	1,300.00	0.06	2,000.00	-700.00
3624 MISC REVENUE - REFUNDS	825.00	0.22	4,775.00	0.24	4,000.00	775.00
Total Department	1,475.00	0.39	6,075.00	0.30	6,000.00	75.00
Cable TV						
3495 FRANCHISE ROW USE	1,666.68	0.44	52,343.38	2.61	60,000.00	-7,656.62
Total Department	1,666.68	0.44	52,343.38	2.61	60,000.00	-7,656.62
Police						
3345 POLICE/FIRE STATE AIDS	0.00		0.00		70,000.00	-70,000.00
3349 MISCELLANEOUS STATE GRANT	0.00		0.00		4,500.00	-4,500.00
3369 OTHER COUNTY GRANT	0.00		31,305.75	1.56	58,000.00	-26,694.25
3420 PUBLIC SAFETY	10.70		157.63	0.01	200.00	-42.37
3511 COURT FINES	1,250.99	0.33	8,901.25	0.44	18,000.00	-9,098.75
3624 MISC REVENUE - REFUNDS	490.00	0.13	2,016.23	0.10	3,000.00	-983.77
Total Department	1,751.69	0.47	42,380.86	2.12	153,700.00	-111,319.14
Fire						
3101 CURRENT AD VALOREM TAXES	0.00		0.00		5,741.00	-5,741.00
3346 STATE FIRE AID	0.00		1,000.00	0.05	40,000.00	-39,000.00
3349 MISCELLANEOUS STATE GRANT	12,446.00	3.31	12,446.00	0.62	7,000.00	5,446.00
3421 Fire Contracts	0.00		35,963.68	1.80	36,470.00	-506.32
3422 SPECIAL FIRE PROTECTION S	1,461.27	0.39	11,754.53	0.59	15,000.00	-3,245.47
3623 CONTR/DONATION FROM PRIVA	1,500.00	0.40	8,622.24	0.43	8,000.00	622.24
3624 MISC REVENUE - REFUNDS	0.00		260.00	0.01	0.00	260.00

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 7 / 20

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Total Department	15,407.27	4.10	70,046.45	3.50	112,211.00	-42,164.55
Building Inspection						
3220 NON-BUSINESS LICENSES & P	11,757.34	3.13	69,440.57	3.47	68,858.00	582.57
3414 PLAN CHECK FEES	6,218.81	1.65	28,150.47	1.41	34,000.00	-5,849.53
3416 MECHANICAL INSPECTION FEE	359.00	0.10	6,140.34	0.31	4,000.00	2,140.34
3417 PLUMBING INSPECTION FEES	300.00	0.08	2,398.00	0.12	2,500.00	-102.00
Total Department	18,635.15	4.95	106,129.38	5.30	109,358.00	-3,228.62
Animal Control						
3220 NON-BUSINESS LICENSES & P	200.00	0.05	500.00	0.02	1,700.00	-1,200.00
3514 OTHER FINES	0.00		0.00		1,000.00	-1,000.00
Total Department	200.00	0.05	500.00	0.02	2,700.00	-2,200.00
Highways, Streets, Roadways						
3364 COUNTY MUNICIPAL STATE AI	40,040.50	10.64	80,081.00	4.00	72,640.00	7,441.00
Total Department	40,040.50	10.64	80,081.00	4.00	72,640.00	7,441.00
Street Lighting						
3921 TRANSFER FROM OTHER FUNDS	0.00		0.00		70,000.00	-70,000.00
Total Department					70,000.00	-70,000.00
Emer Mgmt/Health						
3624 MISC REVENUE - REFUNDS	490,013.00	130.27	490,013.00	24.47	0.00	490,013.00
Total Department	490,013.00	130.27	490,013.00	24.47		490,013.00
Parks and Recreation						
3470 PARKLAND FEES	0.00		3,650.00	0.18	0.00	3,650.00
3622 RENTS AND ROYALTIES	298.30	0.08	1,186.99	0.06	2,700.00	-1,513.01
Total Department	298.30	0.08	4,836.99	0.24	2,700.00	2,136.99
Swimming Pool						
3472 SWIMMING POOL FEES DAILY	48,382.33	12.86	64,926.42	3.24	106,000.00	-41,073.58
3474 CONCESSIONS	14,511.80	3.86	19,684.32	0.98	40,000.00	-20,315.68
3475 LESSONS	0.00		0.00		20,000.00	-20,000.00
3478 FACILITY RENTAL	1,071.04	0.28	3,119.42	0.16	3,500.00	-380.58
3480 SWIM PASSES	0.00		0.00		70,000.00	-70,000.00
3482 SWIM TEAM	0.00		0.00		1,500.00	-1,500.00
3483 Program-Other	2,025.00	0.54	2,025.00	0.10	0.00	2,025.00
3794 CASH OVER	-21.07	-0.01	14.09		0.00	14.09
Total Department	65,969.10	17.54	89,769.25	4.48	241,000.00	-151,230.75

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 7 / 20

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Other Recreational Facilities						
3471 OTHER ORGANIZED ACTIVITIE	0.00		0.00		500.00	-500.00
3473 PLAYGROUND FEES	0.00		55.88		500.00	-444.12
3479 SOFTBALL FEES	0.00		0.00		5,100.00	-5,100.00
Total Department			55.88		6,100.00	-6,044.12
Park Areas						
3474 CONCESSIONS	0.00		0.00		3,500.00	-3,500.00
3623 CONTR/DONATION FROM PRIVA	0.00		1,187.00	0.06	0.00	1,187.00
3624 MISC REVENUE - REFUNDS	0.00		75.50		0.00	75.50
Total Department			1,262.50	0.06	3,500.00	-2,237.50
Total Revenue	2,386,682.37	100.00	2,724,761.46	100.00	4,159,449.00	-1,434,687.54
Expenses						
Council						
Council						
101 FULL-TIME EMPLOYEES - REGULAR	7,151.74	1.90	15,497.88	0.77	30,750.00	15,252.12
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		385.69	0.02	0.00	-385.69
121 EMPLOYER PERA CONTRIBUTIONS	245.55	0.07	900.42	0.04	1,626.00	725.58
122 EMPLOYER FICA CONTRIBUTIONS	432.62	0.12	907.74	0.05	1,907.00	999.26
123 EMPLOYER MEDICARE CONTRIBUTION	101.20	0.03	212.32	0.01	446.00	233.68
130 EMPLOYER PAID INSURANCE	414.43	0.11	2,948.97	0.15	4,800.00	1,851.03
150 WORKER'S COMPENSATION	0.00		270.63	0.01	170.00	-100.63
160 LIABILITY INSURANCE	0.00		2,836.35	0.14	4,000.00	1,163.65
210 OPERATING SUPPLIES	0.00		0.00		150.00	150.00
304 LEGAL FEES	0.00		3,851.00	0.19	11,000.00	7,149.00
333 STAFF MEETINGS & CONFERENCES	0.00		819.40	0.04	2,000.00	1,180.60
334 MEMBERSHIP DUES AND FEES	40.00	0.01	3,323.33	0.17	4,500.00	1,176.67
351 LEGAL NOTICES PUBLISHING	78.00	0.02	148.20	0.01	400.00	251.80
352 GENERAL NOTICE/PUBLIC INFO	0.00		225.30	0.01	1,100.00	874.70
430 OTHER SERVICE/CHARGES-MISC.	33.61	0.01	15,592.49	0.78	15,000.00	-592.49
440 PROFESSIONAL SERVICES	0.00		644.20	0.03	0.00	-644.20
Account Total	8,497.15	2.26	48,563.92	2.43	77,849.00	29,285.08
Total Department	8,497.15	2.26	48,563.92	2.43	77,849.00	29,285.08
Ordinances and Proceedings						
Ordinances and Proceedings						
353 ORDINANCE PUBLICATION	37.05	0.01	70.20		1,000.00	929.80
430 OTHER SERVICE/CHARGES-MISC.	0.00		450.00	0.02	2,500.00	2,050.00
Account Total	37.05	0.01	520.20	0.03	3,500.00	2,979.80
Total Department	37.05	0.01	520.20	0.03	3,500.00	2,979.80

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Mayor						
Mayor						
101 FULL-TIME EMPLOYEES - REGULAR	1,743.00	0.46	1,743.00	0.09	4,800.00	3,057.00
122 EMPLOYER FICA CONTRIBUTIONS	108.06	0.03	108.06	0.01	298.00	189.94
123 EMPLOYER MEDICARE CONTRIBUTION	25.28	0.01	25.28		70.00	44.72
Account Total	1,876.34	0.50	1,876.34	0.09	5,168.00	3,291.66
Total Department	1,876.34	0.50	1,876.34	0.09	5,168.00	3,291.66
City Clerk						
City Clerk						
101 FULL-TIME EMPLOYEES - REGULAR	9,717.90	2.58	69,065.78	3.45	128,000.00	58,934.22
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		308.54	0.02	0.00	-308.54
121 EMPLOYER PERA CONTRIBUTIONS	728.94	0.19	5,203.23	0.26	9,601.00	4,397.77
122 EMPLOYER FICA CONTRIBUTIONS	565.99	0.15	4,551.87	0.23	7,936.00	3,384.13
123 EMPLOYER MEDICARE CONTRIBUTION	132.36	0.04	1,064.48	0.05	1,856.00	791.52
130 EMPLOYER PAID INSURANCE	1,868.19	0.50	12,346.47	0.62	21,000.00	8,653.53
150 WORKER'S COMPENSATION	0.00		924.36	0.05	900.00	-24.36
160 LIABILITY INSURANCE	0.00		64.92		80.00	15.08
210 OPERATING SUPPLIES	811.93	0.22	2,472.41	0.12	4,000.00	1,527.59
216 PERIODICALS	0.00		0.00		220.00	220.00
220 REPAIR/MAINTENANCE SUPPLIES	0.00		398.00	0.02	1,000.00	602.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		3,500.00	3,500.00
321 TELEPHONE	611.71	0.16	4,251.07	0.21	8,000.00	3,748.93
325 COMMUNICATION-OTHER	0.00		675.47	0.03	2,400.00	1,724.53
331 TRAVEL/MILEAGE	0.00		0.00		800.00	800.00
332 ADMINISTRATOR MEETINGS &	0.00		79.50		3,500.00	3,420.50
333 STAFF MEETINGS & CONFERENCES	0.00		75.00		5,000.00	4,925.00
334 MEMBERSHIP DUES AND FEES	0.00		3,819.88	0.19	5,800.00	1,980.12
343 OTHER ADVERTISING	15.40		107.80	0.01	1,200.00	1,092.20
360 INSURANCE	0.00		2,690.37	0.13	3,300.00	609.63
380 UTILITY SERVICES	0.00		471.31	0.02	0.00	-471.31
400 REPAIRS & MAINTENANCE	0.00		0.00		1,000.00	1,000.00
430 OTHER SERVICE/CHARGES-MISC.	10.00		601.45	0.03	900.00	298.55
440 PROFESSIONAL SERVICES	159.05	0.04	16,196.47	0.81	3,000.00	-13,196.47
Account Total	14,621.47	3.89	125,368.38	6.26	212,993.00	87,624.62
Total Department	14,621.47	3.89	125,368.38	6.26	212,993.00	87,624.62
Elections						
Elections						
101 FULL-TIME EMPLOYEES - REGULAR	257.29	0.07	1,927.13	0.10	3,350.00	1,422.87
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		77.14		0.00	-77.14
121 EMPLOYER PERA CONTRIBUTIONS	19.30	0.01	150.28	0.01	251.00	100.72
122 EMPLOYER FICA CONTRIBUTIONS	13.80		108.86	0.01	208.00	99.14
123 EMPLOYER MEDICARE CONTRIBUTION	3.22		25.44		49.00	23.56
130 EMPLOYER PAID INSURANCE	82.90	0.02	589.91	0.03	960.00	370.09
150 WORKER'S COMPENSATION	0.00		0.00		25.00	25.00
210 OPERATING SUPPLIES	0.00		73.49		300.00	226.51
351 LEGAL NOTICES PUBLISHING	0.00		0.00		500.00	500.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		100.01		100.00	-0.01
444 OTHER CONTRACTUAL SERVICES	0.00		2,135.99	0.11	10,000.00	7,864.01
Account Total	376.51	0.10	5,188.25	0.26	15,743.00	10,554.75

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Total Department	376.51	0.10	5,188.25	0.26	15,743.00	10,554.75
Accounting						
Accounting						
301 AUDITING/ACCOUNTING	0.00		4,588.00	0.23	4,900.00	312.00
351 LEGAL NOTICES PUBLISHING	1,248.00	0.33	1,464.45	0.07	1,600.00	135.55
Account Total						
	1,248.00	0.33	6,052.45	0.30	6,500.00	447.55
Total Department	1,248.00	0.33	6,052.45	0.30	6,500.00	447.55
Assessing						
Assessing						
305 ASSESSING FEES	0.00		31,373.00	1.57	32,400.00	1,027.00
351 LEGAL NOTICES PUBLISHING	0.00		0.00		300.00	300.00
Account Total						
			31,373.00	1.57	32,700.00	1,327.00
Total Department			31,373.00	1.57	32,700.00	1,327.00
Law-Legal Services						
Law-Legal Services						
304 LEGAL FEES	3,396.00	0.90	15,614.00	0.78	35,000.00	19,386.00
Account Total						
	3,396.00	0.90	15,614.00	0.78	35,000.00	19,386.00
Total Department	3,396.00	0.90	15,614.00	0.78	35,000.00	19,386.00
Planning and Zoning						
Planning & Zoning						
101 FULL-TIME EMPLOYEES - REGULAR	501.56	0.13	3,674.12	0.18	34,500.00	30,825.88
121 EMPLOYER PERA CONTRIBUTIONS	37.61	0.01	275.55	0.01	2,588.00	2,312.45
122 EMPLOYER FICA CONTRIBUTIONS	28.35	0.01	209.60	0.01	2,139.00	1,929.40
123 EMPLOYER MEDICARE CONTRIBUTION	6.63		49.04		500.00	450.96
130 EMPLOYER PAID INSURANCE	113.06	0.03	590.34	0.03	4,200.00	3,609.66
150 WORKER'S COMPENSATION	0.00		20.99		200.00	179.01
210 OPERATING SUPPLIES	22.88	0.01	146.72	0.01	500.00	353.28
304 LEGAL FEES	0.00		8,427.50	0.42	12,000.00	3,572.50
321 TELEPHONE	22.25	0.01	153.60	0.01	250.00	96.40
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		2,000.00	2,000.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		1,500.00	1,500.00
351 LEGAL NOTICES PUBLISHING	0.00		280.60	0.01	1,000.00	719.40
360 INSURANCE	0.00		2,632.68	0.13	3,000.00	367.32
430 OTHER SERVICE/CHARGES-MISC.	5.00		101.00	0.01	0.00	-101.00
440 PROFESSIONAL SERVICES	0.00		8,215.96	0.41	7,000.00	-1,215.96
Account Total						
	737.34	0.20	24,777.70	1.24	71,377.00	46,599.30
Total Department	737.34	0.20	24,777.70	1.24	71,377.00	46,599.30
Data Processing						
Data Processing						
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		1,484.44	0.07	1,000.00	-484.44
309 EDP, SOFTWARE & DESIGN	2,662.00	0.71	4,292.92	0.21	6,500.00	2,207.08
370 MAINTENANCE/SUPPORT FEES	0.00		3,134.60	0.16	5,700.00	2,565.40
400 REPAIRS & MAINTENANCE	62.64	0.02	619.93	0.03	1,000.00	380.07
440 PROFESSIONAL SERVICES	0.00		0.00		1,000.00	1,000.00
Account Total						
	2,724.64	0.72	9,531.89	0.48	15,200.00	5,668.11
Total Department	2,724.64	0.72	9,531.89	0.48	15,200.00	5,668.11

