

CITY OF KASSON
2021
DRAFT 8.7.20

BUDGET 2021

Council: September 9, 2020

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REVENUE/EXPENDITURE SUMMARY

	2018 BUDGET	2018 ACTUAL	2019 BUDGET	2019 ACTUAL	2020 BUDGET	2020 ACTUAL	2021 PROPOSED	LEVY	OVER 2020	% 2020
REVENUE SUMMARY										
GENERAL FUND							30-Jun			
GOVERNMENT WIDE	2,815,378	2,839,226	3,042,598	3,098,063	1,220,028	29,661	1,060,469	2,347,749	2,188,190	179.36%
PLANNING & ZONING	6,000	10,429	6,000	22,395	6,000	4,600	8,000		2,000	33.33%
CABLE TV	60,000	61,990	60,000	65,308	60,000	50,677	65,000		5,000	8.33%
GOVT BLDGS	-	-	-	-	-	-	-		-	#DIV/0!
POLICE	139,700	171,527	139,700	177,254	153,700	40,629	163,800		10,100	6.57%
FIRE	111,470	113,114	111,470	131,242	106,470	54,639	106,470		-	0.00%
BUILDING INSPECTION	94,500	142,911	109,358	232,750	109,358	87,494	112,500		3,142	2.87%
ANIMAL CONTROL	4,200	2,143	4,200	1,590	2,700	300	1,700		(1,000)	-37.04%
HIGHWAYS, STREETS, ROADWAY	72,640	78,743	72,640	84,227	72,640	40,041	88,640		16,000	22.03%
STREET LIGHTING	27,000	27,000	55,000	55,000	70,000	-	65,000		(5,000)	-7.14%
WEED CONTROL				-					-	#DIV/0!
HEALTH				38,218		-	-		-	#DIV/0!
PARKS & RECREATION	2,700	9,142	2,700	29,137	2,700	4,539	2,000		(700)	-25.93%
ICE ARENA							-		-	#DIV/0!
AQUATIC CENTER	241,000	246,351	241,000	241,347	241,000	23,800	241,000		-	0.00%
OTHER REC FACILITIES	6,100	5,426	6,100	3,667	6,100	56	3,100		(3,000)	-49.18%
PARK AREAS	3,500	16,415	3,500	20,710	3,500	1,263	2,000		(1,500)	-42.86%
GENERAL FUND REVENUES:	3,584,188	3,724,417	3,854,266	4,200,907	2,054,196	337,699	1,919,679		2,213,232	107.74%
EXPENDITURE SUMMARY										
GENERAL FUND										
COUNCIL	84,821	68,714	85,829	122,297	77,849	40,067	76,840		(1,009)	-1.30%
LEGISLATIVE COMMITTEES	-	-	-	-	-	-	-		-	#DIV/0!
ORDINANCES/PROCEEDINGS	4,500	2,346	4,500	1,142	3,500	483	3,000		(500)	-14.29%
MAYOR	5,167	4,254	5,167	4,254	5,167	-	5,167		-	0.00%
CITY CLERK	200,864	191,828	207,525	181,190	212,993	110,291	220,529		7,536	3.54%
ELECTIONS	16,920	13,773	4,818	4,815	15,743	4,812	5,080		(10,662)	-67.73%
ACCOUNTING	6,050	5,380	6,500	5,375	6,500	4,804	7,100		600	9.23%
ASSESSING	31,675	29,891	31,109	30,809	32,700	31,373	32,700		-	0.00%
LAW-LEGAL SERVICES	50,000	33,786	35,000	48,656	35,000	12,218	30,000		(5,000)	-14.29%
PLANNING/ZONING	66,136	37,522	54,350	63,562	71,377	24,040	69,030		(2,347)	-3.29%
DATA PROCESSING	10,700	6,382	12,200	12,919	15,200	6,807	17,500		2,300	15.13%
CABLE TV	250	-	-	-	-	-	-		-	#DIV/0!
GENERAL GOVT BLDGS	20,351	11,922	20,351	12,583	15,355	5,374	15,370		15	0.10%
GENERAL ENGINEERING	15,000	27,509	15,000	39,978	20,000	-	20,000		-	0.00%
POLICE	1,106,255	1,131,381	1,203,896	1,215,471	1,244,077	641,675	1,282,297		38,220	3.07%

	2018 BUDGET	2018 ACTUAL	2019 BUDGET	2019 ACTUAL	2020 BUDGET	2020 ACTUAL	2021 PROPOSED	LEVY	OVER 2020	% 2020
FIRE	215,911	190,928	222,924	255,334	239,300	62,951	237,796		(1,504)	-0.63%
BUILDING INSPECTIONS	48,200	51,650	48,200	82,655	48,200	28,431	48,200		-	0.00%
COMMUNITY PREPAREDNESS	-	-	-	-	-	-	-		-	#DIV/0!
ANIMAL CONTROL	2,325	1,163	2,325	-	2,325	-	2,325		-	0.00%
HIGHWAYS, STREETS, ROADWAY	237,060	224,452	254,254	253,165	288,946	109,894	308,083		19,137	6.62%
PAVED STREETS	202,268	201,907	202,268	179,673	202,268	10,040	202,268		-	0.00%
ICE & SNOW REMOVAL	64,020	55,630	64,020	97,518	64,220	30,000	70,094		5,875	9.15%
STREET LIGHTING	27,000	65,876	55,000	66,390	70,000	26,333	65,000		(5,000)	-7.14%
SIDEWALKS	87,017	104,376	50,000	51,350	50,000	-	50,000		-	0.00%
WASTE COLLECTION	9,800	11,014	9,800	10,375	11,500	5,704	11,500		-	0.00%
WEED CONTROL	-	-	-	-	-	-	-		-	#DIV/0!
EMER MGMT/HEALTH	14,760	10,273	14,760	219,590	17,460	44,484	14,350		(3,110)	-17.81%
PARKS & RECREATION	9,280	6,596	9,280	7,190	10,180	3,314	9,180		(1,000)	-9.82%
BIKE TRAIL	-	-	-	-	-	-	-		-	
PLAYGROUNDS	3,000	1,009	3,000	758	3,000	-	3,000		-	0.00%
ICE ARENA									-	#DIV/0!
AQUATIC CENTER	287,464	294,980	340,725	302,123	340,893	35,771	343,467		2,574	0.76%
OTHER REC FACILITIES	65,500	49,904	65,730	55,603	64,530	23,252	66,880		2,350	3.64%
PARK AREAS	#REF!	323,786	355,563	331,502	395,817	183,965	410,806		14,989	3.79%
FORESTRY & NURSERY	24,475	14,564	10,475	7,116	24,475	6,299	15,475		(9,000)	-36.77%
HISTORIC WATERTOWER	6,500	652	6,500	757	2,000	354	2,000		-	0.00%
ARENA ALLOCATION	7,023	(3,162)	22,977	28,545	29,081	716	25,254		(3,827)	-13.16%
CAPITAL	218,500	125,026	295,102	309,291	406,188	56,279	405,158		(1,030)	-0.25%
UNALLOCATED (INS 22, MMUA 6)	84,500	30,459	125,620	114,982	121,970	116,032	191,980		70,010	57.40%
Other Financing										
GENERAL FUND TOTAL	#REF!	3,325,770	3,844,766	4,116,968	4,147,811	1,625,768	4,267,428		119,617	2.9%
LIBRARY EXPENSES	386,413	408,552	403,709	378,524	425,535	168,660	425,438		(97)	-0.02%
LIBRARY REVENUES	386,413	390,637	403,709	410,034	64,332	35,267	65,312	360,126	361,106	561.32%
EDA EXPENSES	71,488	60,198	91,602	60,098	92,533	53,374	87,023		(5,510)	-5.95%
EDA REVENUES	71,488	72,365	91,602	92,829	2,000	65	500	86,523	85,023	4251.13%
COMMUNITY POLICING EXPENSE	4,800	3,007	4,800	2,216	4,800	411	4,300		(500)	-10.42%
COMMUNITY POLICING REVENUE	200	553	200	318	200	11	100	4,200	4,100	2050.00%
Use of Fund Reserves								2,850		
TOTAL GF REVENUES	1,985,591	TOTAL GF EXPENSES	4,784,189	TOTAL GF LEVY						2,795,748

2021 PRELIMINARY BUDGET ANALYSIS
Impacts on Budget

INITIAL ASSUMPTIONS

- 1 Payroll- 2.5% General Wage Adjustment (as per payscale and union contracts) , 3.25 % steps Fully staffed
- 2 Health insurance 5%
- 3 Work Comp/Liab Ins 5%
- 4 Transfer from Electric to Gen Fund \$183,000.00
- 5 Savings from Debt reduction \$49,000.00
- 6 New abatement \$20,000.00

REVENUES

- 1 Proposed Utility Increases- increase- Water- 4.5%, Storm 1%, Sewer 2%
- 2 LGA decrease to \$1,011, 000 (\$200,000 eset reduction)

EXPENSES

- 1 Mayor/Council Safe Routes to School yr 2 of 4 \$22,500 each
- 2 Trail grant match \$35310
- 3 Arena- Budget \$25,000/year for 10 years for R22
- 4 Capital
 - a) Only 1 PD car instead of 2 \$20,000.00
instead of \$40,000
 - b) 2021- Scheduld purchase of Fire tanker truck- shared with townships
 - c) Park Wall \$50,000.00

GENERAL FUND

GOVERNMENT WIDE	ACTUAL		BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	COMMENTS
	2018	2019	2019	2020	thru 6/30	2121		
101.4000.3101 CURRENT AD VALOREM TAXES	1,689,287	1,715,820	1,912,818	1,881,355		-		
101.4000.3103 MOBILE HOME TAX		-		-		-		
101.4000.3107 ABATEMENT LEVY		3,889		5,307		-		
101.4000.3210 BUSINESS LICENSES/PERMITS	13,500	12,943	13,500	15,320	13,500	10,355	13,500	GARBAGE/LIQ LIC/HOUSING
101.4000.3340 STATE GRANTS & AIDS								
101.4000.3341 LOCAL GOVT AID	1,076,622	1,076,622	1,080,311	1,082,246	1,170,059	-	1,011,000	1211160 - 200000
101.4000.3349 MISC STATE GRANT	3,869	3,869	3,869	1,935	3,869	-	3,869	PERA AID
101.4000.3410 CHARGES FOR SERVICES	2,000	1,449	2,000	1,447	2,000	-	1,500	
101.4000.3415 CITY HALL RENT	100	25	100	-	100	-	100	
101.4000.3612 PENALTY/INTEREST		305		325		-		
101.4000.3621 INTEREST EARNED	13,000	248	13,000	76,598	10,000	12,400	10,000	
101.4000.3622 RENTS AND ROYALTIES		6,500		4,986	3,000	3,186	3,000	
101.4000.3624 MISC REVENUS - REFUNDS	1,000	1,439	1,000	12,450	1,500	3,711	1,500	
101.4000.3626 MONEY MARKET INTEREST	-	117	-	95	-	10	-	
101.4000.3921 TRANSFER FROM OTHER FUNDS	16,000	16,000	16,000	16,000	16,000	-	16,000	Liq Store 16,000
Total GENERAL GOVERNMENT:	2,815,378	2,839,226	3,042,598	3,098,063	1,220,028	29,661	1,060,469	
PLANNING & ZONING								
101.4191.3413 ZONING/SUBDIVISION FEES	2,000	5,204	2,000	14,820	2,000	650	3,000	
101.4191.3624 MISC REVENUES - REFUNDS	4,000	5,225	4,000	7,575	4,000	3,950	5,000	
Total PLANNING & ZONING	6,000	10,429	6,000	22,395	6,000	4,600	8,000	
CABLE TV								
101.4193.3495 OTHER--FRANCHISE ROW USE	60,000	61,990	60,000	65,308	60,000	50,677	65,000	
Total CABLE TV	60,000	61,990	60,000	65,308	60,000	50,677	65,000	
GOVT BLDGS								
101.4194.3624 MISC REVENUE - REFUNDS	-	-	-	-	-	-	-	
Total CABLE TV	-	-	-	-	-	-	-	

GENERAL FUND

POLICE	BUDGET		ACTUAL		PROPOSED	thru 6/30		COMMENTS
	2018	2019	2020	2021				
101.4210.3345 2% POLICE STATE AID	61,000	69,601	61,000	67,933	70,000	-	70,000	
101.4210.3347 OTHER FEDERAL GRANT		3,423		3,423		-		
101.4210.3349 MISCELLANEOUS STATE GRANTS	4,500	11,484	4,500	8,948	4,500	-	9,000	Post Board train
101.4210.3369 OTHER COUNTY GRANT	58,000	57,177	58,000	59,387	58,000	31,306	62,600	
101.4210.3420 PUBLIC SAFETY	200	324	200	239	200	147	200	
101.4210.3511 COURT FINES	13,000	20,568	13,000	27,204	18,000	7,650	18,000	
101.4210.3623 CONTR/DONATION FROM PRIVATE SOURCE		2,000		400		-		
101.4210.3624 MISC REVENUE - REFUNDS	3,000	6,950	3,000	9,720	3,000	1,526	4,000	Impounds
101.4210.3911 SALES OF FIXED ASSETS		-		-		-		
Total POLICE	139,700	171,527	139,700	177,254	153,700	40,629	163,800	
FIRE	2018		2019		thru 6/30 2020		2021	
101.4220.3101 CURRENT AD VALOREM TAXES	-	-	-	-	-	-	-	
101.4220.3340 STATE GRANTS AND AIDS	-	-	-	2,500	-	-	-	
101.4220.3346 STATE FIRE AID	40,000	42,394	40,000	44,533	40,000	1,000	43,000	Passed through to Fire Relief
101.4220.3349 MISCELLANEOUS STATE GRANT	7,000	4,686	7,000	3,373	7,000	-	7,000	
101.4220.3363 GRANT		-		-		-		
101.4220.3421 FIRE CONTRACTS	36,470	35,878	36,470	35,920	36,470	35,964	36,470	
101.4220.3422 SPECIAL FIRE PROTECTION SERV	15,000	23,304	15,000	30,643	15,000	10,293	20,000	Fire Calls
101.4220.3612 SPECIAL ASSSSMT-PENALTY		264		-		-		
101.4220.3623 CONTR/DONATION FROM PRIVATE SOUR	8,000	6,583	8,000	13,377	8,000	7,122	-	Lawful Gambling Donations
101.4220.3624 MISC REVENUE - REFUNDS	5,000	5	5,000	470	-	260	-	
101.4220.3911 MISC REVENUE - REFUNDS				425	-	-	-	
Total FIRE	111,470	113,114	111,470	131,242	106,470	54,639	106,470	
BUILDING INSPECTION								
101.4240.3220 NON-BUSINESS LICENSES & PERMITS	54,000	83,041	68,858	180,056	68,858	57,683	70,000	Building Permits
101.4240.3414 PLAN CHECK FEES	34,000	46,218	34,000	39,307	34,000	21,932	34,000	
101.4240.3416 MECHANICAL INSPECTION FEE	4,000	9,574	4,000	9,849	4,000	5,781	6,000	
101.4240.3417 PLUMBING INSPECTION FEES	2,500	4,078	2,500	3,539	2,500	2,098	2,500	
Total BUILDING INSPECTION	94,500	142,911	109,358	232,750	109,358	87,494	112,500	
ANIMAL CONTROL								
101.4270.3220 NON-BUSINESS LICENSES & PERMITS	1,700	1,085	1,700	1,590	1,700	300	1,700	
101.4270.3514 OTHER FINES	2,500	1,058	2,500	-	1,000	-	-	
Total ANIMAL CONTROL	4,200	2,143	4,200	1,590	2,700	300	1,700	

HIGHWAYS, STREETS, ROADWAYS

thru 6/30

101.4310.3364 MUNICIPAL STATE AID	72,640	71,387	72,640	9,412	72,640	40,041	88,640	8640+80000 MSAS addtl
101.310.3369 OTHER COUNTY GRANT		5,985		73,377		-		
101.4310.3624 MISC REVENUE - REFUNDS		371		438		-		
101.4310.3911 SALES OF FIXED ASSETS	-	1,000	-	1,000	-	-	-	
Total HIGHWAYS, STREETS, ROADWAYS	72,640	78,743	72,640	84,227	72,640	40,041	88,640	

GENERAL FUND

STREET LIGHTING	BUDGET 2018	ACTUAL 2018	BUDGET 209	ACTUAL 209	PROPOSED 2020	ACTUAL 2020	PROPOSED 2021	COMMENTS
101.4316.3921 TRANSFER FROM OTHER FUNDS	27,000	27,000	55,000	55,000	70,000	-	65,000	FROM ELECTRIC
Total STREET LIGHTING	27,000	27,000	55,000	55,000	70,000	-	65,000	

HEALTH	BUDGET 2017	ACTUAL 2017	BUDGET 2018	ACTUAL 2018	PROPOSED 2019	ACTUAL 2019	PROPOSED 2020	COMMENTS
101.4417.3624 MISC REVENUES-REFUNDS	-	4,375	-	2,160	-	-	-	
101.4417.3921 TRANSFER FROM OTHER FUNDS	-	-	-	36,058	-	-	-	
Total Health	-	4,375	-	38,218	-	-	-	

PARKS & RECREATION

thru 6/30

101.4510.3622 RENTS & ROYALTIES	2,700	3,058	2,700	2,083	2,700	889	2,000	
101.4510.3624 MISC REVENUES - REFUNDS	-	196	-	12,755	-	-	-	
101.4510.3470 PARKLAND FEES		5,888		8,800		3,650		Parkland Dedication Fees
101.510.3911 SALES OF FIXED ASSETS				5,500		-		
Total PARKS & RECREATION TOTAL	2,700	9,142	2,700	29,137	2,700	4,539	2,000	

AQUATIC CENTER

101.4514.3472 AQUATIC CENTER FEES	106,000	107,528	106,000	100,427	106,000	16,544	106,000	
101.4514.3474 CONCESSIONS	40,000	46,021	40,000	45,998	40,000	5,173	40,000	
101.4514.3475 LESSONS	20,000	20,600	20,000	23,655	20,000	-	20,000	
101.4514.3477 FUNBRELLA		-		3,865		-		
101.4514.3478 FACILITY RENTAL	3,500	1,331	3,500	65,283	3,500	2,048	3,500	
101.4514.3480 SWIM PASSES	70,000	66,300	70,000	-	70,000	-	70,000	
101.4514.3481 TINY TOTS		1,280		1,560		-		
101.4514.3482 SWIM TEAM	1,500	1,347	1,500	1,639	1,500	-	1,500	
101.4514.3483 Program-Other		1,840		185		-		
101.4514.3624 MISC REVENUE - REFUNDS		-		-		-		
101.4514.3794 CASH OVER/SHORT	-	105	-	(1,265)	-	35	-	
Total AQUATIC CENTER	241,000	246,351	241,000	241,347	241,000	23,800	241,000	

OTHER RECREATIONAL FACILITIES

101.4517.3471 OTHER ORGANIZED ACTIVITIES	500	458	500	-	500	-	-
101.4517.3473 PLAYGROUND FEES	500	196	500	314	500	56	500
101.4517.3479 SOFTBALL FEES	5,100	4,772	5,100	3,353	5,100	-	2,600
101.4517.3624 MISC REVENUE-REFUNDS	-	-	-	-	-	-	-
Total OTHER RECREATIONAL FACILITIES	6,100	5,426	6,100	3,667	6,100	56	3,100

PARK AREAS

101.4522.3474 CONCESSIONS	3,500	1,142	3,500	1,624	3,500	-	2,000
101.4522.3623 CONTR/DONATION FROM PRIVATE SOURCES		15,261		12,000		1,187	
101.4522.3624 MISC REVENUE - REFUNDS	-	-	-	467	-	76	-
101.4522.3794 CASH OVER		12		69		-	
101.4522.3911 SALES OF FIXED ASSETS				6,550		-	
Total PARK AREAS	3,500	16,415	3,500	20,710	3,500	1,263	2,000

CAPITAL LEASE PROCEEDS

101.710.3935 CAPITAL LEASE PROCEEDS

GENERAL FUND TOTAL

3,584,188	3,728,792	3,854,266	4,348,134	2,054,196	337,699	1,919,679
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LIBRARY

	BUDGET 2018		BUDGET 2019		BUDGET 2020		PROPOSED 2021	COMMENTS
		ACTUAL		ACTUAL		ACTUAL thru 6/30		
211.550.3101 CURRENT AD VALOREM TAXES	317,617	317,617	334,913	334,913		-		
211.550.3362 COUNTY GRANTS - SELCO	61,396	61,395	61,396	61,327	56,932	28,466	56,932	
211.550.3363 GRANT	-	949	-	969	-	976	980	Interest on Investment Grant
211.550.3365 SELCO-NET LENDER		-		-		-		
211.550.3410 CHARGES FOR SERVICE-GEN GOVT	400	491	400	444	400	134	400	Copy Charges
211.550.3412 CHARGES FOR SERVICE-PRINTOUTS	400	979	400	1,123	400	384	400	
211.550.3513 LIBRARY FINES	5,000	3,634	5,000	3,212	5,000	1,049	5,000	
211.550.3621 INTEREST EARNED	150	1,006	150	1,237	150	187	150	
211.550.3623 CONTR/DONATION FROM PRIVATE SOUR	1,050	1,023	1,050	5,806	1,050	1,891	1,050	
211.550.3624 MISC REVENUE - REFUNDS	400	3,543	400	1,003	400	2,181	400	Ins Dividend, Lost Books, Keys
Total LIBRARY:	386,413	390,637	403,709	410,034	64,332	35,267	65,312	

ECONOMIC DEVELOPMENT

	BUDGET 2018		BUDGET 2019		BUDGET 2020		PROPOSED 2021	COMMENTS
		ACTUAL		ACTUAL		ACTUAL thru 6/30		
290.4650.3101 CURRENT AD VALOREM TAXES	69,488	69,488	69,602	69,602		-		
290.4650.3621 INTEREST EARNED	2,000	2,445	2,000	590	2,000	65	500	
290.4650.3107 Abatement Levy		432		2,637		-		
Transfers In		-	20,000	20,000	-	-	-	0
Total ECONOMIC DEVELOPMENT	71,488	72,365	91,602	92,829	2,000	65	500	

COMMUNITY POLICING	BUDGET		ACTUAL		BUDGET		thru 6/30		PROPOSED	COMMENTS
	2018	2018	2019	2019	2020	2020	2021			
875.4210.3101 CURRENT AD VALOREM TAXES		-		-		-				
875.4210.3624 MISC REVENUE-REFUNDS		398		-		-				
875.4210.3623 CONTR/DONATION FROM PRIVATE				190		-				
875.4210.3621 INTEREST EARNED	200	155	200	128	200	11		100		
Total COMMUNITY POLICING:	200	553	200	318	200	11		100		-
TOTAL - ALL FUNDS	4,042,289	4,192,348	4,349,777	4,851,315	2,120,728	373,042		1,985,591		Revenues - Page 5

EXPENDITURES

COUNCIL	BUDGET ACTUAL		BUDGET ACTUAL		thru 6/30		PROPOSED	COMMENTS
	2018	2018	2019	2019	2020	ACTUAL		
101.4111.101	30000	26,428	30750	30,725	30750	8,346	31750	
101.4111.102		465		365		386		
101.4111.121	1626	1,634	1626	1,602	1626	655	1626	
101.4111.122	1860	1,548	1907	1,802	1907	475	1969	
101.4111.123	435	362	446	422	446	111	460	
101.4111.130	4,600	4,154	4,800	4,850	4,800	2,535	5,200	
Personnel Subtotal	38,521	34,591	39,529	39,766	39,529	12,507	41,005	
101.4111.150	150	78	150	110	170	271	285	
101.4111.160	4000	3,245	4000	2,938	4000	2,836	4000	Bonds, Quarterly
101.4111.210	150	-	150	61	150	-	150	
101.4111.304	11000	8,708	11000	8,371	11000	3,851	9000	
101.4111.333	2000	562	2000	2,402	2000	819	2000	
101.4111.334	4500	4,325	4500	4,428	4500	3,283	4500	50% LMC Dues
101.4111.351	400	-	400	390	400	70	400	
101.4111.352	1100	90	1100	-	1100	225	500	
101.4111.430	23000	10,751	23000	43,111	15000	15,559	15000	FIP 10,000_ 50,000 Wall
101.4111.440		6,364		20,719		644		
Operations Subtotal	46,300	34,122	46,300	82,530	38,320	27,559	35,835	
Total COUNCIL :	84,821	68,714	85,829	122,297	77,849	40,067	76,840	
LEGISLATIVE COMMITTEES								
101.4112.430	-	-	-	-	-	-	-	
Total LEGISLATIVE COMMITTEES:	0	0	0	0	0	-	0	
ORDINANCES AND PROCEEDINGS								
101.4113.353	3500	160	3500	-	1000	33	500	Ordinance & Proceedings-DCI
101.4113.430	1000	2,186	1000	1,142	2500	450	2500	
Total ORDINANCES AND PROCEEDINGS:	4,500	2,346	4,500	1,142	3,500	483	3,000	
MAYOR								
101.4131.101	4800	3,952	4800	3,952	4800	-	4800	Meetings/Salary
101.4131.121	0		0		0		0	
101.4131.122	298	245	298	245	298	-	298	
101.4131.123	70	57	70	57	70	-	70	
Total MAYOR:	5,167	4,254	5,167	4,254	5,167	-	5,167	

GENERAL FUND

CITY CLERK	BUDGET 2018	ACTUAL 2018	BUDGET 2019	ACTUAL 2019	thru 6/30		PROPOSED 2021	COMMENTS
					BUDGET 2020	ACTUAL		
101.4140.101 FULL TIME EMPLOYEES REGULAR	122,000	110,715	125,700	106,981	128,000	59,348	131,000	
101.4140.102 FULL-TIME EMPLOYEES-OVERTIME	-	447	-	292	-	309	-	
101.4140.103 PART-TIME EMPLOYEES	-	-	-	-	-	-	-	
101.4140.121 EMPLOYER PERA CONTRIBUTIONS	9,151	8,281	9,429	7,934	9,601	4,474	9,826	
101.4140.122 EMPLOYER FICA CONTRIBUTIONS	7,564	6,374	7,793	6,419	7,936	3,617	8,122	
101.4140.123 EMPLOYER MEDICARE CONTRIBUTION	1,769	1,492	1,823	1,501	1,856	846	1,900	
101.4140.130 EMPLOYER PAID INSURANCE	19,500	17,722	21,000	18,869	21,000	10,478	25,500	
Personnel Subtotal	159,984	145,031	165,745	141,996	168,393	79,071	176,348	
101.4140.150 WORKER'S COMPENSATION	600	649	600	729	900	924	970	
101.4140.160 LIABILITY INSURANCE	80	91	80	91	80	65	91	
101.4140.210 OPERATING SUPPLIES	4,000	3,737	4,000	4,777	4,000	1,660	4,000	
101.4140.216 PERIODICALS	220	87	220	46	220	-	220	
101.4140.220 REPAIR/MAINTENANCE SUPPLIES	1,000	629	1,000	974	1,000	398	1,000	
101.4140.240 SMALL TOOLS/MINOR EQUIPMENT	3,500	-	3,500	-	3,500	-	3,500	
101.4140.321 TELEPHONE	6,900	7,465	6,900	6,505	8,000	3,639	7,500	
101.4140.325 COMMUNICATION-OTHER	1,500	2,231	2,400	1,248	2,400	675	2,400	
TRAVEL/MILEAGE	600	767	600	655	800	-	800	
101.4140.332 ADMINISTRATOR MEETINGS & CONF	3,500	5,916	3,500	905	3,500	80	2,500	
101.4140.333 STAFF MEETINGS & CONFERENCES	5,000	5,561	5,000	3,523	5,000	75	5,000	
101.4140.334 MEMBERSHIP DUES AND FEES	5,400	5,485	5,400	5,800	5,800	3,820	6,000	
101.4140.343 OTHER ADVERTISING	1,200	139	1,200	169	1,200	92	1,000	
101.4140.351 LEGAL NOTICES PUBLISHING	200	-	200	-	-	-	-	
101.4140.352 GENERAL NOTICE/PUBLIC INFO	80	-	80	-	-	-	-	
101.4140.360 INSURANCE	3,300	3,067	3,300	3,091	3,300	2,690	3,800	
UTILITY SERVICES						471	1,000	
101.4140.400 REPAIRS & MAINTENANCE	1,000	354	1,000	4	1,000	-	500	
101.4140.430 OTHER SERVICE/CHARGES-MISC.	900	294	900	177	900	591	900	
101.4140.440 PROFESSIONAL SERVICES	1,900	2,457	1,900	7,145	3,000	16,037	3,000	
Other Contractual Services		7,868		3,353		-		
Total Operations	40,880	46,797	41,780	39,194	44,600	31,220	44,181	
Total CITY CLERK:	200,864	191,828	207,525	181,190	212,993	110,291	220,529	

GENERAL FUND

ELECTIONS	BUDGET ACTUAL		BUDGET ACTUAL		BUDGET ACTUAL		PROPOSED	COMMENTS
	2018	2018	2019	2019	2020	2020		
101.4141.101 FULL-TIME EMPLOYEES - REGULAR	3300	3,195	3350	3,274	3350	1,670	3500	5% PR Clerk
101.4141.102 FULL-TIME EMPLOYEES - OVERTIME		94		73		77		
101.4141.121 EMPLOYER PERA CONTRIBUTIONS	248	246	251	250	251	131	263	
101.4141.122 EMPLOYER FICA CONTRIBUTIONS	205	180	208	182	208	95	217	
101.4141.123 EMPLOYER MEDICARE CONTRIBUTIONS	48	42	49	43	49	22	51	
101.4141.130 EMPLOYER PAID INSURANCE	920	831	960	970	960	507	1,050	
Personnel Subtotal	4,720	4,588	4,818	4,793	4,818	2,502	5,080	
101.4141.150 WORKER'S COMPENSATION		-		22	25	-	-	
101.4141.210 OPERATING SUPPLIES	100	256	0	-	300	73	0	
101.4141.333 STAFF MEETINGS & CONFERENCE	0	-	0	-	0	-	0	Part of MCFOA conf and MMCT conf
101.4141.351 LEGAL NOTICES PUBLISHING	500	440	0	-	500	-	0	
101.4141.370 MAINTENANCE/SUPPORT FEES	0	-	0	-	0	-	0	County owns machines-no maintenance
101.4141.430 OTHER SERVICE/CHARGES-MISC.	600	7	0	-	100	100	0	75% of Programming + 150 scalc referen
101.4141.444 OTHER CONTRACTUAL SERVICES	11000	8,482	0	-	10000	2,136	0	
Operations Subtotal	12,200	9,184	0	22	10,925	2,309	0	
Total ELECTIONS:	16,920	13,773	4,818	4,815	15,743	4,812	5,080	

ACCOUNTING	BUDGET ACTUAL		BUDGET ACTUAL		BUDGET ACTUAL		PROPOSED	COMMENTS
	2018	2018	2019	2019	2020	2020		
101.4153.301 AUDITING/ACCOUNTING	4450	4,540	4900	4,940	4900	4,588	5500	
101.4153.351 LEGAL NOTICES PUBLISHING	1600	840	1600	435	1600	216	1600	Publishing Financial Report/Budget Summary
Total ACCOUNTING:	6,050	5,380	6,500	5,375	6,500	4,804	7,100	

ASSESSING	BUDGET ACTUAL		BUDGET ACTUAL		BUDGET ACTUAL		PROPOSED	COMMENTS
	2018	2018	2019	2019	2020	2020		
101.4155.305 ASSESSING FEES	31375	29,891	30809	30,809	32400	31,373	32400	
101.4155.351 LEGAL NOTICES PUBLISHING	300	-	300	-	300	-	300	Board of Review Adv.
Total ASSESSING:	31,675	29,891	31,109	30,809	32,700	31,373	32,700	

LAW-LEGAL SERVICES	BUDGET ACTUAL		BUDGET ACTUAL		BUDGET ACTUAL		PROPOSED	COMMENTS
	2018	2018	2019	2019	2020	2020		
101.4160.304 LEGAL FEES	50,000	33,786	35,000	48,656	35,000	12,218	30,000	
Total LAW-LEGAL SERVICES:	50,000	33,786	35,000	48,656	35,000	12,218	30,000	Expenditures - Page 3

GENERAL FUND

PLANNING & ZONING	BUDGET ACTUAL		BUDGET ACTUAL		thru 6/30		PROPOSED	COMMENTS
	2018		2019		2020			
101.4191.101 FULL-TIME EMPLOYEES - REGULAR	37,200	-	-	3,840	34,500	3,173	36,500	
101.4191.102 FULL-TIME EMPLOYEES - OVERTIME		-		-		-		
101.4191.121 EMPLOYER PERA CONTRIBUTIONS	2,790	-	-	276	2,588	238	2,738	
101.4191.122 EMPLOYER FICA CONTRIBUTIONS	2,306	-	-	218	2,139	181	2,263	
101.4191.123 EMPLOYER MEDICARE CONTRIBUTIONS	539	-	-	51	500	42	529	
101.4191.130 EMPLOYER PAID INSURANCE	4700	-	0	788	4200	477	4700	
Personnel Subtotal	47,536	-	-	5,173	43,927	4,111	46,730	
101.4191.150 WORKER'S COMPENSATION	200	1	200	(98)	200	21	50	
101.4191.210 OPERATING SUPPLIES	500	1,188	500	479	500	124	500	
101.4191.240 SMALL TOOL/MINOR EQUIPMENT	0	-	0	-	0	-	0	
101.4191.303 ENGINEERING FEES		1,733		-		-		
101.4191.304 LEGAL FEES	7500	14,304	7500	24,267	12000	8,428	12000	
101.4191.309 EDP, SOFTWARE & DESIGN		-		-		-		
101.4191.321 TELEPHONE	250	279	250	238	250	131	250	
101.4191.325 COMMUNICATION-OTHER	0	-	0	-	0	-	0	
101.4191.333 STAFF MEETINGS & CONFERENCES	2000	-	2000	-	2000	-	2000	
101.4191.334 MEMBERSHIP DUES & FEES	1500	127	1500	-	1500	-	1500	
101.4191.351 LEGAL NOTICES PUBLISHING	250	1,074	1000	1,185	1000	281	1000	
101.4191.352 GENERAL NOTICE/PUBLIC INFO	0	-	0	8	0	-	0	
101.4191.360 INSURANCE	4400	2,962	4400	2,647	3000	2,633	3000	
101.4191.370 MAINTENANCE/SUPPORT FEES	0	-	0	-	0	-	0	
101.4191.430 OTHER SERVICE/CHARGES-MISC.	0	-	0	-	0	96	0	
101.4191.440 PROFESSIONAL SERVICES	2000	9,953	37000	27,149	7000	8,216	2000	
101.4191.444 OTHER CONTRACTUAL SERVICES		5,901		2,515		-		
Operations Subtotal	18,600	37,522	54,350	58,389	27,450	19,929	22,300	
Total PLANNING & ZONING	66,136	37,522	54,350	63,562	71,377	24,040	69,030	

DATA PROCESSING	BUDGET ACTUAL		BUDGET ACTUAL		BUDGET ACTUAL		PROPOSED	COMMENTS
	2018		2019		2020		2021	
101.4192.201 OFFICE SUPPLIES								
101.4192.240 SMALL TOOLS/MINOR EQUIPMENT	1,000	340	1,000	-	1,000	1,484	1,000	
101.4192.309 EDP, SOFTWARE & DESIGN	3,000	1,697	4,500	4,101	6,500	1,631	6,500	3 Hard Drive Upgrades, other + 8 MS Outlook @ 250
101.4192.370 MAINTENANCE/SUPPORT FEES	5,700	4,134	5,700	7,588	5,700	3,135	8,000	BMS Maintenance fees-Bal to Enterprise
101.4192.400 REPAIRS & MAINTENANCE	1,000	211	1,000	1,230	1,000	557	1,000	+addtl \$3500 PCI/security
101.4192.440 PROF SERVICES- CONTRACT					1,000		1,000	
Total DATA PROCESSING:	10,700	6,382	12,200	12,919	15,200	6,807	17,500	