101 General Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
General Govt Building						
General Govt Buildings						
103 PART-TIME EMPLOYEES	243.38	0.06	1,648.28	0.08	3,000.00	1,351.72
121 EMPLOYER PERA CONTRIBUTIONS	18.25		123.61	0.01	225.00	101.39
122 EMPLOYER FICA CONTRIBUTIONS	14.59		99.09		186.00	86.91
123 EMPLOYER MEDICARE CONTRIBUTION	3.41		23.20		44.00	20.80
150 WORKER'S COMPENSATION	0.00		127.48	0.01	250.00	122.52
210 OPERATING SUPPLIES	26.99	0.01	36.98		300.00	263.02
220 REPAIR/MAINTENANCE SUPPLIES	43.49	0.01	43.49		250.00	206.51
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		800.00	800.00
360 INSURANCE	0.00		320.13	0.02	500.00	179.87
380 UTILITY SERVICES	368.03	0.10	2,291.17	0.11	6,800.00	4,508.83
400 REPAIRS & MAINTENANCE	0.00		1,050.00	0.05	2,000.00	950.00
410 RENTALS	79.19	0.02	158.38	0.01	700.00	541.62
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		300.00	300.00
440 PROFESSIONAL SERVICES	0.00		250.00	0.01	0.00	-250.00
Account Total						
	797.33	0.21	6,171.81	0.31	15,355.00	9,183.19
Total Department	797.33	0.21	6,171.81	0.31	15,355.00	9,183.19
General Engineering						
General Engineering						
303 ENGINEERING FEES	0.00		0.00		20,000.00	20,000.00
Account Total						
					20,000.00	20,000.00
Total Department					20,000.00	20,000.00
Police						
Government Buildings and Library						
103 PART-TIME EMPLOYEES	196.54	0.05	1,374.69	0.07	3,500.00	2,125.31
121 EMPLOYER PERA CONTRIBUTIONS	14.74		103.11	0.01	263.00	159.89
122 EMPLOYER FICA CONTRIBUTIONS	11.80		82.78		216.00	133.22
123 EMPLOYER MEDICARE CONTRIBUTION	2.76		19.37		51.00	31.63
Account Total						
	225.84	0.06	1,579.95	0.08	4,030.00	2,450.05
Police						
101 FULL-TIME EMPLOYEES - REGULAR	67,138.08	17.85	429,462.13	21.45	742,000.00	312,537.87
102 FULL-TIME EMPLOYEES - OVERTIME	4,307.85	1.15	20,286.04	1.01	11,500.00	-8,786.04
103 PART-TIME EMPLOYEES	3,249.93	0.86	10,413.30	0.52	30,000.00	19,586.70
104 Canine	244.00	0.06	1,830.00	0.09	3,000.00	1,170.00
121 EMPLOYER PERA CONTRIBUTIONS	11,901.58	3.16	77,400.07	3.87	131,420.00	54,019.93
122 EMPLOYER FICA CONTRIBUTIONS	338.26	0.09	2,018.21	0.10	12,700.00	10,681.79
123 EMPLOYER MEDICARE CONTRIBUTION	1,052.60	0.28	6,467.61	0.32	11,000.00	4,532.39
124 SICK CONVERSION	25,315.50	6.73	25,315.50	1.26	0.00	-25,315.50
130 EMPLOYER PAID INSURANCE	10,308.35	2.74	77,999.23	3.90	108,000.00	30,000.77
150 WORKER'S COMPENSATION	0.00		37,409.72	1.87	47,500.00	10,090.28
160 LIABILITY INSURANCE	0.00		227.25	0.01	350.00	122.75
210 OPERATING SUPPLIES	1,460.18	0.39	5,745.35	0.29	9,000.00	3,254.65
212 MOTOR FUELS	2,872.14	0.76	9,122.55	0.46	13,000.00	3,877.45
214 UNIFORMS	154.00	0.04	1,439.39	0.07	4,000.00	2,560.61
220 REPAIR/MAINTENANCE SUPPLIES	125.39	0.03	1,108.79	0.06	1,000.00	-108.79
240 SMALL TOOLS/MINOR EQUIPMENT	708.58	0.19	6,246.81	0.31	16,000.00	9,753.19
304 LEGAL FEES	0.00		188.50	0.01	0.00	-188.50
309 EDP, SOFTWARE & DESIGN	108.00	0.03	108.00	0.01	350.00	242.00

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 7 / 20

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
321 TELEPHONE	1,491.61	0.40	9,634.62	0.48	18,577.00	8,942.38
325 COMMUNICATION-OTHER	0.00		77.99		900.00	822.01
333 STAFF MEETINGS & CONFERENCES	760.67	0.20	4,111.34	0.21	8,000.00	3,888.66
334 MEMBERSHIP DUES AND FEES	0.00		8,257.09	0.41	9,200.00	942.91
343 OTHER ADVERTISING	0.00		0.00		250.00	250.00
360 INSURANCE	0.00		24,303.18	1.21	23,100.00	-1,203.18
370 MAINTENANCE/SUPPORT FEES	0.00		99.99		12,500.00	12,400.01
380 UTILITY SERVICES	482.68	0.13	2,951.88	0.15	7,200.00	4,248.12
400 REPAIRS & MAINTENANCE	0.00		4,320.31	0.22	10,000.00	5,679.69
410 RENTALS	0.00		13.20		0.00	-13.20
430 OTHER SERVICE/CHARGES-MISC.	535.00	0.14	2,234.37	0.11	6,000.00	3,765.63
440 PROFESSIONAL SERVICES	429.85	0.11	1,912.93	0.10	1,500.00	-412.93
444 OTHER CONTRACTUAL SERVICES	0.00		2,600.00	0.13	2,000.00	-600.00
Account Total						
	132,984.25	35.35	773,305.35	38.62	1,240,047.00	466,741.65
Total Department	133,210.09	35.41	774,885.30	38.70	1,244,077.00	469,191.70
Fire						
Government Buildings and Library						
103 PART-TIME EMPLOYEES	0.00		36.51		1,000.00	963.49
121 EMPLOYER PERA CONTRIBUTIONS	0.00		2.73		73.00	70.27
122 EMPLOYER FICA CONTRIBUTIONS	0.00		2.20		62.00	59.80
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		0.51		15.00	14.49
Account Total						
			41.95		1,150.00	1,108.05
Fire						
101 FULL-TIME EMPLOYEES - REGULAR	1,757.42	0.47	7,386.64	0.37	60,000.00	52,613.36
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		59.03		0.00	-59.03
121 EMPLOYER PERA CONTRIBUTIONS	131.80	0.04	558.47	0.03	525.00	-33.47
122 EMPLOYER FICA CONTRIBUTIONS	98.52	0.03	418.70	0.02	434.00	15.30
123 EMPLOYER MEDICARE CONTRIBUTION	23.04	0.01	97.91		700.00	602.09
130 EMPLOYER PAID INSURANCE	690.31	0.18	2,841.30	0.14	1,300.00	-1,541.30
150 WORKER'S COMPENSATION	0.00		14,279.43	0.71	15,000.00	720.57
160 LIABILITY INSURANCE	0.00		32.46		50.00	17.54
210 OPERATING SUPPLIES	121.37	0.03	3,848.26	0.19	8,200.00	4,351.74
212 MOTOR FUELS	161.90	0.04	639.01	0.03	2,700.00	2,060.99
214 UNIFORMS	0.00		0.00		4,000.00	4,000.00
216 PERIODICALS	268.81	0.07	314.81	0.02	500.00	185.19
220 REPAIR/MAINTENANCE SUPPLIES	1,141.98	0.30	1,864.23	0.09	4,000.00	2,135.77
240 SMALL TOOLS/MINOR EQUIPMENT	392.85	0.10	17,393.27	0.87	40,000.00	22,606.73
321 TELEPHONE	185.99	0.05	1,295.70	0.06	2,500.00	1,204.30
330 TRAINING	0.00		3,903.94	0.19	15,000.00	11,096.06
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		6,000.00	6,000.00
334 MEMBERSHIP DUES AND FEES	675.00	0.18	1,684.00	0.08	2,500.00	816.00
343 OTHER ADVERTISING	0.00		0.00		300.00	300.00
360 INSURANCE	0.00		3,073.29	0.15	4,300.00	1,226.71
370 MAINTENANCE/SUPPORT FEES	0.00		0.00		400.00	400.00
380 UTILITY SERVICES	336.14	0.09	4,068.61	0.20	10,000.00	5,931.39
400 REPAIRS & MAINTENANCE	139.65	0.04	599.80	0.03	1,000.00	400.20
430 OTHER SERVICE/CHARGES-MISC.	65.67	0.02	3,655.67	0.18	51,741.00	48,085.33
444 OTHER CONTRACTUAL SERVICES	0.00		1,085.00	0.05	7,000.00	5,915.00
Account Total						
	6,190.45	1.65	69,099.53	3.45	238,150.00	169,050.47

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 7 / 20

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Total Department	6,190.45	1.65	69,141.48	3.45	239,300.00	170,158.52
Building Inspection						
Building Inspection						
331 TRAVEL/MILEAGE	416.67	0.11	1,724.82	0.09	3,200.00	1,475.18
444 OTHER CONTRACTUAL SERVICES	10,080.36	2.68	37,203.64	1.86	45,000.00	7,796.36
Account Total						
	10,497.03	2.79	38,928.46	1.94	48,200.00	9,271.54
Total Department	10,497.03	2.79	38,928.46	1.94	48,200.00	9,271.54
Animal Control						
Animal Control						
210 OPERATING SUPPLIES	0.00		0.00		175.00	175.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		150.00	150.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		2,000.00	2,000.00
Account Total						
					2,325.00	2,325.00
Total Department					2,325.00	2,325.00
Highways, Streets, Roadways						
Highways, Streets, Roadways						
101 FULL-TIME EMPLOYEES - REGULAR	8,217.01	2.18	55,554.54	2.77	139,750.00	84,195.46
103 PART-TIME EMPLOYEES	0.00		565.77	0.03	0.00	-565.77
121 EMPLOYER PERA CONTRIBUTIONS	616.25	0.16	4,208.90	0.21	9,424.00	5,215.10
122 EMPLOYER FICA CONTRIBUTIONS	471.54	0.13	3,318.74	0.17	7,790.00	4,471.26
123 EMPLOYER MEDICARE CONTRIBUTION	110.27	0.03	776.03	0.04	1,822.00	1,045.97
130 EMPLOYER PAID INSURANCE	2,691.47	0.72	18,841.80	0.94	37,200.00	18,358.20
150 WORKER'S COMPENSATION	0.00		8,629.69	0.43	11,500.00	2,870.31
210 OPERATING SUPPLIES	331.24	0.09	5,391.56	0.27	10,000.00	4,608.44
212 MOTOR FUELS	485.85	0.13	1,075.05	0.05	5,000.00	3,924.95
214 UNIFORMS	0.00		299.04	0.01	1,300.00	1,000.96
220 REPAIR/MAINTENANCE SUPPLIES	1,830.95	0.49	7,003.91	0.35	20,000.00	12,996.09
240 SMALL TOOLS/MINOR EQUIPMENT	58.97	0.02	559.37	0.03	3,000.00	2,440.63
321 TELEPHONE	123.74	0.03	755.51	0.04	2,310.00	1,554.49
325 COMMUNICATION-OTHER	0.00		60.00		0.00	-60.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		1,200.00	1,200.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		50.00	50.00
343 OTHER ADVERTISING	0.00		0.00		250.00	250.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		250.00	250.00
360 INSURANCE	0.00		3,635.13	0.18	6,000.00	2,364.87
380 UTILITY SERVICES	501.08	0.13	6,812.71	0.34	14,000.00	7,187.29
400 REPAIRS & MAINTENANCE	496.38	0.13	3,623.43	0.18	12,000.00	8,376.57
410 RENTALS	0.00		75.40		100.00	24.60
430 OTHER SERVICE/CHARGES-MISC.	31.50	0.01	2,898.89	0.14	2,500.00	-398.89
431 Grants	0.00		439.95	0.02	0.00	-439.95
440 PROFESSIONAL SERVICES	0.00		1,250.00	0.06	1,500.00	250.00
444 OTHER CONTRACTUAL SERVICES	0.00		84.92		2,000.00	1,915.08
Account Total						
	15,966.25	4.24	125,860.34	6.29	288,946.00	163,085.66
Total Department	15,966.25	4.24	125,860.34	6.29	288,946.00	163,085.66