GENERAL FUND

GENERAL GOVERNMENT BLDGS		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	thru 6/30 ACTUAL	PROPOSED	COMMENTS
		2018	2018	2019	2019	2020	2020	2021	
101.4194.103	PART-TIME EMPLOYEES	4,300	2,471	4,300	2,904	3,000	1,405	3,300	
101.4194.121	EMPLOYER PERA CONTRIBUTIONS	323	182	323	224	225	105	248	
101.4194.122	EMPLOYER FICA CONTRIBUTIONS	267	146	267	179	186	85	205	
101.4194.123	EMPLOYER MEDICARE CONTRIBUTION	62	34	62	42	44	20	48	
Personnel Subtotal		4,951	2,834	4,951	3,348	3,455	1,615	3,800	
101.4194.150	WORKER'S COMPENSATION	250	109	250	208	250	127	220	
101.4194.210	OPERATING SUPPLIES	300	68	300	188	300	10	300	
101.4194.220	REPAIR/MAINTENANCE SUPPLIES	250	340	250	-	250	-	250	
101.4194.240	SMALL TOOLS/MINOR EQUIPMENT	800	-	800	-	800	-	500	
101.4194.360	INSURANCE	2,800	272	2,800	398	500	320	500	
101.4194.380	UTILITY SERVICES	6,000	6,153	6,000	6,218	6,800	1,923	6,800	
101.4194.400	REPAIRS & MAINTENANCE	4,000	1,151	4,000	865	2,000	1,050	2,000	
101.4194.410	RENTALS	700	651	700	557	700	79	700	Pitney Bowes
101.4194.430	OTHER SERVICE/CHARGES-MISC.	300	-	300	425	300	-	300	
101.4194.440	PROFESSIONAL SERVICES	-	345	-	375	-	250	-	
Operations Subtotal		15,400	9,088	15,400	9,235	11,900	3,760	11,570	
Total GENERAL GOVT BUILDINGS:		20,351	11,922	20,351	12,583	15,355	5,374	15,370	

GENERAL ENGINEERING		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	COMMENTS
		2018	2018	2019	2019	2020	2020	2021	
101.4196.303	ENGINEERING FEES	15,000	27,509	15,000	39,978	20,000	-	20,000	
Total GENERAL ENGINEERING:		15,000	27,509	15,000	39,978	20,000	-	20,000	

GENERAL FUND

POLICE	BUDGET 2018		BUDGET 2019		BUDGET 2020		PROPOSED 2021	COMMENTS
	ACTUAL 2018	ACTUAL 2019	ACTUAL 2020	ACTUAL thru 6/30 2020	ACTUAL 2021			
GOVT BLDGS	BUDGET 2017	ACTUAL 2017	BUDGET 2018	ACTUAL 2018	BUDGET 2019	ACTUAL 2019	PROPOSED 2020	COMMENTS
101.210.4195.1(PART-TIME EMPLOYEES	3,500	2,945	3,500	2,903	3,500	1,178	3,500	
EMPLOYER PERA CONTRIBUTIONS	263	217	263	218	263	88	263	
EMPLOYER FICA CONTRIBUTIONS	217	174	217	175	217	71	217	
EMPLOYER MEDICARE CONTRIBU	51	41	51	41	51	17	51	
Total GENERAL GOVT BLDGS	4,030	3,376	4,030	3,336	4,030	1,354	4,030	
101.4210.101 FULL-TIME EMPLOYEES - REGULA	630,000	601,165	666,100	712,737	742,000	362,324	742,000	
101.4210.102 FULL-TIME EMPLOYEES - OVERTIN	11,500	14,131	11,500	29,902	11,500	15,978	11,500	
101.4210.103 PART-TIME EMPLOYEES	75,000	125,901	45,000	18,695	30,000	7,163	30,000	
101.4210.104 CANINE STIPEND	3,000	2,942	3,000	2,999	3,000	1,586	3,200	
Two new police officers- includes benefits		-	77,211	-		-		
101.4210.121 EMPLOYER PERA CONTRIBUTIONS	105,348	103,860	114,028	122,731	131,420	65,498	131,420	
101.4210.122 EMPLOYER FICA CONTRIBUTIONS	8,000	12,039	8,000	4,341	12,700	1,680	6,000	
101.4210.123 EMPLOYER MEDICARE CONTRIBU	9,000	10,412	9,000	10,710	11,000	5,415	11,000	
101.4210.124 SICK CONVERSION		-		-		-		
101.4210.130 EMPLOYER PAID INSURANCE	105,000	100,259	108,000	134,436	108,000	67,691	149,000	
Personnel Subtotal	946,848	970,708	1,041,839	1,036,551	1,049,620	527,336	1,084,120	
101.4210.150 WORKER'S COMPENSATION	27,000	18,432	27,000	36,620	47,500	37,410	41,000	
101.4210.160 LIABILITY INSURANCE	350	318	350	320	350	227	350	
101.4210.210 OPERATING SUPPLIES	9,000	19,817	9,000	12,746	9,000	4,285	9,000	
101.4210.212 MOTOR FUELS	13,000	18,443	13,000	20,320	13,000	6,250	13,000	
101.4210.214 UNIFORMS	4,000	3,905	4,000	4,376	4,000	1,285	4,000	
101.4210.220 REPAIR/MAINTENANCE SUPPLIES	1,000	3,270	1,000	2,171	1,000	983	3,500	
101.4210.240 SMALL TOOLS/MINOR EQUIPMENT	7,000	4,756	9,000	2,263	16,000	5,538	10,000	
101.4210.304 LEGAL FEES		109		125		189		
101.4210.309 EDP SOFTWARE,DESIGN	350		350	-	350	-	350	
101.4210.321 TELEPHONE	18,577	18,703	18,577	18,774	18,577	8,143	18,577	
101.4210.325 COMMUNICATION-OTHER	500	631	900	592	900	78	900	
101.4210.331 TRAVEL/MILEAGE		95		43		-		
101.4210.333 STAFF MEETINGS & CONFERENCE	8,000	8,653	8,000	10,250	8,000	3,351	8,000	POST Training-Required
101.4210.334 MEMBERSHIP DUES AND FEES	8,750	8,033	9,000	8,024	9,200	8,257	9,500	Task Force-7880, USPCA, NATW
101.4210.343 OTHER ADVERTISING	250	100	250	-	250	-	250	
101.4210.360 INSURANCE	20,400	20,941	20,400	22,217	23,100	24,303	34,000	
101.4210.370 MAINTENANCE/SUPPORT FEES	12,500	9,456	12,500	780	12,500	100	12,500	(10,000 County IT)
101.4210.380 UTILITIES	7,200	6,483	7,200	7,043	7,200	2,469	7,200	
101.4210.400 REPAIRS & MAINTENANCE	10,000	7,401	10,000	5,426	10,000	4,320	10,000	
101.4210.410 RENTALS		16		13		13	20	
101.4210.430 OTHER SERVICE/CHARGES-MISC.	6,000	4,127	6,000	5,404	6,000	1,699	6,000	
101.4210.440 PROFESSIONAL SERVICES	1,500	3,610	1,500	7,014	1,500	1,483	3,000	
101.4210.444 OTHER CONTRACTUAL SERVICES	-		-	11,062	2,000	2,600	3,000	
Operations Subtotal	155,377	157,297	158,027	175,583	190,427	112,985	194,147	
Total POLICE:	1,106,255	1,131,381	1,203,896	1,215,471	1,244,077	641,675	1,282,297	

CITY OF KASSON - 2021 OPERATING BUDGET

FIRE DEPT	BUDGET		ACTUAL		BUDGET		ACTUAL		PROPOSED	COMMENTS
	2018		2019		2020	thru 6/30	2021			
101.4220.101	FULL-TIME EMPLOYEES - REGULA	50,000	52,046	50,000	53,853	60,000	5,629	56,000	+ 7,000 adm asst	
101.4220.102	FULL-TIME EMPLOYEES - OT		54		163		59			
101.4220.121	EMPLOYER PERA	525	271	525	471	525	427	525		
101.4220.122	EMPLOYER FICA CONTRIBUTIONS	434	581	434	1,067	434	320	1,100		
101.4220.123	EMPLOYER MEDICARE CONTRIBU	702	754	701	769	701	75	800		
101.4220.130	EMPLOYER PAID INSURANCE	1,400	586	1,300	1,795	1,300	2,151	3,100		
Personnel Subtotal		53,061	54,292	52,960	58,119	62,960	8,661	61,525		
101.210.4195.1	PART-TIME EMPLOYEES	1,100	275	1,500	274	1,000	37	-		
	EMPLOYER PERA CONTRIBUTION	80	21	109	21	73	3	-		
	EMPLOYER FICA CONTRIBUTIONS	68	17	93	17	62	2	-		
	EMPLOYER MEDICARE CONTRIBU	16	4	22	4	15	1	-		
Total GENERAL GOVT BLDGS		1,264	317	1,724	315	1,149	42	-		
101.4220.142	UNEMPLOYMENT BENEFIT				707		-			
101.4220.150	WORKER'S COMPENSATION	13,150	8,799	13,150	15,678	15,000	14,279	15,000		
101.4220.160	LIABILITY INSURANCE	50	45	50	46	50	32	50		
101.4220.209	MEDICAL SUPPLIES						-	2,500		
101.4220.210	OPERATING SUPPLIES	8,630	7,775	7,520	7,557	8,200	3,727	5,700	Includes NFPW	
101.4220.212	MOTOR FUELS	2,700	1,782	2,700	2,107	2,700	477	2,500		
101.4220.214	UNIFORMS	4,500		3,000	4,260	4,000	-	4,000		
101.4220.216	PERIODICALS	500	26	500	96	500	46	100		
101.4220.220	REPAIR/MAINTENANCE SUPPLIES	3,000	3,386	4,000	1,373	4,000	722	4,000		
101.4220.240	SMALL TOOLS/MINOR EQUIPMENT	30,000	33,436	35,000	50,540	40,000	17,000	40,000	Turnout gear/ in 2021- \$15,000 containers	
101.4220.304	LEGAL FEES		87		-		-		-cost shared with Training	
101.4220.321	TELEPHONE	1,500	2,288	2,500	2,019	2,500	1,110	2,000		
101.4220.325	COMMUNICATION-OTHER				524		-			
101.4220.330	TRAINING	15,000	8,991	15,000	20,987	15,000	3,904	15,000	EMR/State	
101.4220.333	STAFF MEETINGS & CONFERENCE	6,000	-	6,000	3,164	6,000	-	6,000	Conferences/Convention	
101.4220.334	MEMBERSHIP DUES AND FEES	2,500	901	2,500	953	2,500	1,009	1,500		
101.4220.343	OTHER ADVERTISING	300		300	150	300	-	300		
101.4220.360	INSURANCE	7,620	3,479	7,620	3,938	4,300	3,073	4,300		
101.4220.370	MAINTENANCE/SUPPORT FEES	400		400		400	-	400		
101.4220.380	UTILITY SERVICES	10,000	9,172	10,000	8,230	10,000	3,732	10,000		
101.4220.400	REPAIRS & MAINTENANCE	6,000	9,005	7,000	20,384	1,000	460	10,000		
101.4220.430	OTHER SERVICE/CHARGES-MISC.	46,000	44,373	46,000	46,318	51,741	3,590	45,421	+421 FR contribution	
101.4220.435	UNCOLLECTIBLE		314		-		-			
101.4220.444	OTHER CONTRACTUAL SERVICES	5,000	2,777	5,000	7,873	7,000	1,085	7,500	\$5000 physicals	
Operations Subtotal		162,850	136,637	168,240	196,901	175,191	54,248	176,271		
Total FIRE:		215,911	190,928	222,924	255,334	239,300	62,951	237,796		

GENERAL FUND	BUDGET		ACTUAL		BUDGET		ACTUAL		PROPOSED	
	2018		2019		2020		thru 6/30			
CABLE TV-CHANNEL 19									2021	
101.4193.210 OPERATING SUPPLIES	250	-	-	-	-	-	-	-	-	
Total CABLE TV:	250	-	-	-	-	-	-	-	-	

BUILDING INSPECTION	BUDGET		ACTUAL		BUDGET		ACTUAL		PROPOSED	COMMENTS
	2018		2019		2020		2020			
101.4240.331 TRAVEL	3200	3,233	3200	3,360	3200	1,308	3200		3200	
101.4240.444 OTHER CONTRACTUAL SERVICES	45000	48,416	45000	79,295	45000	27,123	45000		45000	
Total BUILDING INSPECTION:	48,200	51,650	48,200	82,655	48,200	28,431	48,200		48,200	

COMMUNITY PREPAREDNESS	BUDGET		ACTUAL		BUDGET		ACTUAL		PROPOSED	COMMENTS
	2018		2019		2020		2020			
101.4250.400 REPAIRS & MAINTENANCE	0	0	0	0	0	0	0		0	
Total COMMUNITY PREPAREDNESS:	-		-	See Emergency Management starting 2011						

ANIMAL CONTROL	BUDGET		ACTUAL		BUDGET		ACTUAL		PROPOSED	COMMENTS
	2018		2019		2020		2020			
101.4270.210 OPERATING SUPPLIES	175	-	175	-	175	-	175		175	
101.4270.352 GENERAL NOTICE/PUBLIC INFO	150	-	150	-	150	-	150		150	
101.4270.430 OTHER SERVICE/CHARGES	2000	1,163	2000	-	2000	-	2000		2000	
Total ANIMAL CONTROL:	2,325	1,163	2,325	-	2,325	-	2,325		2,325	

GENERAL FUND

HIGHWAYS, STREETS, ROADS	BUDGET ACTUAL		BUDGET ACTUAL		thru 6/30		PROPOSED	COMMENTS
	2018		2019		2020	ACTUAL		
101.4310.101 FULL-TIME EMPLOYEES - REGULAR	106,470	106,405	109,700	105,740	114,000	47,338	152,200	
101.4310.102 FULL-TIME EMPLOYEES - OVERTIME	-	-	-	-	-	-	-	
101.4310.103 PART-TIME EMPLOYEES	-	-	-	3,205	11,650	566	-	
Increase 2019 new PT to FT			13,424		14,100	-	-	
101.4310.121 EMPLOYER PERA CONTRIBUTIONS	7,985	7,944	8,228	7,944	9,424	3,593	11,415	
101.4310.122 EMPLOYER FICA CONTRIBUTIONS	6,601	6,144	6,801	6,673	7,790	2,847	9,436	
101.4310.123 EMPLOYER MEDICARE CONTRIBUTIO	1,544	1,437	1,591	1,561	1,822	666	2,207	
101.4310.124 SICK CONVERSION		-		-		-		
101.4310.130 EMPLOYER PAID INSURANCE	35,000	27,718	31,250	30,255	37,200	16,150	41,000	
101.4310.142 UNEMPLOYMENT BENEFITS	-	-	-	-	-	-	-	
Personnel Subtotal	157,600	149,648	170,994	155,377	195,986	71,159	216,258	
101.4310.150 WORKER'S COMPENSATION	7,800	4,526	7,800	10,721	11,500	8,630	11,000	
101.4310.210 OPERATING SUPPLIES	10,000	11,562	10,000	11,139	10,000	5,060	11,000	
101.4310.212 MOTOR FUELS	5,000	3,649	5,000	3,403	5,000	589	4,000	
101.4310.214 UNIFORMS	1,000	669	1,300	706	1,300	299	1,000	
101.4310.220 REPAIR/MAINTENANCE SUPPLIES	16,000	19,934	16,000	19,103	20,000	5,173	20,000	
101.4310.240 SMALL TOOLS/MINOR EQUIPMENT	3,000	2,068	3,000	1,955	3,000	500	2,500	
101.4310.321 TELEPHONE	2,310	1,628	2,310	1,487	2,310	632	2,000	
101.4310.325 COMMUNICATION-OTHER				90		60		
101.4310.333 STAFF MEETINGS & CONFERENCES	1,200		1,200	99	1,200	-	1,000	
101.4310.334 MEMBERSHIP DUES AND FEES	50	62	50	62	50	-	75	
101.4310.343 OTHER ADVERTISING	250		250	30	250	-	250	
101.4310.351 LEGAL NOTICES PUBLISHING						-		
101.4310.352 GENERAL NOTICE/PUBLIC INFO	250		250		250	-	250	
101.4310.360 INSURANCE	6,000	3,828	6,000	5,515	6,000	3,635	6,250	
101.4310.380 UTILITY SERVICES	14,000	11,839	14,000	11,811	14,000	6,312	13,000	
101.4310.400 REPAIRS & MAINTENANCE	10,000	9,001	10,000	15,583	12,000	3,127	13,000	
101.4310.410 RENTALS	100	39	100	918	100	75	500	
101.4310.420 DEPRECIATION				259		-		
101.4310.430 OTHER SERVICE/CHARGES-MISC.	2,500	4,593	2,500	2,323	2,500	2,867	2,500	
101.4310.431 GRANTS				10,944		440		
101.4310.440 PROFESSIONAL SERVICES		1,250	1,500	1,250	1,500	1,250	1,500	GIS and bridge inspection
101.4310.444 OTHER CONTRACTUAL SERVICES	-	158	2,000	391	2,000	85	2,000	3 Bridge Inspection Costs -Dodge County
Operation Subtotal	79,460	74,805	83,260	97,788	92,960	38,735	91,825	(\$250 per plus incidental)
Total HIGHWAY STREETS, ROADWAYS:	237,060	224,452	254,254	253,165	288,946	109,894	308,083	

PAVED STREETS	BUDGET ACTUAL		BUDGET ACTUAL		BUDGET ACTUAL		PROPOSED	COMMENTS
	2018		2019		thru 6/30 2020			
101.4311.220 REPAIRS/MAINTENANCE SUPPLIES	10,000	9,029	10,000	5,023	10,000	10,040	10,000	
101.4311.400 REPAIRS & MAINTENANCE	192,268	-	151,268	133,925	177,268	-	177,268	
101.4311.303 ENGINEERING FEES		22,060	41,000	40,726	15,000	-	15,000	
101.4311.444 STREET RECONSTRUCTION		170,817		-		-		
101.4311.430 OTHER SERVICE/CHARGES-MISC		-		-		-		
Total PAVED STREETS:	202,268	201,907	202,268	179,673	202,268	10,040	202,268	

ICE & SNOW	BUDGET ACTUAL		BUDGET ACTUAL		BUDGET ACTUAL		PROPOSED	COMMENTS
	2018		2019		thru 6/30 2020			
101.4312.101 FULL-TIME EMPLOYEES - REGULAR								
101.4312.102 FULL-TIME EMPLOYEES - OVERTIME	13,000	11,775	13,000	27,280	13,000	7,994	16,000	
101.4312.103 PART-TIME EMPLOYEES	-		-	-	-	-	-	
101.4312.121 EMPLOYER PERA CONTRIBUTIONS	975	893	975	1,973	975	599	1,200	
101.4312.122 EMPLOYER FICA CONTRIBUTIONS	806	712	806	1,567	806	475	992	
101.4312.123 EMPLOYER MEDICARE CONTRIBUTIO	189	166	189	367	189	111	232	
101.4312.130 EMPLOYER PAID INSURANCE	2,500	1,855	2,500	4,106	2,500	1,594	5,000	Distribution for OT wages
Personnel Subtotal	17,470	15,400	17,470	35,292	17,470	10,773	23,424	
101.4312.150 WORKER'S COMPENSATION	1,000	309	1,000	1,008	1,200	2,071	2,100	
101.4312.210 OPERATING SUPPLIES	8,000	10,805	8,000	9,090	8,000	4,713	9,000	
101.4312.212 MOTOR FUELS	1,000	126	1,000	51	1,000	-	500	
101.4312.220 REPAIR/MAINTENANCE SUPPLIES	20,000	22,884	20,000	33,490	20,000	9,029	22,500	
101.4312.240 SMALL TOOLS/MINOR EQUIPMENT	500	110	500	507	500	181	500	
101.4312.360 INSURANCE	300	254	300	264	300	227	320	
101.4312.400 REPAIRS & MAINTENANCE	8,200	5,479	8,200	16,901	8,200	2,505	8,200	
101.4312.410 RENTALS	50	-	50	-	50	-	50	
101.4312.430 OTHER SERVICE/CHARGES-MISC.	2,500	263	2,500	(570)	2,500	502	500	
101.4312.444 OTHER CONTRACTUAL SERVICES	5,000	-	5,000	1,485	5,000	-	3,000	(outside snow removal)
Operations Subtotal	46,550	40,230	46,550	62,226	46,750	19,228	46,670	
Total ICE & SNOW REMOVAL:	64,020	55,630	64,020	97,518	64,220	30,000	70,094	

GENERAL FUND

		BUDGET		ACTUAL		BUDGET		ACTUAL		thru 6/30		PROPOSED	COMMENTS
		2018		2019		2020		2020		2021			
STREET LIGHTING													
101.4316.380	UTILITY SERVICES	27,000	65,876	55,000	66,390	70,000	26,333	65,000					Subsidized by Electric Fund
Total STREET LIGHTING:		27,000	65,876	55,000	66,390	70,000	26,333	65,000					
SIDEWALKS AND TRAILS													
101.4317.303	ENGINEERING FEES	22000	24581.25		550		0						
101.4317.343	OTHER ADVERTISING		270		-		-						
101.4317.400	REPAIRS & MAINTENANCE	65,017	79,525	50,000	800	50,000	-	50,000					
101.4317.430	OTHER SERVICE/CHARGES	-	-	-	50,000	-	-	-					
Total SIDEWALKS:		87,017	104,376	50,000	51,350	50,000	0	50,000					
WASTE COLL/DISPOSAL													
101.4323.430	OTHER SERVICE/CHARGES-MISC.	9,800	11,014	9,800	10,375	11,500	5,704	11,500					
Total WASTE COLLECTION & DISPOSAL:		9,800	11,014	9,800	10,375	11,500	5,704	11,500					
WEED CONTROL													
Personnel Subtotal													
101.4326.444	OTHER CONTRACTUAL SERVICES	-	-	-	-	-	-	-					
Total WEED CONTROL:		0	0	0	-	-	-	-					
EMER MGMT/Health													
101.4417.210	OPERATING SUPPLIES	2,000	883	2,000	734	2,000	51	1,500					Prevention programs
101.4417.360	INSURANCE	760	646	760	684	760	591	850					
101.4417.370	MAINTENANCE/SUPPORT FEES		-		-		-						
101.4417.380	UTILITY SERVICES	2,000	1,821	2,000	1,698	2,000	611	2,000					
101.4417.400	REPAIRS AND MAINT	2,000	803	2,000	-	2,000	-	2,000					
101.4417.430	OTHER SERVICE/CHARGES-MISC.	7,000	6,120	7,000	213,404	7,000	43,231	7,000					
101.4417.431	GRANTS		-		2,400		-						
101.4417.444	OTHER CONTRACTUAL SERVICES	1,000	-	1,000	670	3,700	-	1,000					
Total HEALTH :		14,760	10,273	14,760	219,590	17,460	44,484	14,350					

GENERAL FUND	BUDGET	ACTUAL	BUDGET	ACTUAL	thru 6/30		PROPOSED	COMMENTS
					2018	2019		
PARKS & RECREATION								
101.4510.101 FULL-TIME EMPLOYEES - REGULA	-	-	-	-	-	-	-	
101.4510.102 FULL-TIME EMPLOYEES - OVERTIME	-	-	-	-	-	-	-	
101.4510.121 EMPLOYER PERA CONTRIBUTION	-	-	-	-	-	-	-	
101.4510.122 EMPLOYER FICA CONTRIBUTIONS	-	-	-	-	-	-	-	
101.4510.123 EMPLOYER MEDICARE CONTRIBU	-	-	-	-	-	-	-	
101.4510.130 EMPLOYER PAID INSURANCE	-	-	-	-	-	-	-	
101.4510.142 UNEMPLOYMENT BENEFITS	-	-	-	-	-	-	-	
Personnel Subtotal	-	-	-	-	-	-	-	
101.4510.150 WORKER'S COMPENSATION	-	-	-	-	-	-	-	
101.4510.210 OPERATING SUPPLIES	500	203	500	979	500	215	500	
101.4510.240 SMALL TOOLS/MINOR EQUIPMENT	100	-	100	-	1,000	-	-	
101.4510.304 LEGAL FEES	-	-	-	-	-	-	-	
101.4510.321 TELEPHONE	4,500	4,463	4,500	3,833	4,500	1,791	4,500	
101.4510.325 COMMUNICATION-OTHER	100	120	100	110	100	60	100	
101.4510.333 STAFF MEETINGS & CONFERENCE	50	60	50	755	50	249	50	
101.4510.334 MEMBERSHIP DUES AND FEES	500	464	500	484	500	365	500	MN Rec & Park Assn
101.4510.400 REPAIRS & MAINTENANCE	-	38	-	-	-	-	-	
101.4510.410 RENTALS	30	-	30	-	30	-	30	
101.4510.430 OTHER SERVICE/CHARGES-MISC.	3,500	1,248	3,500	1,029	3,500	633	3,500	
Operations Subtotal	9,280	6,596	9,280	7,190	10,180	3,314	9,180	
Total PARKS & RECREATION:	9,280	6,596	9,280	7,190	10,180	3,314	9,180	
BIKE TRAIL								
101.4512.400 REPAIRS & MAINTENANCE	-	-	-	-	-	-	-	
101.4512.430 OTHER SERVICE/CHARGES-MISC.	-	-	-	-	-	-	-	
101.4512.530	-	-	-	-	-	-	-	
Total BIKE TRAIL:	-	-	-	-	-	-	-	
PLAYGROUNDS								
101.4513.220 REPAIR/MAINTENANCE SUPPLIES	3,000	192	3,000	758	3,000	-	3,000	\$1,000 + \$2,000 wood fiber/playground
101.4513.400 REPAIRS & MAINTENANCE	-	817	-	-	-	-	-	
Total PLAYGROUNDS:	3,000	1,009	3,000	758	3,000	-	3,000	

AQUATIC CENTER	BUDGET	ACTUAL	BUDGET	ACTUAL	thru 6/30		PROPOSED	COMMENTS
	2018		2019		2020	2021		
101.4514.10 FULL-TIME EMPLOYEES - REGULAR		574		281		-		
101.4514.102 PART-TIME EMPLOYEES - OVERTI	5,000	5,967	9,300	5,349	9,300	-	6,000	Start up/Shutdown/incidents+4300 OC
101.4514.103 PART-TIME EMPLOYEES	139,400	142,875	141,500	154,693	145,000	10,059	155,000	Mgr., Lifeguard, WSI
101.4514.121 EMPLOYER PERA CONTRIBUTIONS		292		255		-	300	+ 2000 labor backwash
101.4514.122 EMPLOYER FICA CONTRIBUTIONS	8,643	9,246	8,773	9,949	8,990	624	9,982	
101.4514.123 EMPLOYER MEDICARE CONTRIBU	2,021	2,162	2,052	2,327	2,103	146	2,335	
101.4514.130 EMPLOYER PAID INSURANCE	500	974	500	737	500	-	1,000	
101.4514.142 UNEMPLOYMENT BENEFIT		-		-		-		
Personnel Subtotal	155,564	162,091	162,125	173,590	165,893	10,828	174,617	
101.4514.150 WORKER'S COMPENSATION	5,800	4,433	5,800	9,543	9,500	11,649	12,300	
101.4514.210 OPERATING SUPPLIES	25,000	16,004	25,000	10,292	25,000	2,847	22,000	Chemicals, other
101.4514.214 UNIFORMS		27		-		-		
101.4514.220 REPAIR/MAINTENANCE SUPPLIES	12,000	17,563	12,000	13,362	14,000	2,082	14,000	
101.4514.221 LRG REPAIR/MAINTENANCE SUPPLIES			20,000		20,000	-	20,000	
101.4514.240 SMALL TOOLS/MINOR EQUIPMENT	1,000	406	1,000	-	1,000	-	500	
101.4514.262 Cost of Concessions	25,000	27,745	25,000	25,362	25,000	799	25,000	
101.4514.321 TELEPHONE	1,100	985	1,100	843	1,100	410	1,100	
101.4514.325 COMMUNICATION-OTHER		-		-		-		
101.4514.333 STAFF MEETINGS & CONFERENCE	-	747	-	-	-	-	-	
101.4514.334 MEMBERSHIP DUES AND FEES	800	-	-	-	-	-	-	
101.4514.343 OTHER ADVERTISING	150	1,160	150	775	150	-	150	
101.4514.344 PROMOTION-MARKETING	3,000	50	3,000	50	3,000	-	1,500	
101.4514.352 GENERAL NOTICE/PUBLIC INFO		-		-		-		
101.4514.360 INSURANCE	3,300	2,385	3,300	2,553	3,000	2,176	3,050	
101.4514.370 MAINTENANCE SUPPORT AND FE	2,500	625	2,500	1,179	2,500	925	2,500	
101.4514.380 UTILITY SERVICES	37,500	50,666	65,000	52,194	65,000	1,661	60,000	
101.4514.400 REPAIRS & MAINTENANCE	4,000	1,619	4,000	9,921	4,000	-	4,000	
101.4514.410 RENTALS	750	-	750	-	750	-	750	Red Cross Equip Rental
101.4514.430 OTHER SERVICE/CHARGES-MISC.	10,000	8,475	10,000	2,459	1,000	2,395	2,000	WSI/Lifeguard Reimb, Red Cr Aff-Xtreme Fit
101.4514.444 OTHER CONTRACTUAL SERVICES		-		-		-		
Operations Subtotal	131,900	132,889	178,600	128,533	175,000	24,943	168,850	
Total AQUATIC CENTER	287,464	294,980	340,725	302,123	340,893	35,771	343,467	

OTHER REC FACILITIES	BUDGET		ACTUAL		BUDGET		ACTUAL		PROPOSED	COMMENTS	
	2018		2019		2020		thru 6/30				
101.4517.103	PART-TIME EMPLOYEES	3,000	2,112	3,000	525	3,000	-	3,000			
101.4517.122	EMPLOYER FICA CONTRIBUTIONS	-	158	186	33	186	-	186			
101.4517.123	EMPLOYER MEDICARE CONTRIBU	-	37	44	8	44	-	44			
Personnel Subtotal		3,000	2,307	3,230	565	3,230	-	3,230			
101.4517.150	WORKER'S COMPENSATION	-	-	-	-	-	-	-			
101.4517.210	OPERATING SUPPLIES	8,500	5,904	8,500	4,123	8,500	2,266	6,500			
101.4517.214	UNIFORMS	500	-	500	600	500	-	500			
101.4517.220	REPAIR/MAINTENANCE SUPPLIES	5,500	3,193	5,500	5,137	5,500	868	5,500		Seed \$1,500	
101.4517.240	SMALL TOOLS/MINOR EQUIPMENT	2,850	2,226	2,850	2,341	2,850	2,400	8,000		550 + \$5000 pic tble (10) + garbage cans \$2500 (5)	
101.4517.333	STAFF MEETINGS & CONFERENCE	350	171	350	11	350	156	350			
101.4517.334	MEMBERSHIP DUES AND FEES	450	130	450	130	450	130	450			
101.4517.343	OTHER ADVERTISING	250	-	250	-	250	-	250		also includes ads for MIP	
101.4517.360	INSURANCE	2,000	792	2,000	415	800	327	500			
101.4517.380	UTILITY SERVICES	8,000	10,869	9,000	10,139	9,000	1,528	10,500			
101.4517.400	REPAIRS & MAINTENANCE	9,500	4,063	8,500	13,604	8,500	107	8,500		Infield lime and 4 ballfields/annual expense	
101.4517.410	RENTALS									Fert program-ballfields\$3000	
101.4517.430	OTHER SERVICE/CHARGES-MISC.	3,000	1,583	3,000	1,323	3,000	471	1,000		MIP	
101.4517.444	OTHER CONTRACTUAL SERVICES	21,600	18,666	21,600	17,214	21,600	15,000	21,600		\$27/game adult (250 games) Joint Rec	
Operations Subtotal		62,500	47,596	62,500	55,037	61,300	23,252	63,650		Joint fee \$10,000 + \$500 lighting	
Total OTHER RECREATIONAL FACILITIES		65,500	49,904	65,730	55,603	64,530	23,252	66,880		+ ADDTL 5000=\$15000 FOR BALLFIELD LIGHTING Yr 2 of 5	
PARK AREAS		BUDGET		ACTUAL		BUDGET		ACTUAL		PROPOSED	COMMENTS
		2018		2019		2020		thru 6/30			
101.4522.101	FULL-TIME EMPLOYEES - REGULA	185,000	185,865	185,600	186,308	215,000	95,008	225,000			
101.4522.102	FULL-TIME EMPLOYEES - OVERTIM	2,000	703	2,000	384	2,000	-	2,000			
101.4522.103	PART-TIME EMPLOYEES	18,000	20,533	27,000	18,041	27,000	14,532	27,000		PT Parks person + Manpower mower\$7500	
101.4522.121	EMPLOYER PERA CONTRIBUTION	14,025	15,248	14,070	15,115	16,275	8,216	17,025			
101.4522.122	EMPLOYER FICA CONTRIBUTIONS	11,594	12,222	11,631	11,933	13,454	6,444	15,748			
101.4522.123	EMPLOYER MEDICARE CONTRIBU	2,973	2,858	3,112	2,791	3,538	1,507	3,683			
101.4522.130	EMPLOYER PAID INSURANCE	43,000	33,618	43,000	37,090	43,000	20,101	41,700			
Personnel Subtotal		276,592	271,048	286,413	271,662	320,267	145,808	332,156			
101.4522.150	WORKER'S COMPENSATION	8,100	5,834	8,100	10,814	11,000	13,842	14,500			
101.4522.210	OPERATING SUPPLIES	3,000	2,319	3,000	7,420	3,000	308	3,000			
101.4522.212	MOTOR FUELS	6,000	3,882	6,000	3,572	6,000	821	6,000			
101.4522.214	UNIFORMS	1,500	471	1,500	435	1,500	1,237	1,500			
101.4522.220	REPAIR/MAINTENANCE SUPPLIES	12,000	7,618	12,000	6,829	12,000	3,509	12,000			

101.4522.240	SMALL TOOLS/MINOR EQUIPMENT	3,000	2,577	3,000	752	3,000	-	3,000	
101.4522.262	COST OF CONCESSIONS	2,000	983	2,000	821	2,000	-	2,000	
101.4522.304	LEGAL FEES				44		-		
101.4522.333	STAFF MEETINGS & CONFERENCE	400	-	400	-	400	-	400	MSTMA Workshop & State Conference
101.4522.334	MEMBERSHIP DUES AND FEES	150	-	150	-	150	-	150	MSTMA, Sports Turf Mgrs
101.4522.360	INSURANCE	15,000	12,004	10,000	12,618	13,500	10,413	14,600	
101.4522.380	UTILITY SERVICES	6,000	5,276	6,000	6,628	6,000	2,428	6,000	Includes Park Maint shed
101.4522.400	REPAIRS & MAINTENANCE	1,000	2,759	1,000	586	1,000	60	1,000	(savings from inhouse)
101.4522.410	RENTALS	6,500	4,047	6,500	4,583	6,500	415	6,500	
101.4522.430	OTHER SERVICE/CHARGES-MISC.	3,000	464	3,000	400	3,000	772	1,500	Flags etc
101.4522.444	OTHER CONTRACTUAL SERVICES	6,500	4,502	6,500	4,340	6,500	4,350	6,500	Weed control
Operations Subtotal		74,150	52,738	69,150	59,840	75,550	38,157	78,650	
Total PARK AREAS:		350,742	323,786	355,563	331,502	395,817	183,965	410,806	

FORESTRY & NURSERY	BUDGET		ACTUAL		BUDGET		ACTUAL		PROPOSED	COMMENTS
	2018		2019		2020		thru 6/30			
101.4524.210	OPERATING SUPPLIES	600	15	600	675	600	38	600		
101.4524.240	SMALL TOOLS/MINOR EQUIPMENT	750	787	750	340	750	-	750		
101.4524.333	STAFF MEETINGS & CONFERENCE	300	510	300	600	300	-	300		Tree Insp School
101.4524.334	MEMBERSHIP DUES AND FEES	25	-	25	15	25	15	25		
101.4524.352	GENERAL NOTICE/PUBLIC INFO	100	-	100	-	100	-	100		
101.4524.430	OTHER SERVICE/CHARGES-MISC.	8,700	13,003	8,700	3,520	8,700	6,048	6,700		\$2000 trees Lions Park + 4700 blvd trees
101.4524.444	OTHER CONTRACTUAL SERVICES	14,000	249	14,000	1,966	14,000	198	7,000		New EAB Program
		-	-	-	-	-	-	-		
Total FORESTRY & NURSERY:		24,475	14,564	10,475	7,116	24,475	6,299	15,475		2-yr program

HISTORIC WATERTOWER		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	thru 6/30 ACTUAL	PROPOSED	COMMENTS
		2018		2019		2020		2021	
101.4526.430	OTHER SERVICE/CHARGES-MISC	6500	652	6500	757	2000	354	2000	Utility Services + landscaping
Total HISTORIC WATERTOWER:		6,500	652	6,500	757	2,000	354	2,000	

DODGE COUNTY ARENA		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	COMMENTS
		2018		2019		2020		2021	
101.4527.430	OTHER SERVICE/CHARGES-MISC	7,023	-3432.42	22,677	28275.44	28,781	431	24,954	
101.4527.440	PROFESSIONAL SERVICES		270	300	270	300	285	300	
Total DODGE COUNTY ARENA:		7,023	(3,162)	22,977	28,545	29,081	716	25,254	

CAPITAL		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED	COMMENTS
		2018		2019		2020		2021	
COUNCIL									
101.680.4111.580	OTHER EQUIPMENT	38000	36,500	22500	13,089	22500	-	22500	Yr 3 of 4 SRTS
CLERK									
101.680.4140.570	OFFICE EQUIP AND FURNISHINGS	6,000	0	6,000	0		0		
GENL GOVT BLDGS									
101.680.4194.580	OTHER EQUIPMENT	-		-		10,000		10,000	
POLICE									
101.680.4210.550	MOTOR VEHICLES	42,000	5,651		185,002	35,948	11,374	36,764	Lease vehicle
101.680.4210.601					17,252	40,000	-	20,000	1 veh to equip @ \$20000 ea
101.680.4210.580	OTHER EQUIPMENT		-		-	14,000	-	14,000	4 portable radios every year
101.680.4210.611	VEH INTEREST				2,937	5,030	1,711	4,217	Lease Vehicle Int
FIRE									
101.680.4220.530	IMPR OTHER THAN BUILDINGS								(yr 1 and 2 at 5000)
101.680.4220.550	MOTOR VEHICLES	5,000	-	8,333	-	8,333	-	8,333	Yr 5 of 5 for tanker truck
				48,333		48,333		48,333	FD trucks and mobile property
						13,000		13,000	Lease vehicle
101.680.4220.611				-		1,800		1,800	Lease Vehicle Int
				-		-		-	
101.680.4310.530	IMPR OTHER THAN BUILDINGS	-	-	50,000	-	50,000	-	50,000	Grant share- trail under Hwy 14
101.680.4310.601					3,360				(includes yr 3 of 5 for str sweeper \$35,000)
101.680.4310.540	HEAVY MACHINERY	35,000	-	74,136	-	74,136	-	74,136	PW trucks and mobile property
101.680.4310.550	MOTOR VEHICLES		748	-	-	3,470	1,718	8,669	Lease vehicle
101.680.4310.580	OTHER EQUIPMENT						11,519		
101.680.4310.611	VEH INTEREST				480	380	202	1,073	Lease Vehicle Int
ICE/SNOW									
101.680.4312.540	HEAVY MACHINERY	-	-	-	-	-	-	-	
101.680.4312.580	OTHER EQUIPMENT	13,000	6,742						
Bike Trail									
101.680.4512.530	IMPR OTHER THAN BUILDINGS	-		-		-		35,310	Trail grant match NW
Playgrounds									
101.680.4513.530	IMPR OTHER THAN BUILDINGS	-	5,916	-	-	-	-	-	

Swimming Pool										
101.680.4514.570	OFFICE EQUIP AND FURNISHINGS									3 POS computers +
101.680.4514.580	OTHER EQUIPMENT									KAC software- \$25000 in 2022
Other Rec Facilities										
101.680.4517.530	IMPR OTHER THAN BUILDINGS		-		-		-		-	
Park Areas										
101.680.4522.520	BUILDINGS & STRUCTURES		-		-		-		-	
101.680.4522.530	IMPR OTHER THAN BUILDINGS	52,500	41,859	55,800	56,515	67,500	26,839	45,400		Parks
										KAC laptop/camera 1200
										Yr 2 of 2 Tractor 30000
										N Park fence 9500
										Basketball- E Diamond Park 3500
101.680.4522.550	MOTOR VEHICLES	27,000	27,610	30,000	27,271	10,165	2,500	10,207		Lease Vehicles
101.680.4522.580	OTHER EQUIPMENT		-							
101.680.4522.601					2,837		-			
101.680.4522.611	VEH INTEREST				547	1,593	415	1,416		Vehicle Int
Forestry Nursery										
101.680.4524.530	IMPR OTHER THAN BUILDINGS	-	-	-	-	-	-	-		
101.680.4524.580	OTHER EQUIPMENT	-	-	-	-	-	-	-		
Total Capital:		218,500	125,026	295,102	309,291	406,188	56,279	405,158		
							thru 6/30			
		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED		COMMENTS
	UNALLOCATED EXPENDITURE	2018		2019		2020		2021		
101.4920.360	INSURANCE	21650	17,444	21650	17,555	18000	19,382	22500		
101.4920.430	OTHER SERVICE/CHARGES-MISC	4500	6,632	4500	2,503	4500	3,597	4500		City Abatement payments - 4500
		41650	-	3470	-	3470	-	3470		
		10000	-	0	-	0	-	49488		Initial Debt Savings
101.4920.433	MMUA SAFETY PROGRAM	6700	6,384	7000	5,924	7000	4,052	7500		
								15522		TIF LEVY
101.4930.720	OPERATING TRANSFERS		0 ;		0 ;		0 ;			As per Council 4.11.18:
101.4930.435	UNCOLLECTIBLE	0	0		0		0			Offset drop in Debt levy to Fund 423
				89000	89000	89000	89000	89000		2019- \$89,000, 2020-\$89,000
Total UNALLOCATED EXPENDITURES:		84,500	30,459	125,620	114,982	121,970	116,032	191,980		2021-\$89,000; Debt dropoff: \$40,000 each of yrs 2022,2023,2024; and Debt dropoff 2024 for \$76,000
		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	ACTUAL	PROPOSED		COMMENTS
	OTHER FINANCING SOURCE	2018		2019		2020		2021		
101.4930.720	OPERATING TRANSFERS		191923	0	0	0	0	0		
Total OTHER FINANCING SOURCES		0	191923	0	0	0	0	0		

LIBRARY FUND

GOVT BLDGS & LIBRARY	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	thru 6/30 ACTUAL	PROPOSED	COMMENTS
	2018	2018	2019	2019	2020	2020	2021	
211.550.4195.101	FULL-TIME EMPLOYEES - REGULAR	-	-	-	-	-	-	
211.550.4195.103	PART-TIME EMPLOYEES	10,845	9,728	9,974	9,824	9,974	5,383	10,100
211.550.4195.121	EMPLOYER PERA CONTRIBUTIONS	813	724	728	736	728	404	758
211.550.4195.122	EMPLOYER FICA CONTRIBUTIONS	672	580	602	589	602	324	626
211.550.4195.123	EMPLOYER MEDICARE CONTRIBU	157	136	250	138	141	76	146
211.550.4195.130	EMPLOYER PAID INSURANCE							6664
Total GENERAL GOVT BLDGS		12,488	11,168	11,554	11,287	11,445	6,186	11,630
211.550.4550.101	FULL-TIME EMPLOYEES - REGULA	232,506	229,068	241,750	211,994	241,832	94,692	225,100
211.550.4550.102	FULL-TIME EMPLOYEES - OVERTIM	-	-	-	67	-	-	-
211.550.4550.103	PART-TIME EMPLOYEES	-	882	-	5,719	-	-	-
211.550.4550.121	EMPLOYER PERA CONTRIBUTIONS	17,438	17,118	18,300	16,251	18,300	7,102	16,883
211.550.4550.122	EMPLOYER FICA CONTRIBUTIONS	14,415	13,677	15,128	13,129	15,128	5,561	13,956
211.550.4550.123	EMPLOYER MEDICARE CONTRIBU	3,371	3,196	3,583	3,070	3,583	1,301	3,264
211.550.4550.130	EMPLOYER PAID INSURANCE	36,000	35,958	39,200	43,646	56,000	19,450	40,500
	UNEMPLOYMENT BENEFIT	-	-	-	-	-	-	-
Personnel Subtotal		303,731	299,900	317,961	293,875	334,843	128,106	299,703
211.550.4550.150	WORKER'S COMPENSATION	1,000	1,346	1,000	2,154	1,500	2,364	2,500
211.550.4550.160	LIABILITY INSURANCE	-	45	-	46	-	32	45
211.550.4550.210	OPERATING SUPPLIES	2,600	2,620	2,800	3,246	3,000	1,153	4,500
211.550.4550.216	PERIODICALS	450	292	450	335	450	292	450
211.550.4550.218	BOOKS	13,800	9,236	10,800	10,241	11,000	4,972	11,000
211.550.4550.219	AUDIO VISUAL	6,800	6,610	5,800	5,007	5,800	1,092	6,000
211.550.4550.220	REPAIR/MAINTENANCE SUPPLIES	600	870	700	955	1,000	60	1,000
211.550.4550.222	ELECTRONIC SERVICES			6,000	1,531	4,500	1,531	3,000
211.550.4550.240	SMALL TOOLS/MINOR EQUIPMENT	100	144	100	9	100	85	100
211.550.4550.303	ENGINEERING FEES		505		-		-	1,000
211.550.4550.304	LEGAL FEES	1,000	-	1,000	87	1,000	-	1,000
211.550.4550.309	EDP, SOFTWARE & DESIGN	15,200	16,232	15,200	17,103	16,200	8,947	18,000
211.550.4550.321	TELEPHONE	1,700	1,861	1,700	1,569	1,700	899	2,000
211.550.4550.325	COMMUNICATION-OTHER	500	176	500	24	500	-	500
211.550.4550.331	TRAVEL/MILEAGE	500	-	500	27	500	-	400
211.550.4550.333	STAFF MEETINGS & CONFERENCE	850	23	850	-	850	-	500
211.550.4550.334	MEMBERSHIP DUES AND FEES	500	589	500	314	500	50	500
211.550.4550.343	OTHER ADVERTISING	250	241	250	854	250	30	150
211.550.4550.360	INSURANCE	3,500	2,766	3,500	2,898	3,500	2,494	3,500
211.550.4550.370	MAINTENANCE/SUPPORT FEES	2,000	754	2,000	821	2,000	533	2,000
211.550.4550.380	UTILITY SERVICES	6,700	12,851	8,700	12,583	9,000	4,517	13,000
211.550.4550.400	REPAIRS & MAINTENANCE	2,900	4,995	2,500	4,457	6,453	1,158	9,000
211.550.4550.430	OTHER SERVICE/CHARGES-MISC.	2,000	2,035	2,000	446	2,000	518	2,000
211.550.4550.433	MMUA SAFETY PROGRAM	744	833	844	794	944	603	1,210
211.550.4550.440	PROFESSIONAL SERVICES	500	270	500	270	500	285	500
211.550.4550.441	LIBRARY PROGRAMS	4,000	4,250	4,000	4,713	4,000	2,376	4,000
211.550.4550.444	OTHE CONTRACTUAL SERVICES		221		221		189	250
211.550.4550.530	IMPROVEMENTS OTHER THAN BLDGS							24,000
211.550.4550.570	OFFICE EQUIP AND FURNISHINGS	2,000	1,188	2,000	2,657	2,000	188	2,000
211.550.4550.705	SETTLEMENT		26,531		-		-	
Operations Subtotal		70,194	97,484	74,194	73,362	79,247	34,368	114,105
Total LIBRARY		373,925	397,384	392,155	367,237	414,090	162,474	413,808
GRAND TOTAL-LIBRARY		386,413	408,552	403,709	378,524	425,535	168,660	425,438

ECONOMIC DEVELOPMENT		BUDGET		ACTUAL		thru 6/30		PROPOSED	COMMENTS
COMMUNITY/ECONOMIC DE		2018		2019		2020			
290.4650.101	FULL-TIME EMPLOYEES - REGULA	40,450	10,799	11,500	6,782	11,700	5,281	11,700	
290.4650.121	FULL-TIME EMPLOYEES - OVRTIME								
290.4650.121	EMPLOYER PERA CONTRIBUTIONS	3,034	799	863	488	878	396	878	
290.4650.122	EMPLOYER FICA CONTRIBUTIONS	2,508	634	713	423	725	326	725	
290.4650.123	EMPLOYER MEDICARE CONTRIBU	587	148	167	99	170	76	170	
290.4650.130	EMPLOYER PAID INSURANCE	4,000	959	1,100	538	2,000	335	4,300	
Personnel Subtotal		50,578	13,339	14,342	8,330	15,473	6,414	17,773	
290.4650.150	WORKER'S COMPENSATION	300	41	300	(36)	100	48	100	
290.4650.210	OPERATING SUPPLIES	400	516	400	465	400	135	500	
290.4650.216	PERIODICALS		-		-		-		
290.4650.240	SMALL TOOLS/MINOR EQUIP		-		-		-		
290.4650.303	ENGINEERING FEES	3,000	-	3,000	-	3,000	-	1,000	
290.4650.304	LEGAL FEES	4,000	454	4,000	1,350	4,000	-	2,500	
290.4650.321	TELEPHONE	500	410	500	329	500	109	500	
290.4650.325	COMMUNICATION-OTHER	200	120	200	227	200	177	200	Postage
290.4650.333	STAFF MEETINGS & CONFERENCE	2,000	-	500	16	500	-	400	
290.4650.334	MEMBERSHIP DUES AND FEES	3,150	356	500	416	500	396	500	
290.4650.343	ADVERTISING	-		-	-	-	-	5,000	
290.4650.351	LEGAL NOTICES PUBLISHING	-	180	-	75	-	51	100	
290.4650.352	GENERAL NOTICE/PUBLIC INFO	-	-	-	-	-	-	-	
290.4650.360	INSURANCE	360	314	360	339	360	291	400	
290.4650.380	UTILITY SERVICES		-		-		-		
290.4650.414	PROGRAMS			20,000	2,000	20,000	2,000	10,000	Commercial Programs
290.4650.413	Rental Expenses	2,000	-	-	-	-	-	-	
290.4650.430	OTHER SERVICE/CHARGES-MISC.	4,500	3,076	4,500	1,265	4,500	1,654	3,500	includes \$500 SMIF
290.4650.440	PROFESSIONAL SERVICES	500	270	500	2,967	500	285	800	Marketing
290.4650.444	OTHER CONTRACTUAL SERVICES		41,124	42,500	42,355	42,500	21,814	43,750	CEDA
290.4650.720	OPERATING TRANSFERS						20,000		
Operations Subtotal		20,910	46,859	77,260	51,767	77,060	46,960	69,250	
Total ECONOMIC DEVELOPMENT		71,488	60,198	91,602	60,098	92,533	53,374	87,023	

COMMUNITY POLICING FUN		BUDGET		ACTUAL		thru 6/30		PROPOSED	COMMENTS
		2018		2019		2020			
875.4210.150	WORKER'S COMPENSATION	300	397	300	399	300	274	300	
875.4210.210	OPERATING SUPPLIES	2,000	1,741	2,000	1,716	2,000	113	2,000	Operating/Training supplies for community policing/
875.4210.214	UNIFORMS		375		-		24		crime watch & prevention
875.4210.240	SMALL TOOLS/MINOR EQUIPMENT		-		-		-		
875.4210.334	MEMBERSHIP DUES & FEES								
875.4210.430	OTHER SERVICE/CHARGES-MISC.	1,000	494	1,000	100	1,000	-	500	
875.4210.430	OPERATING SUPPLIES	1,500	-	1,500	-	1,500	-	1,500	NNO
Total COMMUNITY POLICING FUND:		4,800	3,007	4,800	2,216	4,800	411	4,300	

TOTAL REVENUES	23,300	17,396	23,300	20,906	23,300	4,311	23,300	
TOTAL EXPENSES	52,767	45,628	54,196	48,892	58,072	28,641	68,330	
CAPITAL ITEMS	-		-		-		-	
GAIN OR (LOSS)	(29,467)	(28,232)	(30,896)	(27,986)	(34,772)	(24,330)	(45,030)	Loss

2021 CAPITAL REQUESTS:

Total \$0

EXPENDITURES--WATER FUND

WATER--DEBT SERVICE		BUDGET	ACTUAL	BUDGET	ACTUAL	thru 6/30		2021	COMMENTS
		2018		2019		2020			
601.4710.601	BOND PRINCIPAL	184,921	-	254,283	-	254,732	245,138	266,215	plus leased vehicles
601.4710.611	BOND INTEREST	49,981	46,846	43,597	42,456	39,782	20,895	35,719	plus leased vehicles
601.4710.620	PAYING AGENT FEES	-	347	-	594	-	495	-	
601.4710.621	BOND ISSUANCE COSTS	-	-	-	-	-	-	-	
Total DEBT SERVICE		234,902	47,192	297,880	43,050	294,514	266,528	301,934	
OTHER FINANCING USES									
Total OTHER FINANCING USES									
POWER & PUMPING									
601.4941.380	UTILITY SERVICES	27,000	47,722	40,000	44,826	50,000	16,826	50,000	
Total POWER & PUMPING		27,000	47,722	40,000	44,826	50,000	16,826	50,000	
DISTRIBUTION									
601.4943.101	FULL-TIME EMPLOYEES - REGULAR	80,900	80,204	86,000	88,933	89,000	46,745	92,000	
601.4943.102	FULL-TIME EMPLOYEES - OVERTIME	3,000	4,454	5,000	4,964	5,000	2,127	5,000	
601.4943.103	PART-TIME EMPLOYEES	-	-	-	-	-	-	-	
601.4943.121	EMPLOYER PERA CONTRIBUTIONS	6,293	2,303	6,825	8,867	7,050	3,665	7,275	
601.4943.122	EMPLOYER FICA CONTRIBUTIONS	5,202	5,057	5,642	5,249	5,828	2,883	6,014	
601.4943.123	EMPLOYER MEDICARE CONTRIBUTI	1,217	1,183	1,320	1,227	1,363	674	1,407	
601.4943.130	EMPLOYER PAID INSURANCE	13,000	10,545	12,500	18,353	12,700	10,748	22,200	
601.4943.131	OPEB OBLIGATION		(1,351)		2,590		-		
Personnel Subtotal		109,611	102,396	117,287	130,183	120,941	66,843	133,896	
601.4943.150	WORKER'S COMPENSATION	3,000	2,407	3,000	3,499	4,000	3,979	4,200	
601.4943.160	LIABILITY INSURANCE	40	45	40	46	40	32	45	
601.4943.210	OPERATING SUPPLIES	50,000	43,852	50,000	33,559	50,000	19,642	45,000	
601.4943.212	MOTOR FUELS	1,200	-	1,200	1,933	1,200	709	1,200	
601.4943.214	UNIFORMS	420	258	420	358	420	6	420	
601.4943.220	REPAIR/MAINTENANCE SUPPLIES	27,100	13,765	62,100	12,629	62,100	3,667	50,000	
601.4943.240	SMALL TOOLS/MINOR EQUIPMENT	5,000	3,578	5,000	7,177	5,000	270	5,000	
601.4943.260	WATER/SEWER METERS	8,000	10,901	8,000	9,568	10,000	9,847	30,000	
601.4943.360	INSURANCE	6,000	5,310	6,000	5,569	6,000	4,559	6,000	
601.4943.400	REPAIRS & MAINTENANCE	120,000	98,618	85,000	36,239	85,000	18,391	67,000	(65,000 + 2000 1/3 of Utility Box trfr)
601.4943.410	RENTALS	2,600	-	2,600	-	2,600	30	-	
601.4943.420	DEPRECIATION				138		-		
601.4943.430	OTHER SERVICE/CHARGES	3,600	2,144	3,600	394	3,600	1,378	13,600	(10,000 ltron)
601.4943.433	MMUA SAFETY PROGRAM	4,700	2,233	4,800	3,414	4,800	2,462	4,850	
601.4943.435	UNCOLLECTIBLE				1,482		-		
601.4943.440	PROFESSIONAL SERVICES	2,500	2,069	2,500	2,218	2,500	925	2,500	
601.4943.444	CONTRACTED SERVICES	-	300	-	148	-	85	-	
Operations Subtotal		234,160	185,480	234,260	118,370	237,260	65,982	229,815	
Total DISTRIBUTION		343,771	287,876	351,547	248,553	358,201	132,825	363,711	

REVENUES--WATER FUND

WATER FUND	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	thru 6/30 ACTUAL	PROPOSED	COMMENTS
	2018		2019		2020		2021	
MISCELLANEOUS REVENUES								
601.4943.3347		0		0		0		
601.4943.3611		289.33	0	0	0	0	0	
601.4943.3612		2681.03		2212.34		0		
601.3600.3621	5,000	5,805	5,000	16,284	5,000	3,304	5,000	
601.3600.3622	23,500	27,259	23,500	22,819	12,625	7,491	12,625	
601.3600.3624	500	1,223	500	10,026	500	1,421	500	
601.3600.3626	-	11	-	13	-	3	-	
Total MISCELLANEOUS REVENUES	29,000	37,268	29,000	51,354	18,125	12,220	18,125	
PROPRIETARY FUND REVENUES								
601.3700.3710	721,980	767,406	754,469	854,875	788,400	426,611	788,400	..
601.3700.3715	100	0	100	0	100	0	100	Reconnects/Water Assess-permits-350
601.3700.3716	0	45,601	0	44,600	0	32,580	0	WAC
601.3700.3717	0	0	0	0	0	0	0	
601.3700.3718	6,000	8,813	6,000	7,745	6,000	8,100	6,000	50/50 WATER/SEWER
601.3700.3719		1,200		12,520		0		
601.3700.3746	7,000	7,302	7,000	7,788	7,000	2,311	7,000	
Total PROPRIETARY FUND REVENUES	735,080	830,322	767,569	927,528	801,500	469,602	801,500	
OTHER FINANCING SOURCES								
601.943.3911		2000		5650		0		
601.943.3998		93,120		103,598		-		
Total OTHER FINANCING SOURCES	-	95,120	-	109,248	-	-	-	
Total WATER FUND	764,080	962,710	796,569	1,088,129	819,625	481,822	819,625	
WATER EXPENSES	749,835	780,327	820,797	679,822	835,386	471,837	852,212	
WATER REVENUES	764,080	962,710	796,569	1,088,129	819,625	481,822	819,625	
Capital Expenditures	78000		20000		6600		6,600	
GAIN OR LOSS	(63,755)	182,383	(44,228)	408,307	(22,361)	9,985	(39,187)	

2021 CAPITAL REQUESTS:

Vehicle	6,600
Total Equip	<u>6,600</u>

EXPENDITURES--SEWER FUND

SEWER--DEBT SERVICE	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	thru 6/30 ACTUAL	PROPOSED	COMMENTS
	2018		2019		2020		2021	
602.4710.601 BOND PRINCIPAL	710,386	-	775,824	111,912	796,880	105,384	825,028	plus leased vehicles
602.4710.611 BOND INTEREST	145,991	124,037	116,395	347	97,232	49,084	77,539	plus leased vehicles
602.4710.620 PAYING AGENT FEES	-	597	-	-	-	-	-	
602.4710.621 BOND ISSUANCE COSTS	(43,000)	10,947	-	-	-	-	-	
Total DEBT SERVICE	813,377	135,581	892,219	112,258	894,112	154,469	902,567	
SEWER PLAN I								
602.4947.101 FULL-TIME EMPLOYEES - REGULAR	165,600	163,369	175,400	176,437	179,100	96,548	186,500	SF
602.4947.102 FULL-TIME EMPLOYEES - OVERTIM	4,000	9,921	10,000	10,139	10,000	5,385	10,000	SF
602.4947.103 PART-TIME EMPLOYEES	11,440	2,748	11,440	3,013	11,440	-	11,440	SF Mower (6 mos at \$11)(ADD 11440)
602.4947.121 EMPLOYER PERA CONTRIBUTIONS	12,720	12,427	13,905	13,452	14,183	7,645	14,738	SF
602.4947.122 EMPLOYER FICA CONTRIBUTIONS	11,224	10,126	12,204	10,891	12,433	6,022	12,892	SF
602.4947.123 EMPLOYER MEDICARE CONTRIBUT	2,625	2,368	2,854	2,547	2,908	1,409	3,015	SF
602.4947.130 EMPLOYER PAID INSURANCE	24,000	18,700	23,550	37,029	23,550	22,658	23,550	SF
602.4947.131 OPEB OBLIGATION	-	-	-	19,431	-	-	-	
Personnel Subtotal	231,610	219,659	249,353	272,940	253,614	139,666	262,135	
602.4947.150 WORKER'S COMPENSATION	6,000	5,459	6,000	7,802	8,500	8,624	9,100	SF
602.4947.160 LIABILITY INSURANCE	35	-	35	-	35	-	-	SF
602.4947.210 OPERATING SUPPLIES	35,000	4,648	35,000	4,727	35,000	3,508	25,000	SF
602.4947.211 CHEMICALS	60,000	46,014	60,000	50,980	60,000	11,570	60,000	FV
602.4947.212 MOTOR FUELS	2,000	395	2,000	-	2,000	-	2,000	FV estimate
602.4947.214 UNIFORMS	910	169	910	-	910	15	910	SF
602.4947.216 PERIODICALS	30	-	30	-	30	-	30	SF
602.4947.220 REPAIR/MAINTENANCE SUPPLIES	16,000	9,249	16,000	11,379	16,000	916	16,000	FV
602.4947.221 LG REPAIR/MAINT SUPPLIES	-	-	50,000	23,646	50,000	-	50,000	Large replacement parts
602.4947.240 SMALL TOOLS/MINOR EQUIPMENT	5,000	1,809	5,000	1,023	5,000	1,148	5,000	FV
602.4947.260 WATER/SEWER METERS	-	-	-	-	-	-	-	
602.4947.301 AUDITING ACCOUNTING	3,450	6,132	3,818	3,956	3,818	3,578	4,300	SF
602.4947.303 ENGINEERING	10,000	-	10,000	12,439	10,000	-	10,000	SF
602.4947.309 EDP/SOFTWARE/DESIGN	400	-	400	205	400	173	400	SF
602.4947.321 TELEPHONE	2,400	1,600	2,400	1,385	2,400	779	2,000	SF
602.4947.333 STAFF MEETINGS AND CONFERENCE	2,200	2,486	2,200	1,706	2,200	443	3,000	SF
602.4947.334 MEMBERSHIP DUES AND FEES	130	78	130	-	130	-	130	SF
602.4947.360 INSURANCE	12,100	7,418	8,000	7,788	8,500	6,659	9,350	SF
602.4947.370 MAINTENANCE/SUPPORT FEES	1,200	915	1,365	1,337	1,365	1,380	1,500	SF
602.4947.380 UTILITY SERVICES	80,000	62,043	65,000	46,361	65,000	16,986	65,000	SF
602.4947.381 PURCHASED POWER	122,000	87,217	122,000	98,452	122,000	28,257	122,000	FV add generator diesel to this
602.4947.400 REPAIRS & MAINTENANCE	50,000	46,167	50,000	157,206	50,000	10,314	62,000	FV 50000 + 1/3 Util Box + wall repair 10000
602.4947.410 RENTALS	-	-	-	-	-	-	-	
602.4947.430 OTHER SERVICE/CHARGES-MISC.	3,200	3,227	3,200	7,591	3,200	6,729	3,200	SF
602.4947.433 MMUA SAFETY PROGRAM	3,000	4,191	4,130	2,777	4,130	2,111	4,220	SF
602.4947.440 PROFESSIONAL SERVICES	50,000	41,171	50,000	41,077	50,000	17,674	50,000	SF all testing add \$35,000 for addtl testing
602.4947.444 OTHER CONTRACTUAL SERVICES	-	-	-	-	-	-	-	Permit begins June 2017- use addtl
Operations Subtotal	465,055	330,389	497,618	481,839	500,618	120,862	505,140	
Total SEWER PLAN I	696,665	550,048	746,971	754,779	754,232	260,529	767,275	

SEWER DISTRIBUTION						thru 6/30			
602.4948.101	FULL-TIME EMPLOYEES - REGULAR	42,680	42,462	45,400	48,131	48,000	24,492	49,000	
602.4948.102	FULL-TIME EMPLOYEES - OVERTIME	3,000	3,286	5,000	1,542	5,000	812	5,000	
602.4948.103	PART-TIME EMPLOYEES	-	-	-	-	-	-	-	
602.4948.121	EMPLOYER PERA CONTRIBUTIONS	3,426	25,047	3,780	18,562	3,975	1,898	4,050	
602.4948.122	EMPLOYER FICA CONTRIBUTIONS	2,832	2,644	3,125	2,715	3,286	1,491	3,348	
602.4948.123	EMPLOYER MEDICARE CONTRIBUTIONS	662	618	731	635	769	349	783	
602.4948.130	EMPLOYER PAID INSURANCE	10,600	6,215	7,500	9,587	7,500	5,517	7,500	
602.4948.131	OPEB OBLIGATION		(1,495)		-		-		
602.4948.142	UNEMPLOYMENT BENEFIT		-		-		-		
	Personnel Subtotal	63,201	78,778	65,536	81,173	68,530	34,558	69,681	
602.4948.150	WORKER'S COMPENSATION	3,000	930	3,000	2,378	3,000	2,784	3,000	
602.4948.160	LIABILITY INSURANCE	40	45	40	46	40	32	45	
602.4948.210	OPERATING SUPPLIES	11,000	12,723	11,000	11,027	11,000	6,972	11,000	
602.4948.212	MOTOR FUELS	6,400	4,778	6,400	3,608	6,400	1,028	6,400	
602.4948.214	UNIFORMS	210	861	210	1,290	210	145	210	
602.4948.220	REPAIR/MAINTENANCE SUPPLIES	2,000	2,511	2,000	2,415	2,000	409	2,000	
602.4948.240	SMALL TOOLS/MINOR EQUIPMENT	1,500	1,871	1,500	1,390	1,500	440	1,500	
602.4948.260	WATER/SEWER METERS	8,000	10,901	8,000	9,568	10,000	9,847	30,000	
602.4948.303	ENGINEERING FEES	500	-	500	28,189	553,500	75,572	550,000	I/I Program
602.4948.360	INSURANCE	13,000	12,236	13,000	12,073	13,000	10,905	15,300	
602.4948.380	UTILITY SERVICES	3,500	3,111	3,500	3,998	3,500	1,407	3,500	
602.4948.400	REPAIRS & MAINTENANCE	40,000	47,327	65,000	55,455	65,000	4,301	42,000	30000+ Itron 10000 + 2000 1/3 Util Box
602.4948.410	RENTALS	100	-	100	-	100	-	100	
602.4948.420	DEPRECIATION				138		-		
602.4948.430	OTHER SERVICE/CHARGES-MISC.	3,000	306	3,000	644	3,000	502	3,000	
602.4948.435	UNCOLLECTIBLE				1,040		-		
602.4948.433	MMUA SAFETY PROGRAM	500	885	590	1,195	590	352	610	
602.4948.440	PROFESSIONAL SERVICES	2,000	-	2,000	450	2,000	108,045	2,000	
602.4948.444	OTHER CONTRACTUAL SERVICES	-	300	-	15,374	200,000	85	25,000	20000 + 500 Itron
	Operations Subtotal	94,750	98,783	119,840	150,279	874,840	222,825	695,665	
	Total SEWER DISTRIBUTION	157,951	177,561	185,376	231,452	943,370	257,384	765,346	

SAN SEWER-ADMIN/GENERAL						thru 6/30		
602.4949.101	FULL-TIME EMPLOYEES - REGULAR	61,000	45,614	60,000	47,357	61,000	26,521	62,500
602.4949.102	FULL-TIME EMPLOYEES - OVERTIME	1,000	203	1,000	146	1,000	174	1,000
602.4949.103	PART-TIME EMPLOYEES	-	-	-	-	-	-	-
602.4949.121	EMPLOYER PERA CONTRIBUTIONS	4,650	3,400	4,575	3,458	4,650	2,002	4,763
602.4949.122	EMPLOYER FICA CONTRIBUTIONS	3,844	2,636	3,782	2,727	3,844	1,560	3,937
602.4949.123	EMPLOYER MEDICARE CONTRIBUTIONS	899	616	885	638	899	365	921
602.4949.124	SICK CONVERSION		-		-		-	
602.4949.130	EMPLOYER PAID INSURANCE	10,400	7,567	9,600	8,370	9,600	4,484	9,600
602.4949.131	OPEB OBLIGATION		-		-		-	
	Personnel Subtotal	81,793	60,036	79,842	62,695	80,993	35,106	82,720
602.4949.150	WORKER'S COMPENSATION	350	-	350	-	350	-	-
602.4949.210	OPERATING SUPPLIES	1,500	863	1,500	912	1,500	321	1,500
602.4949.240	SMALL TOOLS/MINOR EQUIPMENT	-	340	590	-	590	-	590

602.4949.301	AUDITING/ACCOUNTING	530	454	585	490	585	551	650	
602.4949.303	ENGINEERING FEES	500	-	500	-	500	-	500	
602.4949.304	LEGAL FEES	-	-	-	73	-	-	-	
602.4949.309	EDA,SOFTWARE & DESIGN	-	-	-	-	-	-	-	
602.4949.321	TELEPHONE	2,956	2,566	2,956	2,519	2,956	1,157	2,956	
602.4949.325	COMMUNICATION-OTHER	5,000	4,745	5,000	5,816	5,000	1,778	5,000	
602.4949.333	STAFF MEETINGS & CONFERENCES	500	115	500	-	500	-	500	
602.4949.334	MEMBERSHIP DUES AND FEES	20	113	20	143	20	75	20	
602.4949.352	GENERAL NOTICE/PUBLIC INFO	25	-	25	-	25	-	25	
602.4949.370	MAINTENANCE/SUPPORT FEES	2,725	1,493	1,750	1,135	1,750	854	1,750	BMS-300
602.4949.400	REPAIRS & MAINTENANCE	-	109	-	-	-	-	-	
602.4949.430	OTHER SERVICE/CHARGES-MISC.	50	1,066	50	345	50	(80)	50	\ Ittron-975
602.4949.435	UNCOLLECTIBLE	-	-	-	-	-	-	-	
602.4949.438	Credit Card Fees	2,800	3,649	2,800	4,255	4,100	2,273	4,700	
602.4949.440	PROFESSIONAL SERVICES	400	1,540	400	1,070	400	1,071	400	
602.4949.444	OTHER CONTRACTUAL SERVICES	-	6,034	-	2,515	-	-	-	
602.4949.720	OPERATING TRANSFERS	12,225	12,225	-	-	-	-	-	
Operations Subtotal		29,581	35,312	17,026	19,273	18,326	8,001	18,641	
Total SAN SEWER-ADMIN/GENERAL		111,374	95,348	96,868	81,967	99,319	43,107	101,361	
602.4997.420	Depreciation		540,612		562,753		-		
602.4997.462	AMORTIZATION EXPENSE		(1,930)		(1,930)		-		
Depreciation Subtotal		-	538,682	-	560,823	-	-	-	
Total SEWER FUND EXPENSES		1,779,366	1,497,220	1,921,433	1,741,279	2,691,032	715,488	2,536,550	