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Paved Streets						
Paved Streets						
220 REPAIR/MAINTENANCE SUPPLIES	2,159.60	0.57	12,199.64	0.61	10,000.00	-2,199.64
303 ENGINEERING FEES	0.00		0.00		15,000.00	15,000.00
400 REPAIRS & MAINTENANCE	50,522.53	13.43	50,522.53	2.52	177,268.00	126,745.47
Account Total						
	52,682.13	14.01	62,722.17	3.13	202,268.00	139,545.83
Total Department	52,682.13	14.01	62,722.17	3.13	202,268.00	139,545.83
Ice & Snow Removal						
Ice & Snow Removal						
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		7,993.89	0.40	13,000.00	5,006.11
121 EMPLOYER PERA CONTRIBUTIONS	0.00		599.49	0.03	975.00	375.51
122 EMPLOYER FICA CONTRIBUTIONS	0.00		474.54	0.02	806.00	331.46
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		111.07	0.01	189.00	77.93
130 EMPLOYER PAID INSURANCE	0.00		1,593.83	0.08	2,500.00	906.17
150 WORKER'S COMPENSATION	0.00		2,070.77	0.10	1,200.00	-870.77
210 OPERATING SUPPLIES	11.21		4,724.04	0.24	8,000.00	3,275.96
212 MOTOR FUELS	0.00		0.00		1,000.00	1,000.00
220 REPAIR/MAINTENANCE SUPPLIES	69.11	0.02	9,098.49	0.45	20,000.00	10,901.51
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		181.09	0.01	500.00	318.91
360 INSURANCE	0.00		226.62	0.01	300.00	73.38
400 REPAIRS & MAINTENANCE	0.00		2,504.80	0.13	8,200.00	5,695.20
410 RENTALS	0.00		0.00		50.00	50.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		502.14	0.03	2,500.00	1,997.86
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		5,000.00	5,000.00
Account Total						
	80.32	0.02	30,080.77	1.50	64,220.00	34,139.23
Total Department	80.32	0.02	30,080.77	1.50	64,220.00	34,139.23
Street Lighting						
Street Lighting						
380 UTILITY SERVICES	4,308.33	1.15	30,641.73	1.53	70,000.00	39,358.27
Account Total						
	4,308.33	1.15	30,641.73	1.53	70,000.00	39,358.27
Total Department	4,308.33	1.15	30,641.73	1.53	70,000.00	39,358.27
Sidewalks						
Sidewalks						
400 REPAIRS & MAINTENANCE	0.00		0.00		50,000.00	50,000.00
Account Total						
					50,000.00	50,000.00
Total Department					50,000.00	50,000.00
Waste Collection and Disposal						
Waste Collection & Disposal						
430 OTHER SERVICE/CHARGES-MISC.	891.00	0.24	6,595.04	0.33	11,500.00	4,904.96
Account Total						
	891.00	0.24	6,595.04	0.33	11,500.00	4,904.96
Total Department	891.00	0.24	6,595.04	0.33	11,500.00	4,904.96
Emer Mgmt/Health						
Emer Mgmt/Health						
210 OPERATING SUPPLIES	193.90	0.05	245.22	0.01	2,000.00	1,754.78
360 INSURANCE	0.00		591.48	0.03	760.00	168.52
380 UTILITY SERVICES	123.15	0.03	733.96	0.04	2,000.00	1,266.04
400 REPAIRS & MAINTENANCE	0.00		0.00		2,000.00	2,000.00
430 OTHER SERVICE/CHARGES-MISC.	64.84	0.02	43,295.37	2.16	7,000.00	-36,295.37
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		3,700.00	3,700.00

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 7 / 20

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Account Total	381.89	0.10	44,866.03	2.24	17,460.00	-27,406.03
Total Department	381.89	0.10	44,866.03	2.24	17,460.00	-27,406.03
Parks and Recreation						
Parks & Recreation						
210 OPERATING SUPPLIES	29.41	0.01	244.86	0.01	500.00	255.14
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		1,000.00	1,000.00
321 TELEPHONE	336.75	0.09	2,128.22	0.11	4,500.00	2,371.78
325 COMMUNICATION-OTHER	0.00		60.00		100.00	40.00
333 STAFF MEETINGS & CONFERENCES	0.00		248.56	0.01	50.00	-198.56
334 MEMBERSHIP DUES AND FEES	0.00		365.00	0.02	500.00	135.00
410 RENTALS	0.00		0.00		30.00	30.00
430 OTHER SERVICE/CHARGES-MISC.	-2.37		631.10	0.03	3,500.00	2,868.90
Account Total	363.79	0.10	3,677.74	0.18	10,180.00	6,502.26
Total Department	363.79	0.10	3,677.74	0.18	10,180.00	6,502.26
Playgrounds						
Playgrounds						
220 REPAIR/MAINTENANCE SUPPLIES	0.00		0.00		3,000.00	3,000.00
Account Total					3,000.00	3,000.00
Total Department					3,000.00	3,000.00
Swimming Pool						
Swimming Pool						
102 FULL-TIME EMPLOYEES - OVERTIME	924.69	0.25	924.69	0.05	9,300.00	8,375.31
103 PART-TIME EMPLOYEES	52,509.98	13.96	62,568.51	3.12	145,000.00	82,431.49
121 EMPLOYER PERA CONTRIBUTIONS	11.82		11.82		0.00	-11.82
122 EMPLOYER FICA CONTRIBUTIONS	3,312.10	0.88	3,935.78	0.20	8,990.00	5,054.22
123 EMPLOYER MEDICARE CONTRIBUTION	774.59	0.21	920.44	0.05	2,103.00	1,182.56
130 EMPLOYER PAID INSURANCE	56.19	0.01	56.19		500.00	443.81
150 WORKER'S COMPENSATION	0.00		11,648.82	0.58	9,500.00	-2,148.82
210 OPERATING SUPPLIES	10,222.31	2.72	13,069.66	0.65	25,000.00	11,930.34
220 REPAIR/MAINTENANCE SUPPLIES	2,674.39	0.71	4,755.90	0.24	14,000.00	9,244.10
221 LG REPAIR/MAINT SUPPLIES	0.00		0.00		20,000.00	20,000.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		1,000.00	1,000.00
262 COST OF CONCESSIONS	9,099.22	2.42	9,898.10	0.49	25,000.00	15,101.90
321 TELEPHONE	114.36	0.03	524.73	0.03	1,100.00	575.27
343 OTHER ADVERTISING	0.00		0.00		150.00	150.00
344 PROMOTION	0.00		0.00		3,000.00	3,000.00
360 INSURANCE	0.00		2,175.81	0.11	3,000.00	824.19
370 MAINTENANCE/SUPPORT FEES	0.00		925.00	0.05	2,500.00	1,575.00
380 UTILITY SERVICES	7,061.09	1.88	8,722.10	0.44	65,000.00	56,277.90
400 REPAIRS & MAINTENANCE	0.00		0.00		4,000.00	4,000.00
410 RENTALS	0.00		0.00		750.00	750.00
430 OTHER SERVICE/CHARGES-MISC.	380.00	0.10	2,774.50	0.14	1,000.00	-1,774.50
Account Total	87,140.74	23.17	122,912.05	6.14	340,893.00	217,980.95
Total Department	87,140.74	23.17	122,912.05	6.14	340,893.00	217,980.95

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Other Recreational Facilities						
Other Recreational Facilities						
103 PART-TIME EMPLOYEES	0.00		0.00		3,000.00	3,000.00
122 EMPLOYER FICA CONTRIBUTIONS	0.00		0.00		186.00	186.00
123 EMPLOYER MEDICARE CONTRIBUTION	0.00		0.00		44.00	44.00
210 OPERATING SUPPLIES	11.21		2,277.06	0.11	8,500.00	6,222.94
214 UNIFORMS	0.00		0.00		500.00	500.00
220 REPAIR/MAINTENANCE SUPPLIES	69.11	0.02	937.09	0.05	5,500.00	4,562.91
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		2,399.71	0.12	2,850.00	450.29
333 STAFF MEETINGS & CONFERENCES	0.00		155.92	0.01	350.00	194.08
334 MEMBERSHIP DUES AND FEES	0.00		130.00	0.01	450.00	320.00
343 OTHER ADVERTISING	0.00		0.00		250.00	250.00
360 INSURANCE	0.00		326.85	0.02	800.00	473.15
380 UTILITY SERVICES	789.08	0.21	2,316.87	0.12	9,000.00	6,683.13
400 REPAIRS & MAINTENANCE	0.00		106.85	0.01	8,500.00	8,393.15
430 OTHER SERVICE/CHARGES-MISC.	0.00		471.39	0.02	3,000.00	2,528.61
444 OTHER CONTRACTUAL SERVICES	0.00		15,000.00	0.75	21,600.00	6,600.00
Account Total						
	869.40	0.23	24,121.74	1.20	64,530.00	40,408.26
Total Department	869.40	0.23	24,121.74	1.20	64,530.00	40,408.26
Park Areas						
Park Areas						
101 FULL-TIME EMPLOYEES - REGULAR	14,684.43	3.90	109,692.76	5.48	215,000.00	105,307.24
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		0.00		2,000.00	2,000.00
103 PART-TIME EMPLOYEES	2,445.52	0.65	16,977.62	0.85	27,000.00	10,022.38
121 EMPLOYER PERA CONTRIBUTIONS	1,284.73	0.34	9,500.25	0.47	16,275.00	6,774.75
122 EMPLOYER FICA CONTRIBUTIONS	1,005.12	0.27	7,449.25	0.37	13,454.00	6,004.75
123 EMPLOYER MEDICARE CONTRIBUTION	235.09	0.06	1,742.31	0.09	3,538.00	1,795.69
130 EMPLOYER PAID INSURANCE	3,299.95	0.88	23,400.98	1.17	43,000.00	19,599.02
150 WORKER'S COMPENSATION	0.00		13,842.31	0.69	11,000.00	-2,842.31
210 OPERATING SUPPLIES	0.00		308.41	0.02	3,000.00	2,691.59
212 MOTOR FUELS	272.69	0.07	1,093.71	0.05	6,000.00	4,906.29
214 UNIFORMS	0.00		1,237.21	0.06	1,500.00	262.79
220 REPAIR/MAINTENANCE SUPPLIES	1,268.60	0.34	4,777.93	0.24	12,000.00	7,222.07
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		3,000.00	3,000.00
262 COST OF CONCESSIONS	0.00		0.00		2,000.00	2,000.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		400.00	400.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		150.00	150.00
360 INSURANCE	0.00		10,413.06	0.52	13,500.00	3,086.94
380 UTILITY SERVICES	417.87	0.11	2,845.94	0.14	6,000.00	3,154.06
400 REPAIRS & MAINTENANCE	0.00		60.00		1,000.00	940.00
410 RENTALS	510.00	0.14	925.40	0.05	6,500.00	5,574.60
430 OTHER SERVICE/CHARGES-MISC.	341.28	0.09	1,113.22	0.06	3,000.00	1,886.78
444 OTHER CONTRACTUAL SERVICES	0.00		4,350.00	0.22	6,500.00	2,150.00
Account Total						
	25,765.28	6.85	209,730.36	10.47	395,817.00	186,086.64
Total Department	25,765.28	6.85	209,730.36	10.47	395,817.00	186,086.64

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Forestry and Nursery						
Forestry & Nursery						
210 OPERATING SUPPLIES	0.00		38.40		600.00	561.60
240 SMALL TOOLS/MINOR EQUIPMENT	255.99	0.07	255.99	0.01	750.00	494.01
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		300.00	300.00
334 MEMBERSHIP DUES AND FEES	0.00		15.00		25.00	10.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		100.00	100.00
430 OTHER SERVICE/CHARGES-MISC.	139.51	0.04	6,187.64	0.31	8,700.00	2,512.36
444 OTHER CONTRACTUAL SERVICES	0.00		197.58	0.01	14,000.00	13,802.42
Account Total	395.50	0.11	6,694.61	0.33	24,475.00	17,780.39
Total Department	395.50	0.11	6,694.61	0.33	24,475.00	17,780.39
Historic Watertower						
Historic Watertower						
430 OTHER SERVICE/CHARGES-MISC.	52.79	0.01	407.25	0.02	2,000.00	1,592.75
Account Total	52.79	0.01	407.25	0.02	2,000.00	1,592.75
Total Department	52.79	0.01	407.25	0.02	2,000.00	1,592.75
Dodge County Arena						
Dodge County Arena						
430 OTHER SERVICE/CHARGES-MISC.	0.00		431.07	0.02	28,781.00	28,349.93
440 PROFESSIONAL SERVICES	0.00		285.00	0.01	300.00	15.00
Account Total			716.07	0.04	29,081.00	28,364.93
Total Department			716.07	0.04	29,081.00	28,364.93
Capital						
Council						
580 OTHER EQUIPMENT	0.00		0.00		22,500.00	22,500.00
Account Total					22,500.00	22,500.00
General Govt Buildings						
580 OTHER EQUIPMENT	0.00		0.00		10,000.00	10,000.00
Account Total					10,000.00	10,000.00
Police						
550 MOTOR VEHICLES	1,915.04	0.51	13,289.30	0.66	75,948.00	62,658.70
580 OTHER EQUIPMENT	0.00		0.00		14,000.00	14,000.00
611 BOND INTEREST	265.85	0.07	1,976.93	0.10	5,030.00	3,053.07
Account Total	2,180.89	0.58	15,266.23	0.76	94,978.00	79,711.77
Fire						
550 MOTOR VEHICLES	0.00		0.00		69,666.00	69,666.00
611 BOND INTEREST	0.00		0.00		1,800.00	1,800.00
Account Total					71,466.00	71,466.00
Highways, Streets, Roadways						
530 IMPR OTHER THAN BUILDINGS	0.00		0.00		50,000.00	50,000.00
540 HEAVY MACHINERY	0.00		0.00		74,136.00	74,136.00
550 MOTOR VEHICLES	288.90	0.08	2,007.25	0.10	3,470.00	1,462.75
580 OTHER EQUIPMENT	0.00		11,519.00	0.58	0.00	-11,519.00
611 BOND INTEREST	31.14	0.01	233.03	0.01	380.00	146.97
Account Total	320.04	0.09	13,759.28	0.69	127,986.00	114,226.72

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 7 / 20

101 General Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Park Areas						
530 IMPR OTHER THAN BUILDINGS	0.00		26,839.00	1.34	67,500.00	40,661.00
550 MOTOR VEHICLES	417.23	0.11	2,917.54	0.15	10,165.00	7,247.46
611 BOND INTEREST	66.53	0.02	481.86	0.02	1,593.00	1,111.14
Account Total						
	483.76	0.13	30,238.40	1.51	79,258.00	49,019.60
Total Department	2,984.69	0.79	59,263.91	2.96	406,188.00	346,924.09
Unallocated Expenses						
Unallocated Expenditures						
360 INSURANCE	0.00		19,382.46	0.97	18,000.00	-1,382.46
430 OTHER SERVICE/CHARGES-MISC.	0.00		3,597.33	0.18	7,970.00	4,372.67
433 MMUA SAFETY PROGRAM	58.66	0.02	4,111.03	0.21	7,000.00	2,888.97
Account Total						
	58.66	0.02	27,090.82	1.35	32,970.00	5,879.18
Total Department	58.66	0.02	27,090.82	1.35	32,970.00	5,879.18
Other Financing Uses						
Other Financing Uses						
720 OPERATING TRANSFERS	0.00		89,000.00	4.44	89,000.00	0.00
Account Total						
			89,000.00	4.44	89,000.00	
Total Department			89,000.00	4.44	89,000.00	
Total Expenses	376,150.17	100.00	2,002,373.81	100.00	4,147,815.00	2,145,441.19
Net Income(Loss)	2,010,532.20	534.50	722,387.65	36.08		