REVENUES--SEWER FUND

SEWER FUND	BUDGET		ACTUAL		thru 6/30		PROPOSED	COMMENTS
	2018	2019	2020	2021	2020	2021		
MISCELLANEOUS REVENUES								
602.948.3347 OTHER FEDERAL GRANT		0		0		0		
602.4948. SPECIAL ASSESSMENTS		0		450.02		0		
602.3600.3621 INTEREST EARNED	6000	18,249	6000	40,001	6000	15,430	6000	
602.948.3624 MISC REVENUE		-		-		65		
602.3600.3626 MONEY MARKET INTEREST	0	9	0	70	0	3	0	
Total MISCELLANEOUS REVENUES	6,000	18,258	6,000	40,522	6,000	15,499	6,000	
PROPRIETARY FUND REVENUES								
602.3700.3718 METER SALES	8,000	8812.59	8,000	7745	8,000	0	8,000	
602.3700.3720 SEWER SERVICE	1,750,000	1,804,724	1,785,000	1,902,451	1,836,000	970,297	1,836,000	
602.3700.3725 SEWER CONNECTION FEES	20,000	54,500	20,000	41,850	20,000	31,780	20,000	
602.3700.3726 SEWER ACCESS CHARGES-BP	-	-	-	-	-	-	-	
602.3700.3729 SAC Fee		1,200		12,520		-		
602.3700.3746 PENALTIES	18,000	18,374	18,000	19,242	18,000	5,544	18,000	
602.948.3911 SALE OF FIXED ASSETS		2,000		7,500		-		
602.948.3922 OTHER MISC-GOVT	96,000	90,845	132,500	113,215	132,500	48,480	124,000	=Debt \$36,000 + oper \$ 88000
Total PROPRIETARY REVENUES	1,892,000	1,980,456	1,963,500	2,104,522	2,014,500	1,056,101	2,006,000	
OTHER FINANCING SOURCES								
602.4948.3990 CAPITAL CONTRIBUTIONS		573991		0		0		2018-\$approx 471,000 for PSIG grant
DEVLOPER CONTRIB		0		0		0		
Total OTHER FINANCING SOURCES	-	573,991	-	-	-	-	-	
Total SEWER FUND REVENUES	1,898,000	2,572,704	1,969,500	2,145,044	2,020,500	1,071,600	2,012,000	
SEWER EXPENSES	1,779,366	1,497,220	1,921,433	1,741,279	2,691,032	715,488	2,536,550	
SEWER REVENUES	1,898,000	2,572,704	1,969,500	2,145,044	2,020,500	1,071,600	2,012,000	
Capital Expenditures	154,200		102,000		66,600		66,600	
GAIN OR (LOSS)	(35,566)	1,075,485	(53,933)	403,765	(737,132)	356,112	(591,150)	

2021 CAPITAL REQUESTS:

UV Tank Bldg	40000 Yr 2 of 5 yrs
Dump Station	20000 Yr 2 of 2
	-
Vehicle	6,600
	<u>66,600</u>

EXPENDITURES-ELECTRIC FUND

	BUDGET		ACTUAL		BUDGET	thru 6/30		PROPOSED	COMMENTS
	2018	2019	2019	2020		ACTUAL	2021		
604.4710.601 BOND PRINCIPAL	43,779	-	45,191	-	55,356	45,191	61,204	plus leased vehicles	
604.4710.611 BOND INTEREST	8,057	7,692	7,167	7,338	7,856	3,773	7,618	plus leased vehicles	
604.4710.620 PAYING AGENT FEES		99		99		-			
Total DEBT SERVICE	51,836	7,791	52,358	7,437	63,212	48,964	68,822		
POWER SUPPLY									
604.4956.381 PURCHASED POWER	2,641,704	2,374,610	2,716,346	2,195,147	2,794,002	872,889	2,874,813	AS PER MRES STUDY	
Total POWER SUPPLY:	2,641,704	2,374,610	2,716,346	2,195,147	2,794,002	872,889	2,874,813		
TRANSMISSION/DISTRIBUTION									
604.4957.101 FULL-TIME EMPLOYEES - REGULAR	321,500	321,425	340,500	288,108	344,000	164,344	359,200	+ standby 11 x 52x26.50	
604.4957.102 FULL-TIME EMPLOYEES - OVERTIM	13,100	6,577	13,100	7,671	13,100	2,267	8,000		
604.4957.121 EMPLOYER PERA CONTRIBUTIONS	25,095	2,362	26,520	(29,955)	26,783	12,496	27,540		
604.4957.122 EMPLOYER FICA CONTRIBUTIONS	20,745	19,686	21,923	17,770	22,140	9,974	22,766		
604.4957.123 EMPLOYER MEDICARE CONTRIBUT	4,852	4,604	5,127	4,156	5,178	2,332	5,324		
604.4957.124 SICK CONVERSION		-		20,171		-			
604.4957.130 EMPLOYER PAID INSURANCE	34,000	35,568	27,000	29,689	31,000	30,163	31,000		
604.4957.131 OPEB OBLIGATION		(2,884)		18,558		-			
Personnel Subtotal	419,292	387,337	434,170	356,166	442,201	221,576	453,831		
604.4957.150 WORKER'S COMPENSATION	12,560	9,179	12,560	11,110	12,560	11,163	11,800		
604.4957.210 OPERATING SUPPLIES	10,000	1,055	10,000	7,459	10,000	729	10,000		
604.4957.212 MOTOR FUELS	5,500	4,259	5,500	4,108	5,500	1,297	5,500		
604.4957.214 UNIFORMS	2,400	4,864	2,400	6,314	2,400	884	3,500		
604.4957.220 REPAIR/MAINTENANCE SUPPLIES	91,500	160,151	91,500	30,952	100,000	27,174	100,000		
604.4957.240 SMALL TOOLS/MINOR EQUIPMENT	4,000	1,412	4,000	6,204	4,000	548	4,000		
604.4957.260 ELECTRIC METERS	10,000	9,750	10,000	1,030	10,000	-	10,000	Replace prog-residential	
604.4957.270 TRANSFORMERS	25,000	14,072	25,000	29,974	25,000	-	25,000		
604.4957.303 ENGINEERING FEES	5,000	-	5,000	6,355	5,000	-	5,000	mapping	
604.4957.343 OTHER ADVERTISING	250	-	250	30	250	-	250		
604.4957.360 INSURANCE	9,000	6,889	9,000	7,157	8,000	5,852	8,200		
604.4957.380 UTILITY SERVICES	13,500	11,592	13,500	11,461	13,500	6,434	13,500		
604.4957.400 REPAIRS & MAINTENANCE	5,000	6,967	5,000	5,351	5,000	15,347	6,000		
604.4957.410 RENTALS	500	487	500	503	500	251	500		
604.4957.430 OTHER SERVICE/CHARGES-MISC.	3,600	3,470	3,600	3,345	3,600	2,380	3,600	registration/licenses & PSP	
604.4957.433 MMUA SAFETY PROGRAM	4,050	5,326	4,720	4,305	4,720	2,462	4,820		
604.4957.435 UNCOLLECTIBLE				12,167		-			
604.4957.437 GOPHER STATE ONE-CALL	3,000	2,511	3,000	2,199	3,000	1,847	3,000		
604.4957.444 OTHER CONTRACTUAL SERVICES	55,000	68,404	55,000	22,690	55,000	18,405	55,000		
Operations Subtotal	259,860	310,388	260,530	172,713	268,030	94,771	269,670		
Total TRANSMISSION & DISTRIBUTION:	679,152	697,726	694,700	528,879	710,231	316,347	723,501		

GOVT BLDGS	BUDGET		ACTUAL		BUDGET		thru 6/30		PROPOSED	COMMENTS
	2018	2018	2019	2019	2020	2020	2021			
PART-TIME EMPLOYEES	2,950	2,582	2,950	2,940	2,950	1,560		3,500		
EMPLOYER PERA CONTRIBUTIONS	221	201	221	214	221	117		263		
EMPLOYER FICA CONTRIBUTIONS	183	161	183	171	183	94		217		
EMPLOYER MEDICARE CONTRIBUT	43	38	43	40	43	22		51		
Total GENERAL GOVT BLDGS	3,397	2,982	3,397	3,365	3,397	1,793		4,030		

ADMINISTRATION & GENERAL		BUDGET		ACTUAL		BUDGET		thru 6/30		PROPOSED	COMMENTS
		2018	2018	2019	2019	2020	2020	2021			
604.4959.101	FULL-TIME EMPLOYEES - REGULAR	146,000	113,166	146,000	110,383	147,000	62,658		152,000		
604.4959.102	FULL-TIME EMPLOYEES - OVERTIME	2,000	504	2,000	364	2,000	428		2,000		
604.4959.103	PART-TIME EMPLOYEES	-	-	-	-	-	-		-		
604.4959.121	EMPLOYER PERA CONTRIBUTIONS	11,100	8,329	11,100	7,950	11,175	4,732		11,550		
604.4959.122	EMPLOYER FICA CONTRIBUTIONS	9,176	6,534	9,176	6,400	9,238	3,695		9,548		
604.4959.123	EMPLOYER MEDICARE CONTRIBUT	2,147	1,528	2,147	1,497	2,161	864		2,234		
604.4959.124	SICK CONVERSION		-		-		-		-		
604.4959.130	EMPLOYER PAID INSURANCE	24,500	18,212	31,000	19,468	25,700	10,473		25,700		
604.4959.131	OPEB OBLIGATION				-		-		-		
	Personnel Subtotal	194,923	148,272	201,423	146,061	197,274	82,850		203,032		
604.4959.150	WORKER'S COMPENSATION	840	-	840	-	840	-		-		
604.4959.160	LIABILITY INSURANCE	40	45	40	46	40	32		45		
604.4959.210	OPERATING SUPPLIES	2,750	1,262	2,750	1,336	2,750	548		2,750		
604.4959.240	SMALL TOOLS/MINOR EQUIPMENT	500	688	500	326	500	-		500		
604.4959.301	AUDITING/ACCOUNTING	4,000	4,086	4,406	4,446	4,406	4,129		4,900		
604.4959.304	LEGAL FEES	5,000	5,568	5,000	970	5,000	3,048		5,000		
604.4959.309	EDP, SOFTWARE & DESIGN	1,000		1,000		1,000	-		1,000		
604.4959.321	TELEPHONE	7,920	9,547	7,920	8,071	10,000	3,486		10,000		
604.4959.325	COMMUNICATION-OTHER	10,500	9,498	10,500	11,933	10,500	3,680		10,500	Web & Postage	
604.4959.332	ADMINISTRATOR MEETINGS						343				
604.4959.333	STAFF MEETINGS & CONFERENCES	3,500	5,229	3,500	5,063	3,500	3,693		3,500	Includes JTS-\$2000 (2005-2006)	
604.4959.334	MEMBERSHIP DUES AND FEES	40,000	35,307	40,000	23,915	40,000	13,694		40,000	MMUA- \$12000; MMUA \$4000;	
604.4959.343	OTHER ADVERTISING		-		1,158		-			CMPAS- \$6000	
604.4959.352	GENERAL NOTICE/PUBLIC INFO	150	-	150	-	150	-		150		
604.4959.370	MAINTENANCE/SUPPORT FEES	4,000	4,280	4,000	4,412	4,000	3,878		4,000		
604.4959.400	REPAIRS & MAINTENANCE	550	191	550	-	550	-		550		
604.4959.429	CONSERVATION IMPROVEMENT PR	95,244	82,614	95,244	54,013	95,244	14,859		95,244		
604.4959.430	OTHER SERVICE/CHARGES-MISC.	140,000	137,815	135,000	18,039	135,000	7,622		135,000	sched, tran agt, res mgmt fees	
604.4959.435	Uncollectible/Collection fees		283		-		-				
604.4959.438	CREDIT CARD FEES	5,600	7,661	5,600	9,480	8,200	5,082		10,000		
604.4959.440	PROFESSIONAL SERVICES	7,500	39,054	7,500	1,925	7,500	1,665		7,500	Agency fee, Consultant-Union-3000	
604.4959.444	OTHER CONTRACTUAL SERVICES		11,669		5,029		-			Agency fee, Consultant-Union-3000	
	Operations Subtotal	329,094	354,796	324,500	150,163	329,180	65,759		330,639		
	Total ADMINISTRATION & GENERAL:	524,017	503,068	525,923	296,224	526,454	148,609		533,671		

CUSTOMER ACCOUNT	BUDGET		ACTUAL		BUDGET		ACTUAL		PROPOSED	COMMENTS
	2018		2019		2020		thru 6/30			
604.4958.435	UNCOLLECTIBLE ACCOUNTS		-		-		-			
604.4958.613	CUSTOMER INTEREST	100	741	100	1,444	800	-	800		
	Operations Subtotal	100	741	100	1,444	800	-	800		
	Total CUSTOMER ACCOUNT	100	741	100	1,444	800	-	800		
	DEPRECIATION									
604.4997.420	DEPRECIATION	130,000	90,172	100,000	85,148	100,000	-	100,000		
604.4997.462	AMORTIZATION EXPENSE		5,138		5,138		-			
	Total DEPRECIATION:	130,000	95,309	100,000	90,286	100,000	-	100,000		
	OTHER EXPENSE									
	Capital Contributions				-		-			
604.4999.720	OPERATING TRANSFERS	27,000	27,000	75,000	111,058	70,000	60,000	248,000	St Ltes 65,000 + Tranf to GF	
	Total OTHER EXPENSE:	27,000	27,000	75,000	111,058	70,000	60,000	248,000		\$183,000
	Total ELECTRIC FUND:	4,057,206	3,709,226	4,167,824	3,233,840	4,268,096	1,448,602	4,553,637		

REVENUES--ELECTRIC FUND

thru 6/30

ELECTRIC FUND		BUDGET 2018	ACTUAL	BUDGET 2019	ACTUAL	BUDGET 2020	ACTUAL	PROPOSED 2021	COMMENTS
MISCELLANEOUS REVENUE									
604.4957.3347	OTHER FEDERAL GRANT		0		0		0		
604.4957.3483	PROGRAM-OTHER		43		43		0		
604.4957.3612	SPECIAL ASSESS/PEN/INT		149		261		0		
604.3600.3621	INTEREST EARNED	10,000	-2,079	10,000	147,420	10,000	34,160	10,000	
604.3600.3622	RENTS AND ROYALTIES	3,000	9,543	3,000	9,519	3,000	2,934	3,000	
604.3600.3624	MISC REVENUE - REFUNDS	1,000	5,976	1,000	219,201	1,000	166,551	1,000	
604.3600.3626	MONEY MARKET INTEREST	0	91	0	144	0	9	0	
Total MISCELLANEOUS REVENUES		14,000	13,722	14,000	376,586	14,000	203,653	14,000	
PROPRIETARY FUND REVENUES									
604.3700.3735	ELECTRIC ASSESSMENT	4,400	5,565	4,400	4,620	4,400	2,559	4,400	
604.3700.3740	ELECTRIC SALES	3,980,836	3,730,303	3,980,836	3,688,834	3,980,836	1,746,730	3,980,836	AS PER MRES STUDY
604.3700.3742	ELECTRIC SALES-DEMAND	405,000	494,769	405,000	487,366	496,789	217,548	496,789	AS PER MRES STUDY
604.3700.3743	ELECTRIC SALES		0		0		0		
604.3700.3745	CONNECTION/RECONNECTION FEE	4,800	2,150	4,800	4,550	4,800	950	4,800	
604.3700.3746	PENALTIES	40,000	44,000	40,000	42,771	40,000	10,107	40,000	
604.3700.3747	ELECTRIC METER HOOKUP FEE	0	1,845	0	1,760	0	935	0	
604.3700.3748	RECAPTURE/WRITEOFF		0		60		0		
604.957.3749	3.0% CIP	111,463	112,287	111,463	110,440	111,463	51,702	111,463	
604.957.3911	SALES OF FIXED ASSETS		0		4,350		0		
Total PROPRIETARY REVENUES		4,546,499	4,390,919	4,546,499	4,344,751	4,638,288	2,030,530	4,638,288	
OTHER FINANCING SOURCES									
604.3900.3911	SALES OF FIXED ASSETS								
Total OTHER FINANCING SOURCES		-							
Total ELECTRIC FUND		4,560,499	4,404,640	4,560,499	4,721,338	4,652,288	2,234,183	4,652,288	
ELECTRIC EXPENDITURES		4,057,206	3,709,226	4,167,824	3,233,840	4,268,096	1,448,602	4,553,637	
ELECTRIC REVENUES		4,560,499	4,404,640	4,560,499	4,721,338	4,652,288	2,234,183	4,652,288	
CAPITAL EXPENSES		270,000		134,000		103,800		113,800	
GAIN OR LOSS		233,294	695,414	258,675	1,487,498	280,393	785,581	(15,148)	

2021 CAPITAL REQUESTS:

Bucket truck-Yr 4 of4	50,000	Sub Station 2020?
Annual Territory Acquisitions	50,000	Territory (20,000 each 2017 and 2018)
Vehicle- Lease	13,800	(40,000 2019 and 2020)
Mini-Skid Steer	113,800	(\$50000 2022)

EXPENDITURES--LIQUOR STORE		BUDGET		ACTUAL		thru 6/30		PROPOSED	COMMENTS
LIQUOR STORE		2018	2019	2020	ACTUAL	2021	2021		
FINANCIAL ADMINISTRATION									
609.4151.101	FULL-TIME EMPLOYEES - REGULA	2,600	2,059	2,600	2,223	2,600	-	2,600	Part of Council Salaries
609.4151.102	FULL-TIME EMPLOYEES - OVERTIME								
609.4151.121	EMPLOYER PERA CONTRIBUTIONS	195	58	195	43	195	-	195	
609.4151.122	EMPLOYER FICA CONTRIBUTIONS	161	128	161	138	161	-	161	
609.4151.123	EMPLOYER MEDICARE CONTRIBU	38	30	38	32	38	-	38	
609.4151.130	EMPLOYER PAID INSURANCE	-	-	-	-	-	-	-	
Personnel Subtotal		2,994	2,275	2,994	2,436	2,994	-	2,994	
609.4151.301	AUDITING/ACCOUNTING	4,000	4,086	4,406	4,446	4,406	4,129	4,900	
609.4151.309	EDP, SOFTWARE & DESIGN								
609.4151.430	OTHER SERVICE/CHARGES-MISC.	-	-	-	-	-	-	-	
609.4151.440	PROFESSIONAL SERVICES								
Operations Subtotal		4,000	4,086	4,406	4,446	4,406	4,129	4,900	
Total FINANCIAL ADMINISTRATION		6,994	6,361	7,400	6,882	7,400	4,129	7,894	
MERCHANDISE									
609.4975.210	OPERATING SUPPLIES	2,500	2,539	2,500	2,826	2,500	932	2,500	
609.4975.251	LIQUOR & WINE	419,100	488,617	440,100	490,892	462,100	275,686	351,200	decrease 24%
609.4975.252	BEER	667,800	645,542	701,200	640,917	736,300	322,480	559,600	decrease 24%
609.4975.254	MISC TAXABLES (SOFT DRINKS,ET	15,000	16,373	15,000	17,536	15,000	6,363	15,000	
609.4975.257	ICE	2,000	6,227	2,000	4,358	2,000	1,228	2,000	
609.4975.259	NON-TAX MISC (O.J., ETC) NA BEE	642	440	642	1,128	642	479	642	
609.4975.335	FREIGHT	10,000	10,340	10,000	10,061	10,000	4,991	10,000	
609.4975.343	OTHER ADVERTISING		-		-		-		
609.4975.430	OTHER SERVICE/CHARGES-MISC.	50	240	50	(242)	50	-	50	
609.4975.438	CREDIT CARD FEES	25,000	27,457	25,000	25,463	30,000	16,877	30,000	
609.4975.439	REFUNDS AND DEPOSITS		-		-		-		
Total MERCHANDISE		1,142,092	1,197,776	1,196,492	1,192,938	1,258,592	629,034	970,992	

thru 6/30

EXPENDITURES		BUDGET	ACTUAL	PROPOSED	ACTUAL	BUDGET	ACTUAL	PROPOSED		
LIQUOR STORE		2018		2019		2020		2021		COMMENTS
MANAGER										
609.4976.101	FULL-TIME EMPLOYEES - REGULA	74,000	73,650	75,000	75,073	76,600	38,231	78,500		
609.4976.102	FULL-TIME EMPLOYEES - OVERTIN	-		-		-		-		
609.4976.103	PART-TIME EMPLOYEES		-		-		-			
609.4976.121	EMPLOYER PERA CONTRIBUTIONS	5,550	5,464	5,625	5,599	5,745	2,867	5,888		
609.4976.122	EMPLOYER FICA CONTRIBUTIONS	4,588	4,388	4,650	4,515	4,749	2,312	4,867		
609.4976.123	EMPLOYER MEDICARE CONTRIBU	1,073	1,026	1,088	1,056	1,111	541	1,138		
609.4976.130	EMPLOYER PAID INSURANCE	9,400	9,513	8,500	9,188	9,200	4,769	9,200		
609.4976.131	OPEB OBLIGATION		(1,072)		7,812		-			
	Personnel Services	94,611	92,969	94,863	103,243	97,405	48,720	99,593		
609.4976.150	WORKER'S COMPENSATION	5,000	4,415	5,000	5,799	6,000	6,762	7,100		
609.4976.210	OPERATING SUPPLIES	700	207	700	1,364	700	1,185	1,200		
609.4976.214	UNIFORMS		-		-		-			
609.4976.216	PERIODICALS	40	135	40	120	40	-	40		DCI SUBSCRIPTION
609.4976.240	SMALL TOOLS/MINOR EQUIPMENT	3,600	1,440	3,600	1,088	3,600	556	3,600		\$2,000 for computers
609.4976.304	LEGAL FEES	100	-	100	-	100	-	100		
609.4976.309	EDP, SOFTWARE & DESIGN		-		-		-			
609.4976.321	TELEPHONE	1,900	1,952	1,900	1,686	1,900	969	1,900		PHONES & INTERNET
609.4976.331	TRAVEL	250	-	250	-	250	-	250		
609.4976.333	STAFF MEETINGS & CONFERENCE	900	1,440	900	1,944	900	-	900		
609.4976.334	MEMBERSHIP DUES AND FEES	1,500	1,335	1,500	1,585	1,500	985	1,500		BUYER CARD, BEV ASSN, CHAMBER
609.4976.343	OTHER ADVERTISING	9,000	5,069	9,000	6,452	9,000	653	9,000		
609.4976.351	LEGAL NOTICES PUBLISHING	250	-	250	90	250	-	250		
609.4976.352	GENERAL NOTICE/PUBLIC INFO	25	-	25	-	25	-	25		
609.4976.370	MAINTENANCE/SUPPORT FEES	3,000	2,283	3,000	2,258	3,000	2,438	3,000		BMS and LIQ support
609.4976.430	OTHER SERVICE/CHARGES-MISC.	1,000	581	1,000	192	1,000	119	1,000		GROC, UNEMP, NSF, P CASH, FOOD LIC
609.4976.433	MMUA SAFETY PROGRAM	800	780	1,200	794	1,200	603	1,210		/ALCOHOL , TOBACCO ,SCHOLARSHIP-500
609.4976.439	CASH OVER SHORT		1,093		1,088		136			
609.4976.440	PROFESSIONAL SERVICES	525	540	525	540	525	570	525		INS AGENCY
609.4976.444	OTHER CONTRACTUAL SERVICES		-		-		-			
	Operations Subtotal	28,590	21,269	28,990	24,981	29,990	14,975	31,600		
	Total MANAGER	123,201	114,238	123,853	128,224	127,395	63,696	131,193		

EXPENDITURES		BUDGET		ACTUAL		PROPOSED		ACTUAL		thru 6/30		PROPOSED		COMMENTS
LIQUOR STORE		2018		2019		2020		2021		2020		2021		
CASHIERS														
609.4977.101	FULL-TIME EMPLOYEES - REGULA	44,000	39,624	44,000	40,758	44,000	19,507	44,000						
609.4977.102	FULL-TIME EMPLOYEES - OVERTIME		-		-		-							
609.4977.103	PART-TIME EMPLOYEES	35,200	40,823	40,000	42,667	42,000	21,379	45,000						
609.4977.121	EMPLOYER PERA CONTRIBUTIONS	5,940	4,705	6,300	11,659	6,450	2,976	6,675						
609.4977.122	EMPLOYER FICA CONTRIBUTIONS	4,910	4,708	5,208	4,868	5,332	2,406	5,518						
609.4977.123	EMPLOYER MEDICARE CONTRIBU	1,148	1,101	1,218	1,139	1,247	563	1,291						
609.4977.130	EMPLOYER PAID INSURANCE	18,000	16,413	19,000	19,175	19,600	10,027	19,600						
609.4977.131	OPEB OBLIGATION		-		-		-							
	UNEMPLOYMENT BENEFIT		-		-		-							
	Personnel Subtotal	109,199	107,375	115,726	120,266	118,629	56,858	122,084						
609.4977.160	LIABILITY INSURANCE	40	45	40	46	40	32	45						
609.4977.333	STAFF MEETINGS & CONFERENCE	300	20	300	120	300	-	300						TRADE SHOW
609.4977.334	MEMBERSHIP DUES AND FEES	50	-	50	-	50	-	50						
	Operations Total	390	65	390	166	390	32	395						
	Total CASHIERS	109,589	107,441	116,116	120,432	119,019	56,891	122,479						
JANITOR														
609.4978.210	OPERATING SUPPLIES	600	769	600	815	900	166	900						
	Total JANITOR:	600	769	600	815	900	166	900						
BUILDINGS & MAINTENANCE														
609.4979.220	REPAIR/MAINTENANCE SUPPLIES	100	12	100	107	100	160	100						
609.4979.240	SMALL TOOLS/MINOR EQUIPMENT	1,000	519	1,000	2,256	1,000	-	1,000						
609.4979.360	INSURANCE	4,500	4,024	4,500	4,203	4,500	3,832	4,850						
609.4979.380	UTILITY SERVICES	12,500	11,868	12,500	11,774	12,500	4,061	12,500						
609.4979.400	REPAIRS & MAINTENANCE	11,000	2,225	21,000	4,409	11,000	434	11,000						
609.4979.410	RENTALS	750	1,805	750	2,368	750	1,290	750						
	Total BUILDING MAINTENANCE	29,850	20,454	39,850	25,117	29,850	9,776	30,200						

DEPRECIATION

609.4997.420 DEPRECIATION	13,000	5,268	13,000	2,856	13,000	-	13,000
Total DEPRECIATION	13,000	5,268	13,000	2,856	13,000	-	13,000

OTHER EXPENSE

609.xxxx.580							
609.4999.720 OPERATING TRANSFERS	16,000	16,000	16,000	16,000	16,000	-	16,000
Total OTHER EXPENSE	16,000	16,000	16,000	16,000	16,000	-	16,000

Total LIQUOR FUND EXPENDITURES	1,441,326	1,468,306	1,513,310	1,493,264	1,572,156	763,692	1,292,657
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REVENUES--LIQUOR STORE					thru 6/30				
LIQUOR FUND	PROPOSED 2018	ACTUAL	BUDGET 2019	ACTUAL	BUDGET 2020	ACTUAL	PROPOSED 2021		COMMENTS
MISCELLANEOUS REVENUES									
609.4151.3621 INTEREST EARNED	3,000	(1,142)	3,000	34,262	3,000	4,024	3,000		
609.4151.3624 MISC REVENUE - REFUNDS	250	-	250	52	250	-	250		INS DIV, CK FEES, TASTING CKS
609.4151.3626 MONEY MARKET INTEREST		52		0		7			
Total MISCELLANEOUS REVENUES:	3,250	(1,090)	3,250	34,314	3,250	4,031	3,250		
PROPRIETARY FUND REVENUES									
609.4975.3781 SALES - LIQUOR	401,700	494,158	422,000	496,880	443,000	278,240	336,680		decrease 24%
609.4975.3782 SALES - BEER	860,600	783,974	904,000	757,563	949,200	408,080	721,400		decrease 24%
609.4975.3783 SALES - WINE	185,500	247,997	195,000	262,675	204,750	149,190	155,600		decrease 24%
609.4975.3784 SALES - MISC. TAXABLE	22,000	23,388	22,000	26,608	22,000	11,728	22,000		
609.4975.3786 SALES - NON-TAXABLE	5,215	9,156	5,215	9,193	5,215	3,150	5,215		
609.4975.3794 CASH OVER		1,250		1,270		328			
Total PROPRIETARY FUND REVENUES:	1,475,015	1,559,924	1,548,215	1,554,189	1,624,165	850,716	1,240,895		
Total LIQUOR FUND REVENUES:	1,478,265	1,558,833	1,551,465	1,588,503	1,627,415	854,746	1,244,145		

TOTAL REVENUES	1,478,265	1,558,833	1,551,465	1,588,503	1,627,415	854,746	1,244,145	
TOTAL EXPENDITURES	1,425,326	1,452,306	1,497,310	1,477,264	1,556,156	763,692	1,276,657	
CAPITAL	6,000	0	6,000	0	0		0	
NET INCOME BEFORE TRANSFER\$	46,939	106,528	48,155	111,239	71,259	91,054	-32,512	
TRANSFERS	16,000	16,000	16,000	16,000	16,000		16,000	
GAIN OR LOSS	30,939	90,528	32,155	95,239	55,259	91,054	-48,512	

2021 CAPITAL REQUESTS:

	0
Total	<u>0</u>

EXPENDITURES--STORM SEWER

	BUDGET ACTUAL		BUDGET ACTUAL		31-Oct thru 6/30		PROPOSED	COMMENTS
	2018		2019		2020	ACTUAL		
605.4710.601 BOND PRINCIPAL	47,634	0	114,451	0	115,261	115,261	116,424	W Main/6th and 11th NE/16TH
605.4710.611 BOND INTEREST	33,550	31,734	30,324	29,452	28,193	14,639	25,988	
605.4710.620 PAYING AGENT FEES		347		347		0		
605.4710.621 BOND ISSUANCE COSTS		0		0		0		
Total DEBT SERVICE	81,184	32,081	144,775	29,798	143,454	129,900	142,412	
DISTRIBUTION								
605.4963.101 FULL-TIME EMPLOYEES - REGULAR	31,000	30,422	31,000	29,885	36,200	12,945	45,000	
605.4643.102 FULL-TIME EMPLOYEES - OVERTIME		0		0		0		
605.4963.103 PART-TIME EMPLOYEES	3,000	0	7,475	1,068	7,475	0	0	
605.4963.121 EMPLOYER PERA CONTRIBUTIONS	2,325	-54	2,325	1,079	2,715	971	3,375	
605.4963.122 EMPLOYER FICA CONTRIBUTIONS	2,108	1,730	2,385	1,806	2,708	753	2,790	
605.4963.123 EMPLOYER MEDICARE CONTRIBUTIONS	450	405	450	422	525	176	653	
605.4963.124 SICK CONVERSION		0				0		
605.4963.130 EMPLOYER PAID INSURANCE	8,600	7,227	7,500	7,765	9,900	4,076	9,900	
605.4963.131 OPEB OBLIGATION		-358		1,631		0		
Personnel Subtotal	47,483	39,372	51,135	43,657	59,523	18,921	61,718	
605.4963.210 OPERATING SUPPLIES	7,000	3,670	7,000	3,366	7,000	1,120	5,000	Diesel
605.4963.214 UNIFORMS	280	0	280	0	280	0	280	
605.4963.220 REPAIR/MAINTENANCE SUPPLIES	30,500	3,830	20,500	1,477	20,500	442	10,500	
605.4963.240 SMALL TOOLS/MINOR EQUIPMENT	500	12	500	500	500	87	500	
605.4963.303 ENGINEERING FEES		0		0	162,000	0	162,000	I/I program
605.4963.304 LEGAL FEES						44		
605.4963.325 COMMUNICATION-OTHER	5,000	4,745	5,000	5,786	5,000	1,758	5,000	
605.4963.331 TRAVEL	100	0	100	0	100	0	0	
605.4963.360 INSURANCE	800	701	800	745	800	586	820	
605.4963.370 MAINTENANCE & SUPPORT FEES	1,700	1,174	1,700	1,199	1,700	927	1,700	
605.4963.400 REPAIRS & MAINTENANCE	25,000	8,583	35,000	14,584	35,000	1,514	30,000	
605.4963.410 RENTALS		2		861		8	500	
605.4963.420 DEPRECIATION				259		0		
605.4963.430 OTHER SERVICE/CHARGES	75	181	75	11	75	12	100	
605.4963.433 MMUA SAFETY PROGRAM	4,050	3,290	4,750	3,323	4,750	2,462	4,820	
605.4963.435 UNCOLLECTIBLE				68		0		
605.4963.440 PROFESSIONAL SERVICES	5,000	0	5,000	0	5,000	0	0	
605.4963.444 OTHER CONTRACTUAL SERVICES		0		0		60		
Operations Subtotal	80,005	26,188	80,705	32,178	242,705	9,019	221,220	
Total STORM WATER	127,488	65,559	131,840	75,835	302,228	27,940	282,938	

thru 6/30

ADMINISTRATION

605.4964.101	FULL-TIME EMPLOYEES - REGULAR	19,500	15,380	19,500	15,209	19,500	8,778	19,600
605.4964.102	FULL-TIME EMPLOYEES - OVERTIME		7		0		4	
605.4964.103	PART-TIME EMPLOYEES	0	0	0	0	0	0	0
605.4964.121	EMPLOYER PERA CONTRIBUTIONS	1,463	1,143	1,463	1,103	1,463	659	1,470
605.4964.122	EMPLOYER FICA CONTRIBUTIONS	1,209	891	1,209	882	1,209	519	1,215
605.4964.123	EMPLOYER MEDICARE CONTRIBUTIONS	283	208	283	206	283	121	284
605.4964.124	SICK CONVERSION		0					
605.4964.130	EMPLOYER PAID INSURANCE	3,400	2,249	3,000	2,405	3,000	1,303	3,000
605.4964.131	OPEB OBLIGATION		0		0		0	
	Personnel Subtotal	25,854	19,879	25,454	19,805	25,454	11,384	25,569
605.4964.150	WORKER'S COMPENSATION	5,600	1,335	5,600	3,368	4,000	2,490	2,650
605.4964.210	OPERATING SUPPLIES	700	35	700	98	700	62	700
605.4964.240	SMALL TOOLS/MINOR EQUIP		340		0		0	
605.4964.301	AUDITING/ACCOUNTING	900	908	980	988	980	918	1,100
605.4964.303	ENGINEERING FEES	5,000	0	5,000	0	5,000	0	5,000
605.4964.304	LEGAL FEES				29		218	
605.4964.309	EDP, SOFTWARE & DESIGN		0		0		0	500
605.4964.333	STAFF MEETINGS & CONFERENCES	300	0	300		300	0	300
605.4964.343	OTHER ADVERTISING				248		0	
605.4964.370	MAINTENANCE/SUPPORT FEES	450	122	450	141	450	139	450
605.4964.400	REPAIRS & MAINTENANCE		71		0		0	
605.4964.430	OTHER SERVICE/CHARGES	200	250	200	305	200	45	200
605.4964.438	CREDIT CARD FEES	2,800	3,649	2,800	4,255	4,100	2,273	4,700
605.4964.440	PROFESSIONAL SERVICES	725	1,540	725	1,540	725	1,570	725
605.4964.444	OTHER CONTRACTUAL SERVICES		1,967		838		0	
	Operations Subtotal	16,675	10,217	16,755	11,810	16,455	7,715	16,325
	Total ADMINISTRATION	42,529	30,096	42,209	31,615	41,909	19,098	41,894
	DEPRECIATION							
605.4997.420	DEPRECIATION		92,811		101,813		0	
605.4997.625	AMORTIZATION		-1,097		-1,097		0	
605.4997.630	BOND DISCOUNT PAID		0		0		0	
	Total DEPRECIATION	0	91,714	0	100,716	0	0	0
605.4999.720	Operating Transfers	0	77,698	0	0	0		0
	TOTAL STORM WATER EXPENSES	251,201	297,148	318,824	237,964	487,591	176,938	467,244

REVENUES--STORM WATER

STORM WATER FUND	2018		BUDGET 2019	ACTUAL	thru 6/30		PROPOSED 2021	COMMENTS
					BUDGET 2020	ACTUAL		
MISCELLANEOUS REVENUES								
605.4963.3340		-		-		-		
605.4963.3613		-		-		-		
605.4963.3621	3000	14137	3000	41802	3000	4063	3000	
605.4963.3624				50000		0		
605.4963.3625								
605.4963.3626		53		651		7		
Total MISCELLANEOUS REVENUES	3000	14189.84	3000	92453.23	3000	4069.76	3000	
PROPRIETARY FUND REVENUES								
605.4963.3720	428,000	435,686	432,280	447,456	436,600	228,163	436,600	
605.4963.3746	2,200	4,284	2,200	4,405	2,200	1,239	2,200	
		-		-		-		
605.4963.3921		-		-		-		
605.4963.3990		160,289		-		-		
Total PROPRIETARY REVENUES	430200	600258.8	434480	451860.36	438800	229401.77	438800	

Storm Expenses	251,201	297,148	318,824	237,964	487,591	176,938	467,244
Storm Revenues	433,200	614,449	437,480	544,314	441,800	233,472	441,800
Capital Expenses	12,500		65,000		0		0
GAIN OR LOSS	169,499	317,301	53,656	306,350	(45,791)	56,533	(25,444)

2021 CAPITAL REQUESTS:

	MS4 reserve	2013	10000
		2014	10000
		2015-2020	30000 \$5000/yr
			50000
			0

EXPENDITURES

ICE ARENA		BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	thru 6/30 ACTUAL	PROPOSED	COMMENTS
		2018		2019		2020		2021	
606.4516.101	FULL-TIME EMPLOYEES -	93,000	91,029	96,500	97,967	95,300	49,354	97,500	
606.4516.102	FULL-TIME EMPLOYEES - OVERTIME	-	-	-	-	-	-	-	
606.4516.103	PART-TIME EMPLOYEES	40,100	41,328	48,000	42,181	48,000	12,411	45,000	
606.4516.121	EMPLOYER PERA CONTR	9,000	8,298	9,000	8,271	9,000	4,022	7,313	
606.4516.122	EMPLOYER FICA CONTRIB	8,252	7,840	8,959	8,275	8,885	3,680	8,835	
606.4516.123	EMPLOYER MEDICARE CO	1,349	1,833	1,400	1,935	1,383	861	2,066	
606.4516.130	EMPLOYER PAID INSURAN	20,000	16,841	23,000	19,714	23,000	10,287	21,000	
606.4516.142	UNEMPLOYMENT BENEFIT	-	-	-	(172)	-	-	-	
Personnel Subtotal		171,701	167,168	186,859	178,172	185,567	80,615	181,714	
606.4516.150	WORKER'S COMPENSATION	3,500	1,901	3,500	4,388	4,800	4,861	4,800	
606.4516.210	OPERATING SUPPLIES	4,000	8,610	4,000	1,294	4,000	1,835	4,000	
606.4516.214	UNIFORMS	950	-	600	-	600	-	600	
606.4516.220	REPAIR/MAINTENANCE SUP	7,500	4,659	7,500	5,861	7,500	2,995	7,500	
606.4516.240	SMALL TOOLS/MINOR EQUI	1,000	173	1,000	130	1,000	209	1,000	
606.4516.261	MERCH FOR RESALE- TAX	2,000	1,793	2,000	772	2,000	143	1,000	
606.4516.301	AUDITING/ACCOUNTING	900	900	900	900	900	860	900	
606.4516.309	EDP, SOFTWARE, DESIGN	-	-	-	-	-	-	-	
606.4516.321	TELEPHONE	3,200	3,295	3,200	3,118	3,500	1,275	3,500	
606.4516.333	STAFF MEETINGS & CONF	1,000	-	1,000	-	1,000	-	1,000	Refrig
606.4516.334	MEMBERSHIP DUES AND	400	259	400	276	400	315	400	MIAMA, Star
606.4516.343	OTHER ADVERTISING	200	183	200	155	200	84	200	
606.4516.370	MAINTENANCE/SUPPORT	2,400	1,325	2,400	1,339	1,800	914	1,800	Message center contract fees
606.4516.380	UTILITIES	54,000	80,814	76,000	76,473	76,000	25,225	76,000	Use 45000 x .80 x 1.5 (20% energy savings?)
606.4516.400	REPAIRS & MAINTENANCE	22,500	14,948	22,500	37,565	22,500	20,808	22,500	new multiplier
606.4516.430	OTHER SERVICE/CHARGE	2,000	8,632	2,000	1,333	2,000	653	2,000	Weed control/garbage/sprinkler
606.4516.433	MMUA SAFETY	1,010	875	1,010	794	1,010	603	1,210	
606.4516.440	PROFESSIONAL SERVICE	500	-	500	-	500	-	500	Alarm
606.4516.444	OTHER CONTRACTUAL SE	-	594	-	8,574	10,000	-	8,500	\$8500 to fair board 2019-2023
606.4516.530	IMPROVE OTHER THAN B	-	-	-	-	-	-	-	Yr 3 of 10- R22 replacement
606.4516.580	OTHER EQUIP	-	-	-	-	-	-	-	
Operations Subtotal		107,060	128,962	128,710	142,970	139,710	60,780	137,410	
Total ICE ARENA		278,761	296,130	315,569	321,141	325,277	141,394	319,124	

REVENUES

	ICE ARENA	BUDGET		ACTUAL		thru 6/30		PROPOSED
		2018	2019	2019	2020	2020	2021	
606.4516.3349	MISC STATE GRANT		0	0	0	0		
606.4516.3450	SCHOOL/YOUTH ICE REN	200,000	237,126	200,000	228,227	200,000	63,356	230,000
606.4516.3451	LEAGUE HOCKEY	49,000	41,662	79,000	46,602	54,000	16,609	50,000
606.4516.3452	PUBLIC SKATE	2,500	2,523	2,500	1,473	2,500	911	1,500
606.4516.3453	OPEN HOCKEY/ICE TIME	5,000	2,742	5,000	6,435	5,000	708	5,000
606.4516.3454	LEASED SIGN REVENUE	1,000	1,445	3,500	-	1,500	-	1,500
606.4516.3455	CONCESSION RENTS	2,516	4,531	2,516	2,858	2,516	2,820	2,516
606.4516.3456	POP AND GUMBALL SALE	3,000	2,047	3,000	1,585	3,000	373	2,000
606.4516.3457	SKATE RENTS/SHARPENI	1,500	848	1,500	322	1,000	73	500
606.4516.3458	PRO SHOP SALES	200	207	200	95	200	17	200
606.4516.3623	CONTRIBUTIONS AND DO	-	-	-	-	-	-	-
606.4516.3624	MISC REVENUE-REFUNDS	-	3,000	-	3,001	-	(0)	3,000
	Transfer from other funds		-	-	55,544	-	-	-
Total ICE ARENA		264,716	296,130	297,216	346,141	269,716	84,867	296,216

Arena Expenses	278,761	296,130	315,569	321,141	325,277	141,394	319,124
Arena Revenues	264,716	296,130	297,216	346,141	269,716	84,867	296,216
Capital Expenses	100000		0		0		0
GAIN OR LOSS	(114,045)	0	(18,353)	25,000	(55,561)	(56,527)	(22,908)

2021 CAPITAL REQUESTS:

phones???	-
cameras????	-
Refrigerant	25,000
Yr 2 of 10 for Cit; Bill for refrigerant	(25,000) 1/2 from City and 1/2 from County
Yr 3 of 10 for Co	-
	-

2019- refrigerant

10 years at \$25,000

KASSON CITY COUNCIL REGULAR MEETING AGENDA

Wednesday, Aug 26, 2020

6:00 PM

5:30 Budget Discussion Work Session

2021 Budget

PLEDGE OF ALLIANCE

6:00 A. COUNCIL

1. Approve agenda - Make additions, deletions or corrections at this time.
2. Consent Agenda - All matters listed under Item 2, Consent Agenda, are considered to be routine and non-controversial by the City Council and will be enacted with one motion. There will not be separate discussion of these items unless a Council Member so requests, in which case the item will be removed from the Consent Agenda and will be considered separately.
 - a. Minutes from August 12, 2020
 - b. Claims processed after the August 12, 2020 regular meeting, as audited for payment
 - c. Resolution Accepting Park Donation
 - d. Acknowledge Committee Minutes
 - i. Library Board meeting July 2020
 - ii. Planning Commission Minutes 7-13-20
 - iii. Planning Commission Draft Minutes from 8-10-20
 - e. Evaluations:
 - i. Nancy Zaworski Finance Director at top of scale
 - ii. Pat Shafer-Gottschalk Library Director Remove from Probation
 - f. Pay Request - #4 Final Request for East Main St Storm Sewer \$61,580.76 BCM Const

B. VISITORS TO THE COUNCIL

C. MAYOR'S REPORT

D. PUBLIC FORUM

- May not be used to continue discussion on an agenda item that already had been held as a public hearing.
- This section is limited to 15 minutes and each speaker is limited to 4 minutes.
- Speakers not heard will be first to present at the next Council meeting.
- Speakers will only be recognized once.
- Matters under negotiation, litigation or related to personnel will not be discussed.
- Questions posed by a speaker will generally be responded to in writing.
- Speakers will be required to state their name and their address for the record.

E. PUBLIC HEARING

F. COMMITTEE REPORT

1. Planning Commission – Minor Subdivision Plaza 57
 - i. Resolution Approving the Minor Subdivision

G. OLD BUSINESS

1. Natural Gas Ordinance – First read

H. NEW BUSINESS

1. Planning Proposals

I. ADMINISTRATORS REPORT

1. Administrator's Report
2. Cares Act Resolution
3. Council Action Sheet

J. ENGINEER'S REPORT

1. I and I Reduction - Sump Pump and Sewer Lateral Program
 - i. Council direction on restarting the Sump Pump Program this year

K. PERSONNEL

1. Promotion of Christy DeLima to Sr. Liquor Clerk inc to grade 3 Step 3 \$17.60ph eff 8/11/20

L. ATTORNEY

M. CORRESPONDENCE

1. SEMMCHRA Reports
2. Summer Reading Program Report

N. ADJOURN

1 **KASSON CITY COUNCIL REGULAR MEETING AGENDA**

2 **Wednesday, August 12, 2020**

3 **6:00 PM**

4 Pursuant to due call and notice thereof, a regular City Council meeting was held at City Hall on the 12th day of
5 August, 2020 at 6:15 PM.

6
7 **THE FOLLOWING MEMBERS WERE PRESENT:** Burton, Egglar, Ferris, McKern and Zelinske

8
9 **THE FOLLOWING MEMBERS WERE ABSENT:** None

10
11 **THE FOLLOWING WERE ALSO PRESENT:** City Administrator Tim Ibisch, City Clerk Linda Rappe and Finance
12 Director Nancy Zaworski, City Engineer Brandon Theobald, Police Chief Josh Hanson, Fire Chief Joe Fitch,
13 Deputy Fire Chief Chris Seljan, Firefighters, Matt Lawrence, Jason Campbell and Chris Schuh, Tim O'Morro,
14 Krista Weigel, Josh Mitchell, Moriah Mastin, Marley Smith and David Dubbels

15
16 **5:00PM Work Session:**

17 **Presentations for new Fire Hall**

18 **Robert Kryzanowski, Five Bugles Design and James Schmidt of Five Bugles Design, Jason Plante from Market**
19 **Johnson presented their construction/program management process for getting a study going for a**
20 **potential new fire hall, response times for locations, conceptual designs, etc.**
21 **Karen Klein and Mike Piper from ICS also presented.**

22
23 **PLEDGE OF ALLIEGANCE**

24
25 **APPROVE AGENDA**

26 Remove L.1 Closed Session

27 Add: J.1 16th St update

28 Add: I.3 Councilperson Burton recognition of past City Attorney Guzinski

29
30 **Motion to Approve the Amended Agenda made by Councilperson Egglar, second by Councilperson Burton**
31 **with All Voting Aye**

32
33 **CONSENT AGENDA**

34 Minutes from July 22, 2020

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36 Minutes from July 8, 2020

37
38 Claims processed after the July 22, 2020 regular meeting, as audited for payment in the amount of
39 \$548,983.82

40
41 Acknowledge Committee Minutes

42 Fire Department Meeting Minutes August 3, 2020

43 Park Board Minutes 7-21-20 DRAFT

44
45 Resolution Certifying Delinquent Claims

46 *Resolution #8.1-20*

47 *Resolution Certifying Delinquent Claims to the County Auditor*

48 *(on file)*

49 Evaluations:

50 Mike Bolster Ice Arena/Parks Worker At top of scale

51 Tim Ibisch City Administrator Remove from Probation

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Motion to Approve made by Councilperson Burton, second by Councilperson Zelinske with All voting Aye.

VISITORS TO THE COUNCIL

1. Fire Department Lifesaving Presentation – Fire Chief Fitch recognized Marley Smith, Moriah Mastin, Alyana Gossard and Josh Mitchell for their action on June 30 for their lifesaving performance on Maggie Boice. It took the girls 13 seconds for them getting them out of the water to performing CPR. Maggie is doing fine and enjoying the rest of her summer.

MAYOR’S REPORT

Kathy O’Malley Appointment to EDA - Mayor McKern recommended and made a motion to approve, second by Councilperson Egler with All Voting Aye.

Councilperson Duane Burton publicly recognized Joe Guzinski who passed away a couple of weeks ago. Joe worked for the City as City Attorney for 33 1/3 years we offer our sincere condolences to his family.

Mental Healthcare Discussion – Mayor stated that we have an opportunity to spend some of the CARES money on mental health initiatives. He is asking to take \$25K to provide educational training and/or programs for mental health to help our citizens.

Ideas to consider were; prepaying for 75 sessions at \$150 each at Fernbrook for people who do not have insurance that covers mental health; Zumbro Valley Mental Health is will to provide, suicide prevention program, they can do this live or webinar; the counselor recommended the movie “Suicide, The Ripple Effect”; Fernbrook would put together up to five presentations, could be webinars; a couple of the school counselor at KM School had some ideas. Mayo Clinic had some ideas and may be able to help with education but they stated that they move very slowly and we need to get this done within the next three months; NAMI offers classes also. Kmtelecom will look into putting some of these presentations on the cable channel; whatever is decided the Kasson Chamber is willing to help get the work out. The Fire Department has offered to make some PSA videos. River Ridge offers free webinars for dealing with COVID.

The Council was in agreement with the Mayor on his ideas. Councilperson Burton agrees and to playing the PSA videos before the movie on movie night and at the theater. There could be a tool box on the City’s website with everything that is offered and people can go to the toolbox to see what they wanted to use. Administrator Ibisch stated that using the CARES money that has to be used and paid before November 15.

PUBLIC FORUM

PUBLIC HEARING

COMMITTEE REPORT

Eda July Minutes – Administrator Ibisch highlighted that the County is going to be allocating CARES money to EDA and they are asking that we allocate money into the pot for businesses in the County. The EDA has asked for \$40,000 of Kasson’s CARES money to participate with the County.

OLD BUSINESS

Electrical Issues – Generac switch – Administrator Ibisch stated that the council received information from Mr. Borgstrom and from the Electric Supervisor. The Electric Supervisor’s recommendation to maintain status quo. Councilperson Zelinske stated that most people use a meter disconnect. Ibisch stated no action required and the Council was comfortable with maintaining status quo. No action was taken.

Fire Relief By-laws - Chief Fitch stated that the fire relief members voted on and passed this at their meeting on August 3. There are no changes since the Council first received this at the last meeting. **Motion to Approve made by Mayor McKern, second by Councilperson Ferris with All Voting Aye.**

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NEW BUSINESS

Establish/Change Council Meeting dates and Budget- Finance Director Zaworski referred to her memo changing November and December Council meeting dates and setting dates for preliminary and final levy and budget. Administrator Ibisch suggested having one meeting in November on the 18th and if needed we could schedule a special meeting since the first meeting would be Veterans Day and the second meeting is the night before Thanksgiving. Finance Director Zaworski stated there is time to notify the public. **Motion to cancel the two meetings in November and have a meeting on November 18 made by Councilperson Egler, second by Councilperson Zelinske with All Voting Aye.**

Zaworski stated that the budget meetings need to be set for the County. Zaworski suggested September 23 to set the preliminary budget and levy and December 9th as the final budget and levy discussion with a backup date of December 16. **Motion to move the second Council meeting in December from 23 to 16 made by Councilperson Ferris, second by Councilperson Egler with All Voting Aye.**

Motion to set the date for preliminary budget and levy on September 23 and the final meeting on December 9 with a backup date of December 16 made by Mayor McKern, second by Councilperson Burton with All Voting Aye.

Annexation – Administrator Ibisch stated that a request for annexation has been made for a small parcel in Kasson Meadows area. It would be a small parcel, enough for three residential lots. Ibisch and the Engineer Theobald feel bringing in the entire parcel would be better. There are some transportation issues in this neighborhood that need to be worked out. To the west of this parcel is the school district and ZED property and they are also looking at annexing in the near future.

PD CARES Act Requests – Administrator Ibisch stated that the EMS Committee met and they have heard this request. The phone lines have already been upgraded. The technology upgrades would be to make the Police Department COVID ready and this would be included on the resolution for use of the COVID money distribution.

ADMINISTRATORS REPORT

Administrator’s Report – Administrator Ibisch highlighted his report. The City had a request for someone who has a paranormal crew want to go to Maple Grove Cemetery and they have had activity out there before during the day and would like to go out there at night on August 22. We are having her sign release forms since it is city property. **Motion to Approve Lovely Bones Paranormal to be in Maple Grove Cemetery after closing on August 22 made by Mayor McKern, second by Councilperson Egler with All Voting Aye.**

Councilperson Burton stated that if there is any damage they will cover the expense. Finance Director Zaworski stated that we will ask them to be respectful for where they walk.

Natural Gas Fees – The Council asked Administrator Ibisch to bring them a resolution with language similar to the Stewartville scenario in the packet.

Land Purchase Discussion – A resident has inquired about buying some land from the city and the park supervisor stated that this is not being utilized by the Parks Department. The Council was in agreement that the resident would have to have the survey done and there may be an easement required. City Engineer Theobald stated that there is a 5th St ROW easement. The Council would like more information regarding the easement and the riser. The Park Board has not seen this yet.

ENGINEER’S REPORT

16th St NE Update – Engineer Theobald explained the surface defects on 16th and he has met with MnDOT and the contractor and they are working on the solution. The speed on 16th St. was originally designed for 45 miles per hour, they were not able to cut the hills down as far as they wanted to. The statutory limit is 55mph and if

152 we want to post it at 45mph a speed and design study has to be done. They decided on posting a speed limit
153 ahead sign farther out.
154 Councilperson Egler asked about a crosswalk at 16th St and 5th Ave NE. Engineer Theobald stated it was not
155 repainted with the understanding that public works will paint it before school starts but they were still
156 working on safes routes to school.

157

158 **PERSONNEL**

159 Police Department Resignation – **Motion to Accept the Resignation and Thanked him for his Service made by**
160 **Councilperson Ferris, second by Councilperson Egler with All Voting Aye.**

161

162 Liquor Store Resignation – **Motion to Accept the Resignation with Thanks and Wished Her the Best made by**
163 **Councilperson Burton, second by Councilperson Ferris with All Voting Aye.**

164

165 **ATTORNEY**

166 **CORRESPONDENCE**

167 Correspondence was reviewed

168

169 Administrator Ibisch stated that there will be a work session before the next council meeting on August 12
170 starting at 5PM.

171

172 **ADJOURN 7:32M**

173 **Motion to Adjourn made by Councilperson Egler, second by Councilperson Burton with all voting Aye to**
174 **Adjourn.**

175

176 **ATTEST:**

177

178

179

180

181 _____
Linda Rappe, City Clerk

181 _____
Chris McKern, Mayor

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189

190

SIGNATURE PAGE

THE ATTACHED LIST OF BILLS PAYABLE WAS REVIEWED AND APPROVED FOR PAYMENT.

THIS INCLUDES WARRANT NUMBERS:

*1 - #4

GRAND TOTAL SUBMITTED FOR PAYMENT \$ *

DATE APPROVED: 08-26-2020

#1	\$1,994.50	
#2	3,795.53	
#3	575,514.30	(includes funds X for check)
* #4		(open - liquor store invoices will be added)

08/13/20
16:18:22

CITY OF KASSON
Claim Approval List
For the Accounting Period: 8/20
For Pay Date: 08/14/20

Page: 1 of 3
Report ID: AP100V



For Pay Date = 08/14/20
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
34707		82 CHS INC	348.01					
	07/31/20	50.721 GAL UNLD-STREETS	102.25			101 310 4310	212	1010
	441IF8266	07/06/20 SODIUM BICARBONATE	97.74			101 514 4514	210	1010
	441IF8834	07/28/20 SODIUM BICARBONATE	130.32			101 514 4514	210	1010
	441IF8669	07/21/20 FERTILIZER	17.70			101 522 4522	220	1010
		Total for Vendor:	348.01					
34708		362 KWIK TRIP STORES	105.21					
	08/02/20	14.965 GAL UNLD-F D	29.72			101 220 4220	212	1010
	08/02/20	28.314 GAL UNLD-P D	75.49			101 210 4210	212	1010
		Total for Vendor:	105.21					
34711		4919 PEOPLE'S ENERGY COOPERATIVE	69.89					
	2289800	08/05/20 ELEC SERV-CEMETERY 7/1-8/1	29.51			610 984 4984	380	1010
	2289800	08/05/20 STR LT-LETH SUBDIV 7/1-8/1	40.38			101 316 4316	380	1010
		Total for Vendor:	69.89					
34709		3382 VERIZON WIRELESS	1,471.39					
	9859080729	07/20/20 CELL PHONES-P D	669.44			101 210 4210	321	1010
	9859080729	07/20/20 CELL PHONES-STREETS	86.61			101 310 4310	321	1010
	9859080729	07/20/20 CELL PHONES-PARKS	139.05			101 510 4510	321	1010
	9859080729	07/20/20 CELL PHONES-WATER	57.39			601 944 4944	321	1010
	9859080729	07/20/20 CELL PHONES-WW	71.33			602 949 4949	321	1010
	9859080729	07/20/20 CELL PHONES-WW OPERATIONS	71.32			602 947 4947	321	1010
	9859080729	07/20/20 CELL PHONE-P.W. DIRECTOR	49.48			604 959 4959	321	1010
	9859080729	07/20/20 CELL PHONES-ELECTRIC	269.83			604 959 4959	321	1010
	9859080729	07/20/20 CELL PHONE-ARENA	56.94			606 516 4516	321	1010
		Total for Vendor:	1,471.39					
		# of Claims	4	Total:				1,994.50

08/13/20
16:18:23

CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 8 / 20

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Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED _____ Council Member

_____ Council Member

See signature page

08/19/20
11:53:34

CITY OF KASSON
Claim Approval List
For the Accounting Period: 8/20
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Page: 1 of 5
Report ID: AP100V

#2

For Pay Date = 08/20/20
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
34713		4151 BLUE TARP CREDIT SERVICES	344.85					
	72117894	07/30/20 PACK OUT TOOL BOX/ORGANIZER	194.91*			604 957 4957	240	1010
	72117894	07/30/20 SALES TAX	13.40*			604 957 4957	240	1010
	72117894	07/30/20 SALES TAX	-13.40			604 2025		1010
	72117894	07/30/20 D C TRANSIT TAX	0.97*			604 957 4957	240	1010
	72117894	07/30/20 D C TRANSIT TAX	-0.97			604 2026		1010
	72117978	07/31/20 PACK OUT TOOL BOX	149.94*			604 957 4957	240	1010
	72117978	07/31/20 SALES TAX	10.30*			604 957 4957	240	1010
	72117978	07/31/20 SALES TAX	-10.30			604 2025		1010
	72117978	07/31/20 D C TRANSIT TAX	0.74*			604 957 4957	240	1010
	72117978	07/31/20 D C TRANSIT TAX	-0.74			604 2026		1010
		Total for Vendor:	344.85					
34714		5098 CARDMEMBER SERVICE	160.57					
	07/28/20	POP FOR RESALE-ERDMANS	153.73			609 975 4975	254	1010
	07/28/20	NON-TAXABLES FOR RESALE-ERDMAN	3.99			609 975 4975	259	1010
	07/28/20	GLASS CLNR-ERDMANS	2.85*			609 979 4979	220	1010
	07/28/20	SALES TAX	0.20*			609 979 4979	220	1010
	07/28/20	SALES TAX	-0.20			609 2025		1010
	07/28/20	D C TRANSIT TAX	0.01*			609 979 4979	220	1010
	07/28/20	D C TRANSIT TAX	-0.01			609 2026		1010
34715		5098 CARDMEMBER SERVICE	984.03					
	07/06/20	CANON LASER PRINTER	154.93			101 210 4210	210	1010
	07/08/20	KASEL-NASRO MEMBERSHIP	40.00			101 210 4210	334	1010
	07/09/20	TRI-FOLD CERT. HOLDER	59.75			101 220 4220	210	1010
	07/06/20	ADHES. REPL KIT-DASH MT. PHONE	6.43*			101 210 4210	220	1010
	07/10/20	HEAVY DUTY DESKTOP CLAMP	49.16			101 210 4210	210	1010
	07/14/20	LDPE POLY TUBING	78.37			101 210 4210	210	1010
	07/15/20	DNA EVIDENCE KIT	18.05			101 210 4210	210	1010
	07/17/20	PURDUE-BCA TRAINING	75.00			101 210 4210	333	1010
	07/21/20	TASER	474.75			101 210 4210	210	1010
	07/22/20	ARMORALL CAR WASH	9.60*			101 210 4210	220	1010
	07/27/20	POSTAGE	17.99			101 210 4210	210	1010

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CITY OF KASSON
Claim Approval List
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For Pay Date = 08/20/20

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
34716		5098 CARDMEMBER SERVICE	299.99					
	07/10/20	INFRASCALE ONLINE BACKUP	299.99			101 210 4210	370	1010
34717		5098 CARDMEMBER SERVICE	763.97					
	08/03/20	REIMB'D-ART WORK	209.95			211 1151		1010
	08/03/20	DVD's	204.03			211 550 4550	219	1010
	08/03/20	LIBRARY SUPPLIES	77.57			211 550 4550	210	1010
	08/03/20	BOOKS	41.97			211 550 4550	218	1010
	08/03/20	LIBRARY JOURNAL	157.99			211 550 4550	216	1010
	08/03/20	COVID-LIBRARY SUPPLIES	72.46*			101 417 4417	430	1010
		Total for Vendor:	2,208.56					
34718		4104 FARMERS TOP SOIL INC	31.68					
	7702 06/30/20	SCREENED TOP SOIL	31.68			604 957 4957	220	1010
	7702 06/30/20	SALES TAX	2.17			604 957 4957	220	1010
	7702 06/30/20	SALES TAX	-2.17			604 2025		1010
	7702 06/30/20	D C TRANSIT TAX	0.15			604 957 4957	220	1010
	7702 06/30/20	D C TRANSIT TAX	-0.15			604 2026		1010
		Total for Vendor:	31.68					
34719		3466 GALLS, LLC	110.94					
	16176859 07/31/20	REDING-UA STELLAR TAC PROT	110.94			101 210 4210	214	1010
		Total for Vendor:	110.94					
34787		3571 STATE INDUSTRIAL PRODUCTS CORP.	182.24					
	901592286 07/15/20	URINAL ADE	182.24			606 516 4516	220	1010
		Total for Vendor:	182.24					
34720		4253 TRUCKIN' AMERICA OF ROCHESTER	355.00					
	156556 07/07/20	BACK RACK MOUNT	60.00			601 943 4943	240	1010
	156556 07/07/20	BACK RACK MOUNT	60.00			602 948 4948	240	1010
	156557 07/07/20	SEAT SAVE	117.50			601 943 4943	240	1010
	156557 07/07/20	SEAT SAVE	117.50			602 948 4948	240	1010
		Total for Vendor:	355.00					

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CITY OF KASSON
Claim Approval List
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For Pay Date = 08/20/20
* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
34721		939 USA BLUEBOOK	425.04					
	310298	07/28/20 TOT CHLORINE ACCUVAC AMPULES	425.04			601 943 4943	210	1010
		Total for Vendor:	425.04					
34722		388 WESCO RECEIVABLES CORP	121.36					
	281461	07/27/20 FLAWGUY WIRE	121.36			604 957 4957	220	1010
		Total for Vendor:	121.36					
34723		50 XCEL ENERGY	15.86					
	695016028	08/03/20 UTIL SERV-STR LT 7/3-8/2	15.86			101 316 4316	380	1010
		Total for Vendor:	15.86					
		# of Claims	12	Total:				3,795.53

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11:53:38

401
5

CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 8 / 20

Page: 5 of 5
Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON, MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED See signature page Council Member
_____ Council Member

08/21/20
10:04:22

CITY OF KASSON
Claim Approval List
For the Accounting Period: 8/20
For Pay Date: 08/26/20

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Report ID: AP100V

#3

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
34780	E	34 CITY OF KASSON	30,991.30					
	07/28/20	CITY UTILITIES-C H	351.54			101 194 4194	380	1010
	07/28/20	CITY UTILITIES-P D	462.72			101 210 4210	380	1010
	07/28/20	CITY UTILITIES-STR LTS (LED)	249.51			101 316 4316	380	1010
	07/28/20	CITY UTILITIES-STREET LTS	3.17			101 310 4310	380	1010
	07/28/20	CITY UTILITIES-F D	264.27			101 220 4220	380	1010
	07/28/20	CITY UTILITIES-MAIN STR LTS	508.85			101 316 4316	380	1010
	07/28/20	CITY UTILITIES-MANT AV STR LTS	141.49			101 316 4316	380	1010
	07/28/20	CITY UTILITIES-STREET LTS	2,743.49			101 316 4316	380	1010
	07/28/20	CITY UTILITIES-K.A.C.-HIGH FLO	255.27			101 514 4514	380	1010
	07/28/20	CITY UTILITIES-K.A.C.-LOW FLOW	1,084.87			101 514 4514	380	1010
	07/28/20	CITY UTILITIES-K.A.C.-BI DIREC	2,825.82			101 514 4514	380	1010
	07/28/20	CITY UTILITIES-N2 BALL PARK LT	700.83			101 517 4517	380	1010
	07/28/20	CITY UTILITIES-NO. PARK #3	737.63			101 517 4517	380	1010
	07/28/20	CITY UTILITIES-NO. PARK MAINT	251.45			101 522 4522	380	1010
	07/28/20	CITY UTILITIES-E SHELTER-VETS	46.74			101 522 4522	380	1010
	07/28/20	CITY UTILITIES-NO. PARK CONCES	31.03			101 517 4517	380	1010
	07/28/20	CITY UTILITIES-VETS PARK ATHL	22.66			101 517 4517	380	1010
	07/28/20	CITY UTILITIES-NE YOUTH BALL F	23.18			101 517 4517	380	1010
	07/28/20	CITY UTILITIES-W SHELTER-VETS	26.01			101 522 4522	380	1010
	07/28/20	CITY UTILITIES-NO. PARK #1	56.01			101 310 4310	380	1010
	07/28/20	CITY UTILITIES-WELL #4	1,075.73			601 941 4941	380	1010
	07/28/20	CITY UTILITIES-WELL #2	89.83			601 941 4941	380	1010
	07/28/20	CITY UTILITIES-WELL #3	54.51			601 941 4941	380	1010
	07/28/20	CITY UTILITIES-WELL #5	1,991.54			601 941 4941	380	1010
	07/28/20	CITY UTILITIES-8 AV WATER TOWE	235.10			601 941 4941	380	1010
	07/28/20	CITY UTILITIES-LITTLES LIFT ST	88.07			602 948 4948	380	1010
	07/28/20	CITY UTILITIES-LIQUOR STORE	1,132.85			609 979 4979	380	1010
	07/28/20	CITY UTILITIES-NO. PARK #4	23.69			101 522 4522	380	1010
	07/28/20	CITY UTILITIES-WWTP-WA/SE	233.20			602 947 4947	380	1010
	07/28/20	CITY UTILITIES-WWTP-ELECTRIC	7,102.44			602 947 4947	381	1010
	07/28/20	CITY UTILITIES-WWTP-BASEMENT	85.79			602 947 4947	380	1010
	07/28/20	CITY UTILITIES-WWTP-GARAGE	18.80			602 947 4947	380	1010
	07/28/20	CITY UTILITIES-NO. PARK #2	26.40			101 522 4522	380	1010
	07/28/20	CITY UTILITIES-OLD WATER TOWER	49.57			101 526 4526	430	1010
	07/28/20	CITY UTILITIES-D C AMBULANCE S	131.26			101 417 4417	380	1010

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10:04:22

CITY OF KASSON
Claim Approval List
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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	07/28/20	CITY UTILITIES-P.W.B. 1/2	420.55			101 310 4310	380	1010
	07/28/20	CITY UTILITIES-P.W.B. 1/2	420.55			604 957 4957	380	1010
	07/28/20	SALES TAX-ELECTRIC	24.24			604 957 4957	380	1010
	07/28/20	SALES TAX-ELECTRIC	-24.24			604	2025	1010
	07/28/20	D C TRANSIT TAX-ELECTRIC	1.76			604 957 4957	380	1010
	07/28/20	D C TRANSIT TAX-ELECTRIC	-1.76			604	2026	1010
	07/28/20	SALES TAX-WATER	1.10			604 957 4957	380	1010
	07/28/20	SALES TAX-WATER	-1.10			604	2025	1010
	07/28/20	D C TRANSIT TAX-WATER	0.08			604 957 4957	380	1010
	07/28/20	D C TRANSIT TAX-WATER	-0.08			604	2026	1010
	07/28/20	CITY UTILITIES-SOLAR BILLBOARD	14.54			604 956 4956	381	1010
	07/28/20	CITY UTILITIES-D C ICE ARENA	5,776.82			606 516 4516	380	1010
	07/28/20	CITY UTILITIES-ELECTRONIC SIGN	34.90*			101 111 4111	430	1010
	07/28/20	CITY UTILITIES-PARK & RIDE LOT	57.68			101 316 4316	380	1010
	07/28/20	CITY UTILITIES-16 ST-E OF BRID	85.02			101 316 4316	380	1010
	07/28/20	CITY UTILITIES-16 ST-CENTER	114.21			101 316 4316	380	1010
	07/28/20	CITY UTILITIES-16 ST-W OF BRID	51.87			101 316 4316	380	1010
	07/28/20	CITY UTILITIES-LIBRARY	857.65			211 550 4550	380	1010
	07/28/20	CITY UTILITIES-LIONS PARK SHEL	32.19			101 522 4522	380	1010
34783		34 CITY OF KASSON	500,000.00					
	08/10/20	TRANSFER LIQ ST DEPOSITORY FND	500,000.00			609	1010	1010
		Total for Vendor:	530,991.30					
34781		E 108 MN DEPARTMENT OF REVENUE	28,275.00					
	08/13/20	JULY-UTILITIES SALES TAX	315.00			601	2025	1010
	08/13/20	JULY-UTILITIES SALES TAX	25,790.00			604	2025	1010
	08/13/20	JULY-SALES TAX PAYABLE	26.00			101	2025	1010
	08/13/20	JULY-SALES TAX PAYABLE	4.00			211	2025	1010
	08/13/20	JULY-SALES TAX PAYABLE	62.00			601	2025	1010
	08/13/20	JULY-SALES TAX PAYABLE	29.00			604	2025	1010
	08/13/20	JULY-USE TAX PAYABLE	98.00			101	2025	1010
	08/13/20	JULY-USE TAX PAYABLE	109.00			604	2025	1010
	08/13/20	JULY-USE TAX PAYABLE	9.00			609	2025	1010
	08/13/20	JULY-UTILITIES D C TRANS TAX	22.00			601	2026	1010
	08/13/20	JULY-UTILITIES D C TRANS TAX	1,785.00			604	2026	1010
	08/13/20	JULY-D C TRANS TAX PAYABLE	2.00			101	2026	1010

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10:04:22

CITY OF KASSON
Claim Approval List
For the Accounting Period: 8/20
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* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
	08/13/20	JULY-D C TRANS TAX PAYABLE	1.00			211 2026		1010
	08/13/20	JULY-D C TRANS TAX PAYABLE	5.00			601 2026		1010
	08/13/20	JULY-D C TRANS TAX PAYABLE	2.00			604 2026		1010
	08/13/20	JULY-D C TRANS USE TAX PAYABLE	7.00			101 2026		1010
	08/13/20	JULY-D C TRANS USE TAX PAYABLE	8.00			604 2026		1010
	08/13/20	JULY-D C TRANS USE TAX PAYABLE	1.00			609 2026		1010
		Total for Vendor:	28,275.00					
34782	E	973 MN DEPT OF REVENUE	16,248.00					
	08/13/20	JULY-LIQUOR STORE SALES TAX	15,422.00			609 2025		1010
	08/13/20	JULY-LIQUOR STORE D C TRANS TX	826.00			609 2026		1010
		Total for Vendor:	16,248.00					
		# of Claims	4	Total:				575,514.30
		Total Electronic Claims						75,514.30
		Total Non-Electronic Claims						500000.00