211 Library Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Library						
3101 CURRENT AD VALOREM TAXES	180,601.50	633.79	180,601.50	91.60	361,203.00	-180,601.50
3362 COUNTY CONTR - SELCO	14,232.94	49.95	42,698.82	21.66	56,932.00	-14,233.18
3363 GRANT	0.00		975.62	0.49	0.00	975.62
3410 CHARGES FOR SERVICES	20.73	0.07	155.10	0.08	400.00	-244.90
3412 CHARGES FOR SERVICES-PRIN	36.78	0.13	420.88	0.21	400.00	20.88
3513 LIBRARY FINES	11.01	0.04	1,059.96	0.54	5,000.00	-3,940.04
3621 INTEREST EARNED	0.00		187.00	0.09	150.00	37.00
3623 CONTR/DONATION FROM PRIVA	0.00		1,890.69	0.96	1,050.00	840.69
3624 MISC REVENUE - REFUNDS	42.45	0.15	2,223.14	1.13	400.00	1,823.14
Total Department	194,945.41	684.13	230,212.71	116.77	425,535.00	-195,322.29
Total Revenue	194,945.41	100.00	230,212.71	100.00	425,535.00	-195,322.29
Expenses						
Government Buildings and Library						
Government Buildings and Library						
103 PART-TIME EMPLOYEES	730.07	2.56	6,113.19	3.10	9,974.00	3,860.81
121 EMPLOYER PERA CONTRIBUTIONS	54.76	0.19	458.48	0.23	728.00	269.52
122 EMPLOYER FICA CONTRIBUTIONS	43.79	0.15	367.48	0.19	602.00	234.52
123 EMPLOYER MEDICARE CONTRIBUTION	10.24	0.04	85.92	0.04	141.00	55.08
Account Total	838.86	2.94	7,025.07	3.56	11,445.00	4,419.93
Total Department	838.86	2.94	7,025.07	3.56	11,445.00	4,419.93
Library						
Library						
101 FULL-TIME EMPLOYEES - REGULAR	16,508.80	57.93	111,200.67	56.40	241,832.00	130,631.33
121 EMPLOYER PERA CONTRIBUTIONS	1,238.16	4.35	8,340.06	4.23	18,300.00	9,959.94
122 EMPLOYER FICA CONTRIBUTIONS	954.40	3.35	6,515.55	3.30	15,128.00	8,612.45
123 EMPLOYER MEDICARE CONTRIBUTION	223.20	0.78	1,523.72	0.77	3,583.00	2,059.28
130 EMPLOYER PAID INSURANCE	4,782.83	16.78	24,233.19	12.29	56,000.00	31,766.81
150 WORKER'S COMPENSATION	0.00		2,364.03	1.20	1,500.00	-864.03
160 LIABILITY INSURANCE	0.00		32.46	0.02	0.00	-32.46
210 OPERATING SUPPLIES	105.58	0.37	1,258.24	0.64	3,000.00	1,741.76
216 PERIODICALS	0.00		291.84	0.15	450.00	158.16
218 BOOKS	513.82	1.80	5,486.02	2.78	11,000.00	5,513.98
219 AUDIO VISUAL	244.34	0.86	1,336.60	0.68	5,800.00	4,463.40
220 REPAIR/MAINTENANCE SUPPLIES	0.00		59.85	0.03	1,000.00	940.15
222 ELECTRONIC SERVICES	0.00		1,531.10	0.78	4,500.00	2,968.90
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		85.08	0.04	100.00	14.92
304 LEGAL FEES	0.00		0.00		1,000.00	1,000.00
309 EDP, SOFTWARE & DESIGN	1,449.34	5.09	10,396.18	5.27	16,200.00	5,803.82
321 TELEPHONE	140.95	0.49	1,040.01	0.53	1,700.00	659.99
325 COMMUNICATION-OTHER	0.00		0.00		500.00	500.00
331 TRAVEL/MILEAGE	51.75	0.18	51.75	0.03	500.00	448.25
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		850.00	850.00
334 MEMBERSHIP DUES AND FEES	0.00		50.00	0.03	500.00	450.00

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 7 / 20

211 Library Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
343 OTHER ADVERTISING	19.00	0.07	49.00	0.02	250.00	201.00
360 INSURANCE	0.00		2,493.78	1.26	3,500.00	1,006.22
370 MAINTENANCE/SUPPORT FEES	0.00		532.76	0.27	2,000.00	1,467.24
380 UTILITY SERVICES	811.57	2.85	5,328.10	2.70	9,000.00	3,671.90
400 REPAIRS & MAINTENANCE	380.00	1.33	1,538.00	0.78	6,453.00	4,915.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		518.20	0.26	2,000.00	1,481.80
433 MMUA SAFETY PROGRAM	0.00		603.00	0.31	944.00	341.00
440 PROFESSIONAL SERVICES	0.00		285.00	0.14	500.00	215.00
441 LIBRARY PROGRAMS	144.47	0.51	2,520.69	1.28	4,000.00	1,479.31
444 OTHER CONTRACTUAL SERVICES	0.00		189.00	0.10	0.00	-189.00
570 OFFICE EQUIP AND FURNISHINGS	88.47	0.31	276.39	0.14	2,000.00	1,723.61
Account Total						
	27,656.68	97.06	190,130.27	96.44	414,090.00	223,959.73
Total Department	27,656.68	97.06	190,130.27	96.44	414,090.00	223,959.73
Total Expenses	28,495.54	100.00	197,155.34	100.00	425,535.00	228,379.66
Net Income (Loss)	166,449.87	584.13	33,057.37	16.77		

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 7 / 20

290 Economic Development

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Community/Economic Development						
3101 CURRENT AD VALOREM TAXES	45,266.50	374.49	45,266.50	69.15	90,533.00	-45,266.50
3107 ABATEMENT LEVY	115.00	0.95	115.00	0.18	0.00	115.00
3621 INTEREST EARNED	0.00		65.00	0.10	2,000.00	-1,935.00
Total Department	45,381.50	375.44	45,446.50	69.42	92,533.00	-47,086.50
Total Revenue	45,381.50	100.00	45,446.50	100.00	92,533.00	-47,086.50
Expenses						
Community/Economic Development						
101 FULL-TIME EMPLOYEES - REGULAR	918.41	7.60	6,199.21	9.47	11,700.00	5,500.79
121 EMPLOYER PERA CONTRIBUTIONS	68.87	0.57	464.91	0.71	878.00	413.09
122 EMPLOYER FICA CONTRIBUTIONS	56.58	0.47	382.55	0.58	725.00	342.45
123 EMPLOYER MEDICARE CONTRIBUTION	13.24	0.11	89.48	0.14	170.00	80.52
130 EMPLOYER PAID INSURANCE	78.22	0.65	413.23	0.63	2,000.00	1,586.77
150 WORKER'S COMPENSATION	0.00		47.76	0.07	100.00	52.24
210 OPERATING SUPPLIES	22.88	0.19	157.89	0.24	400.00	242.11
303 ENGINEERING FEES	0.00		0.00		3,000.00	3,000.00
304 LEGAL FEES	0.00		0.00		4,000.00	4,000.00
321 TELEPHONE	22.25	0.18	131.68	0.20	500.00	368.32
325 COMMUNICATION-OTHER	0.00		176.67	0.27	200.00	23.33
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		500.00	500.00
334 MEMBERSHIP DUES AND FEES	0.00		396.00	0.60	500.00	104.00
351 LEGAL NOTICES PUBLISHING	0.00		50.70	0.08	0.00	-50.70
360 INSURANCE	0.00		291.21	0.44	360.00	68.79
414 COMMERCIAL PROGRAMS	0.00		2,000.00	3.06	20,000.00	18,000.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		1,654.43	2.53	4,500.00	2,845.57
440 PROFESSIONAL SERVICES	0.00		285.00	0.44	500.00	215.00
444 OTHER CONTRACTUAL SERVICES	10,907.00	90.23	32,721.00	49.98	42,500.00	9,779.00
720 OPERATING TRANSFERS	0.00		20,000.00	30.55	0.00	-20,000.00
Account Total	12,087.45	100.00	65,461.72	100.00	92,533.00	27,071.28
Total Department	12,087.45	100.00	65,461.72	100.00	92,533.00	27,071.28
Total Expenses	12,087.45	100.00	65,461.72	100.00	92,533.00	27,071.28
Net Income(Loss)	33,294.05	275.44	-20,015.22	-30.58		

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 7 / 20

601 Water Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Distribution						
3611 SPECIAL ASSESSMTS - PRINC	30,441.95	61.50	30,441.95	5.84	0.00	30,441.95
3612 SPECIAL ASSESSMT-PENALTY/	2,290.80	4.63	2,290.80	0.44	0.00	2,290.80
3621 INTEREST EARNED	692.49	1.40	4,026.97	0.77	5,000.00	-973.03
3622 RENTS AND ROYALTIES	0.00		7,490.98	1.44	12,625.00	-5,134.02
3624 MISC REVENUE - REFUNDS	0.00		1,421.41	0.27	500.00	921.41
3626 MONEY MARKET INTEREST	0.00		3.00		0.00	3.00
3710 WATER SALES - CUSTOMERS	79,847.79	161.31	506,458.79	97.15	788,400.00	-281,941.21
3715 CONNECTION/RECONNECTION F	0.00		0.00		100.00	-100.00
3716 WATER ACCESS CHARGE-BP	4,800.00	9.70	37,380.00	7.17	0.00	37,380.00
3718 METER SALES	1,700.00	3.43	9,800.00	1.88	6,000.00	3,800.00
3746 PENALTIES	632.05	1.28	2,942.92	0.56	7,000.00	-4,057.08
Total Department	120,405.08	243.24	602,256.82	115.52	819,625.00	-217,368.18
Total Revenue	120,405.08	100.00	602,256.82	100.00	819,625.00	-217,368.18
Expenses						
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		245,138.38	47.02	254,732.00	9,593.62
611 BOND INTEREST	17,919.53	36.20	38,814.40	7.45	39,782.00	967.60
620 PAYING AGENT FEES	346.50	0.70	841.50	0.16	0.00	-841.50
Account Total						
Total Department	18,266.03	36.90	284,794.28	54.63	294,514.00	9,719.72
Total Department	18,266.03	36.90	284,794.28	54.63	294,514.00	9,719.72
Power and Pumping						
Power & Pumping						
380 UTILITY SERVICES	3,377.17	6.82	20,203.25	3.88	50,000.00	29,796.75
Account Total						
Total Department	3,377.17	6.82	20,203.25	3.88	50,000.00	29,796.75
Total Department	3,377.17	6.82	20,203.25	3.88	50,000.00	29,796.75
Distribution						
Distribution						
101 FULL-TIME EMPLOYEES - REGULAR	7,150.75	14.45	53,895.60	10.34	89,000.00	35,104.40
102 FULL-TIME EMPLOYEES - OVERTIME	410.23	0.83	2,537.36	0.49	5,000.00	2,462.64
121 EMPLOYER PERA CONTRIBUTIONS	567.08	1.15	4,232.21	0.81	7,050.00	2,817.79
122 EMPLOYER FICA CONTRIBUTIONS	444.41	0.90	3,327.83	0.64	5,828.00	2,500.17
123 EMPLOYER MEDICARE CONTRIBUTION	103.99	0.21	778.21	0.15	1,363.00	584.79
130 EMPLOYER PAID INSURANCE	1,770.46	3.58	12,518.84	2.40	12,700.00	181.16
150 WORKER'S COMPENSATION	0.00		3,978.88	0.76	4,000.00	21.12
160 LIABILITY INSURANCE	0.00		32.46	0.01	40.00	7.54
210 OPERATING SUPPLIES	6,190.02	12.50	25,832.13	4.95	50,000.00	24,167.87
212 MOTOR FUELS	346.43	0.70	1,055.23	0.20	1,200.00	144.77
214 UNIFORMS	0.00		5.60		420.00	414.40
220 REPAIR/MAINTENANCE SUPPLIES	969.62	1.96	4,636.79	0.89	62,100.00	57,463.21
240 SMALL TOOLS/MINOR EQUIPMENT	19.99	0.04	290.46	0.06	5,000.00	4,709.54
260 METERS	0.00		9,846.63	1.89	10,000.00	153.37
360 INSURANCE	0.00		4,558.77	0.87	6,000.00	1,441.23

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 7 / 20

601 Water Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
400 REPAIRS & MAINTENANCE	0.00		18,391.40	3.53	85,000.00	66,608.60
410 RENTALS	0.00		30.15	0.01	2,600.00	2,569.85
430 OTHER SERVICE/CHARGES-MISC.	0.00		1,377.54	0.26	3,600.00	2,222.46
433 MMUA SAFETY PROGRAM	23.67	0.05	2,486.08	0.48	4,800.00	2,313.92
440 PROFESSIONAL SERVICES	105.00	0.21	1,030.00	0.20	2,500.00	1,470.00
444 OTHER CONTRACTUAL SERVICES	0.00		84.91	0.02	0.00	-84.91
Account Total						
	18,101.65	36.57	150,927.08	28.95	358,201.00	207,273.92
Total Department	18,101.65	36.57	150,927.08	28.95	358,201.00	207,273.92
Administration						
Administration						
101 FULL-TIME EMPLOYEES - REGULAR	6,065.98	12.25	36,817.64	7.06	76,500.00	39,682.36
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		250.92	0.05	0.00	-250.92
121 EMPLOYER PERA CONTRIBUTIONS	394.69	0.80	2,720.01	0.52	5,738.00	3,017.99
122 EMPLOYER FICA CONTRIBUTIONS	356.17	0.72	2,158.24	0.41	4,743.00	2,584.76
123 EMPLOYER MEDICARE CONTRIBUTION	83.30	0.17	504.76	0.10	1,109.00	604.24
130 EMPLOYER PAID INSURANCE	976.07	1.97	6,555.04	1.26	13,000.00	6,444.96
210 OPERATING SUPPLIES	71.22	0.14	386.21	0.07	800.00	413.79
216 PERIODICALS	0.00		0.00		100.00	100.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		500.00	500.00
301 AUDITING/ACCOUNTING	0.00		4,129.00	0.79	4,406.00	277.00
303 ENGINEERING FEES	0.00		0.00		5,000.00	5,000.00
304 LEGAL FEES	0.00		0.00		750.00	750.00
309 EDP, SOFTWARE & DESIGN	0.00		0.00		500.00	500.00
321 TELEPHONE	165.16	0.33	1,052.41	0.20	2,400.00	1,347.59
325 COMMUNICATION-OTHER	740.14	1.50	2,549.48	0.49	5,000.00	2,450.52
333 STAFF MEETINGS & CONFERENCES	150.00	0.30	1,225.49	0.24	1,500.00	274.51
334 MEMBERSHIP DUES AND FEES	0.00		229.00	0.04	500.00	271.00
343 OTHER ADVERTISING	0.00		0.00		100.00	100.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		1,200.00	1,200.00
370 MAINTENANCE/SUPPORT FEES	0.00		2,233.66	0.43	2,725.00	491.34
430 OTHER SERVICE/CHARGES-MISC.	12.50	0.03	17.50		200.00	182.50
438 CREDIT CARD FEES	740.50	1.50	3,013.62	0.58	4,100.00	1,086.38
440 PROFESSIONAL SERVICES	0.00		1,570.00	0.30	1,800.00	230.00
Account Total						
	9,755.73	19.71	65,412.98	12.55	132,671.00	67,258.02
Total Department	9,755.73	19.71	65,412.98	12.55	132,671.00	67,258.02
Total Expenses	49,500.58	100.00	521,337.59	100.00	835,386.00	314,048.41
Net Income (Loss)	70,904.50	143.24	80,919.23	15.52		