08/21/20
09:54:03

CITY OF KASSON
Claim Approval List
For the Accounting Period: 8/20
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Report ID: AP100V

#4
*
will add LS
invoices
8/24/20

For Pay Date = 08/27/20

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
34794		124 ABEL SIGNS INC	220.00					
	10116	08/10/20 LETTER PKUP-ELECTRIC	110.00*			604 957 4957	400	1010
	10116	08/10/20 LETTER PKUP-TRAPP'S	55.00			601 943 4943	400	1010
	10116	08/10/20 LETTER PKUP-TRAPP'S	55.00			602 948 4948	400	1010
		Total for Vendor:	220.00					
34755		5424 ABEL, CARLA	222.20					
	08/12/20	3.0 HRS-ELECT JUDGE TRNG	37.50			101 141 4141	444	1010
	08/12/20	14.5 HRS-PRIM ELECTION JUDGE	181.25			101 141 4141	444	1010
	08/12/20	MILES-ELECTION JUDGE TRNG	3.45			101 141 4141	444	1010
		Total for Vendor:	222.20					
34725		5819 ALLEGRA OF ROCHESTER	337.84					
	6903	08/13/20 5000 WINDOW ENVELOPES	42.23			101 140 4140	210	1010
	6903	08/13/20 5000 WINDOW ENVELOPES	3.38			101 191 4191	210	1010
	6903	08/13/20 5000 WINDOW ENVELOPES	18.58			101 210 4210	210	1010
	6903	08/13/20 5000 WINDOW ENVELOPES	11.82			101 220 4220	210	1010
	6903	08/13/20 5000 WINDOW ENVELOPES	27.03			101 310 4310	210	1010
	6903	08/13/20 5000 WINDOW ENVELOPES	37.16			101 510 4510	210	1010
	6903	08/13/20 5000 WINDOW ENVELOPES	13.51			211 550 4550	210	1010
	6903	08/13/20 5000 WINDOW ENVELOPES	3.38			290 650 4650	210	1010
	6903	08/13/20 5000 WINDOW ENVELOPES	20.27			601 944 4944	210	1010
	6903	08/13/20 5000 WINDOW ENVELOPES	11.82			602 947 4947	210	1010
	6903	08/13/20 5000 WINDOW ENVELOPES	15.20			602 948 4948	210	1010
	6903	08/13/20 5000 WINDOW ENVELOPES	40.54			604 959 4959	210	1010
	6903	08/13/20 5000 WINDOW ENVELOPES	10.14			605 964 4964	210	1010
	6903	08/13/20 5000 WINDOW ENVELOPES	10.14			606 516 4516	210	1010
	6903	08/13/20 5000 WINDOW ENVELOPES	67.57*			609 976 4976	210	1010
	6903	08/13/20 5000 WINDOW ENVELOPES	3.38			610 984 4984	210	1010
	6903	08/13/20 5000 WINDOW ENVELOPES	1.69*			877 100 4000	430	1010
	6903	08/13/20 SALES TAX	2.79			604 959 4959	210	1010
	6903	08/13/20 SALES TAX	-2.79			604	2025	1010
	6903	08/13/20 D C TRANSIT TAX	0.20			604 959 4959	210	1010
	6903	08/13/20 D C TRANSIT TAX	-0.20			604	2026	1010
	6903	08/13/20 SALES TAX	4.65*			609 976 4976	210	1010
	6903	08/13/20 SALES TAX	-4.65			609	2025	1010

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	6903	08/13/20 D C TRANSIT TAX	0.34*			609 976 4976	210	1010
	6903	08/13/20 D C TRANSIT TAX	-0.34			609 2026		1010
		Total for Vendor:	337.84					
34756		3020 ANDERSON, BARBARA	209.70					
	08/12/20	2.0 HRS-ELECT JUDGE TRNG	25.00			101 141 4141	444	1010
	08/12/20	14.5 HRS-PRIM ELECTION JUDGE	181.25			101 141 4141	444	1010
	08/12/20	MILES-ELECTION JUDGE TRNG	3.45			101 141 4141	444	1010
		Total for Vendor:	209.70					
34726		203 BAKER & TAYLOR INC	307.47					
	2035389744	07/29/20 BOOKS	32.43			211 550 4550	218	1010
	2035397925	08/03/20 BOOKS	15.93			211 550 4550	218	1010
	2035398556	08/03/20 BOOKS	145.33			211 550 4550	218	1010
	2035398556	08/03/20 AUDIO BOOKS	19.25			211 550 4550	219	1010
	2035405447	08/06/20 PROGRAM SUPPLIES	17.99			211 550 4550	441	1010
	2035411874	08/10/20 BOOKS	76.54			211 550 4550	218	1010
		Total for Vendor:	307.47					
34727		415 BELL LUMBER & POLE CO.	2,817.53					
	INV93073	08/05/20 POLES	2,817.53			604 957 4957	220	1010
		Total for Vendor:	2,817.53					
34757		2204 BENFIELD, SANDY	209.70					
	08/12/20	2.0 HRS-ELECT JUDGE TRNG	25.00			101 141 4141	444	1010
	08/12/20	14.5 HRS-PRIM ELECTION JUDGE	181.25			101 141 4141	444	1010
	08/12/20	MILES-ELECTION JUDGE TRNG	3.45			101 141 4141	444	1010
		Total for Vendor:	209.70					
34728		4151 BLUE TARP CREDIT SERVICES	67.87					
	72118189	08/05/20 3' MEASURING WHEEL	67.87			101 522 4522	240	1010
		Total for Vendor:	67.87					
34795		4708 BOUND TREE MEDICAL LLC	652.34					
	83717977	07/30/20 5 BLUE ISOLATION GOWNS	157.45			101 220 4220	210	1010
	83719803	07/31/20 NITRILE GLOVES	36.03			101 220 4220	210	1010
	83721539	08/03/20 NITRILE GLOVES	48.04			101 220 4220	210	1010

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	83725089	08/05/20 SHARPS CONTAINER/EPIE PENS	410.82			101 220 4220	210	1010
		Total for Vendor:	652.34					
34758		5425 CARLSON, ROSALIE	209.70					
	08/12/20	2.0 HRS-ELECT JUDGE TRNG	25.00			101 141 4141	444	1010
	08/12/20	14.5 HRS-PRIM ELECTION JUDGE	181.25			101 141 4141	444	1010
	08/12/20	MILES-ELECTION JUDGE TRNG	3.45			101 141 4141	444	1010
		Total for Vendor:	209.70					
34729		2410 CENTRAL MN MUNICIPAL POWER AGE	288,865.26					
	6879 07/31/20	CMPA DUES-JULY	1,500.00			604 959 4959	334	1010
	6879 07/31/20	FEES FOR SERVICES	1,975.23			604 959 4959	430	1010
	6879 07/31/20	PURCH'D POWER	225,224.34			604 956 4956	381	1010
	6879 07/31/20	PURCH'D POWER-TRANSMISSION	57,958.58			604 956 4956	381	1010
	6879 07/31/20	CAPACITY PURCHASED-JULY	1,021.76			604 956 4956	381	1010
	6879 07/31/20	CIP MONTHLY ASSMNT-JULY	1,185.35			604 959 4959	429	1010
		Total for Vendor:	288,865.26					
34796		4238 CINTAS CORP	129.64					
	8404758617 08/07/20	RESTOCK 1st AID KITS	25.93			101 920 4920	433	1010
	8404758617 08/07/20	RESTOCK 1st AID KITS	25.93			601 943 4943	433	1010
	8404758617 08/07/20	RESTOCK 1st AID KITS	25.93			602 948 4948	433	1010
	8404758617 08/07/20	RESTOCK 1st AID KITS	25.92			604 957 4957	433	1010
	8404758617 08/07/20	RESTOCK 1st AID KITS	25.93			605 963 4963	433	1010
		Total for Vendor:	129.64					
34759		2682 COLEMAN, CHARLES	219.40					
	08/12/20	2.0 HRS-ELECT JUDGE TRNG	25.00			101 141 4141	444	1010
	08/12/20	15.0 HRS-PRIM ELECTION JUDGE	187.50			101 141 4141	444	1010
	08/12/20	MILES-ELECT TRNG & TO CT HOUSE	6.90			101 141 4141	444	1010
		Total for Vendor:	219.40					
34785		668 CONTINENTAL RESEARCH CORP	1,535.13					
	17442 08/06/20	COVID-ARENA-FOGGER/ATOMIZER/ 4	1,535.13*			101 417 4417	430	1010
		Total for Vendor:	1,535.13					

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34791		2381 CUSTOM COMMUNICATIONS INC	245.22					
	465978	08/12/20 FIRE ALARM MONITOR 9/1-11/30	94.50*			211 550 4550	444	1010
	465046	08/12/20 FIRE ALARM MONITOR 9/1-11/30	30.15			101 310 4310	444	1010
	465046	08/12/20 FIRE ALARM MONITOR 9/1-11/30	30.14*			601 943 4943	444	1010
	465046	08/12/20 FIRE ALARM MONITOR 9/1-11/30	30.14			602 948 4948	444	1010
	465046	08/12/20 FIRE ALARM MONITOR 9/1-11/30	30.15			604 957 4957	444	1010
	465046	08/12/20 FIRE ALARM MONITOR 9/1-11/30	30.14*			605 963 4963	444	1010
	465046	08/12/20 SALES TAX	2.07			604 957 4957	444	1010
	465046	08/12/20 SALES TAX	-2.07			604	2025	1010
	465046	08/12/20 D C TRANSIT TAX	0.15			604 957 4957	444	1010
	465046	08/12/20 D C TRANSIT TAX	-0.15			604	2026	1010
		Total for Vendor:	245.22					
34730		5796 DECOOK EXCAVATING INC	32,531.00					
	14028	07/27/20 LITTLES SUBDIV FLOOD RESTORATI	32,531.00*			101 417 4417	430	1010
		Total for Vendor:	32,531.00					
34772		5156 DODGE COUNTY INDEPENDENT/DODGE	70.20					
	10350	08/13/20 ANN'L TIF DISCLOSURE	23.40*			101 140 4140	430	1010
	10350	08/13/20 ANN'L TIF DISCLOSURE	23.40*			248 650 4650	430	1010
	10350	08/13/20 ANN'L TIF DISCLOSURE	23.40*			249 650 4650	430	1010
		Total for Vendor:	70.20					
34731		2070 EARL'S SMALL ENGINE REPAIR INC	9.42					
	#HELD	08/05/20 FILTER COVER	9.42			101 310 4310	220	1010
		Total for Vendor:	9.42					
34807		5813 ENTERPRISE FM TRUST	6,947.77					
	FBN4002052	08/05/20 MAINT CARDS-P D	50.00			101 210 4210	430	1010
	FBN4002052	08/05/20 MAINT CARDS-F D	15.00			101 220 4220	430	1010
	FBN4002052	08/05/20 MAINT CARDS-STREETS	12.50*			101 310 4310	430	1010
	FBN4002052	08/05/20 MAINT CARDS-PARKS	10.00			101 522 4522	430	1010
	FBN4002052	08/05/20 MAINT CARDS-WATER	14.60			601 944 4944	430	1010
	FBN4002052	08/05/20 MAINT CARDS-WW	9.59			602 949 4949	430	1010
	FBN4002052	08/05/20 MAINT CARDS-ELECTRIC	15.00			604 959 4959	430	1010
	FBN4002052	08/05/20 MAINT CARDS-STORM WATER	7.50			605 964 4964	430	1010

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	FBN4002052	08/05/20 LEASES-P D	1,920.59			101 680 4210	550	1010
	FBN4002052	08/05/20 LEASES-P D	260.30			101 680 4210	611	1010
	FBN4002052	08/05/20 LEASES-STREETS	289.62			101 680 4310	550	1010
	FBN4002052	08/05/20 LEASES-STREETS	30.42			101 680 4310	611	1010
	FBN4002052	08/05/20 LEASES-PARKS	418.54			101 680 4522	550	1010
	FBN4002052	08/05/20 LEASES-PARKS	65.22			101 680 4522	611	1010
	FBN4002052	08/05/20 LEASES-WATER	164.17			601 2231		1010
	FBN4002052	08/05/20 LEASES-WATER	17.25			601 710 4710	611	1010
	FBN4002052	08/05/20 LEASES-WW	164.18			602 2231		1010
	FBN4002052	08/05/20 LEASES-WW	17.24			602 710 4710	611	1010
	FBN4002052	08/05/20 LEASES-WATER	209.27			601 2231		1010
	FBN4002052	08/05/20 LEASES-WATER	32.61			601 710 4710	611	1010
	FBN4002052	08/05/20 LEASES-WW	209.27			602 2231		1010
	FBN4002052	08/05/20 LEASES-WW	32.62			602 710 4710	611	1010
	FBN4002052	08/05/20 LEASES-ELECTRIC	418.54			604 2231		1010
	FBN4002052	08/05/20 LEASES-ELECTRIC	65.22			604 710 4710	611	1010
	FBN4002052	08/05/20 LEASES-ELECTRIC	327.25			604 710 4710	611	1010
	FBN4002052	08/05/20 LEASES-ELECTRIC	694.11			604 2231		1010
	FBN4002052	08/05/20 LEASES-WATER	54.45			601 710 4710	611	1010
	FBN4002052	08/05/20 LEASES-WATER	377.14			601 2231		1010
	FBN4002052	08/05/20 LEASES-WW	54.44			602 710 4710	611	1010
	FBN4002052	08/05/20 LEASES-WW	377.13			602 2231		1010
	FBN4002052	08/05/20 VEH REPAIR CHARGE	153.50			601 943 4943	430	1010
	FBN4002052	08/05/20 VEH REPAIR CHARGE	153.50			602 948 4948	430	1010
	FBN4002052	08/05/20 VEH REPAIR CHARGE	307.00			604 957 4957	430	1010
		Total for Vendor:	6,947.77					
34773		21 ERDMAN'S SUPERMARKETS INC	98.19					
	b704017	08/08/20 A C CONCESSIONS	11.95			101 514 4514	262	1010
	b704024	08/09/20 ELECTION SUPPLIES	19.75			101 141 4141	210	1010
	b704123	08/14/20 A C CONCESSIONS	10.00			101 514 4514	262	1010
	b704122	08/14/20 A C CONCESSIONS	16.14			101 514 4514	262	1010
	b704137	08/15/20 A C CONCESSIONS	40.35			101 514 4514	262	1010
		Total for Vendor:	98.19					

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34732		5847 FIELD TRAINING SOLUTIONS	295.00					
	8957	08/13/20 LINDGREN-FTO CLASS	295.00			101 210 4210	333	1010
		Total for Vendor:	295.00					
34797		2618 FIRE SAFETY USA INC	480.00					
	137228	07/30/20 BOOTS (3 PR)	480.00			101 220 4220	214	1010
		Total for Vendor:	480.00					
34733		3204 FITCH, JOE	144.90					
	08/12/20	MILES-VEH. TO A.V. FOR REPAIR	144.90			101 220 4220	430	1010
		Total for Vendor:	144.90					
34734		2723 GIBBS LAWN & SNOW CARE INC	1,833.33					
	14455	08/01/20 MONTHLY CEMETERY MOW	1,833.33			610 984 4984	444	1010
		Total for Vendor:	1,833.33					
34760		5794 GRONVOLD, NANCY	206.25					
	08/12/20	2.0 HRS-ELECT JUDGE TRNG	25.00			101 141 4141	444	1010
	08/12/20	14.5 HRS-PRIM ELECTION JUDGE	181.25			101 141 4141	444	1010
		Total for Vendor:	206.25					
34761		6168 HESS, RICKY	219.40					
	08/12/20	2.0 HRS-ELECT JUDGE TRNG	25.00			101 141 4141	444	1010
	08/12/20	15.0 HRS-PRIM ELECTION JUDGE	187.50			101 141 4141	444	1010
	08/12/20	MILES-ELECT TRNG & TO CT HOUSE	6.90			101 141 4141	444	1010
		Total for Vendor:	219.40					
34735		6099 IBISCH, TIMOTHY	410.00					
	08/12/20	TECHNOLOGY REIMB-CELL PHONE	410.00*			101 140 4140	430	1010
		Total for Vendor:	410.00					
34792		3347 INSTITUTE OF MANAGEMENT	295.00					
	08/20/20	ZAWORSKI DUES-'20-'21	295.00			101 140 4140	334	1010
		Total for Vendor:	295.00					

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34789		2198 ITRON INC	1,203.24					
	564460	08/12/20 SEPT-NOV-MAINT & SUPPORT	240.64			601 944 4944	370	1010
	564460	08/12/20 SEPT-NOV-MAINT & SUPPORT	240.64			602 949 4949	370	1010
	564460	08/12/20 SEPT-NOV-MAINT & SUPPORT	481.32*			604 959 4959	370	1010
	564460	08/12/20 SEPT-NOV-MAINT & SUPPORT	240.64			605 963 4963	370	1010
	564460	08/12/20 SALES TAX	4.57*			604 959 4959	370	1010
	564460	08/12/20 SALES TAX	-4.57			604 2025		1010
	564460	08/12/20 D C TRANSIT TAX	0.33*			604 959 4959	370	1010
	564460	08/12/20 D C TRANSIT TAX	-0.33			604 2026		1010
		Total for Vendor:	1,203.24					
34736		5337 JIM WHITING NURSERY & GARDEN	189.99					
	13177	08/05/20 REPLACEMENT TREE-BORUFF	189.99			101 524 4524	430	1010
		Total for Vendor:	189.99					
34762		520 JOHNSON, DAVE	204.60					
		08/12/20 2.0 HRS-ELECT JUDGE TRNG	25.00			101 141 4141	444	1010
		08/12/20 14.0 HRS-PRIM ELECTION JUDGE	175.00			101 141 4141	444	1010
		08/12/20 MILES-ELECTION JUDGE TRNG	4.60			101 141 4141	444	1010
		Total for Vendor:	204.60					
34798		6074 KACZMAREK, LINDSEY	241.58					
		08/07/20 20 T-POSTS	75.80			101 220 4220	210	1010
		08/06/20 ZIP TIES	40.78			101 220 4220	210	1010
		07/28/20 BLS INSTRUCTOR RENEWAL	125.00			101 220 4220	330	1010
		Total for Vendor:	241.58					
34737		35 KASSON HARDWARE HANK	821.83					
		07/31/20 R&M SUPPLIES-STREETS	11.48			101 310 4310	220	1010
		07/31/20 OPER SUPPLIES-P D	17.97			101 210 4210	210	1010
		07/31/20 R&M SUPPLIES-K.A.C.	35.50			101 514 4514	220	1010
		07/31/20 SMALL TOOLS-WATER	340.76			601 943 4943	240	1010
		07/31/20 R&M SUPPLIES-ELECTRIC	13.98			604 957 4957	220	1010
		07/31/20 SALES TAX	0.96			604 957 4957	220	1010
		07/31/20 SALES TAX	-0.96			604 2025		1010
		07/31/20 D C TRANSIT TAX	0.06			604 957 4957	220	1010

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	07/31/20	D C TRANSIT TAX	-0.06			604 2026		1010
	07/31/20	OPER SUPPLIES-WATER	31.38			601 943 4943	210	1010
	07/31/20	R&M SUPPLIES-C H	33.46			101 140 4140	220	1010
	07/31/20	R&M SUPPLIES-WWTP OPERATIONS	7.49			602 947 4947	220	1010
	07/31/20	SMALL TOOLS-WWTP OPERATIONS	42.93			602 947 4947	240	1010
	07/31/20	R&M SUPPLIES-STORM WATER	29.99			605 963 4963	220	1010
	07/31/20	COVID-SHOP-MASKS	85.98*			101 417 4417	430	1010
	07/31/20	COVID-K.A.C.-ANTI-BACT CLNR	11.96*			101 417 4417	430	1010
	07/31/20	COVID-CC CHAMBERS-MASKS	14.99*			101 417 4417	430	1010
	07/31/20	COVID-CH-THERMOMETER BATTERIES	3.00*			101 417 4417	430	1010
	07/31/20	COVID-SHELTER-THERMOMETER BATT	2.99*			101 417 4417	430	1010
	07/31/20	COVID-K.A.C.-MASKS	137.97*			101 417 4417	430	1010
		Total for Vendor:	821.83					
34763		3026 KROULIK, MARY JANE	219.07					
	08/12/20	3.0 HRS-ELECT JUDGE TRNG	37.50			101 141 4141	444	1010
	08/12/20	14.25 HRS-PRIM ELECTION JUDGE	178.12			101 141 4141	444	1010
	08/12/20	MILES-ELECTION JUDGE TRNG	3.45			101 141 4141	444	1010
		Total for Vendor:	219.07					
34799		397 M-R SIGN CO INC	292.61					
	209313 08/10/20	STREET SIGNS	292.61			101 310 4310	220	1010
		Total for Vendor:	292.61					
34738		6114 MARKIT ID PROMO & APPAREL	460.50					
	2632 08/07/20	ULVE-UNIFORM SHIRTS	58.75			601 943 4943	214	1010
	2632 08/07/20	ULVE-UNIFORM SHIRTS	58.75			602 948 4948	214	1010
	2632 08/07/20	CARSTENSEN-UNIFORM SHIRTS	94.00			101 522 4522	214	1010
	2632 08/07/20	UNGER-UNIFORM SHIRTS	70.50			101 522 4522	214	1010
	2632 08/07/20	BOLSTER-UNIFORM SHIRTS	51.00			101 522 4522	214	1010
	2632 08/07/20	BURKE-UNIFORM SHIRTS	127.50			101 310 4310	214	1010
		Total for Vendor:	460.50					
34774		385 MAXSON ELECTRIC INC	1,179.00					
	6618 07/31/20	3-CYCLE TIMER INSTALL	624.00			602 947 4947	400	1010
	6616 07/31/20	OFF-PEAK METER @ WWTP	555.00			602 947 4947	400	1010
		Total for Vendor:	1,179.00					

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34800		2156 MCGRANN SHEA CARNIVAL STRAUGHN	365.00					
	133405	08/18/20 LEGAL-ELEC SERV TERR-JULY	365.00			604 959 4959	304	1010
		Total for Vendor:	365.00					
34739		2617 MENARDS-ROCHESTER NORTH	167.92					
	69616	08/12/20 4.75 GL PRO NONFIBERED/TIDE/GL	167.92			601 943 4943	220	1010
		Total for Vendor:	167.92					
34740		4636 METERING & TECHNOLOGY SOLUTIONS	878.23					
	17565	08/06/20 12 METERS w) ERTS	439.12*			601 943 4943	260	1010
	17565	08/06/20 12 METERS w) ERTS	439.11*			602 948 4948	260	1010
		Total for Vendor:	878.23					
34775		89 METRO SALES INC	352.81					
	1645108	08/12/20 QTRLY MAINT-B&W 8/13-11/12	15.66			101 140 4140	210	1010
	1645108	08/12/20 QTRLY MAINT-B&W 8/13-11/12	15.65			101 310 4310	210	1010
	1645108	08/12/20 QTRLY MAINT-B&W 8/13-11/12	15.65			101 191 4191	210	1010
	1645108	08/12/20 QTRLY MAINT-B&W 8/13-11/12	15.65			101 517 4517	210	1010
	1645108	08/12/20 QTRLY MAINT-B&W 8/13-11/12	15.65			290 650 4650	210	1010
	1645108	08/12/20 QTRLY MAINT-B&W 8/13-11/12	15.66			601 944 4944	210	1010
	1645108	08/12/20 QTRLY MAINT-B&W 8/13-11/12	15.66			602 949 4949	210	1010
	1645108	08/12/20 QTRLY MAINT-B&W 8/13-11/12	15.66			604 959 4959	210	1010
	1645108	08/12/20 QTRLY MAINT-B&W 8/13-11/12	15.66			605 963 4963	210	1010
	1645108	08/12/20 QTRLY MAINT-B&W 8/13-11/12	15.66			609 976 4976	430	1010
	1645108	08/12/20 SALES TAX	1.07			604 959 4959	210	1010
	1645108	08/12/20 SALES TAX	-1.07			604 2025		1010
	1645108	08/12/20 D C TRANSIT TAX	0.07			604 959 4959	210	1010
	1645108	08/12/20 D C TRANSIT TAX	-0.07			604 2026		1010
	1645108	08/12/20 SALES TAX	1.07			609 976 4976	430	1010
	1645108	08/12/20 SALES TAX	-1.07			609 2025		1010
	1645108	08/12/20 D C TRANSIT TAX	0.07			609 976 4976	430	1010
	1645108	08/12/20 D C TRANSIT TAX	-0.07			609 2026		1010
	1645108	08/12/20 QTRLY MAINT-CLR 8/13-11/12	19.62			101 140 4140	210	1010
	1645108	08/12/20 QTRLY MAINT-CLR 8/13-11/12	19.62			101 310 4310	210	1010
	1645108	08/12/20 QTRLY MAINT-CLR 8/13-11/12	19.62			101 191 4191	210	1010
	1645108	08/12/20 QTRLY MAINT-CLR 8/13-11/12	19.62			101 517 4517	210	1010

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	1645108	08/12/20 QTRLY MAINT-CLR 8/13-11/12	19.62			290 650 4650	210	1010
	1645108	08/12/20 QTRLY MAINT-CLR 8/13-11/12	19.63			601 944 4944	210	1010
	1645108	08/12/20 QTRLY MAINT-CLR 8/13-11/12	19.63			602 949 4949	210	1010
	1645108	08/12/20 QTRLY MAINT-CLR 8/13-11/12	19.63			604 959 4959	210	1010
	1645108	08/12/20 QTRLY MAINT-CLR 8/13-11/12	19.63			605 963 4963	210	1010
	1645108	08/12/20 QTRLY MAINT-CLR 8/13-11/12	19.63			609 976 4976	430	1010
	1645108	08/12/20 SALES TAX	1.34			604 959 4959	210	1010
	1645108	08/12/20 SALES TAX	-1.34			604 2025		1010
	1645108	08/12/20 D C TRANSIT TAX	0.09			604 959 4959	210	1010
	1645108	08/12/20 D C TRANSIT TAX	-0.09			604 2026		1010
	1645108	08/12/20 SALES TAX	1.34			609 976 4976	430	1010
	1645108	08/12/20 SALES TAX	-1.34			609 2025		1010
	1645108	08/12/20 D C TRANSIT TAX	0.09			609 976 4976	430	1010
	1645108	08/12/20 D C TRANSIT TAX	-0.09			609 2026		1010
		Total for Vendor:	352.81					
34741		2677 MINER'S OUTDOOR & REC.	26.83					
	170527	08/03/20 CHAIN	26.83			101 310 4310	220	1010
		Total for Vendor:	26.83					
34801		143 MN DEPT OF LABOR & INDUSTRY	20.00					
	ABR0236374	08/12/20 PRESSURE VESSEL REGISTR	10.00			101 220 4220	444	1010
	ABR0235935	08/12/20 PRESSURE VESSEL REGISTR	10.00			101 310 4310	444	1010
		Total for Vendor:	20.00					
34742		5881 NAPA AUTO PARTS	429.29					
	382209	07/09/20 ANTIFREEZE TESTER	3.84			101 522 4522	220	1010
	382235	07/09/20 TOGGLE LED RED/FUSE HOLDER	14.78			601 943 4943	220	1010
	382280	07/10/20 PRIM WIRE/FUSE HOLDER/FUSE KIT	24.04			604 957 4957	220	1010
	382280	07/10/20 SALES TAX	1.65			604 957 4957	220	1010
	382280	07/10/20 SALES TAX	-1.65			604 2025		1010
	382280	07/10/20 D C TRANSIT TAX	0.12			604 957 4957	220	1010
	382280	07/10/20 D C TRANSIT TAX	-0.12			604 2026		1010
	382636	07/14/20 FLR MAT/PRIM WIRE/SLIDE TERM	102.37			601 943 4943	220	1010
	382689	07/14/20 cr-SILICONE TUBE/TOGGLE LED GR	7.47			601 943 4943	220	1010
	384018	07/28/20 OIL FILTER/SYNTH OIL	87.60*			101 210 4210	220	1010
	384060	07/28/20 BATTERY/CORE DEP/TRANSF PUMP	216.19			602 947 4947	220	1010

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	384100	07/29/20 cr-CORE DEP	-27.00			602 947 4947	220	1010
		Total for Vendor:	429.29					
34764		3029 NAWROCKI, JANA	209.70					
	08/12/20	2.0 HRS-ELECT JUDGE TRNG	25.00			101 141 4141	444	1010
	08/12/20	14.5 HRS-PRIM ELECTION JUDGE	181.25			101 141 4141	444	1010
	08/12/20	MILES-ELECTION JUDGE TRNG	3.45			101 141 4141	444	1010
		Total for Vendor:	209.70					
34776		2696 NELSON ELECTRIC MOTOR REPAIR INC	2,526.00					
	1309 08/12/20	REPAIR RAS PUMP	2,526.00			602 947 4947	400	1010
		Total for Vendor:	2,526.00					
34802		5853 NORLAND, MATTHEW	155.00					
	08/06/20	NORLAND-DUTY BOOTS	155.00			101 210 4210	214	1010
		Total for Vendor:	155.00					
34743		983 OLMSTED MEDICAL CENTER	70.00					
	08/11/20	1 DRUG TEST-WA/WW	17.50			601 943 4943	433	1010
	08/11/20	1 DRUG TEST-WA/WW	17.50			602 948 4948	433	1010
	08/11/20	1 DRUG TEST-STREETS	35.00			101 920 4920	433	1010
		Total for Vendor:	70.00					
34744		502 ON-SITE COMPUTERS INC	8,034.99					
	CW69419 07/31/20	PARKS & REC DESK TOP-MS	1,255.00*			101 510 4510	240	1010
	CW69420 07/31/20	KAC NOTEBOOK & WEB CAM	911.00			101 514 4514	240	1010
	CW69423 07/31/20	WWTP DESK TOP-MS	1,255.00			602 947 4947	240	1010
	CW69422 07/31/20	ELECTRIC DESK TOP-MS-NELSON	1,327.00*			604 957 4957	240	1010
	CW69422 07/31/20	ELECTRIC DESK TOP-MS-MTR OFFI	1,327.00*			604 957 4957	240	1010
	CW69422 07/31/20	SALES TAX	182.47*			604 957 4957	240	1010
	CW69422 07/31/20	SALES TAX	-182.47			604 2025		1010
	CW69422 07/31/20	D C TRANSIT TAX	13.27*			604 957 4957	240	1010
	CW69422 07/31/20	D C TRANSIT TAX	-13.27			604 2026		1010
	CW69421 07/31/20	CISCO-NETWORK/INTERNET FIREWA	1,536.99*			604 959 4959	309	1010
	CW69421 07/31/20	SALES TAX	105.67*			604 959 4959	309	1010
	CW69421 07/31/20	SALES TAX	-105.67			604 2025		1010
	CW69421 07/31/20	D C TRANSIT TAX	7.69*			604 959 4959	309	1010

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	CW69421	07/31/20 D C TRANSIT TAX	-7.69			604 2026		1010
	CW69409	07/31/20 COMPUTER REPAIRS-RAPPE	291.00			101 192 4192	400	1010
	CW69086	07/31/20 REPAIRS-UNGER COMPUTER	27.00			101 522 4522	400	1010
	CW69379	07/31/20 ADD 2 PD COMPUTERS TO NETWORK	105.00*			101 210 4210	440	1010
		Total for Vendor:	8,034.99					
34765		2509 PLETTA, CATHY	221.20					
	08/12/20	2.0 HRS-ELECT JUDGE TRNG	25.00			101 141 4141	444	1010
	08/12/20	14.5 HRS-PRIM ELECTION JUDGE	181.25			101 141 4141	444	1010
	08/12/20	MILES-ELECTION JUDGE TRNG	14.95			101 141 4141	444	1010
		Total for Vendor:	221.20					
34803		396 PROLINE DIST. INC.	222.62					
	INV20818	08/06/20 DRILL BITS/BUTT CONN/HOSE CL	31.80			101 310 4310	220	1010
	INV20818	08/06/20 DRILL BITS/BUTT CONN/HOSE CL	31.80			101 312 4312	220	1010
	INV20818	08/06/20 DRILL BITS/BUTT CONN/HOSE CL	31.80			101 517 4517	220	1010
	INV20818	08/06/20 DRILL BITS/BUTT CONN/HOSE CL	31.80			601 943 4943	220	1010
	INV20818	08/06/20 DRILL BITS/BUTT CONN/HOSE CL	31.80			602 948 4948	220	1010
	INV20818	08/06/20 DRILL BITS/BUTT CONN/HOSE CL	31.81			604 957 4957	220	1010
	INV20818	08/06/20 DRILL BITS/BUTT CONN/HOSE CL	31.81			605 963 4963	220	1010
	INV20818	08/06/20 SALES TAX	2.18			604 957 4957	220	1010
	INV20818	08/06/20 SALES TAX	-2.18			604 2025		1010
	INV20818	08/06/20 D C TRANSIT TAX	0.15			604 957 4957	220	1010
	INV20818	08/06/20 D C TRANSIT TAX	-0.15			604 2026		1010
		Total for Vendor:	222.62					
34745		4358 REINHART FOODSERVICE LLC	1,427.49					
	642322	08/05/20 KAC CONCESSIONS	556.97			101 514 4514	262	1010
	647655	08/14/20 KAC CONCESSIONS	635.36			101 514 4514	262	1010
	647655	08/14/20 KAC CONCESSIONS SUPPLIES	235.16			101 514 4514	210	1010
	647655	08/14/20 SALES TAX	16.16			101 514 4514	210	1010
	647655	08/14/20 SALES TAX	-16.16			101 2025		1010
	647655	08/14/20 D C TRANSIT TAX	1.17			101 514 4514	210	1010
	647655	08/14/20 D C TRANSIT TAX	-1.17			101 2026		1010
		Total for Vendor:	1,427.49					

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34766		3628 RIEDEL, PAULETTE	209.70					
	08/12/20	2.0 HRS-ELECT JUDGE TRNG	25.00			101 141 4141	444	1010
	08/12/20	14.5 HRS-PRIM ELECTION JUDGE	181.25			101 141 4141	444	1010
	08/12/20	MILES-ELECTION JUDGE TRNG	3.45			101 141 4141	444	1010
		Total for Vendor:	209.70					
34767		2679 ROBINSON, DOUG	103.45					
	08/12/20	2.0 HRS-ELECT JUDGE TRNG	25.00			101 141 4141	444	1010
	08/12/20	6.0 HRS-PRIM ELECTION JUDGE	75.00			101 141 4141	444	1010
	08/12/20	MILES-ELECTION JUDGE TRNG	3.45			101 141 4141	444	1010
		Total for Vendor:	103.45					
34746		5885 ROCHESTER PLUMBING & HEATING	5.44					
	SV2007 07/31/20	SERV CHARGE	5.44			211 550 4550	400	1010
		Total for Vendor:	5.44					
34748		95 ROCHESTER SAND & GRAVEL	1,933.62					
	4900023862 08/06/20	ASPHALT MIX	1,933.62*			101 311 4311	220	1010
		Total for Vendor:	1,933.62					
34749		153 STUSSY CONSTRUCTION INC	31.50					
	45664 07/31/20	DISPOSAL-CEMENT-HORSESHOE PITS	31.50			101 522 4522	220	1010
		Total for Vendor:	31.50					
34750		498 TEIGEN PAPER & SUPPLY INC	505.20					
	95456 07/31/20	T BOWL CLNR/ROLL TOWELS	8.69			101 310 4310	220	1010
	95456 07/31/20	T BOWL CLNR/ROLL TOWELS	8.69			101 312 4312	220	1010
	95456 07/31/20	T BOWL CLNR/ROLL TOWELS	8.69			101 517 4517	220	1010
	95456 07/31/20	T BOWL CLNR/ROLL TOWELS	8.69			601 943 4943	220	1010
	95456 07/31/20	T BOWL CLNR/ROLL TOWELS	8.69			602 948 4948	220	1010
	95456 07/31/20	T BOWL CLNR/ROLL TOWELS	8.69			604 957 4957	220	1010
	95456 07/31/20	T BOWL CLNR/ROLL TOWELS	8.69			605 963 4963	220	1010
	95456 07/31/20	SALES TAX	0.59			604 957 4957	220	1010
	95456 07/31/20	SALES TAX	-0.59			604	2025	1010
	95456 07/31/20	D C TRANSIT TAX	0.04			604 957 4957	220	1010
	95456 07/31/20	D C TRANSIT TAX	-0.04			604	2026	1010