602 Sewer Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Sewage Distribution						
3612 SPECIAL ASSESSMT-PENALTY/	181.98	0.02	181.98	0.01	0.00	181.98
3621 INTEREST EARNED	1,549.02	0.19	17,974.07	1.16	6,000.00	11,974.07
3624 MISC REVENUE - REFUNDS	0.00		65.30		0.00	65.30
3626 MONEY MARKET INTEREST	0.00		3.00		0.00	3.00
3718 METER SALES	0.00		0.00		8,000.00	-8,000.00
3720 SEWER SERVICE	164,803.41	19.89	1,135,019.16	73.51	1,836,000.00	-700,980.84
3725 SEWER CONNECTION FEES	9,900.00	1.19	41,680.00	2.70	20,000.00	21,680.00
3746 PENALTIES	1,463.11	0.18	7,006.97	0.45	18,000.00	-10,993.03
3922 OTHER MISC-GOVT	0.00		48,480.00	3.14	132,500.00	-84,020.00
Total Department	177,897.52	21.47	1,250,410.48	80.98	2,020,500.00	-770,089.52
Total Revenue	177,897.52	100.00	1,250,410.48	100.00	2,020,500.00	-770,089.52
Expenses						
Debt Service						
Debt Service						
601 BOND PRINCIPAL	687,000.00	82.91	792,384.33	51.32	796,880.00	4,495.67
611 BOND INTEREST	47,840.90	5.77	96,925.10	6.28	97,232.00	306.90
620 PAYING AGENT FEES	346.50	0.04	346.50	0.02	0.00	-346.50
Account Total	735,187.40	88.73	889,655.93	57.62	894,112.00	4,456.07
Total Department	735,187.40	88.73	889,655.93	57.62	894,112.00	4,456.07
Sewer Plant						
Sewer Plant						
101 FULL-TIME EMPLOYEES - REGULAR	14,701.68	1.77	111,249.43	7.20	179,100.00	67,850.57
102 FULL-TIME EMPLOYEES - OVERTIME	1,066.62	0.13	6,451.35	0.42	10,000.00	3,548.65
103 PART-TIME EMPLOYEES	0.00		0.00		11,440.00	11,440.00
121 EMPLOYER PERA CONTRIBUTIONS	1,182.66	0.14	8,827.83	0.57	14,183.00	5,355.17
122 EMPLOYER FICA CONTRIBUTIONS	928.52	0.11	6,951.00	0.45	12,433.00	5,482.00
123 EMPLOYER MEDICARE CONTRIBUTION	217.12	0.03	1,625.65	0.11	2,908.00	1,282.35
130 EMPLOYER PAID INSURANCE	3,734.95	0.45	26,392.64	1.71	23,550.00	-2,842.64
150 WORKER'S COMPENSATION	0.00		8,623.69	0.56	8,500.00	-123.69
160 LIABILITY INSURANCE	0.00		0.00		35.00	35.00
210 OPERATING SUPPLIES	719.94	0.09	4,304.58	0.28	35,000.00	30,695.42
211 CHEMICALS	5,714.21	0.69	17,283.89	1.12	60,000.00	42,716.11
212 MOTOR FUELS	0.00		0.00		2,000.00	2,000.00
214 UNIFORMS	0.00		14.54		910.00	895.46
216 PERIODICALS	0.00		0.00		30.00	30.00
220 REPAIR/MAINTENANCE SUPPLIES	219.36	0.03	1,134.92	0.07	16,000.00	14,865.08
221 LG REPAIR/MAINT SUPPLIES	0.00		0.00		50,000.00	50,000.00
240 SMALL TOOLS/MINOR EQUIPMENT	29.48		1,100.58	0.07	5,000.00	3,899.42
301 AUDITING/ACCOUNTING	0.00		3,578.00	0.23	3,818.00	240.00
303 ENGINEERING FEES	0.00		0.00		10,000.00	10,000.00
309 EDP, SOFTWARE & DESIGN	0.00		172.99	0.01	400.00	227.01
321 TELEPHONE	200.08	0.02	979.56	0.06	2,400.00	1,420.44
333 STAFF MEETINGS & CONFERENCES	0.00		443.42	0.03	2,200.00	1,756.58

602 Sewer Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
334 MEMBERSHIP DUES AND FEES	20.00		20.00		130.00	110.00
360 INSURANCE	0.00		6,658.53	0.43	8,500.00	1,841.47
370 MAINTENANCE/SUPPORT FEES	0.00		1,379.69	0.09	1,365.00	-14.69
380 UTILITY SERVICES	4,170.02	0.50	21,156.41	1.37	65,000.00	43,843.59
381 PURCHASED POWER	7,950.59	0.96	36,207.34	2.34	122,000.00	85,792.66
400 REPAIRS & MAINTENANCE	0.00		10,314.33	0.67	50,000.00	39,685.67
430 OTHER SERVICE/CHARGES-MISC.	152.86	0.02	6,881.36	0.45	3,200.00	-3,681.36
433 MMUA SAFETY PROGRAM	0.00		2,110.50	0.14	4,130.00	2,019.50
440 PROFESSIONAL SERVICES	3,265.12	0.39	20,939.59	1.36	50,000.00	29,060.41
Account Total						
	44,273.21	5.34	304,801.82	19.74	754,232.00	449,430.18
Total Department	44,273.21	5.34	304,801.82	19.74	754,232.00	449,430.18
Sewage Distribution						
Sewer Distribution						
101 FULL-TIME EMPLOYEES - REGULAR	3,749.70	0.45	28,241.21	1.83	48,000.00	19,758.79
102 FULL-TIME EMPLOYEES - OVERTIME	164.09	0.02	976.44	0.06	5,000.00	4,023.56
121 EMPLOYER PERA CONTRIBUTIONS	293.52	0.04	2,191.46	0.14	3,975.00	1,783.54
122 EMPLOYER FICA CONTRIBUTIONS	229.75	0.03	1,720.46	0.11	3,286.00	1,565.54
123 EMPLOYER MEDICARE CONTRIBUTION	53.72	0.01	402.40	0.03	769.00	366.60
130 EMPLOYER PAID INSURANCE	906.66	0.11	6,423.69	0.42	7,500.00	1,076.31
150 WORKER'S COMPENSATION	0.00		2,783.73	0.18	3,000.00	216.27
160 LIABILITY INSURANCE	0.00		32.46		40.00	7.54
210 OPERATING SUPPLIES	676.19	0.08	7,648.06	0.50	11,000.00	3,351.94
212 MOTOR FUELS	524.57	0.06	1,552.08	0.10	6,400.00	4,847.92
214 UNIFORMS	0.00		144.94	0.01	210.00	65.06
220 REPAIR/MAINTENANCE SUPPLIES	124.10	0.01	533.18	0.03	2,000.00	1,466.82
240 SMALL TOOLS/MINOR EQUIPMENT	304.69	0.04	745.12	0.05	1,500.00	754.88
260 METERS	0.00		9,846.64	0.64	10,000.00	153.36
303 ENGINEERING FEES	637.44	0.08	76,209.51	4.94	500.00	-75,709.51
360 INSURANCE	0.00		10,904.79	0.71	13,000.00	2,095.21
380 UTILITY SERVICES	765.73	0.09	2,172.63	0.14	3,500.00	1,327.37
400 REPAIRS & MAINTENANCE	20.00		4,320.72	0.28	65,000.00	60,679.28
410 RENTALS	0.00		0.00		100.00	100.00
430 OTHER SERVICE/CHARGES-MISC.	0.00		502.39	0.03	3,000.00	2,497.61
433 MMUA SAFETY PROGRAM	98.67	0.01	450.58	0.03	590.00	139.42
440 PROFESSIONAL SERVICES	32,938.63	3.98	140,983.60	9.13	550,000.00	409,016.40
444 OTHER CONTRACTUAL SERVICES	0.00		84.91	0.01	200,000.00	199,915.09
Account Total						
	41,487.46	5.01	298,871.00	19.36	938,370.00	639,499.00
Total Department	41,487.46	5.01	298,871.00	19.36	938,370.00	639,499.00
San Sewer-Admin/General						
San Sewer-Admin/General						
101 FULL-TIME EMPLOYEES - REGULAR	4,267.29	0.52	30,788.28	1.99	61,000.00	30,211.72
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		174.28	0.01	1,000.00	825.72
121 EMPLOYER PERA CONTRIBUTIONS	320.03	0.04	2,322.10	0.15	4,650.00	2,327.90
122 EMPLOYER FICA CONTRIBUTIONS	248.82	0.03	1,809.17	0.12	3,844.00	2,034.83
123 EMPLOYER MEDICARE CONTRIBUTION	58.17	0.01	423.16	0.03	899.00	475.84
130 EMPLOYER PAID INSURANCE	791.01	0.10	5,274.63	0.34	9,600.00	4,325.37
150 WORKER'S COMPENSATION	0.00		0.00		350.00	350.00
210 OPERATING SUPPLIES	180.09	0.02	501.31	0.03	1,500.00	998.69
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		590.00	590.00

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 7 / 20

602 Sewer Fund

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
301 AUDITING/ACCOUNTING	0.00		551.00	0.04	585.00	34.00
303 ENGINEERING FEES	0.00		0.00		500.00	500.00
321 TELEPHONE	143.18	0.02	1,299.90	0.08	2,956.00	1,656.10
325 COMMUNICATION-OTHER	740.14	0.09	2,518.43	0.16	5,000.00	2,481.57
333 STAFF MEETINGS & CONFERENCES	150.00	0.02	150.00	0.01	500.00	350.00
334 MEMBERSHIP DUES AND FEES	0.00		75.00		20.00	-55.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		25.00	25.00
370 MAINTENANCE/SUPPORT FEES	0.00		853.97	0.06	1,750.00	896.03
430 OTHER SERVICE/CHARGES-MISC.	7.50		-72.50		50.00	122.50
438 CREDIT CARD FEES	740.50	0.09	3,013.62	0.20	4,100.00	1,086.38
440 PROFESSIONAL SERVICES	0.00		1,071.25	0.07	400.00	-671.25
Account Total						
	7,646.73	0.92	50,753.60	3.29	99,319.00	48,565.40
Total Department	7,646.73	0.92	50,753.60	3.29	99,319.00	48,565.40
Total Expenses	828,594.80	100.00	1,544,082.35	100.00	2,686,033.00	1,141,950.65
Net Income (Loss)	-650,697.28	-78.53	-293,671.87	-19.02		

604 Electric Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Transmission/Distribution						
3612 SPECIAL ASSESMT-PENALTY/	338.14	0.11	338.14	0.02	0.00	338.14
3621 INTEREST EARNED	1,968.79	0.63	38,703.75	2.19	10,000.00	28,703.75
3622 RENTS AND ROYALTIES	419.09	0.13	3,352.72	0.19	3,000.00	352.72
3624 MISC REVENUE - REFUNDS	24,632.72	7.87	191,333.81	10.84	1,000.00	190,333.81
3626 MONEY MARKET INTEREST	0.00		8.87		0.00	8.87
3735 ELECTRIC ASSESSMENT	880.00	0.28	3,438.50	0.19	4,400.00	-961.50
3740 ELECTRIC SALES-RES/COMM	417,378.10	133.29	2,166,043.73	122.76	3,980,836.00	-1,814,792.27
3742 ELECTRIC SALES-DEMAND	43,673.86	13.95	261,221.42	14.80	496,789.00	-235,567.58
3745 CONNECTION/RECONNECTION F	250.00	0.08	1,850.00	0.10	4,800.00	-2,950.00
3746 PENALTIES	3,080.94	0.98	13,188.09	0.75	40,000.00	-26,811.91
3747 ELECTRIC METER HOOKUP FEE	260.00	0.08	1,195.00	0.07	0.00	1,195.00
3749 CIP Chg	12,521.82	4.00	64,224.02	3.64	111,463.00	-47,238.98
Total Department	505,403.46	161.40	2,744,898.05	155.57	4,652,288.00	-1,907,389.95
Total Revenue	505,403.46	100.00	2,744,898.05	100.00	4,652,288.00	-1,907,389.95
Expenses						
Government Buildings and Library						
Government Buildings and Library						
103 PART-TIME EMPLOYEES	290.17	0.09	1,850.58	0.10	2,950.00	1,099.42
121 EMPLOYER PERA CONTRIBUTIONS	21.76	0.01	138.81	0.01	221.00	82.19
122 EMPLOYER FICA CONTRIBUTIONS	17.40	0.01	111.24	0.01	183.00	71.76
123 EMPLOYER MEDICARE CONTRIBUTION	4.07		26.01		43.00	16.99
Account Total	333.40	0.11	2,126.64	0.12	3,397.00	1,270.36
Total Department	333.40	0.11	2,126.64	0.12	3,397.00	1,270.36
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		45,190.84	2.56	55,356.00	10,165.16
611 BOND INTEREST	2,972.16	0.95	6,745.03	0.38	7,856.00	1,110.97
620 PAYING AGENT FEES	99.00	0.03	99.00	0.01	0.00	-99.00
Account Total	3,071.16	0.98	52,034.87	2.95	63,212.00	11,177.13
Total Department	3,071.16	0.98	52,034.87	2.95	63,212.00	11,177.13
Power Supply						
Power Supply						
381 PURCHASED POWER	221,745.15	70.82	1,094,633.82	62.04	2,794,000.00	1,699,366.18
Account Total	221,745.15	70.82	1,094,633.82	62.04	2,794,000.00	1,699,366.18
Total Department	221,745.15	70.82	1,094,633.82	62.04	2,794,000.00	1,699,366.18
Transmission/Distribution						
Transmission/Distribution						
101 FULL-TIME EMPLOYEES - REGULAR	23,855.04	7.62	188,198.86	10.67	344,000.00	155,801.14
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		2,267.27	0.13	13,100.00	10,832.73
121 EMPLOYER PERA CONTRIBUTIONS	1,789.12	0.57	14,284.95	0.81	26,783.00	12,498.05
122 EMPLOYER FICA CONTRIBUTIONS	1,408.21	0.45	11,381.79	0.65	22,140.00	10,758.21
123 EMPLOYER MEDICARE CONTRIBUTION	329.33	0.11	2,661.78	0.15	5,178.00	2,516.22
130 EMPLOYER PAID INSURANCE	4,230.56	1.35	34,393.98	1.95	31,000.00	-3,393.98

604 Electric Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
150 WORKER'S COMPENSATION	0.00		11,163.31	0.63	12,560.00	1,396.69
210 OPERATING SUPPLIES	355.65	0.11	1,084.16	0.06	10,000.00	8,915.84
212 MOTOR FUELS	645.27	0.21	1,941.96	0.11	5,500.00	3,558.04
214 UNIFORMS	88.86	0.03	972.93	0.06	2,400.00	1,427.07
220 REPAIR/MAINTENANCE SUPPLIES	12,776.34	4.08	39,949.90	2.26	100,000.00	60,050.10
240 SMALL TOOLS/MINOR EQUIPMENT	613.46	0.20	1,161.13	0.07	4,000.00	2,838.87
260 METERS	0.00		0.00		10,000.00	10,000.00
270 TRANSFORMERS	0.00		0.00		25,000.00	25,000.00
303 ENGINEERING FEES	0.00		0.00		5,000.00	5,000.00
343 OTHER ADVERTISING	0.00		0.00		250.00	250.00
360 INSURANCE	0.00		5,851.71	0.33	8,000.00	2,148.29
380 UTILITY SERVICES	467.17	0.15	6,901.29	0.39	13,500.00	6,598.71
400 REPAIRS & MAINTENANCE	0.00		15,346.91	0.87	5,000.00	-10,346.91
410 RENTALS	85.01	0.03	335.90	0.02	500.00	164.10
430 OTHER SERVICE/CHARGES-MISC.	0.00		2,379.77	0.13	3,600.00	1,220.23
433 MMUA SAFETY PROGRAM	23.67	0.01	2,486.08	0.14	4,720.00	2,233.92
437 LOCATES	206.55	0.07	2,053.20	0.12	3,000.00	946.80
444 OTHER CONTRACTUAL SERVICES	11,356.45	3.63	29,761.12	1.69	55,000.00	25,238.88
Account Total						
	58,230.69	18.60	374,578.00	21.23	710,231.00	335,653.00
Total Department	58,230.69	18.60	374,578.00	21.23	710,231.00	335,653.00
Customer Account/Meter Reader						
Customer Account/Mtr Reader						
613 Customer Interest	0.00		-0.27		800.00	800.27
Account Total						
			-0.27		800.00	800.27
Total Department			-0.27		800.00	800.27
Administration & General						
Administration & General						
101 FULL-TIME EMPLOYEES - REGULAR	11,299.42	3.61	73,957.18	4.19	147,000.00	73,042.82
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		428.48	0.02	2,000.00	1,571.52
121 EMPLOYER PERA CONTRIBUTIONS	787.23	0.25	5,518.76	0.31	11,175.00	5,656.24
122 EMPLOYER FICA CONTRIBUTIONS	664.51	0.21	4,359.61	0.25	9,238.00	4,878.39
123 EMPLOYER MEDICARE CONTRIBUTION	155.42	0.05	1,019.59	0.06	2,161.00	1,141.41
130 EMPLOYER PAID INSURANCE	1,863.84	0.60	12,336.78	0.70	25,700.00	13,363.22
150 WORKER'S COMPENSATION	0.00		0.00		840.00	840.00
160 LIABILITY INSURANCE	0.00		32.46		40.00	7.54
210 OPERATING SUPPLIES	105.20	0.03	652.71	0.04	2,750.00	2,097.29
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		500.00	500.00
301 AUDITING/ACCOUNTING	0.00		4,129.00	0.23	4,406.00	277.00
304 LEGAL FEES	730.00	0.23	3,777.75	0.21	5,000.00	1,222.25
309 EDP, SOFTWARE & DESIGN	0.00		0.00		1,000.00	1,000.00
321 TELEPHONE	626.19	0.20	4,112.05	0.23	10,000.00	5,887.95
325 COMMUNICATION-OTHER	1,480.32	0.47	5,160.25	0.29	10,500.00	5,339.75
332 ADMINISTRATOR MEETINGS &	135.70	0.04	478.86	0.03	0.00	-478.86
333 STAFF MEETINGS & CONFERENCES	0.00		3,692.68	0.21	3,500.00	-192.68
334 MEMBERSHIP DUES AND FEES	1,500.00	0.48	15,194.00	0.86	40,000.00	24,806.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		150.00	150.00
370 MAINTENANCE/SUPPORT FEES	0.00		3,878.28	0.22	4,000.00	121.72
400 REPAIRS & MAINTENANCE	0.00		0.00		550.00	550.00
429 CIP PROGRAM	7,125.35	2.28	24,720.24	1.40	95,244.00	70,523.76

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 7 / 20

604 Electric Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
430 OTHER SERVICE/CHARGES-MISC.	1,698.21	0.54	9,320.23	0.53	135,000.00	125,679.77
438 CREDIT CARD FEES	1,577.01	0.50	6,659.28	0.38	8,200.00	1,540.72
440 PROFESSIONAL SERVICES	0.00		1,665.00	0.09	7,500.00	5,835.00
Account Total						
	29,748.40	9.50	181,093.19	10.26	526,454.00	345,360.81
Total Department	29,748.40	9.50	181,093.19	10.26	526,454.00	345,360.81
Depreciation						
Depreciation						
420 DEPRECIATION	0.00		0.00		100,000.00	100,000.00
Account Total					100,000.00	100,000.00
Total Department					100,000.00	100,000.00
Other Expenses						
Other Expense						
720 OPERATING TRANSFERS	0.00		60,000.00	3.40	70,000.00	10,000.00
Account Total			60,000.00	3.40	70,000.00	10,000.00
Total Department			60,000.00	3.40	70,000.00	10,000.00
Total Expenses	313,128.80	100.00	1,764,466.25	100.00	4,268,094.00	2,503,627.75
Net Income(Loss)	192,274.66	61.40	980,431.80	55.57		

605 Storm Water

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Storm Public Works						
3621 INTEREST EARNED	974.87	3.89	5,037.80	2.49	3,000.00	2,037.80
3626 MONEY MARKET INTEREST	0.00		6.83		0.00	6.83
3730 STORM USER CHARGE	38,220.76	152.62	266,383.68	131.89	436,600.00	-170,216.32
3746 PENALTIES	298.06	1.19	1,536.91	0.76	2,200.00	-663.09
Total Department	39,493.69	157.71	272,965.22	135.14	441,800.00	-168,834.78
Total Revenue	39,493.69	100.00	272,965.22	100.00	441,800.00	-168,834.78
Expenses						
Debt Service						
Debt Service						
601 BOND PRINCIPAL	0.00		115,261.07	57.07	115,261.00	-0.07
611 BOND INTEREST	13,555.63	54.13	28,194.19	13.96	28,193.00	-1.19
620 PAYING AGENT FEES	346.50	1.38	346.50	0.17	0.00	-346.50
Account Total	13,902.13	55.51	143,801.76	71.20	143,454.00	-347.76
Total Department	13,902.13	55.51	143,801.76	71.20	143,454.00	-347.76
Storm Public Works						
Storm Public Works						
101 FULL-TIME EMPLOYEES - REGULAR	2,295.78	9.17	15,241.18	7.55	40,675.00	25,433.82
103 PART-TIME EMPLOYEES	0.00		0.00		3,000.00	3,000.00
121 EMPLOYER PERA CONTRIBUTIONS	172.17	0.69	1,142.99	0.57	2,715.00	1,572.01
122 EMPLOYER FICA CONTRIBUTIONS	133.83	0.53	887.06	0.44	2,430.00	1,542.94
123 EMPLOYER MEDICARE CONTRIBUTION	31.30	0.12	207.48	0.10	525.00	317.52
130 EMPLOYER PAID INSURANCE	685.79	2.74	4,761.51	2.36	9,900.00	5,138.49
210 OPERATING SUPPLIES	383.52	1.53	1,503.21	0.74	7,000.00	5,496.79
214 UNIFORMS	0.00		0.00		280.00	280.00
220 REPAIR/MAINTENANCE SUPPLIES	158.72	0.63	600.79	0.30	20,500.00	19,899.21
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		86.69	0.04	500.00	413.31
303 ENGINEERING FEES	0.00		0.00		162,000.00	162,000.00
304 LEGAL FEES	0.00		43.50	0.02	0.00	-43.50
325 COMMUNICATION-OTHER	740.14	2.96	2,498.42	1.24	5,000.00	2,501.58
331 TRAVEL/MILEAGE	0.00		0.00		100.00	100.00
360 INSURANCE	0.00		585.84	0.29	800.00	214.16
370 MAINTENANCE/SUPPORT FEES	0.00		927.03	0.46	1,700.00	772.97
400 REPAIRS & MAINTENANCE	3,877.16	15.48	5,391.00	2.67	35,000.00	29,609.00
410 RENTALS	0.00		7.73		0.00	-7.73
430 OTHER SERVICE/CHARGES-MISC.	0.00		11.76	0.01	75.00	63.24
433 MMUA SAFETY PROGRAM	23.67	0.09	2,486.09	1.23	4,750.00	2,263.91
440 PROFESSIONAL SERVICES	0.00		0.00		5,000.00	5,000.00
444 OTHER CONTRACTUAL SERVICES	0.00		60.28	0.03	0.00	-60.28
Account Total	8,502.08	33.95	36,442.56	18.04	301,950.00	265,507.44
Total Department	8,502.08	33.95	36,442.56	18.04	301,950.00	265,507.44

605 Storm Water

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Storm Administration						
Storm Admin						
101 FULL-TIME EMPLOYEES - REGULAR	1,441.06	5.75	10,219.38	5.06	19,500.00	9,280.62
102 FULL-TIME EMPLOYEES - OVERTIME	0.00		3.83		0.00	-3.83
121 EMPLOYER PERA CONTRIBUTIONS	108.04	0.43	766.61	0.38	1,463.00	696.39
122 EMPLOYER FICA CONTRIBUTIONS	85.03	0.34	603.88	0.30	1,209.00	605.12
123 EMPLOYER MEDICARE CONTRIBUTION	19.88	0.08	141.20	0.07	283.00	141.80
130 EMPLOYER PAID INSURANCE	236.49	0.94	1,539.28	0.76	3,000.00	1,460.72
150 WORKER'S COMPENSATION	0.00		2,489.97	1.23	4,000.00	1,510.03
210 OPERATING SUPPLIES	0.00		61.96	0.03	700.00	638.04
301 AUDITING/ACCOUNTING	0.00		918.00	0.45	980.00	62.00
303 ENGINEERING FEES	0.00		0.00		5,000.00	5,000.00
304 LEGAL FEES	0.00		217.50	0.11	0.00	-217.50
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		300.00	300.00
370 MAINTENANCE/SUPPORT FEES	0.00		139.20	0.07	450.00	310.80
430 OTHER SERVICE/CHARGES-MISC.	7.50	0.03	52.50	0.03	200.00	147.50
438 CREDIT CARD FEES	740.50	2.96	3,013.62	1.49	4,100.00	1,086.38
440 PROFESSIONAL SERVICES	0.00		1,570.00	0.78	725.00	-845.00
Account Total						
	2,638.50	10.54	21,736.93	10.76	41,910.00	20,173.07
Total Department	2,638.50	10.54	21,736.93	10.76	41,910.00	20,173.07
Total Expenses	25,042.71	100.00	201,981.25	100.00	487,314.00	285,332.75
Net Income(Loss)	14,450.98	57.71	70,983.97	35.14		

606 ICE ARENA

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Swimming Pool						
3922 OTHER MISC-GOVT	12,500.00	52.94	12,500.00	7.58	0.00	12,500.00
Total Department	12,500.00	52.94	12,500.00	7.58		12,500.00
Ice Arena						
3450 SCHOOL/YOUTH ICE RENTAL	5,160.00	21.85	68,516.00	41.52	200,000.00	-131,484.00
3451 LEAGUE HOCKEY	2,639.58	11.18	19,249.04	11.67	54,000.00	-34,750.96
3452 PUBLIC SKATE	0.00		911.31	0.55	2,500.00	-1,588.69
3453 OPEN HOCKEY/ ICE TIME	0.00		707.79	0.43	5,000.00	-4,292.21
3454 LEASED SIGN REVENUE	0.00		0.00		1,500.00	-1,500.00
3455 CONCESSION/RENTS	0.00		2,820.00	1.71	2,516.00	304.00
3456 POP/GUMBALL SALES	244.99	1.04	617.65	0.37	3,000.00	-2,382.35
3457 SKATE RENTS/SHARPENING	0.00		73.11	0.04	1,000.00	-926.89
3458 PRO SHOP SALES	0.00		17.00	0.01	200.00	-183.00
3624 MISC REVENUE - REFUNDS	0.00		-0.23		0.00	-0.23
Total Department	8,044.57	34.07	92,911.67	56.31	269,716.00	-176,804.33
Total Revenue	20,544.57	100.00	105,411.67	100.00	269,716.00	-164,304.33
Expenses						
Ice Arena						
101 FULL-TIME EMPLOYEES - REGULAR	7,603.20	32.20	56,957.61	34.52	95,300.00	38,342.39
103 PART-TIME EMPLOYEES	2,803.07	11.87	15,214.22	9.22	48,000.00	32,785.78
121 EMPLOYER PERA CONTRIBUTIONS	570.25	2.41	4,592.16	2.78	9,000.00	4,407.84
122 EMPLOYER FICA CONTRIBUTIONS	620.28	2.63	4,300.15	2.61	8,885.00	4,584.85
123 EMPLOYER MEDICARE CONTRIBUTION	145.05	0.61	1,005.66	0.61	1,383.00	377.34
130 EMPLOYER PAID INSURANCE	1,682.44	7.13	11,969.39	7.25	23,000.00	11,030.61
150 WORKER'S COMPENSATION	0.00		4,860.95	2.95	4,800.00	-60.95
210 OPERATING SUPPLIES	216.01	0.91	2,050.58	1.24	4,000.00	1,949.42
214 UNIFORMS	0.00		0.00		600.00	600.00
220 REPAIR/MAINTENANCE SUPPLIES	294.29	1.25	3,288.97	1.99	7,500.00	4,211.03
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		208.90	0.13	1,000.00	791.10
261 MERCH FOR RESALE-TAX	0.00		143.10	0.09	2,000.00	1,856.90
301 AUDITING/ACCOUNTING	0.00		860.00	0.52	900.00	40.00
309 EDP, SOFTWARE & DESIGN	91.00	0.39	91.00	0.06	0.00	-91.00
321 TELEPHONE	167.05	0.71	1,441.61	0.87	3,500.00	2,058.39
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		1,000.00	1,000.00
334 MEMBERSHIP DUES AND FEES	0.00		315.00	0.19	400.00	85.00
343 OTHER ADVERTISING	14.05	0.06	98.35	0.06	200.00	101.65
370 MAINTENANCE/SUPPORT FEES	0.00		914.32	0.55	1,800.00	885.68
380 UTILITY SERVICES	3,562.66	15.09	28,787.54	17.45	76,000.00	47,212.46
400 REPAIRS & MAINTENANCE	5,739.46	24.31	26,547.62	16.09	22,500.00	-4,047.62
430 OTHER SERVICE/CHARGES-MISC.	104.14	0.44	757.24	0.46	2,000.00	1,242.76
433 MMUA SAFETY PROGRAM	0.00		603.00	0.37	1,010.00	407.00