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	95454	07/31/20 FOLD TOWELS	28.78			101 140 4140	210	1010
	95454	07/31/20 ROLL TOWELS/FLR CLNR	55.15			101 140 4140	220	1010
	95838	08/04/20 CAN LINERS	51.80			101 310 4310	220	1010
	95837	08/04/20 T TISSUE/FOLD TOWELS	95.85			101 514 4514	210	1010
	95837	08/04/20 FLR CLNR/ROLL TOWELS/CAN LINER	194.07			101 514 4514	220	1010
	95837	08/04/20 COVID-K.A.C.-BLEACH CLNR	18.72*			101 417 4417	430	1010
		Total for Vendor:	505.20					
34804		123 THRONDSO OIL & LP GAS CO	1,351.00					
	364356	08/19/20 P. DIESEL	270.20			101 310 4310	210	1010
	364356	08/19/20 P. DIESEL	270.20			601 943 4943	210	1010
	364356	08/19/20 P. DIESEL	270.20			602 948 4948	210	1010
	364356	08/19/20 P. DIESEL	270.20			604 957 4957	210	1010
	364356	08/19/20 P. DIESEL	270.20			605 963 4963	210	1010
	364356	08/19/20 SALES TAX	18.57			604 957 4957	210	1010
	364356	08/19/20 SALES TAX	-18.57			604 2025		1010
	364356	08/19/20 D C TRANSIT TAX	1.35			604 957 4957	210	1010
	364356	08/19/20 D C TRANSIT TAX	-1.35			604 2026		1010
		Total for Vendor:	1,351.00					
34752		6167 UNITED SYSTEMS & SOFTWARE INC	1,968.00					
	78737	08/05/20 24 METERS w) ERTs	984.00*			601 943 4943	260	1010
	78737	08/05/20 24 METERS w) ERTs	984.00*			602 948 4948	260	1010
		Total for Vendor:	1,968.00					
34753		71 UTILITY CONSULTANTS INC	2,065.87					
	105915	07/29/20 MANTORVILLE TESTING	254.50			602 947 4947	440	1010
	105958	07/29/20 TOTAL COLIFORM	105.00			601 943 4943	440	1010
	105958	07/29/20 CBOD/TSS/FEC COLIF/TOT PHOSP/	1,706.37			602 947 4947	440	1010
		Total for Vendor:	2,065.87					
34777		5035 VALLI INFORMATION SYSTEMS INC	1,708.96					
	60429	07/31/20 UTILITY BILLING MAILING	341.79			601 944 4944	325	1010
	60429	07/31/20 UTILITY BILLING MAILING	341.79			602 949 4949	325	1010
	60429	07/31/20 UTILITY BILLING MAILING	683.59			604 959 4959	325	1010
	60429	07/31/20 UTILITY BILLING MAILING	341.79			605 963 4963	325	1010
		Total for Vendor:	1,708.96					

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34805		5497 VOSEN, DAVID	24.85					
	08/20/20	SHIPPING-LINE TRACER MAILED	24.85			601 943 4943	430	1010
		Total for Vendor:	24.85					
34786		637 WEBER, LETH & WOESSNER PLC	5,457.50					
	JUN '20 07/20/20	1.4 HRS LEGAL-'17 STR ASSMNT	164.50*			423 311 4311	430 41602	1010
	JUN '20 07/20/20	1.3 HRS LEGAL-CITY ADMINISTRA	188.50			101 160 4160	304	1010
	JUN '20 07/20/20	10 HRS LEGAL-P & Z	1,450.00			101 191 4191	304	1010
	JUN '20 07/20/20	.5 HR LEGAL-BLAINES 14TH	72.50			101 191 4191	304	1010
	JUN '20 07/20/20	5.0 HRS LEGAL-HEASER	725.00			101 191 4191	304	1010
	JUN '20 07/20/20	8.5 HRS LEGAL-C C	1,197.50			101 111 4111	304	1010
	JUN '20 07/20/20	1.6 HRS LEGAL-SHOPKO SALE	221.50*			249 650 4650	430	1010
	JUN '20 07/20/20	RECORD SHOPKO GUARANTY	46.00*			249 650 4650	430	1010
	JUN '20 07/20/20	2.6 HRS LEGAL-CITY ENGINEERIN	377.00			101 160 4160	304	1010
	JUN '20 07/20/20	3.2 HRS LEGAL-SEWER LITTLES S	464.00			602 948 4948	430	1010
	JUN '20 07/20/20	.8 HR LEGAL-WATER EASEMENTS	116.00			601 943 4943	430	1010
	JUN '20 07/20/20	3.0 HRS LEGAL-16TH ST NW PROJ	435.00*			426 311 4311	430	1010
		Total for Vendor:	5,457.50					
34754		388 WESCO RECEIVABLES CORP	1,423.15					
	295431 08/03/20	2000 PADLOCKS	579.83			604 957 4957	220	1010
	298960 08/05/20	15KV 200A LB ELBOWS	843.32			604 957 4957	220	1010
		Total for Vendor:	1,423.15					
34768		6169 WHALEN, ALAN	206.25					
	08/12/20	2.0 HRS-ELECT JUDGE TRNG	25.00			101 141 4141	444	1010
	08/12/20	14.5 HRS-PRIM ELECTION JUDGE	181.25			101 141 4141	444	1010
		Total for Vendor:	206.25					
34769		6170 WHALEN, SHERRY	206.25					
	08/12/20	2.0 HRS-ELECT JUDGE TRNG	25.00			101 141 4141	444	1010
	08/12/20	14.5 HRS-PRIM ELECTION JUDGE	181.25			101 141 4141	444	1010
		Total for Vendor:	206.25					

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For Pay Date: 08/27/20

For Pay Date = 08/27/20

* ... Over spent expenditure

Claim/	Check	Vendor #/Name/ Invoice #/Inv Date/Description	Document \$/ Line \$	Disc \$	PO #	Fund Org Acct	Object Proj	Cash Account
34778		2731 ZAWORSKI, NANCY	390.87					
	07/23/20	COVID-C H-CLR SHOWER CURTAINS	13.88*			101 417 4417	430	1010
	08/05/20	SHELF FOR COMMUNITY SHELTER	35.67*			101 417 4417	430	1010
	08/17/20	KAC CONCESSIONS-(SAMS)	145.16			101 514 4514	262	1010
	08/17/20	MILEAGE-MISC	196.16			101 140 4140	331	1010
		Total for Vendor:	390.87					
		# of Claims	68	Total:				377,300.57

CITY OF KASSON
Fund Summary for Claims
For the Accounting Period: 8/20

Fund/Account	Amount
101 General Fund	
1010 CASH-OPERATING	\$55,998.15
211 Library Fund	
1010 CASH-OPERATING	\$420.92
248 Downtown	
1010 CASH-OPERATING	\$23.40
249 OPPIDAN/FOLKESTAD TIF	
1010 CASH-OPERATING	\$290.90
290 Economic Development	
1010 CASH-OPERATING	\$38.65
423 3rd,4th 5th Av 2017 Street Assessment	
1010 CASH-OPERATING	\$164.50
426 16th St NW	
1010 CASH-OPERATING	\$435.00
601 Water Fund	
1010 CASH-OPERATING	\$4,492.64
602 Sewer Fund	
1010 CASH-OPERATING	\$11,208.31
604 Electric Fund	
1010 CASH-OPERATING	\$301,244.58
605 Storm Water	
1010 CASH-OPERATING	\$1,032.12
606 ICE ARENA	
1010 CASH-OPERATING	\$10.14
609 Liquor Fund	
1010 CASH-OPERATING	\$102.86
610 Maple Grove Cemetery	
1010 CASH-OPERATING	\$1,836.71
877 Festival in Park Fund	
1010 CASH-OPERATING	\$1.69
Total:	\$377,300.57

08/21/20
09:54:06

08/21/20 10:00:00

CITY OF KASSON
Claim Approval Signature Page
For the Accounting Period: 8 / 20

Page: 18 of 18
Report ID: AP100A

CITY OF KASSON
401 5TH STREET SE
KASSON. MN 55944-2204

The claim batch dated _____ are approved for payment.

APPROVED _____ Council Member

_____ Council Member

**CITY OF KASSON
RESOLUTION #8.__-20**

**RESOLUTION ACCEPTING DONATIONS FOR THE PARK AND
RECREATION DEPARTMENT**

WHEREAS, the Kasson-Mantorville Girls Softball Association has made a donation to the City of Kasson in the amount of \$250.00 to be allocated for lawful purposes to the Park and Recreation Department.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF KASSON, MINNESOTA:

These donations to the City of Kasson Park and Recreation Department are hereby accepted.

ADOPTED this 26th day of August, 2020.

ATTEST:

Chris McKern, Mayor

Linda Rappe, City Clerk

The motion for the adoption of the foregoing resolution was made by Council Member ____ and duly seconded by Council Member _____. Upon a vote being taken, the following members voted in favor thereof: _____. Those against same: _____.

KASSON PUBLIC LIBRARY (KPL) BOARD OF TRUSTEES MEETING MINUTES

Tuesday, July 14th, 2020, at 6:00pm in the Library

Present: Lisa Carlsen, Melissa Ferris, Pres. Tarik Kamel, Laurie Schultz, Jon Wright and Dir. Pat Shaffer-Gottschalk

Absent: none

Visitors: Nancy Zaworski, Kasson Finance Director

Petitions to the Chair: none

Amendments to Agenda: Pat requested to add "11.3 Reschedule Board Meeting due to Election Day". Motion to approve agenda by Kamel, 2nd by Wright. Motion carried.

Guest Nancy Zaworski: Nancy presented four options regarding future parking lot expansion and the current library reserve funds to the Board:

1. Fund the amount out of the reserve fund.
2. Budget and save for 3 years.
3. Fund the project using several shared city sources.
4. Fund the amount from personnel budget recoups with assistance from the reserve fund.

Minutes of the June KPL Board Meeting: Motion to approve by Wright, 2nd by Ferris. Motion carried.

Financial Reports/Payables: Motion to approve by Schultz, 2nd by Kamel. Motion carried.

Monthly Reports/Receivables: Motion to approve by Wright, 2nd by Ferris. Motion carried.

Director's Report:

- Funded by a free grant from OCI, KPL has been digitizing KM High School yearbooks from 1950-present. All but a few missing years are being processed. Requests for the missing years are included in the City of Kasson utility bill.
- KPL website now features a free resume builder.
- New flags were purchased and a new halo light above the state flag was replaced.
- New countertops, courtesy of Jon Wright, are available in the MakerSpace. Friends of KPL donated tables and chairs.
- Funded by recent memorial donations, an annotated bibliography and additional resources on the subject of grief and loss will be made available.
- Funded by donations, books on the subject of inclusion will be purchased.
- Gale Udemy, costing \$2500/year subscription, provided a lack-luster trial for Board members.
- Beginning September, Pat will present 2+ library policies for Board review and approval in order to update KPL policies.

Summer Reading Program (June 1-July 31):

- 406 books in June were given away twice a week to children (preschool-high school) utilizing the Book Bug.
- 4 online Storytimes reached 1,334 people.
- 480 people have viewed the 2 grant-funded, professional programs online.

Building Report:

- Roto-Rooter offered 2 recommendations regarding the plumbing: install a "total toilet" with a different trapway and better line carry or continue flushing the line with 5 gallons of water at the end of each day. At this time, KPL will continue flushing the line.
- Fire alarm system was testing on July 1st with extinguishers checked monthly.
- Paint estimates by Josh Fjerstad Painting and Nickelson Painting were presented. Motion to approve Josh Fjerstad Painting by Schultz, 2nd by Wright. Motion approved. Funds from the library reserve will be used to cover the cost.

2021 Budget:

- Kasson City Engineer Brandon Theobald estimates the 2021 cost for the parking lot expansion to be \$45,000 and the delivery door entrance project to be \$25,000.
- Pat proposed the 2021 KPL Budget. With the recommendations from Nancy Zaworski, the Board requested a substantial increase to Capital Improvements for future needs. Ferris motioned to approve the budget on the conditions that it not exceed the 2020 approved budget of \$425,535 and that the Capital Improvements line item be approved by Nancy Zaworski; 2nd by Schultz. Motion passed.

Committee Reports:

City Council: none

Friends of the Library: none

SELCO Board of Director's Meeting: none

Old Business: The Gale Udey trial did not entice any Board members to support joining. KPL staff will continue pouring water down the toilets to attempt to flush the piping rather than investing in a new toilet.

New Business: 2021 Budget and the parking lot expansion as covered under the Director's Report. The KPL Board of Trustees meeting for August was rescheduled to August 18th due to the 11th being an election day.

General Discussion: none

Adjourn: 7:45pm

Respectfully submitted by: Laurie Schultz, secretary

MINUTES OF PLANNING COMMISSION MEETING
July 13, 2020

Pursuant to due call and notice thereof, a regular Planning Commission meeting was held at City Hall on the 13th day of July, 2020 at 6:30 PM

THE FOLLOWING WERE PRESENT: Commissioner Ferris, Commissioner Zelinske, Commissioner Tinsley, Commissioner Thompson, Commissioner Burton, Commissioner Torkelson and Commissioner Fitch

THE FOLLOWING WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: Administrator Ibisch, Clerk Rappe, Brad Schieb, Chad Stannard and Tim O'Morrow

CALL TO ORDER AT 6:30PM

MINUTES OF THE PREVIOUS MEETING June 8, 2020 - Motion made to Approve the June 8, 2020 Meeting Minutes as submitted made by Commissioner Burton, second by Commissioner Tinsley with All Voting Aye.

STANNARD DISCUSSION – POTENTIAL CUP REVISION ON A STORAGE UNIT. – Administrator Ibisch gave background stating that this does not currently meet the requirements of the current conditional use permit.

Chad Stannard – 24749 619th St, Mantorville – he is the owner of Kasson Storage on the south side of Highway 14. He has received many calls for storage of campers. Currently there are two buildings built with the potential of 5 buildings and he has the space at the moment and this would be additional revenue for himself. He stated that there are 16 cars at Hoff's Collision Center at the moment.

Mr. Stannard's plan is to put in security lights and camera and a fence but he does not have the money at the moment. The storage would be on the south side of the current buildings. He would put gravel in the grass area.

The vehicle would have to be a running vehicle, boat or campers.

Time limit for storage

The Planning Commissioners thought that this would be acceptable to bring forward with screening, enforceability of surface, with drainage and schematic on parking plan and time limit this is a short term. Staff will coordinate with Stannard.

ZONING ORDINANCE REWRITE – Brad Schieb, HKGi went through the updates. Mr. Schieb stated that variances that are recorded should be officially revoked. An addition to the fee schedule for a recording fee for variances and cups would be appropriate. Concept plan replaces the current term of general development plan. Planned Unit Developments would not be their own district. Administrator Ibisch would like city parks added to the map. Mr. Schieb went over the new maps and the map with the major changes that would affect properties.

OTHER - Nothing

ADJOURN 8:04PM

Respectfully Submitted,

Linda Rappe, City Clerk

MINUTES OF PLANNING COMMISSION MEETING
August 10, 2020

Pursuant to due call and notice thereof, a regular Planning Commission meeting was held at City Hall on the 10th day of August, 2020 at 6:30 PM

THE FOLLOWING WERE PRESENT: Commissioner Ferris, Commissioner Zelinske, Commissioner Tinsley, Commissioner Thompson, Commissioner Burton, Commissioner Torkelson and Commissioner Fitch

THE FOLLOWING WERE ABSENT: None

THE FOLLOWING WERE ALSO PRESENT: Administrator Ibisch, Clerk Rappe, Ron Carlson and Tim O'Morrow

CALL TO ORDER AT 6:30PM

MINUTES OF THE PREVIOUS MEETING – JULY 13, 2020 - Commissioner Tinsley pointed out that the storage would be on the south side not north side in the Stannard discussion.

Motion to accept the minutes as corrected made by Commissioner Tinsley, second by Commissioner Zelinske with all voting Aye.

PUBLIC HEARING STANNARD CUP – Administrator Ibisch stated that this is a new Conditional Use Permit for Storage Unit and Outside storage. Ibisch stated that we have not received any of the items that were asked of Mr. Stannard, The Planning Commission needs to define dust proof and what dust proof conditions would look like. Mr. Stannard was not in attendance. Public Hearing opened, No comments. Public Hearing closed. Administrator Ibisch read a definition of “dust proof”.

Commissioner Thompson - He didn't finish with current CUP and wants to change it.
Commissioner Burton – address the dust proof and maybe table this until we can get the information we have asked for.

Commissioner Zelinske – Stannard needs a good base of river rock or sewer rock with chloride. Zelinske would like to see the plans for screening, parking and proper surfacing.

Commissioner Tinley – specify the performance of what needs to be achieved.

Administrator Ibisch stated that staff will email him exactly what is needed and that it is needed by the September meeting.

Motion to Table until the September Meeting made by Commissioner Burton, second by Commissioner Thompson with All Voting Aye.

PUBLIC HEARING FOR MINOR SUBDIVISION – Request by Brad Clemons, Plaza 57 to split off some land. Administrator Ibisch stated that this should allow for proper water distribution and allow for the full use of Mr. Carlson's land. Ron Carlson stated that this strip will allow for a raingarden type lot and then to bore under the driveway for

drainage. Administrator Ibisch stated that we are creating a parcel for Carlson to purchase. Carlson stated that he got an “ok” from MnDOT and the DNR.

Public Hearing Opened.

Ron Carlson - 61698 257th Ave., Mantorville – see comments above.

Public Hearing Closed

Commissioner Zelinske stated this is what we wanted to do in the first place. Ibisch stated this will help drainage.

Motion to Approve made by Commissioner Zelinske, second by Commissioner Fitch. Ayes: Burton, Ferris, Tinsley, Zelinske, Torkelson, Fitch Abstain: Thompson

POTENTIAL REVOCATION OF IMAGES VARIANCE NO WORK PERFORMED AND VARIANCE NOT FILED.

Grounds. Any variance or conditional use permit previously granted or issued may be revoked, suspended or modified on any one or more of the following grounds:

- (1) That the approval was obtained by fraud or misrepresentation;
- (2) That the use for which such approval was granted is not being exercised;
- (3) That the use for which such approval was granted has ceased to exist or has been suspended for one year or more;
- (4) That the conditional use permit or variance is being, or has been, exercised contrary to the terms or conditions of such approval, or in violation of any statute, ordinance, law or other regulation;
- (5) That the use for which approval was granted was so exercised as to be detrimental to the public health, safety or welfare or so as to constitute a nuisance.

The business is in a different position that it was at the time. No work has been performed. Chairman Ferris was concerned about other variances that have not been acted on. Commissioner Zelinske noted that he had been in favor of this previously however, the business was no longer in operation and control of the site was important for the next owner. There was a lot of discussion regarding variances and having them filed and timelines. The Commission will have a further discussion regarding the procedure for variance filing and make a recommendation to Council this fall when the fee schedule is being set.

Motion to Recommend the Revocation of the Variance of Setback for Images, made by Commissioner Zelinske, second Commissioner Burton. Ayes: Ferris, Burton, Torkelson, Thompson, Fitch and Zelinske. Abstain: Tinsley.

POTENTIAL ANNEXATION REQUEST FOR KASSON MEADOWS 7TH – Administrator Ibisch stated that the annexation will be going to City Council but that he would like to keep the planning and zoning board apprised of annexations due to transportation issues. Ibisch stated that this is a part of a parcel and he would like the whole parcel to come in. His recommendation would be to not accept this unless they bring in the whole parcel.

Commissioner Thompson stated that if we allow him to annex these three lots then we have to address drainage and exits from the neighborhood. However, he still feels it is worth bringing in. Commissioner Burton noted that a west and north access out of this development were vitally necessary and the Comp Plan backs that up.

ZONING ORDINANCE REWRITE – Administrator Ibisch wanted to bring the changes forward on the major change map and the public hearing for the zoning ordinance at the next meeting. Ibisch is comfortable maintaining the current use of these properties. Chairman Ferris stated that he really doesn't want to force a rezone on anyone. Burton stated that we still don't know what the use around some of these properties will be yet and we still have the comp plan to fall back on, at a future time we may have to make a decision on these properties.

OTHER – Administrator Ibisch stated that Bigelow-Voigt will be bringing a plat and the Meadowbrook II plat will be coming in the next month or so. Commissioner Zelinske brought up that Rochester is considering no longer allowing cul-de-sacs. The Board discussed the state of private roads in Kasson and advised against the City's construction of cul-de-sacs in the future

ADJOURN 7:42 PM

Respectfully Submitted,

Linda Rappe, City Clerk



To: Mayor and City Council

From: City Administrator

Date: 8/20/2020

Re: Finance Director Performance Review

To Mayor McKern and the City Council:

I have reviewed the performance of our Finance Director Nancy Zaworski with her and discussed a variety of job performance targets for 2020. Those include working to continuing to support the IT function, working towards Greenstep 3 status, planning for increased HRA operations, and upgraded UB functionality. She will be working very closely with staff most especially Cassie Sullivan and the utilities departments to make sure that all the data delivered to her is accurate and proper. Additionally, we discussed the interaction of staff here at City Hall and how we can make this work environment more positive and supportive.

Ms. Zaworski is a capable and effective employee and I consider her as one of the core employees at City Hall. She meets and exceeds expectations regularly. She is currently at Step 7 in Grade 16 and is at the top of her pay range.

Very Respectfully,

Timothy Ibisch
City Administrator



To: Mayor and City Council

From: City Administrator

Date: 8/21/2020

Re: Library Director Performance Review

To Mayor McKern and the City Council:

I have studied the performance review of our Library Director Pat Shaffer-Gottschalk. It was undertaken by the Library Board and their recommendation is to remove the probationary tag from Pat's status. They noted that goals for her include: to make sure she does not work too many hours in any given week, but instead delegates tasks to other staff members, to provide support for the review of Kasson Public Library's policy book, and to be cognizant of the building and surrounding grounds regarding needs and improvements (i.e. parking lot expansion).

The Board indicates, and I quote, "Pat, so far, has shown herself to be a very capable director. She combines her prior work experience along with new ideas and plans for KPL. She has demonstrated superior leadership during continuing quarantining of items and maintaining social distancing of staff and patrons." My own interaction with Pat has been very good and I believe the Library Board's recommendation to remove her from probationary status is correct and should be approved.

Very Respectfully,

Timothy Ibisch
City Administrator

2905 South Broadway
Rochester, MN 55904-5515
Phone: 507.288.3923
Fax: 507.288.2675
Email: rochester@whks.com
Website: www.whks.com



August 20, 2020

Honorable Mayor and City Council
City of Kasson
401 5th Street SE
Kasson, MN 55944-2204

RE: Kasson, MN
East Main Street Storm Sewer Improvements
Pay Request No. 4

Dear Mayor and City Council:

Enclosed is the Final Pay Request No. 4 for work on the above referenced project.

We recommend that the City accept the project and make final payment in the amount of \$61,580.76 to:

BCM Construction, Inc.
15760 Acorn Trail,
Faribault, MN 55021

Acceptance by the City Council will initiate the start of the one-year maintenance bond, as specified in the contract documents.

Please contact me if you have any questions.

Sincerely,

WHKS & co.

A handwritten signature in blue ink, appearing to read 'Brandon W. Theobald', is written over a light blue horizontal line.

Brandon W. Theobald, P.E.

BT/cpf

Enclosure

cc: Timothy Ibisch, City Administrator
Aaron Miller, BCM Construction, Inc.

2905 South Broadway
 Rochester, MN 55904
 Phone: 507.288.3923



FINAL PAYMENT ESTIMATE
 FOR CONSTRUCTION WORK COMPLETED

Project: East Main Street Storm Sewer Improvements
 Project No.: 8659
 Location: Kasson, Minnesota
 Contractor: BCM Construction, Inc.

Bid Price: \$987,076.51
 Date: Jun. 12, 2020
 Estimate #: 4
 % Complete: 101%

Line No.	Description	Contract Quantity	Unit	Unit Price	Quantity Completed Previous Estimate	Quantity Completed This Estimate	Quantity Completed to Date	Total to Date
1.	Mobilization	1	L.S.	\$ 20,000.00	1.0	0.0	1.0	\$ 20,000.00
2.	Traffic Control	1	L.S.	\$ 3,200.00	1.0	0.0	1.0	\$ 3,200.00
3.	Clearing & Grubbing	1	L.S.	\$ 7,000.00	1.0	0.0	1.0	\$ 7,000.00
4.	Railroad Protective Services	1	L.S.	\$ 9,000.00	1.0	0.0	1.0	\$ 9,000.00
5.	Remove Bituminous Pavement	2,218	S.Y.	\$ 4.00	2,218.0	0.0	2,218.0	\$ 8,872.00
6.	Remove Concrete Curb & Gutter	263	L.F.	\$ 5.00	297.0	0.0	297.0	\$ 1,485.00
7.	Remove Concrete Pavement and Sidewalk	82	S.Y.	\$ 15.00	45.0	0.0	45.0	\$ 675.00
8.	Remove Storm Sewer	52	L.F.	\$ 20.00	148.0	0.0	148.0	\$ 2,960.00
9.	Remove Sanitary Sewer	653	L.F.	\$ 5.00	621.5	0.0	621.5	\$ 3,107.50
10.	Remove Watermain	40	L.F.	\$ 12.00	160.0	0.0	160.0	\$ 1,920.00
11.	Remove Storm Sewer Structure	3	Each	\$ 375.00	5.0	0.0	5.0	\$ 1,875.00
12.	Remove Sanitary Sewer Structure	5	Each	\$ 410.00	6.0	0.0	6.0	\$ 2,460.00
13.	Adjust Gate Valve Box	1	Each	\$ 185.00	0.0	0.0	0.0	\$ -
14.	Adjust Frame and Ring Casting	2	Each	\$ 425.00	1.0	0.0	1.0	\$ 425.00
15.	Remove and Replace Chain Link Fence	400	L.F.	\$ 15.00	0.0	0.0	0.0	\$ -
16.	Common Excavation (P)	1,000	C.Y.	\$ 12.00	1,000.0	0.0	1,000.0	\$ 12,000.00
17.	Solid Rock Excavation	20	C.Y.	\$ 95.00	6.0	0.0	6.0	\$ 570.00
18.	Subgrade Preparation 12"	5	Road Sta.	\$ 460.00	0.0	0.0	0.0	\$ -
19.	Geotextile Fabric Type V (P)	2,197	S.Y.	\$ 1.50	2,197.0	0.0	2,197.0	\$ 3,295.50
20.	Aggregate Base Placed (CV), Class 5 (P)	733	C.Y.	\$ 32.00	733.0	0.0	733.0	\$ 23,456.00
21.	Aggregate Sub-base - Breaker Run (CV)	145	C.Y.	\$ 25.00	733.0	0.0	733.0	\$ 18,325.00
22.	3-Inch Bituminous Driveway Pavement	21	S.Y.	\$ 17.00	18.0	0.0	18.0	\$ 306.00
23.	Type SP 12.5 Wearing Course Mix SPWEB240B	281	Ton	\$ 81.00	264.0	0.0	264.0	\$ 21,384.00
24.	Type SP 12.5 Non-Wearing Course Mix SPNWB230B	281	Ton	\$ 81.00	263.2	0.0	263.2	\$ 21,319.20
25.	6" Concrete Walk	153	S.F.	\$ 20.00	405.0	0.0	405.0	\$ 8,100.00
26.	Truncated Domes	10	S.F.	\$ 60.00	12.0	0.0	12.0	\$ 720.00
27.	Concrete Curb & Gutter	270	L.F.	\$ 45.00	354.0	0.0	354.0	\$ 15,930.00
28.	Exploratory Excavation	8	Hours	\$ 250.00	8.0	0.0	8.0	\$ 2,000.00
29.	Construct Structure, Type 3, (48")	4	Each	\$ 3,950.00	4.0	0.0	4.0	\$ 15,800.00
30.	F&I 10" PVC Pipe Sewer	50	L.F.	\$ 85.00	10.5	0.0	10.5	\$ 892.50
31.	F&I 12" PVC Pipe Sewer	8	L.F.	\$ 90.00	32.0	0.0	32.0	\$ 2,880.00
32.	F&I 15" PVC Pipe Sewer	605	L.F.	\$ 75.00	592.0	0.0	592.0	\$ 44,400.00
33.	Sanitary Sewer Bypass	1	L.S.	\$ 8,500.00	1.0	0.0	1.0	\$ 8,500.00
34.	Concrete Pipe Saddle Support	2	Each	\$ 750.00	1.0	0.0	1.0	\$ 750.00
35.	Aggregate for Pipe Foundation (C.V.)	55	C.Y.	\$ 23.00	50.0	0.0	50.0	\$ 1,150.00
36.	Reconnect Sanitary Sewer Service Connection	2	Each	\$ 1,450.00	2.0	0.0	2.0	\$ 2,900.00
37.	Connect to Existing Sanitary Sewer	5	Each	\$ 1,580.00	4.0	0.0	4.0	\$ 6,320.00
38.	F&I 6" Water Main	25	L.F.	\$ 56.00	37.0	0.0	37.0	\$ 2,072.00
39.	F&I 8" Water Main	74	L.F.	\$ 43.00	83.5	0.0	83.5	\$ 3,590.50
40.	F&I 10" Water Main	505	L.F.	\$ 48.00	487.0	0.0	487.0	\$ 23,376.00
41.	F&I 6" Hydrant	1	Each	\$ 4,300.00	2.0	0.0	2.0	\$ 8,600.00
42.	F&I 6" Gate Valve & Box	2	Each	\$ 1,550.00	3.0	0.0	3.0	\$ 4,650.00
43.	F&I 8" Gate Valve & Box	2	Each	\$ 2,000.00	2.0	0.0	2.0	\$ 4,000.00
44.	F&I 10" Gate Valve & Box	3	Each	\$ 2,755.00	3.0	0.0	3.0	\$ 8,265.00
45.	Reconnect Water Service Connection	1	Each	\$ 1,525.00	1.0	0.0	1.0	\$ 1,525.00
46.	F&I 8" Tapping Sleeve and Valve	1	Each	\$ 4,450.00	0.0	0.0	0.0	\$ -
47.	F&I Watermain Fittings	1,440	Lbs.	\$ 8.00	819.0	0.0	819.0	\$ 6,552.00
48.	F&I 4" Polystyrene Insulation	7	S.Y.	\$ 50.00	12.0	0.0	12.0	\$ 600.00
49.	Connect to Existing Watermain	6	Each	\$ 1,550.00	5.0	0.0	5.0	\$ 7,750.00
50.	F&I 12" RC Storm Sewer	42	L.F.	\$ 60.00	42.0	0.0	42.0	\$ 2,520.00
51.	F&I 24" RC Storm Sewer	107	L.F.	\$ 75.00	107.0	0.0	107.0	\$ 8,025.00
52.	F&I 27" RC Storm Sewer	20	L.F.	\$ 91.00	20.0	0.0	20.0	\$ 1,820.00
53.	F&I 48" RC Storm Sewer	2,426	L.F.	\$ 208.00	2,426.0	0.0	2,426.0	\$ 504,608.00
54.	F&I 48" RC Apron	1	Each	\$ 2,400.00	1.0	0.0	1.0	\$ 2,400.00
55.	Construct Structure, Type 1	9	Each	\$ 2,200.00	9.0	0.0	9.0	\$ 19,800.00
56.	Construct Structure, Type 4 (96")	2	Each	\$ 9,100.00	2.0	0.0	2.0	\$ 18,200.00
57.	Construct Structure, Type 4 (84")	7	Each	\$ 8,100.00	7.0	0.0	7.0	\$ 56,700.00
58.	Random Rip Rap, Class 3	60	C.Y.	\$ 95.00	50.0	0.0	50.0	\$ 4,750.00
59.	Connect to Existing Storm Sewer	3	Each	\$ 750.00	2.0	0.0	2.0	\$ 1,500.00

Line No.	Description	Contract Quantity	Unit	Unit Price	Quantity Completed Previous Estimate	Quantity Completed This Estimate	Quantity Completed to Date	Total to Date
60.	Certified Erosion Control Supervisor	1	L.S.	\$ 1,000.00	1.0	0.0	1.0	\$ 1,000.00
61.	Turf Restoration	1	L.S.	\$ 7,500.00	0.0	1.0	1.0	\$ 7,500.00
62.	Storm Drain Inlet Protection	25	Each	\$ 300.00	21.0	4.0	25.0	\$ 7,500.00
63.	Stabilized Vehicle Exit	3	Each	\$ 1,260.00	4.0	0.0	4.0	\$ 5,040.00
64.	Erosion Control Blanket, Category 3	690	S.Y.	\$ 3.50	0.0	690.0	690.0	\$ 2,415.00
65.	Ditch Check, Type 2	6	Each	\$ 200.00	0.0	6.0	6.0	\$ 1,200.00
66.	Silt Fence	456	L.F.	\$ 4.00	456.0	0.0	456.0	\$ 1,824.00
67.	Railroad Flagging	1	L.S.	\$ 0.01	0.0	0.0	0.0	\$ -
Additional Work								
68.	Watermain Break & Realignment	8	Hours	\$ 250.00	8.0	0.0	8.0	\$ 2,000.00
69.	Core Drill SMH-1 & 8" PVC	1	L.S.	\$ 2,620.00	1.0	0.0	1.0	\$ 2,620.00
70.	Remove Hydrant & Gate Valve	2	Each	\$ 625.00	2.0	0.0	2.0	\$ 1,250.00



Contractor Representative

6-23-20

Date

Total Work Completed	\$	997,630.20
Less 0% Retainage	\$	-
Less Previous Estimates	\$	936,049.44
Net Payment this Estimate	\$	61,580.76



Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number: 0-819-976-480
 Submitted Date and Time: 18-Aug-2020 9:09:17 AM
 Legal Name: BCM CONSTRUCTION INC
 Federal Employer ID: 41-1776357
 User Who Submitted: BCMConst
 Type of Request Submitted: Contractor Affidavit

Affidavit Summary

Affidavit Number: 1526554624
 Minnesota ID: 1580800
 Project Owner: CITY OF KASSON
 Project Number: 81923
 Project Begin Date: 02-Jul-2019
 Project End Date: 20-Jun-2020
 Project Location: EAST MAIN STREET KASSON, MN 55944
 Project Amount: \$987,076.51

Subcontractor Summary

Name	ID	Affidavit Number
EROSION CONTROL	1165536	1870307328
LEGENDS	4195231	1385897984
MATHY CONSTRUCTION	8749839	1326653440

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

If you need further assistance, contact our Withholding Tax Division at 651-282-9999, (toll-free) 800-657-3594, or (email) withholding.tax@state.mn.us. Business hours are 8:00 a.m. - 4:30 p.m. Monday - Friday.

Please [print this page](#) for your records using the print or save functionality built into your browser.

his email is an automated notification and is unable to receive replies.
Contractor Affidavit Completed

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number: 0-311-505-184
Submitted Date and Time: 10-Jul-2020 12:06:33 PM
Legal Name: EROSION CONTROL INC
Federal Employer ID: 41-1761618
User Who Submitted: Erosion Control
Type of Request Submitted: Contractor Affidavit

Project Summary

Affidavit Number: 1870307328
Minnesota ID: 1165536
Project Owner: CITY OF KASSON
Project Number: 81923
Project Begin Date: 01-Aug-2019
Project End Date: 15-Jun-2020
Project Location: EAST WATERMAIN REPAIR
Project Amount: \$14,544.60

Subcontractor Summary

Name	ID	Affidavit Number
MAGEL SOD	1230242	1210130432

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

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Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number:	1-066-508-576
Submitted Date and Time:	19-Jun-2020 11:04:03 AM
Legal Name:	LEGENDS CONCRETE INC
Federal Employer ID:	41-1932460
User Who Submitted:	Legends12
Type of Request Submitted:	Contractor Affidavit

Affidavit Summary

Affidavit Number:	1385897984
Minnesota ID:	4195231
Project Owner:	CITY OF KASSON
Project Number:	EAST MAIN STREET STORM SEWER IMPROVEMENTS
Project Begin Date:	17-Oct-2019
Project End Date:	01-Nov-2019
Project Location:	KASSON, MN
Project Amount:	\$19,918.00
Subcontractors:	No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

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How to View and Print this Request

You can see copies of your requests by going into your History.