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 7 / 20

606 ICE ARENA

	Actual		Actual		Annual Budget "	Variance
	Period to Date	%	Year-To-Date	%		
440 PROFESSIONAL SERVICES	0.00		0.00		500.00	500.00
444 OTHER CONTRACTUAL SERVICES	0.00		0.00		10,000.00	10,000.00
Account Total	23,612.95	100.00	165,007.37	100.00	325,278.00	160,270.63
Total Department	23,612.95	100.00	165,007.37	100.00	325,278.00	160,270.63
Total Expenses	23,612.95	100.00	165,007.37	100.00	325,278.00	160,270.63
Net Income(Loss)	-3,068.38	-12.99	-59,595.70	-36.12		

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 7 / 20

609 Liquor Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Financial Administration						
3621 INTEREST EARNED	1,822.89	1.46	6,897.96	0.78	3,000.00	3,897.96
3624 MISC REVENUE - REFUNDS	0.00		0.00		250.00	-250.00
3626 MONEY MARKET INTEREST	0.00		7.00		0.00	7.00
Total Department	1,822.89	1.46	6,904.96	0.78	3,250.00	3,654.96
Merchandise						
3781 SALES - LIQUOR	49,279.04	39.51	327,519.22	36.87	443,000.00	-115,480.78
3782 SALES - BEER	87,058.47	69.80	495,138.61	55.73	949,200.00	-454,061.39
3783 SALES - WINE	26,336.88	21.12	175,526.72	19.76	204,750.00	-29,223.28
3784 SALES - MISC. TAXABLE	2,492.22	2.00	14,219.75	1.60	22,000.00	-7,780.25
3786 SALES - NON-TAXABLE	1,576.93	1.26	4,726.49	0.53	5,215.00	-488.51
3794 CASH OVER	134.43	0.11	462.73	0.05	0.00	462.73
Total Department	166,877.97	133.79	1,017,593.52	114.54	1,624,165.00	-606,571.48
Total Revenue	168,700.86	100.00	1,024,498.48	100.00	1,627,415.00	-602,916.52
Expenses						
Financial Administration						
Financial Administration						
101 FULL-TIME EMPLOYEES - REGULAR	1,087.00	0.87	1,087.00	0.12	2,600.00	1,513.00
121 EMPLOYER PERA CONTRIBUTIONS	21.30	0.02	21.30		195.00	173.70
122 EMPLOYER FICA CONTRIBUTIONS	67.40	0.05	67.40	0.01	161.00	93.60
123 EMPLOYER MEDICARE CONTRIBUTION	15.77	0.01	15.77		38.00	22.23
301 AUDITING/ACCOUNTING	0.00		4,129.00	0.46	4,406.00	277.00
Account Total	1,191.47	0.96	5,320.47	0.60	7,400.00	2,079.53
Total Department	1,191.47	0.96	5,320.47	0.60	7,400.00	2,079.53
Merchandise						
Merchandise						
210 OPERATING SUPPLIES	24.37	0.02	956.26	0.11	2,500.00	1,543.74
251 LIQUOR	36,330.59	29.13	312,016.71	35.12	462,100.00	150,083.29
252 BEER	62,144.27	49.82	384,623.94	43.29	736,300.00	351,676.06
254 MISC TAXABLES (SOFT DRINKS,ETC	2,089.08	1.67	8,451.62	0.95	15,000.00	6,548.38
257 ICE	608.82	0.49	1,837.03	0.21	2,000.00	162.97
259 NON-TAX MISC (O.J., ETC)	8.24	0.01	486.80	0.05	642.00	155.20
335 FREIGHT	745.52	0.60	5,736.03	0.65	10,000.00	4,263.97
430 OTHER SERVICE/CHARGES-MISC.	0.00		0.00		50.00	50.00
438 CREDIT CARD FEES	3,340.34	2.68	20,216.89	2.28	30,000.00	9,783.11
Account Total	105,291.23	84.42	734,325.28	82.66	1,258,592.00	524,266.72
Total Department	105,291.23	84.42	734,325.28	82.66	1,258,592.00	524,266.72

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 7 / 20

609 Liquor Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Manager						
Manager						
101 FULL-TIME EMPLOYEES - REGULAR	5,889.60	4.72	44,120.16	4.97	76,600.00	32,479.84
121 EMPLOYER PERA CONTRIBUTIONS	441.72	0.35	3,309.04	0.37	5,745.00	2,435.96
122 EMPLOYER FICA CONTRIBUTIONS	355.52	0.29	2,668.01	0.30	4,749.00	2,080.99
123 EMPLOYER MEDICARE CONTRIBUTION	83.14	0.07	623.95	0.07	1,111.00	487.05
130 EMPLOYER PAID INSURANCE	778.85	0.62	5,548.11	0.62	9,200.00	3,651.89
150 WORKER'S COMPENSATION	0.00		6,762.17	0.76	6,000.00	-762.17
210 OPERATING SUPPLIES	38.66	0.03	1,223.47	0.14	700.00	-523.47
216 PERIODICALS	0.00		0.00		40.00	40.00
240 SMALL TOOLS/MINOR EQUIPMENT	53.58	0.04	609.47	0.07	3,600.00	2,990.53
304 LEGAL FEES	0.00		0.00		100.00	100.00
321 TELEPHONE	162.62	0.13	1,131.43	0.13	1,900.00	768.57
331 TRAVEL/MILEAGE	0.00		0.00		250.00	250.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		900.00	900.00
334 MEMBERSHIP DUES AND FEES	0.00		985.00	0.11	1,500.00	515.00
343 OTHER ADVERTISING	100.00	0.08	752.67	0.08	9,000.00	8,247.33
351 LEGAL NOTICES PUBLISHING	0.00		0.00		250.00	250.00
352 GENERAL NOTICE/PUBLIC INFO	0.00		0.00		25.00	25.00
370 MAINTENANCE/SUPPORT FEES	0.00		2,438.09	0.27	3,000.00	561.91
430 OTHER SERVICE/CHARGES-MISC.	111.35	0.09	230.61	0.03	1,000.00	769.39
433 MMUA SAFETY PROGRAM	0.00		603.00	0.07	1,200.00	597.00
439 CASH SHORT	180.30	0.14	316.03	0.04	0.00	-316.03
440 PROFESSIONAL SERVICES	0.00		570.00	0.06	525.00	-45.00
Account Total						
Total Department	8,195.34	6.57	71,891.21	8.09	127,395.00	55,503.79
Cashiers						
Cashiers						
101 FULL-TIME EMPLOYEES - REGULAR	3,200.00	2.57	22,707.16	2.56	44,000.00	21,292.84
103 PART-TIME EMPLOYEES	3,087.35	2.48	24,466.60	2.75	42,000.00	17,533.40
121 EMPLOYER PERA CONTRIBUTIONS	450.96	0.36	3,426.47	0.39	6,450.00	3,023.53
122 EMPLOYER FICA CONTRIBUTIONS	368.35	0.30	2,774.49	0.31	5,332.00	2,557.51
123 EMPLOYER MEDICARE CONTRIBUTION	86.15	0.07	648.91	0.07	1,247.00	598.09
130 EMPLOYER PAID INSURANCE	1,639.15	1.31	11,666.36	1.31	19,600.00	7,933.64
160 LIABILITY INSURANCE	0.00		32.46		40.00	7.54
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		300.00	300.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		50.00	50.00
Account Total						
Total Department	8,831.96	7.08	65,722.45	7.40	119,019.00	53,296.55
Janitor						
Janitor						
210 OPERATING SUPPLIES	9.11	0.01	175.40	0.02	900.00	724.60
Account Total						
Total Department	9.11	0.01	175.40	0.02	900.00	724.60

CITY OF KASSON
Income Statement by Department
For the Accounting Period: 7 / 20

609 Liquor Fund

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Buildings and Maintenance						
Buildings & Maintenance						
220 REPAIR/MAINTENANCE SUPPLIES	14.47	0.01	174.28	0.02	100.00	-74.28
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		1,000.00	1,000.00
360 INSURANCE	0.00		3,831.52	0.43	4,500.00	668.48
380 UTILITY SERVICES	1,015.16	0.81	5,075.70	0.57	12,500.00	7,424.30
400 REPAIRS & MAINTENANCE	0.00		434.28	0.05	11,000.00	10,565.72
410 RENTALS	181.40	0.15	1,471.49	0.17	750.00	-721.49
Account Total						
	1,211.03	0.97	10,987.27	1.24	29,850.00	18,862.73
Total Department	1,211.03	0.97	10,987.27	1.24	29,850.00	18,862.73
Depreciation						
Depreciation						
420 DEPRECIATION	0.00		0.00		13,000.00	13,000.00
Account Total						
					13,000.00	13,000.00
Total Department					13,000.00	13,000.00
Other Expenses						
Other Expense						
720 OPERATING TRANSFERS	0.00		0.00		16,000.00	16,000.00
Account Total						
					16,000.00	16,000.00
Total Department					16,000.00	16,000.00
Total Expenses	124,730.14	100.00	888,422.08	100.00	1,572,156.00	683,733.92
Net Income(Loss)	43,970.72	35.25	136,076.40	15.32		

610 Maple Grove Cemetery

	Actual Period to Date	%	Actual Year-To-Date	%	Annual Budget "	Variance
Revenue						
Cemetery Operations						
3410 CHARGES FOR SERVICES	525.00	17.76	525.00	1.66	9,000.00	-8,475.00
3411 CEMETARY LAND RENT	0.00		3,045.55	9.64	6,000.00	-2,954.45
3621 INTEREST EARNED	0.00		507.06	1.60	4,000.00	-3,492.94
3624 MISC REVENUE - REFUNDS	50.00	1.69	300.00	0.95	300.00	0.00
3626 MONEY MARKET INTEREST	0.00		1.00		0.00	1.00
3711 BURIAL LOTS	1,000.00	33.83	1,500.00	4.75	4,000.00	-2,500.00
Total Department	1,575.00	53.28	5,878.61	18.60	23,300.00	-17,421.39
Total Revenue	1,575.00	100.00	5,878.61	100.00	23,300.00	-17,421.39
Expenses						
Cemetery Operations						
Cemetery Operations						
101 FULL-TIME EMPLOYEES - REGULAR	834.08	28.22	6,261.35	19.82	11,100.00	4,838.65
121 EMPLOYER PERA CONTRIBUTIONS	62.55	2.12	469.63	1.49	833.00	363.37
122 EMPLOYER FICA CONTRIBUTIONS	49.43	1.67	371.94	1.18	688.00	316.06
123 EMPLOYER MEDICARE CONTRIBUTION	11.55	0.39	86.95	0.28	161.00	74.05
130 EMPLOYER PAID INSURANCE	139.18	4.71	990.58	3.14	1,600.00	609.42
150 WORKER'S COMPENSATION	0.00		1,024.05	3.24	900.00	-124.05
210 OPERATING SUPPLIES	0.00		54.27	0.17	500.00	445.73
212 MOTOR FUELS	0.00		0.00		500.00	500.00
214 UNIFORMS	0.00		0.00		50.00	50.00
220 REPAIR/MAINTENANCE SUPPLIES	0.00		0.00		500.00	500.00
240 SMALL TOOLS/MINOR EQUIPMENT	0.00		0.00		2,000.00	2,000.00
301 AUDITING/ACCOUNTING	0.00		918.00	2.91	980.00	62.00
333 STAFF MEETINGS & CONFERENCES	0.00		0.00		500.00	500.00
334 MEMBERSHIP DUES AND FEES	0.00		0.00		100.00	100.00
343 OTHER ADVERTISING	0.00		0.00		100.00	100.00
360 INSURANCE	0.00		499.02	1.58	600.00	100.98
370 MAINTENANCE/SUPPORT FEES	0.00		1,751.52	5.54	1,560.00	-191.52
380 UTILITY SERVICES	25.94	0.88	173.73	0.55	3,000.00	2,826.27
430 OTHER SERVICE/CHARGES-MISC.	0.00		4,806.00	15.21	8,000.00	3,194.00
440 PROFESSIONAL SERVICES	0.00		285.00	0.90	400.00	115.00
444 OTHER CONTRACTUAL SERVICES	1,833.33	62.02	13,904.99	44.01	24,000.00	10,095.01
Account Total	2,956.06	100.00	31,597.03	100.00	58,072.00	26,474.97
Total Department	2,956.06	100.00	31,597.03	100.00	58,072.00	26,474.97
Total Expenses	2,956.06	100.00	31,597.03	100.00	58,072.00	26,474.97
Net Income (Loss)	-1,381.06	-46.72	-25,718.42	-81.40		

Cash and Investment Summary		Draft				
Jul-20		1010	1011	1040	1041	TOTAL
		CASH	CASH-	Investments	Money Markets	
			Debt Service			
101 General Fund		1,575,340		1,285,760	1,519	2,862,619
210 STABILIZATION FUND		25,906		149,000	-	174,906
211 Library Fund		229,133		-	-	229,133
219 Tax Abatement		(200,000)				(200,000)
225 EDA MIF FUND		38,430		-	313	38,744
226 EDA RLF		72,562				72,562
247 Assisted Living		-				-
248 Downtown		146				146
249 TIF		99,279				99,279
290 Economic Development		49,608		-		49,608
382 16th St NE		48,499				48,499
385 Aquatic Center		182,325				182,325
386 Fire Truck and Equipment		52,931				52,931
389 Oppidan Assessment		28,981				28,981
391 Oppidan/Folkestad TIF		6,904		-	-	6,904
392 GO Refunding 2015A		263,613				263,613
393 2017 Street Assessment Project		204,104		284,000	(9)	488,095
401 Permanent Revolving Impr Fund		358,071		660,750	49	1,018,870
412 16th St NE		(519,847)				(519,847)
423 3-4-5		(257,888)				(257,888)
424 Hwy 57		(431,484)				(431,484)
425 SRTS		(11,700)				(11,700)
426 16th St NW		(39,962)				(39,962)
601 Water Fund		118,724	241,796	598,950	64	959,534
602 Sewer Fund		(330,803)	391,897	1,033,830	1,119	1,096,043
604 Electric Fund		465,977	44,223	4,112,521	1,881	4,624,602
605 Storm Water		153,623	117,855	231,630	975	504,083
606 ICE ARENA		(26,751)		-	-	(26,751)
609 Liquor Fund		99,458		717,950	2,196	819,604
610 Maple Grove Cemetery		1,621		97,999	(7)	99,613
875 Community Policing Fund		9,951		-		9,951
877 Festival in Park Fund		20,018				20,018
		<u>2,286,768</u>	<u>795,771</u>	<u>9,172,390</u>	<u>8,099</u>	<u>12,263,028</u>

August 27, 2020

Finance Director Report

- 2021 Budgets- Council Update. Council asked us to adjust health insurance increase to 10%; add monies for the park wall; add utility increases; add potential projects. The County will adopt the Preliminary Levy and Budget on September 23, 2020. Public comment will be taken at that time.
- NO FLU SHOT CLINIC THIS YEAR- Please let staff know to see their provider!
- Jan out until September 9, 2020- Please submit invoices by noon Thursday September 3, 2020. Submit all insurance claims to Nancy- liability or work comp.
- Shopko/Plaza 57-Property taxes coverage
- Stone Wall- The two checks were returned at the request of J Sinning.
- TIF reports filed- 3 TIF reports filed with the state.
- LMC- Fiscal Conditions Policy Committee (League staff brings to legislature on behalf of cities). I proposed 2 new policies, one of which is on Public vs Private Streets.
- 2019 Flood report submitted- State Disaster monies. Report emailed this morning. We were not able to submit this until all projects were complete. The Littles project was just completed.