This message and any attachments are solely for the intended recipient and may contain nonpublic / private data. If you are not the intended recipient, any disclosure, copying, use, or distribution of the information included in this message and any attachments is prohibited. If you have received this communication in error, please notify us and immediately and permanently delete this message and any attachments. Thank you.



Contractor Affidavit Submitted

Thank you, your Contractor Affidavit has been approved.

Confirmation Summary

Confirmation Number: 0-721-240-352
Submitted Date and Time: 11-Jun-2020 9:27:47 AM
Legal Name: MATHY CONSTRUCTION CO
Federal Employer ID: 39-0752519
User Who Submitted: mathy1
Type of Request Submitted: Contractor Affidavit

Affidavit Summary

Affidavit Number: 1326653440
Minnesota ID: 8749839
Project Owner: CITY OF KASSON
Project Number: WHKS NO. 8317.00
Project Begin Date: 27-Oct-2019
Project End Date: 05-Nov-2019
Project Location: KASSON MAIN STREET SEWER IMPROVEMENTS
Project Amount: \$43,871.90
Subcontractors: No Subcontractors

Important Messages

A copy of this page must be provided to the contractor or government agency that hired you.

Contact Us

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Please [print this page](#) for your records using the print or save functionality built into your browser.

CITY OF KASSON
RESOLUTION #8.X-20
RESOLUTION APPROVING THE PLAZA 57 MINOR SUBDIVISION

WHEREAS, Brad Clemons is the owner of the property known as That part of Outlot A, Beginning at the southeast corner of said Outlot A; thence North 00 degrees 23 minutes 41 seconds East (assumed bearing), along the east line of said Outlot A, a distance of 36.33 feet; thence South 90 degrees 53 minutes 48 seconds west, 120.22 feet; thence southwesterly 7.4 feet, more or less, along a tangential curve, convace southerly, having a center angle of 47 degrees 05 mintes 29 seconds, and a radius of 9.00 feet to the northerly extension of the west line of Outlot B of said Shoplp Addition; thence South along said northerly extension, to the northwest corner of said Outlot B and the south line of said Outlot A; thence East along the south line of said Outlot A to the point of beginning of the Shopko Addition in the City of Kasson; and

WHEREAS, the description of this property described above and as shown on the attached Certificate of Survey; and

WHEREAS, the owner desires to separate these parcels; and

WHEREAS, Section 152.054 of the Kasson Municipal Code provides for an expedited procedure for dealing with such minor requests; and

WHEREAS, following a public hearing on the matter, the Planning Commission of the City of Kasson made the following findings;

1. This subdivision will not result in the creation of a substandard lot as the size and other measurements exceed all C-2 standards;
2. The lands to be divided are a part of a recorded Plat, namely Shopko Addition;
3. No more than three lots will be created by this action as only two lots will result;
4. These lots have not been previously subdivided by means of a certificate of survey;
5. There is no dedication of land or streets involved in this action as the drainage and utility easement on the north, south, east and west lines of Tract A will remain and/or the City is already the owner of the necessary land;
6. All applicable assessments have been paid.; and

WHEREAS, pursuant to these findings, the Planning Commission has recommended that the Minor Subdivision be approved;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Kasson that the parcel in question is hereby separated into two lots.

ADOPTED this 26th day of August, 2020

ATTEST:

Linda Rappe, City Clerk

Steve Johnson, Mayor

The motion for the adoption of the foregoing resolution was made by Council Member -- and duly seconded by Council Member --. Upon a vote being taken, the following members voted in favor thereof: --. Those against same: --.

July 23



City of Kasson

City of Kasson
401 Fifth Street S.E.
Kasson, MN 55944-2204
507.634.7071
(Fax) 507.634.4737
www.cityofkasson.com

LAND USE APPLICATION

Applicants check all that apply:

- General Development Plan (\$300 + engineering)
- Preliminary Plat (\$300 + \$20/lot + engineering)
- Final Plat (\$300 + \$20/lot + engineering)
- Planned Unit Development - PUD (\$300 + \$20/lot + engineering)
- Minor Subdivision (\$350)
- Rezone/Zoning Amendment (\$400)
- Conditional Use Permit (\$300)
- Variance (\$300)

Fee Paid \$ _____

Date Filed _____

1. See Certificate of Survey
Legal Description of Property

2. HWY 57
Street Address of Property

3. Brad Clemens - Pat Adamson Brad 507-254-3028
Applicant/Owner's Name Telephone

4. WSE Massey Engineering 507-634-4505
Engineer/Architect Address Telephone

5. Ronald F Carlson 507-254-1600
*Name of Contact Person Telephone

6. Description of Request slow water down

7. Present Zoning Classification C2

8. Reason for Request water retention

9. Existing Use of Property Bare land

*The contact person noted above will receive all review comments and requests for materials/revisions from the City. They are responsible to inform all parties involved on the project of pending public hearings and meetings, changes or updates that may occur throughout the process.

The undersigned applicant hereby represents upon all of the penalties of law that all statements herein are true and that all work herein mentioned will be done in accordance with the ordinances of the City of Kasson, the State of Minnesota and any other applicable laws and regulations.

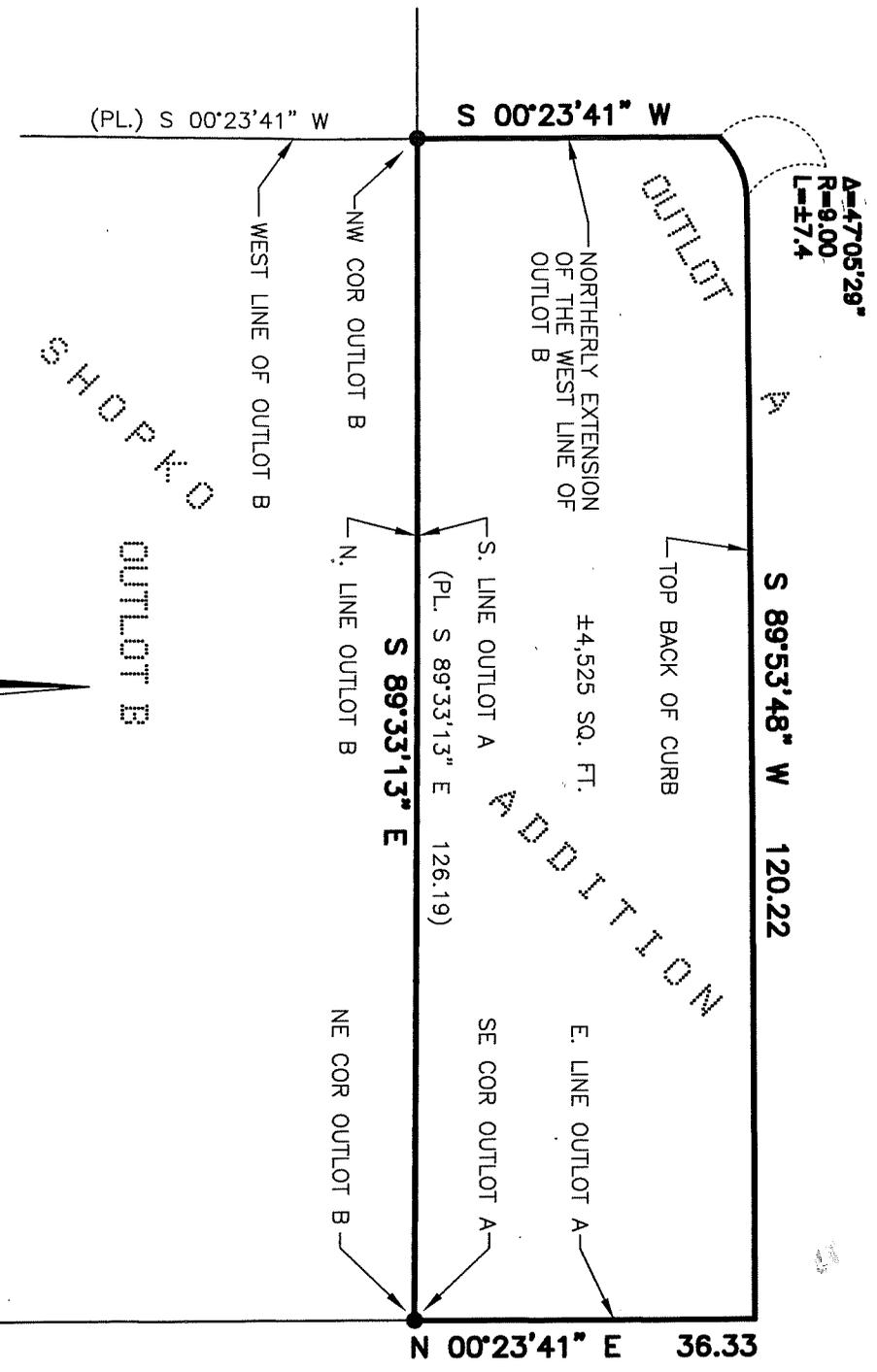
Signature of Applicant BAC Date 7/16/20

APPLICATION NOT COMPLETE UNTIL ALL REQUIRED SUBMISSIONS RECEIVED

CERTIFICATE OF SURVEY

PART OF OUTLOT A

SHOPKO ADDITION, KASSON DODGE COUNTY, MINNESOTA



BASIS OF BEARINGS

All Bearings are in relationship with the East Line of Outlot A which is assumed to be N 00°23'41" E

(PL.) = PLATTED SHOPKO ADDITION

PROPOSED LEGAL DESCRIPTION

That part of Outlot A, Shopko Addition, according to the plat thereof on file at the County Recorder's Office, Dodge County, Minnesota described as follows:

BEGINNING at the southeast corner of said Outlot A; thence North 00 degrees 23 minute 41 seconds East (assumed bearing), along the east line of said Outlot A, a distance of 36.33 feet; thence South 89 degrees 53 minutes 48 seconds West, 120.22 feet; thence southwesterly 7.4 feet, more or less, along a tangential curve, concave southerly, having a central angle of 47 degrees 05 minutes 29 seconds, and a radius of 9.00 feet to the northerly extension of the west line of Outlot B of said Shopko Addition; thence South along said northerly extension, to the northwest corner of said Outlot B and the south line of said Outlot A; thence East along the south line of said Outlot A to the POINT OF BEGINNING.

Said parcel contains 4,525 sq. ft. more or less.

PROPERTY LOCATION MAP

T. 107 N.	R. 16 W.
N.W. 1/4	N.E. 1/4
33	
S.W. 1/4	S.E. 1/4

No Scale

WSEI & MASSEY

ENGINEERING & LAND SURVEYING

P.O. BOX 100, KASSON, MN 55944
PH. NO. 507-634-4505, EMAIL SURVEY@WSEENGINEERING

I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly licensed Land Surveyor under the laws of the State of Minnesota.

Date 6/23/2020
Richard J. Massey LIC. NO. 41814

THIS SURVEY AND DRAWING
WAS PREPARED FOR THE
EXCLUSIVE USE OF:

RON CARLSEN
MANTORVILLE, MN

- MONUMENTS
- FOUND (IRON PIPE)
 - SET (5/8" PIPE UNLESS NOTED OTHERWISE)

DATE: 6/23/2020
DWG NO. 3216SG01 JOB NO. 3216
DRAWN BY: R.W.Z. SHEET 1 OF 1



To: City Council
From: City Administrator
Re: Natural Gas Franchise fees

Date: 8/21/2020

Minnesota Energy Resources has about 2606 customers with Kasson addresses. Keep in mind that this may be a bit high for franchise fee eligible customers because some Kasson addresses may fall outside city limits, but it should be fairly close and gives you a number to do some estimating. Of these customers 2430 are on the residential rate, 105 are on the commercial class 1 firm rate and 71 are commercial class 2 firm. Below I have generated draft ordinance language. Mr. Schimmel, the administrator in Stewartville, indicated that their rates, flat and base, generate around \$100,00 per annum. It's likely our greater population would balance off against the fact that we do not have their heavy use customers.

ORDINANCE 2020-

An ordinance amending the Franchise Fee on Natural Gas companies operating in the City of Kasson, MN.

Be it ordained by the City of Kasson, MN, as follows:

The City of Kasson MN, (hereinafter referred to as "City") hereby amends its franchise fee on every natural gas company, and every other person, firm or corporation, their successors and assigns, owning, operating, controlling, leasing or managing any natural gas plant or system, generating, manufacturing, selling, distributing or transporting electricity/natural gas, (hereinafter referred to as "Energy Providers"). Energy Providers shall collect from their customers, but not from the City of Kasson, located within the corporate limits of the City of Kasson, and pay to the City an amount based on the following fee schedule, after adjustment for the net write-off of uncollectible accounts and corrections of bills theretofore rendered:

CUSTOMER CLASS	MONTHLY METER CHARGE	THERM RATE CHARGE
Commercial Class 1 and Class 2 firm rate	\$2.50/Month/Meter	\$0.008 Per Therm Used
All Other Classes	\$2.50/Month/Meter	\$0.02 Per Therm Used

The amount paid by Energy Providers shall be in lieu of, and Energy Providers shall be exempt from, all other occupation, license, excise or right-of-way permit fees or taxes which the City may impose for the rights and privileges herein granted or for the privilege of doing business within the City, and in the event any such fee, charge, license, tax or assessment shall be imposed by the City, the payment to be made in accordance with the provisions of this section shall be reduced in an amount equal to the annual burden of such fee, charge, license, tax or assessment imposed upon the Energy Providers. Ad valorem property taxes imposed generally upon all real and personal property within the City shall not be deemed to affect the obligation of the Energy Providers under this section.

Any consideration hereunder shall be reported and paid to the City by Energy Providers on a Quarterly basis. Such payment shall be made not more than thirty (30) days following the close of the period for which payment is due. Initial and final payments shall be prorated for the portion of the period at the beginning and end of the term of this Ordinance.

The franchise fee shall be based on the amount collected by Energy Providers during complete billing months during the period for which payment is to be made by imposing a surcharge equal to the designated franchise fee for the applicable customer classification in all customer billings for gas service in each class. The time and manner of collecting the franchise fee is subject to the approval of the Minnesota Public Utilities Commission. No franchise fee shall be payable by Energy Providers if Energy Providers are legally unable to first collect an amount equal to the franchise fee from their customers in each applicable class of customers by imposing a surcharge in Energy Providers' applicable rates for gas service. The Minnesota Public Utilities Commission requires Energy Providers to provide the Commission with sixty (60) days' notice, including the filing of the franchise fee ordinance or other operative document, prior to implementing a franchise fee.

The City recognizes that the Minnesota Public Utilities Commission may allow the utility company to add a surcharge to customer rates of city residents to reimburse such utility company for the cost of the fee. Energy Providers shall list the local franchise fee collected from customers as a separate item on bills for utility service issued to customers. If at any time the Minnesota Public Utilities Commission, or other authority having proper jurisdiction, prohibits such recovery, then Energy Providers will no longer be obligated to collect and pay the franchise fee herein contemplated. In addition, an

Energy Provider may discount or reduce the franchise fee payable for natural gas delivered to a specific customer of an Energy Provider when it is required to reduce the franchise fee to retain the business of that customer. Modification or reduction of the franchise fee should occur if the franchise fee would cause the customer to cease purchase or transportation deliveries of natural gas from the Energy Provider by installing equipment to access natural gas supply not subject to the City's franchise fee.

The City shall provide copies of annexation ordinances to Energy Providers on a timely basis to ensure appropriate franchise fee collection from customers within the corporate limits of the City. The City shall have access to and the right to examine during normal business hours, those of Energy Providers' books, receipts, files, records and documents that are necessary to verify the correctness of payments due hereunder. If it is determined that a mistake was made in the payment of any franchise fee required hereunder, such mistake shall be corrected promptly upon discovery, such that any under-payment by Energy Providers shall be paid within 30 days of the recalculation and any over-payment by Energy Providers shall be discounted from the next payment(s) due.

This agreement shall be in force and effect from and after passage of this Ordinance, its acceptance by Energy Providers, and its publication as required by law. The City, by Council Resolution, may revoke this agreement if Energy Providers do not file a written acceptance with the City within ninety (90) days after publication.

Motion by:

Seconded by:

All in Favor:

Opposed:

Abstained

Absent:

PASSED, APPROVED AND ADOPTED this _____ day of _____, 2020.

Chris McKern, Mayor

ATTEST:

Linda Rappe, City Clerk



Quality Through Cooperation Since 1976

Tim Ibisch
City Administrator
City of Kasson
401 Fifth street SE
Kasson, MN 55944

Re: Planning and Zoning Services Proposal

Dear Mr. Ibisch:

South Central Service Cooperative appreciate the opportunity to present this proposal to the City of Kasson for Planning and Zoning Services. SCSC has a highly skilled staff with many years of experience in all aspects of local government.

Experienced Leadership:

Mike Humpal CEcD, Manager of Local Government Solutions will serve as team leader for the City of Kasson. Mike has over 30 years of local government experience, 25 of those years with the title Community Development Director, directing staff in all aspects of Planning, Zoning, Economic Development and Building Inspections. Mike will provide Planning Services and coordinate with the City Administrator to determine the final planning needs for the City of Kasson. A Community Development Specialist/Planner will be hired by SCSC and assigned to the city of Kasson.

Scope Include:

Primary point of contact for members of the public regarding planning and zoning activities

Review of permit applications for zoning compliance

Pre- application meeting with property owners and prospective developers

Project review and staff reports for all land use applications

Code Enforcement

Regular coordination with the City Building Official/ Inspector

Staff meetings with the City Administrator and others

Staffing the Planning Commission and Board of Zoning Appeals meetings

Attend City Council meetings as needed for land use applications



Quality Through Cooperation Since 1976

Services:

South Central Service Cooperative will provide a Community Development Specialist/Planner employed by SCSC and supervised by SCSC's Manager of Local Government Solutions. The Community Development Specialist/Planner will spend at least two days a week at Kasson city hall. Services will also be delivered remotely. Other SCSC team members will also be available for strategic guidance

Proposed Cost: South Central Service Cooperative is open to reviewing a variety of scenarios to meet the short term and long-term needs of the City of Kasson for Planning Services. SCSC proposes to charge \$75.00 per hour billed in 15-minute increments. A Community Development Specialist / Planner for two eight-hour days per week over fifty weeks is estimated at a cost of \$60,000.00. This fee includes mileage. Out of pocket expenses such as printing reports, postage, office supplies not furnished by the city of Kasson, or expenses incurred in travel directly related to City of Kasson Planning and Zoning services are in addition to the hourly rate.

Please do not hesitate to contact Mike Humpal, CECD Manager Local Government Solutions for questions or clarification.

Respectfully,

A handwritten signature in black ink, appearing to read "Mike Humpal", is written over a horizontal line.

Mike Humpal, CECD

Manager, Local Government Solutions

South Central Service Cooperative

2075 Lookout Drive

North Mankato, MN 56003

Office: 507-389-5107

Mobile: 507-236-7651

mhumpal@mnscsc.org



August 4, 2020

Mr. Timothy P. Ibisch
City Administrator
City of Kasson
401 5th Street SE
Kasson, MN 55944

Dear Tim,

HKGi is pleased to offer this approach to continue assisting the City of Kasson with planning and zoning services to support the land use development, planning, and zoning operations of the City Admin. As you know, we currently have a contract with the City for Planning Services. That contract expires on 12/31/2020 but could be amended as deemed appropriate. We offer the following core services to the City:

1. Review and analysis of planning and zoning applications (including but not limited to variances, CUPs, site plans, rezoning, guide-plan amendments, and subdivision/platting requests)
2. Coordination with applicants regarding land use related questions and land use entitlement related processes
3. Attendance at internal staff meetings as needed to coordinate planning and development applications and processes
4. Preparation of reports, resolutions, and ordinances for the Planning Commission and City Council meetings
5. Attendance at Planning Commission and City Council meetings to present applications as needed
6. Completion of special projects as directed by the City Council or City Administrator including such tasks as:
 - a. Concept planning and design services for park and trail related improvement projects
 - b. Grant writing
 - c. Redevelopment studies
 - d. Land use and zoning related studies

In order to provide the City with cost efficient but reliable, timely, and customer friendly planning services we propose the following approach:

1. We will have office hours in Kasson to begin with once per week between the hours of 8 am and 4 pm. We are open to discussing flexing this time window as needed to better

Hoisington Koegler Group Inc.
123 North Third Street, Suite 100
Minneapolis, Minnesota 55401-1659
(612) 338-0800 Fax: (612) 338-6838 www.hkgi.com

accommodate typical customer traffic. We propose this time to be on Thursdays to coincide with development related staff coordination meetings. We believe that as we become more acclimated to the community, and depending on demand, these in-office hours may be reduced or shifted. Our time in the Kasson office will be billed based on Kasson related tasks. We are able to work on other projects when not consumed with Kasson related work so long as we have access to WiFi and a place to work from. We do not need any additional office staff support for this.

2. When not in the office, we propose to have a separate email for Kasson related inquiries (could be an email such as planner@cityofkasson.com or kassonplanning@hkgi.com). Inquires that are sent by email will typically be responded to within a 4 hour window provided it is within business hours 7 am to 5 pm Monday through Friday and not a holiday). We will typically respond via email or if easier via phone call. As an alternative, we can host video conference calls for complex issues where a screen share would help navigate the inquiry. This can be done through establishment of a kiosk at City Hall or directly with the applicant. HKGi can facilitate this using GoTo Meeting, Zoom or other software as needed.
 - a. As an alternative, we can work with the City to establish a planning/development inquiry portal where members of the community can enter a name and other contact info, subject property address, and question and submit it through the web site. This will then be collected and responded to in a timely manner, typically within 24 hours and on a business day.
3. We propose to have a team at HKGi consisting of Planners and Landscape Architects who are familiar with Kasson and who can ensure timely response to emails and phone calls with planning related questions. Our team includes:
 - a. Brad Scheib, AICP– Principal Planner who will be the primary point of contact for all calls and will provide in office hours and attend PC/CC meetings as needed.
 - b. Beth Richmond, AICP, and Laura Chamberlain, AICP – Project Planners who will assist with responding to day to day inquiries. Both may from time to time provide in office hours when Brad is unavailable. Beth Richmond will be the primary back up to Brad.
 - c. Mike Madson – Planner who will assist with zoning related inquiries, plan reviews, and staff reports. Mike is an entry level planner and will be used for basic tasks at a more cost-effective billing rate.
 - d. Tim Solomonson – Licensed Landscape Architect who will assist with landscape plan reviews and park master planning and detailed design/construction admin.

For budgeting purposes and based on our experience providing planning services to Kasson and similar communities, we would anticipate the above approach to require a budget of approximately \$2,500 to \$3,500 per month (all inclusive). Some months may exceed this while others may fall below.

Our services will be primarily development review and advisory work, planning reports and process coordination, and tasks as assigned by the City Administrator.

All planning services will be provided on an hourly basis and we will invoice monthly. All work will be tracked based on project numbers assigned to individual applications and or specific projects. This process will be coordinated with the City finance director so accounting can be coordinated.. The hourly billing rates provided below will be honored through the calendar years of 2020 and 2021:

- Principal (Scheib) - \$175
- Associate Planner - \$125
- Senior Planner (Chamberlain) - \$95
- Project Planner (Richmond) \$85
- Landscape Architect (Solomonson)- \$85

Travel time and mileage will be billed at 50% of actual costs. We do not envision any other expenses being charged to Kasson. Any unanticipated expense will required to have pre-approval of the City Administrator prior to billing the City of Kasson.

As we are already under contract with you, please let me know if you would like to proceed with this approach or an alternative. To continue in 2021 we will need a simple contract amendment. If you have any questions, I can be reached at 612.252.7122. Thank you for the opportunity to continue providing services to the City of Kasson.

Sincerely,



Brad Scheib, AICP, Vice President
Hoisington Koegler Group Inc.
bscheib@hkgi.com
P: 612.252.7122
Cell: 612.616.080



To: City Council

Date: 8/26/2020

Agenda Heading: City Administrator's Report

“To say it was a beautiful day would not begin to explain it. It was that day when the end of summer intersects perfectly with the start of fall.”

–Ann Patchett

- **Third Special Session Lasts One Day, Produces Little.** The Legislature did not accomplish much during the special session, but it did pass two bills, including one that makes minor changes to the new police reform law. During the one-day special session on Aug. 12, the Legislature made a few minor changes to the Police Accountability Act that was passed in the second special session in July. As expected, the DFL-controlled House extended Gov. Tim Walz's pandemic-related emergency powers, which have been in place since March. Like the special sessions in June and July, the Republican-controlled Senate passed a resolution to end that emergency. But a House motion to take up its own resolution to end the emergency was again unsuccessful. Both chambers must vote to end a peacetime emergency.

The Legislature also passed two bills, and in a surprise move, the Senate took up and rejected the confirmation of one of Gov. Walz's cabinet members, Department of Labor Nancy Leppink. This means the Commissioner must leave her position. As anticipated, the House and Senate did not take up a bonding bill. They most likely did not have the votes in either body to meet the supermajority threshold need to pass a borrowing bill. The passage of a bonding bill in August would have interfered with the Minnesota Management and Budget (MMB) August 2020 bond sale. MMB annually sells bonds in August to meet cash flow needs for previously authorized projects.

- **2021 Budgets.** Included in your packets is a first look at the 2021 budgets. Overall, it's coming together efficiently and that this preliminary look falls below what you've seen the past few years. Debt service makes up a large chunk as does wage and salary allocations. We should be on track to finalize a preliminary levy at the second meeting in September. Tonight's feedback will help us dictate the preliminary levy set next month. I expect to set the preliminary levy above what we will finish with in December however, the changes are entirely up to the Council's will. Nancy and I will be presenting this first look tonight during the WorkSession.
- **Park Board Update.** The Park and Rec Board met to discuss various projects including the Aquatic Center and its summer operations. Use has been strong, though as is typical,

its tailing off in August. The big highlight of the meeting was the conversation regarding the historic wall at Veteran's Park. The Board reviewed information provided by Ron Unger. All totaled up the costs are between \$61-66k. This includes required work on the wall and cement work in the base and sidewalk. This expense is far better than the one from last year. However, it still would require an additional 2% levy increase to fund, if further cuts were not made. The Council will be reviewing this item at its September 9th meeting.

- **Organized Waste Hauling and Recycling.** Recently I have been asked why the City does not have unified Waste Hauling or Recycling. I am sure that the Council has discussed this topic in the past however, it seemed prudent to review the options once again. The goal of the organized waste hauling system is to reduce the number of waste hauling trucks on City streets; to reduce wear and tear on roads; to reduce noise and air pollution; as well as to reduce the costs of trash hauling services for most residents. Additionally, an organized system is expected to increase recycling options and improve the quality of customer service to the community.

Through a competitive proposal process, the City would negotiate an agreement with a waste hauling company that fulfills the project requirements. Council would consider the proposed agreement and the related ordinance as part of the regular meeting, and the Public Hearing would provide tons of feedback from constituents. In many communities these services are best used as a collective and indeed this would likely provide a better price for the residents. Please let me know if you have any thoughts on this issue.

- **CMPAS Updates.** Last Wednesday the CEO of our electric purchasing agency partner CMPAS, was separated from active employment. This was based upon a number of factors including a difference in opinion in the direction of the organization. This was authorized and approved unanimously by the CMPAS Board of Directors. Currently, the CFO Malinda Hibben is the acting CEO and I have been asked to serve on the CEO hiring committee. I expect this process to take several months, but it should not have a significant impact on my time management. I also want to stress that the City of Kasson should not see any material impacts in terms of quality or service. Jarrod Nelson, our Electric Supervisor, will continue working with other staff to facilitate the 3 reports that we are expecting, the distribution study, transmission study and generation study.
- **Rural Broadband Speed Test Initiative.** The Minnesota Rural Broadband Coalition announced on Aug. 3 the launch of the Minnesota Speed Test Initiative. The statewide testing initiative, mapped by GEO partners, expands on the successful mapping pilot program in St. Louis, Koochiching, and Itasca counties led by the Range Association of Municipalities and Schools. The initiative seeks to provide more granular house-by-house broadband speed data to address a longstanding concern from underserved and unserved cities across the state that vague mapping at the census block, township, and county level has led to inaccurate broadband speed mapping.

I took the test here at City Hall and our own KM Telcom has nothing to be ashamed of. Try it yourself here: <http://mnruralbroadbandcoalition.com/speedtest>

- **Natural Gas Franchise**. Included in your packet is an update regarding the charges that other area cities have for their natural gas fees. Paul O’Sullivan provided information regarding their preferred methodology. It’s likely some sort of base fee and usage amount could be the best way to facilitate implementation. I believe that segmenting out this revenue would provide us the most prudent solution and make this an easier progression. Stewartville’s would be an interesting one, however many other examples also exist. Overall, this would allow us to offset the costs of have debt service related to a Public Safety Facility update.

FYI, budget review tonight during the Worksession, and the Capital items list will also be available. One item that is capital but not general fund is a new bucket truck for the Electric Department. It is estimated to come in at \$250,000.

Meetings and Events Attended or Planned

August 3	Budget Meetings
August 4	Budget Meetings CMPAS Conference Call EDA DC Youth Hockey
August 5	Budget Meetings EMS Committee
August 6	Budget Meetings City Engineer Bigelow Voight 8 th prelim Review South Pointe Review
August 10	P&Z Board
August 11	Sump Pump Discussion
August 12	Chamber of Commerce Worksession Regular Council
August 13	Safety Inspection-Liquor Store
August 18	Electric Service Territory call-Xcel Brian Todd-Post Bulletin Park Board
August 19	CMPAS Meeting-Mankato, MN
August 20	City Engineer Brad Scheib-P&Z
August 24	City Hall Contractor Review
August 25	City Code Finalization
August 26	CEO search Committee

Resolution No. 08.x-20

Resolution Allocating Coronavirus Aid, Relief and Economic Security Act Funds (Known as the CARES Act Funds) to Local Government Activities

WHEREAS, on March 27, 2020 the President of the United States signed into law the Coronavirus Aid, Relief and Economic Security Act (Known as the CARES Act) that was passed by the U.S. Congress in response to the COVID-19 Pandemic Outbreak; and,

WHEREAS, The CARES Act included \$339.8 Billion in relief under the COVID-19 pandemic in the United States dedicated for State and Local Governments; and,

WHEREAS, on June 25, 2020 the Governor of the State of Minnesota by Executive Order under the current Emergency allowed for the distribution of \$841 million in CARES Act Funds to counties and cities within the State of Minnesota in accordance with the U.S. Treasury Guidance based on a per-capita basis; and,

WHEREAS, the City of Kasson has received \$490,000 in CARES Act Funding allocation; and,

WHEREAS, on July 28, 2020, the City of Kasson the received its allocation of Coronavirus Relief Funds from the State of Minnesota

WHEREAS, the CARES Act allows local governmental units to expend funds on costs that are necessary expenditures related to the COVID-19 public health emergency; and,

WHEREAS, the CARES Act allows local governmental units to expend funds on costs that were not included in the most recently adopted budget as of March 27, 2020, or were budgeted for but have been incurred for a substantially different use from what was intended as a result of the COVID-19 public health emergency; and,

WHEREAS, the CARES Act allows local governmental units to expend funds on costs that were incurred during the covered period of March 1, 2020 – November 15, 2020.

NOW, THEREFORE, BE IT RESOLVED that the Kasson City Council allocates \$476,000 of CARES Act Funds under the category of Local Government towards for the period ending August 15, 2020:

Council & Staff Costs	\$200,000
Facility Modifications	\$100,000
Telework Support	\$8,000
Public Health	\$25,000
Cleaning Supplies	\$5,000
Police Department	\$93,000
EDA	\$40,000
Other	\$5,000
Total	\$476,000

ADOPTED AND DULY PASSED THIS 26th DAY OF AUGUST, 2020

ATTEST:

Chris McKern, Mayor

Linda Rappe, City Clerk

The motion for the adoption of the foregoing resolution was made by Council Member ____ and duly seconded by Council Member _____. Upon a vote being taken, the following members voted in favor thereof: _____. Those against same: _____.

REQUEST FOR COUNCIL ACTION

Meeting

Date: August 26, 2020

AGENDA SECTION:	ORIGINATING DEPT:
ITEM DESCRIPTION:	PREPARED BY:

COUNCIL ACTION REQUESTED:



To: Mayor and City Council

From: City Clerk

Date: 8/20/2020

Re: Promotion of Christy DeLima

To Mayor McKern and the City Council:

Due to the resignation of Katy Aswegan as Sr. Liquor Clerk, Cathy Pletta, Liquor Store Manager is recommending the promotion of Christy DeLima to Sr. Liquor Clerk. Ms. DeLima is a 17 year employee of the Kasson Liquor Store. Pletta is recommending that she go to Grade 3 step 3 \$17.60 per hour effective August 11, 2020.

Very Respectfully,

Linda Rappe
City Clerk

CITY OF KASSON SCDP (Formerly MIF)

Progress Report

August 1, 2020

No End Date

Residential Rehabilitation

Goal: 6

	Current Months #'s	Last Months #'s
Number of Applications Received	12	12
Number of Applications being Processed	0	0
Full Application Pending Verification	0	0
Apps. Pending Initial Property Inspection	0	1
Applicants Pending Contractor Estimates	1	1
Units in Construction	3	3
Units Completed and Closed	1	0
Applicants Over Income	3	3
Applicants Not Interested/Eligible	4	4
Applicants Located in Target Area "B"	0	0
Applicants Not in Target Area	0	0

	SCDP Funds	Private Funds	Total Funds
Obligated	71,655.00	6,863.00	78,518.00
Estimated	44,000.00	6,000.00	50,000.00
Total	115,655.00	12,863.00	128,518.00
Program Income	0.00	0.00	0.00
Allocation	124,765.00	15,000.00	139,765.00
Balance	9,110.00	2,137.00	11,247.00
Unit Average	23,131.00	2,572.60	25,703.60
Unit Goal	6,238.25	750.00	6,988.25

CITY OF KASSON SCDP

Progress Report

August 1, 2020

September 30, 2022

**Residential Rehabilitation
Goal: 20**

	Current Months #'s	Last Months #'s
Number of Applications Received	6	6
Number of Applications being Processed	0	0
Full Application Pending Verification	0	0
Apps. Pending Initial Property Inspection	0	0
Applicants Pending Contractor Estimates	0	1
Units in Construction	2	1
Units Completed and Closed	0	0
Applicants Over Income	0	0
Applicants Not Interested/Eligible	2	2
Applicants Located in Target Area "B"	2	2
Applicants Not in Target Area	0	0

	SCDP Funds	Private Funds	Total Funds
Obligated	42,268.00	4,696.00	46,964.00
Estimated	0.00	0.00	0.00
Total	42,268.00	4,696.00	46,964.00
Program Income	0.00	0.00	0.00
Allocation	450,000.00	15,000.00	450,000.00
Balance	407,732.00	10,304.00	418,036.00
Unit Average	21,134.00	2,348.00	23,482.00
Unit Goal	22,500.00	750.00	23,250.00

BRINGING BOOKS TO KIDS!

Kasson Public Library 2020 Summer Book Program



What to do when a pandemic hits?

How to reach out to kids who are feeling disconnected and bored?

How to re-imagine the library's summer mission?

That is what our library faced in April.

We had to cancel all the great programs and performers already lined up, and think outside the box.

If no large groups were allowed in the library because of social distancing,
then we would GO TO THEM!

The Book Bug was born – Nancy's VW buzzed with books and smiling staff twice a week

bringing books to kids from preschool to high school!

<i>What</i>	<i>How often</i>	<i>Number reached</i>
Book Bug – Book Giveaways	18 times	791
Online Storytimes	9 times	2399
Virtual performances	Posted for 6 weeks	796
Scavenger Hunt	Posted online	38
Total		4024

All was accomplished practicing social distance and with generous donations of the Friends and community businesses. Not knowing the course of the pandemic, we had received the directive of maintaining an austerity budget, and no items came from the library budget. Thanks to the cities of Kasson and Mantorville for allowing us to use their city parks for the book giveaways.

We have learned much from this positive outcome and we intend that it will help shape future summer programs.