TOTAL FLOOD COSTS	\$290,545.14
Total Submitted to State	\$253,242.84
75% coverage-potential	\$189,932.13
- Recycle your PC's: Bring to City Hall by 9/18
- Cemetery Visit:
- Standing:
 - July financial drafts distributed

To: Timothy Ibisch

Date: 8/27/20

Agenda Heading: Department Head Meeting

- **Dodge County Ice Arena** – We are continuing to maintain a busy schedule throughout the fall. Some of our programs are having spectators but we are using the Minnesota hockey guidelines for allowing them into the building. That is 2 spectators per player, masks required and they are responsible for social distancing. Youth hockey looks as though it will all start on time but High School hockey is still in question. There will be more information published in late September or early October. Our new fogger that we purchased for disinfecting the locker rooms works well and we can now use the locker rooms for some of our programs.

Department Head Meeting

August 27, 2020

Park Department

1. Aquatic Center - The Aquatic center will be closing on Sunday, August 30th. Overall, we had fairly good attendance along with great weather. We have operated at 50% capacity since we opened on June 28th. June's total swimmers were 1093, July's were 9,523 and as of August 26th, we have had 6,746 swimmers for a total of 17,362 for the summer. Lemmie Jones Recreation will be here in the next couple of weeks to re-seal, buff and re-wax both large slides along with re-sanding and repainting all of the play features in the activity pool.
2. Veterans Park Stone Wall - I have met with both John Digley and Sheldon Torkelson on the repairs of the stone wall at Veterans Park. Bids on the project came in at a total cost of \$66,711.50. The Park Board on August 18th, recommended to the city council to proceed to repair the wall if financing can be found either through fund raising efforts or city funding of the project.
3. Adult Softball League - The season finished last Thursday on August 20th. We had a 8 week schedule with 8 teams competing against each other. We collected entry fees at ½ cost for the short season.
4. Budget 2021 – Met with Tim and Nancy on the 2021 budget.
5. Park Projects
 - A. **Well No. 2** – Gibbs Lawn Care sprayed for broadleaf, we mowed & bagged the grass, re-seeded and fertilized entire lot. Currently watering every other day.
 - B. **Old Grant Property** – We mowed, weed whipped, hauled in extra fill and dirt, seeded and fertilized entire property so that we can mow and maintain the property.
 - C. **57 Landscaping Project (Subway)** – We pulled and raked all the weeds out of the landscaping bed that we put in last year. We are going to put down a weed preventer fertilizer that will hopefully prevent less weeds in the future.
 - D. **Meadowland Park Picnic Shelter** -Started construction on the new 18' x 18' shelter. We will be digging and setting poles next week. Hopefully completed in 2-3 weeks.
 - E. **Horseshoe Pits** – We removed old pits and hauled in dirt and re-seeded area.

****Meetings and Events Attended****

August 18	MMUA Training – Forklift Training
August 18	Park Board Meeting
August 27	Department Head Meeting



KPL

Kasson Public Library

607 1st St. NW, Kasson, MN 55944

507/634-7615 www.kasson.lib.mn.us

Department Head Meeting

Date: August 27, 2020

- **Library Activities** –

- Analysis of our collection on the subject of grief and loss has produced 2 annotated bibliographies as resource handouts. Recent memorial donations have made possible the purchase of 12 books for a kit on grief resources which will soon be available for checkout. We are also creating a checkout kit with resources for suicide prevention and grief.
- Memorial artwork has been received and hung in the Young Adult area.
- We are facilitating Book Clubs to meet again. Some are meeting in person (with social distance), some outdoors (under our canopies) and some virtually via Zoom.
- Library's Relay for Life team, the Book Bunch, hosted a fundraiser (Coffee for Cancer) on Aug. 20, and a small-scale event on Aug. 21 to honor its mission, and all monies earned have been sent to the American Cancer Society.
- Lions Club contacted us to fund a library project. We submitted several ideas with projected costs and eagerly await their response.

- **Summer Book Program** – June 1-July 31, 2020

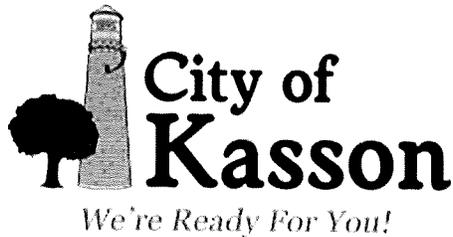
- Book Giveaways twice weekly for preschool to high school, done mostly in area parks. 791 books given to kids from preschool to high school.
- Online Storytimes reached 2399 people.
- Two professional grant-funded programs were posted for virtual viewing with 796 views.
- Scavenger Hunt brought 38 happy searchers to the library for prizes.
- More than 4000 people reached.

- **Building Report** –

- The power washing in preparation for painting revealed some areas of stucco needing repair. Tony Carroll of Total Plastering assessed the areas, and will repair it soon.
- Following the stucco repair, Josh Fjerstad will be painting the 4 exterior sections.

- **Library Hours** –

- Beginning Sat., Sept. 12 the library will again be open on Saturdays from 9am – 12 noon.



Dept. Head 8-24-20

Electric Dept.

“In the realm of ideas everything depends on enthusiasm... in the real world all rests on perseverance”.

Johann Wolfgang von Goethe

Tree Work – We are working to identify problem tree’s for contractor removal next year as well as our tree list for fall / winter. Olsen tree will be removing trees to make room for the Main. St 3 phase extension as soon as possible.

Engineering – Steve Cook is working on Bigalow Voight’s 8th crossing locations and Main St extension wire tensions for install.

MMUA - Fork lift certifications completed with Mark Hottel 8/18/20

Miscellaneous - Prairie Willows is 100 % energized. St. lights and loop feed will be installed once the Main St. extension is complete. 2 St. lights installed and energized completing Stone Ridge electric work. Drilled hole for Old Water Tower historical sign marker installed by Park Dept. Framing and setting of poles for W. Main extension to be done by 1st week in Sept. I ordered 2 new LED flag lights for the flags at Vet’s park and the PD to eliminate the reoccurring bulb failures on both. They will be installed upon arrival. Day to day operations continue to keep everyone very busy. This is normal for this time of year.

Meetings –

8/3/20 – Nancy / Tim Budget

8/6/20 – WHKS Bigalow Voight Staff review

8/19/20 - CMPAS Board meeting Mankato



Kasson Police Department

19 East Main Street
Kasson, MN 55944
507-634-3881
Fax: 507-634-4698

To: Mayor and City Council
From: Police Chief Joshua Hanson
CC: City Administrator
Date: 8/27/2020
Re: August Department Head Report for the Kasson Police Department

TZD Hands-Free Extra Enforcement: Aug 1-8 for the anniversary of the new hands-free law. We promoted extra enforcement on social media and yard signs. 8 citations were issued for violation of the hands-free law.

TZD DWI Extra Enforcement: Aug 14-Sept 7. Officers have made 3 DWI arrests since the extra enforcement began. We have 21 hours of TZD funded overtime for extra enforcement.

Part-time Officer Applications: 24 applications for the part-time police officer positions were submitted on time. Applicants were given a written assessment last week and interviews are being scheduled for the top 10 applicants.

Scheduling and Retaining Officers: One of our two remaining part-time officers has a full-time job offer and will probably be leaving soon. Scheduling 24/7 coverage short one full-time officer and only having one part-time officer is difficult but all the officers are working together to make it happen. The officers have not been using vacation time and have been very flexible.

Meetings and Events Attended:

KTTC about Stolen Vehicles and Vehicle Break-ins 08/05/2020
Emergency Services Committee Meeting 08/05/2020
Dodge County Sheriff's Office Administration 08/06/2020
School Board 08/17/2020
MN Chief's of Police Updates 08/20/2020
Drug Court 08/20/2020
Chamber of Commerce Event 08/20/2020
City Council 08/12/2020 and 08/26/2020

Kason Fire Department

Dept Head Notes

8-27-2020

X Training

Monthly going well just started using a training letter for members that missed the monthly training so we can better track that they have made the training up. If not, we will start having meetings to find out if there are issues, we don't know about.

- Last Probationary member starting online EMR training runs through OCT then we are all done with their training.

3-day Officer training has been offered to current Officer staff and should have 4 members attending. Possible over nights due to the drive everyday still looking at options.

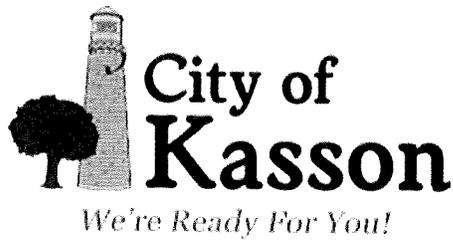
X Open House

Working on options for open house and weather or not we will still have it.

X Fund Raising Due to no Dance

This has gone well from a \$\$ stand point we have done well. One issue we need to try to get better at is we sent 3400 mailers asking for donations and received 373 to date. 10% is not a very good response. Raffle is going well with approx. 100 tickets left to sell.

Burger Night #2 is going to be Monday the 31st @ 5pm-7pm Selling 200 burgers so hope we have a good turn out again.



To: City Council

Date: 8/27/20

Agenda Heading: Water/Wastewater Department Report

- **I & I Planning.** WHKS has nearly completed the manhole inspections. Hydro-Klean has a punch list of sanitary sewers that need to be completed. WHKS with the help from city staff conducted a smoke test at the high school, middle school, and elementary school, did not see any major issues.
- **COVID 19.** The state is requiring masks to be worn in all public areas and buildings.
- **Well 2** The new equipment for the chemical feed system is installed, we are waiting to have a different flow meter installed so we can set the proper chemical feed rates.
- **Sanitary sewer jetting** City crews are continuing with jetting of the sanitary sewers, the goal is to complete about a 1/3 of the city.
- **Flow Amounts.** The city pumped 16.0 million gallons from wells 4 and 5. The wastewater treatment plant treated 27.6 million gallons, 3.7 million gallons was received from Mantorville, these are all for the month of July.
- **Meter Reading.** Working with United Systems and Software on the upgrades, training has been set up for the month of September, most of the training will be for Cassie with some hands on training for the water and electric departments.
- **Meter change outs.** The city has seen an increase in the number of meters that need to be changed out due to the radio transmitters battery losing power, most are in the 20-year-old range. These are being changed out as needed. We have also been changing some of the remote read meters to the new radio read meters, one instance is the high school water meter was from 1958, this was a good one to get changed out.

- **Lift Stations.** The new rails for the northwest lift station have been installed. The rail system makes it much easier to pull the lift pumps. All of the lift Stations have been completed.
- **MLSS Return pumps.** Dakota Supply Grope has installed a new pump to see if this will eliminate the pugging issue we were having with the original pumps. We are in the process of running the pumps at different speeds to insure they run according to the specs.



To: City Council

Date: 8/27/20

Agenda Heading: Public Works Director Report

- **Sidewalk Repairs.** Sheldon Torkelson has completed sidewalk repairs at 1302 5th St NW, 506 14th Ave NW, 704 15th Ave NW, and 912 9th St NW. 1302 5th St NW was repaired because of a City subdrain issue. We have yard restoration work at that address to complete in September when the homeowner returns from vacation.
- **2020 Street Maintenance.** AAA Painting completed the street painting on 16th St NE and Main St. We painted the crosswalks at the intersection of 16th St NE and 5th Ave NE. The intersection was left out of the project because of the unknown work for Safe Routes to School at the time of bidding. We have painted yellow curbs and handicap curbs on W Main St from Mantorville Ave to 8th Ave, E Main St from Mantorville Ave to 2nd Ave, and 1st St NW from Mantorville Ave to 2nd Ave NW. We milled and patched a bad spot on 3rd Ave SW by the railroad tracks. We put down 34.84 tons of blacktop to make the repair. We have put down 204.84 tons of blacktop this year.
- **Enterprise Lease Program.** We are still waiting on the Street Department truck to arrive. I am setting up a pick up date for the old Electric and Water/Wastewater trucks to be picked up by Enterprise. We will start the ordering process for the 2021 trucks sometime in September.
- **Equipment.** The tires on the S650 Bobcat have been replaced. Cutting edges for the plows have been ordered and delivered. The new mower for the Street Department had a seal on the rear axle go out. Bishops replaced the seal and put a new pump in to repair it. Everything was covered under the warranty by Bishops.
- **Street/Stormwater.** We installed the No Parking signs for the Kasson Legion parade. We assisted Linda with set up and take down of the voting equipment. We assisted the Park Department weeding the MnDot landscaping project on HWY 57. We also trimmed and swept the median on HWY 57 to clean up the area where people come into town. Steve continues to try and keep up with the mowing and trimming of ponds and other areas. He also continues to patch potholes when he can.

Meetings and Events Attended

August 3 rd	Budget
August 6 th	Bigelow Voight 8 th South Point/Meadowbrooke 2 nd
August 7 th	Kasson Legion – Parade
August 13 th	Safety Inspection – Liquor Store
August 18 th	MMUA
August 25 th	KM School – Smoke Testing
August 27 th	South Point Dept Head